

## Newport Library Minutes

Wednesday, September 11, 2019

Present: Sharon Beardsley, Autumn Belloni (President), Ellen Franklin, Gretchen Havner, Laura Kimberly (Library Director), Evonne Mochon-Collura, Ryan Parker (Council Liaison), Vanessa Clausing (Recording Secretary), Julie Gamache

1. Call to Order by Autumn at 5:22
2. Approval of July Minutes
  - a. Move to approve by Gretchen, 2<sup>nd</sup> by Ellen
3. Librarian's Report Sept. 11, 2019
  - a. See attached
  - b. Newport Public Library September LAC Final.pdf
4. Staff Development Day 2019 Memo
  - a. Friday, October 18, 2019 library closed for training with many other Oregon librarian and their boards
    - i. Move to approve the library being closed on 10/18/19 by Autumn, 2<sup>nd</sup> by Evonne
  - b. See attached Memo
5. Library Policy Revisions
  - a. See attached
  - b. 3.4 Library Document Station.pdf
    - i. Laura will reword to reflect staff availabilities and the removal of google drive
      1. Moved to approve Sharon; 2<sup>nd</sup> Ellen
      2. Approved
  - c. 5.9 Lost and Found.pdf
    - i. Move to approve with all discussion items changed by Autumn; 2<sup>nd</sup> Sharon
    - ii. Approved
  - d. APPENDIX C.pdf
    - i. Move to approve by Gretchen; 2<sup>nd</sup> Ellen
    - ii. Approved
6. Library Advisory Committee Board Training: Library Policies
  - a. Board Training video
    - i. Why Library Policies are Important 8 min
7. Public Comment
  - a. None
8. Adjournment at 6:34 by Autumn