

August 14, 2018

2:05 p.m.

Newport, Oregon

The Airport Committee met on the above date in Conference Room A at City Hall, 169 SW Coast Highway.

In attendance: Committee Members Terry Buggenhagen, Ralph Busby, Jeff Bertuleit, Ken Brown and Mark Watkins. Also in attendance, City Manager Spencer Nebel, City Attorney Steve Rich, Fire Chief Rob Murphy, Airport Director Lance Vanderbeck, Deputy City Recorder Gloria Tucker, and audience member Joan Schroeder.

Absent: Committee Member Susan Reese Painter.

### **APPROVAL OF MINUTES**

MOTION was made by Buggenhagen, seconded by Busby, to approve the minutes of the July 10, 2018 meeting. The motion carried unanimously in a voice vote.

### **DISCUSSION/ACTION ITEMS**

#### **Airport Water Flow and Fire Code Requirements Discussion**

Vanderbeck introduced the airport water flow and fire code agenda item.

Murphy said the fire code adopted by the city from the state is considered a minimum requirement code, so the requirements can't be less stringent. He said alternative means and methods for code compliance are an option on a case-by-case basis. For example, he said places where the water flow requirements are not met, a sprinkler system is an alternative means for code compliance.

Vanderbeck said Public Works Director Tim Gross and Seal Rock are working on investigating the meter at the airport to see if it is the cause of the low water flow. He said a larger meter might be the necessary fix.

Nebel said if the meter needs to be larger, then a bypass system makes the most sense to keep costs minimal.

#### **Conflicts of Interest Presentation**

Rich presented on Conflicts of Interest. He said the members of the committee are public officials, and, thus, have regulations to follow established by the Oregon Ethics Commission. To err on the side of caution, he said it would be best for committee members to declare their potential conflicts of interest before meetings begin.

### **OPERATIONS REPORT**

Vanderbeck presented the operations report included in the Aug. 14, 2018 packet. He presented the letter of support for the Drone School. The committee agreed to send the letter as written. He also presented the parking permits policy and placard. The committee agreed both looked fine.

### **COMMITTEE COMMENTS**

Watkins, Buggenhagen and Shaw said they had concerns on the construction of the sidewalk and concrete pad at the Airport.

### **PUBLIC COMMENTS**

Schroeder said she had concerns with the Airport Tree Management Project and easement agreements. She said she is not in favor of clearcutting land, and there should be another public meeting on the project.

Nebel said there are plans for another public meeting, and he will meet with her separately on the easement agreements.

### **ADJOURNMENT**

Having no further business, the meeting adjourned at 3:25 p.m.