

February 13, 2020  
12:05 p.m.  
Newport, Oregon

The Airport Committee met on the above date in Conference Room A at City Hall, 169 SW Coast Highway.

In attendance were Committee Members Jim Shaw, Jeff Bertuleit, Mark Watkins, Terry Buggenhagen, and Ken Brown. Also in attendance were Deputy City Recorder Gloria Tucker and Council Liaison Dietmar Goebel. Absent was Susan Reese-Painter and Ralph Busby. Airport Director Lance Vanderbeck was absent due to an emergency.

### APPROVAL OF MINUTES

MOTION was made by Buggenhagen, seconded by Watkins, to approve the minutes of January 14, 2020, meeting. The motion carried unanimously in a voice vote.

### DISCUSSION/ACTION ITEMS

**Goal Setting.** Bertuleit suggested going through last year's goals one by one and changing the goals into action-oriented steps. Discussion ensued on what pursuing commercial and/or private for-hire airline service to facilitate regional travel to the Central Coast meant. Watkins suggested the goal is to facilitate an airline. Bertuleit suggested inviting an airline service to a meeting to learn what they would need assistance on in order to start service should funding be in place. Buggenhagen replied an airline will need passengers and space to work out of. Bertuleit suggested the goal be to develop action items on a monthly basis to facilitate airline service to Newport. Discussion ensued on the goal to explore commercial/industrial development of AOA property. Bertuleit suggested changing AOA property to airport property. He suggested the new goal be to develop action items for encouraging commercial/industrial development on airport property. Discussion ensued on expansion of water and sewer services to the airport. The committee agreed sewer needs to be dropped from the goal. Bertuleit suggested the new goal be to identify fire hydrant locations. Brown explained developers work with public works to determine locations. Watkins suggested the goal be to create a water distribution plan.

Discussion ensued on exploring the possibility of constructing additional T-Hangars. The committee agreed T-Hangars needs to change to hangars. Bertuleit suggested determining the cost of building hangars at the airport as the new goal. He suggested developing a one-sheet fact page with estimates on costs for different sized hangars as well as the necessary next steps to building. Brown suggested the goal be to define the needs to build a hangar. Watkins suggested the city sell bonds to finance building hangars. Discussion ensued on installing solar panels at the airport. Bertuleit suggested identifying the location of a solar farm at the airport. Brown suggested looking into the possibility of a solar farm at the airport first. Watkins noted the airport's back up generator may need maintenance and suggested looking into the status of the generator. Discussion ensued on developing a parking plan. The committee agreed the new goal should be to implement the parking lot plan. Discussion ensued on partnering with FEMA

for emergency preparedness operations at the airport. The committee agreed that goal had been achieved. Bertuleit suggested the goal be to open discussions with the Oregon National Guard on movement to the airport.

**Entrance Sign Update.** Tucker introduced the agenda item. The committee agreed to table the entrance sign update to the next meeting.

**Airport PR Budget Proposal.** Bertuleit introduced the agenda item. The committee agreed to pass on the proposal.

**Airport Rules and Regulations.** Tucker introduced the agenda item. The committee agreed to table the airport rules and regulations to the next meeting.

**Operations Report.** Bertuleit asked if the pipeline under Highway 101 is 6 inches. Watkins suggested Seal Rock Water attend an Airport Committee meeting in order to ask them questions directly. The committee agreed to ask Vanderbeck to schedule Seal Rock Water for the next meeting. Brown asked if gate replacement at the airport would come from airport or maintenance budgets. Shaw clarified that he had misunderstood the available property to the animal shelter. Buggenhagen suggested the land lease template become a discussion item at the next airport committee meeting. Shaw reported on Vanderbeck's presentation to the Chamber of Commerce.

### **COMMITTEE COMMENTS**

Bertuleit asked for draft goals and a report on the timeline for striping the parking lot for the next meeting.

### **ADJOURNMENT**

Having no further business, the meeting adjourned at 1:15 P.M.