

September 11, 2018

2:00 p.m.

Newport, Oregon

The Airport Committee met on the above date in Conference Room A at City Hall, 169 SW Coast Highway.

In attendance: Committee Members Terry Buggenhagen, Ralph Busby, Jeff Bertuleit, Ken Brown, Susan Reese Painter, Jim Shaw, and Mark Watkins. Also in attendance, Airport Director Lance Vanderbeck, Council Liaison Dean Sawyer, Deputy City Recorder Gloria Tucker, and audience member Ed Klem.

APPROVAL OF MINUTES

MOTION was made by Buggenhagen, seconded by Painter, to approve the minutes of the August 14, 2018 meeting. The motion carried unanimously in a voice vote.

DISCUSSION/ACTION ITEMS

Concrete Pad Discussion

Vanderbeck presented the staff report included in the Sept. 11, 2018 packet.

Watkins said his main concern are the flashing and post brackets.

Busby suggested leaving the concrete pad as it is since not much can be done at this point.

Sawyer said unfortunately there was poor craftsmanship on the construction, but agreed with Busby.

The committee agreed to end its discussion on the concrete pad.

OPERATIONS REPORT

Vanderbeck presented the operations report included in the Sept. 11, 2018 packet.

He said the Oregon Department of Aviation has sent a letter encouraging the city to apply for a Rural Oregon Aviation Relief grant. The first year of the grant would award \$500,000 with a city match of \$50,000. He added Boutique Air is still interested in submitting a proposal to offer air service to Newport.

Vanderbeck said the committee would need to make a decision soon on whether to apply for the grant in order for Newport to be considered for the funding.

Watkins said he would need to see the details of Boutique's proposal before recommending their air service.

Busby explained the city would seek proposals from all air service providers if grant funding was awarded.

MOTION was made by Painter, seconded by Watkins, to recommend the City Council authorize city administration to apply for the ROAR grant. The motion carried unanimously in a voice vote.

COMMITTEE COMMENTS

Shaw mentioned a visit by Spike Nasmyth to the airport.

Brown said elk hunters have been trespassing on airport property. Vanderbeck said he is working with city administration to address the issue.

Vanderbeck added the committee may want to consider who its target audience would be for marketing before discussing marketing with the Destination Newport Committee.

ADJOURNMENT

Having no further business, the meeting adjourned at 3:40 p.m.