



January 24, 2018
8:32 a.m.
Newport, Oregon

Parks and Recreation Committee Meeting

ROLL CALL

The Parks and Recreation Committee of the City of Newport met on the above date in the Newport Recreation Center.

Members present were: Nancy Steinberg, Karen Smith, Cheryl Brown, Jennie Scarborough, Jeff Schrantz, Luana Beeson, Brian Norris and Mark Saelens - Council Liaison.

Absent: Paul Stangeland, Al Gilhuly, Kevin Greenwood.

Staff/Guests in attendance were: Jim Protiva - Parks and Recreation Director, Judy Mayhew - Recreation Superintendent, Mike Cavanaugh - Sports Program Supervisor, and Anjanette Baker, committee applicant.

ACTION ITEMS

Approval of Minutes - November 29, 2017

MOTION was made by Beeson, seconded by Scarborough, to approve the minutes of the November 29, 2017 meeting. The motion carried in a voice vote.

Election of Officers

Steinberg noted that January is the month where the committee elects its officers for the year. She noted that she was currently the Chairperson, with Karen Smith as the Vice-Chairperson. Steinberg stated that she would be happy to continue as the Chairperson. Brown noted that she would serve as Vice-Chairperson.

MOTION was made by Scarborough, seconded by Schrantz to elect Steinberg as Chairperson and Brown as Vice-Chairperson. The motion carried in a voice vote.

DISCUSSION ITEMS

Proposal for Rec Center voucher for taxpayers - CM Hall

Protiva introduced an email sent to him by CM Hall, which asked the Parks & Recreation Committee to consider the possibility of giving each property tax payer a free voucher annually for entry to the Recreation/Aquatic Center. The voucher would be associated with a survey about the Parks & Recreation Department and provide useful information. Hall's hope is that this brings in more people to the Recreation/Aquatic Centers.

The Committee discussed various ideas on how this might be managed. Protiva noted that the City Council would need to approve the idea, but he was in favor of the idea. Steinberg added that she thought it was a good idea, but staff should be the ones to figure out how the process would work, whether it was through utility bills, an online survey or other method. Saelens stated that he agreed with the idea and staff would have to determine the best way to distribute the vouchers.

MOTION was made by Norris, seconded by Beeson, to approve the concept of a pass voucher for citizens in conjunction with a survey, and having department staff develop the

method of delivery, with staff updating the committee at the February meeting. The motion carried in a voice vote.

Request for bench at Vietnam Memorial, Don Davis Park

Steinberg introduced a memo that included the request from Cindy George to place a memorial bench at the Vietnam Memorial in Don Davis Park. Protiva gave a brief history on the memorial benches that are currently installed on the bayfront and the process for citizens to purchase them. He also discussed the placement and maintenance by the Parks Division. The committee concluded that there should be a policy developed regarding the placement and maintenance of the benches.

MOTION was made by Steinberg, seconded by Norris to inform Ms. George that she would not be able to place a bench at Don Davis Park until a policy was developed regarding the placement of benches there, and directing staff to draft a policy regarding the placement and maintenance. The motion carried in a voice vote.

Committee Vacancy Application - Anjanette Baker

Steinberg noted that Sandra Surber had resigned and that Anjanette Baker had expressed interest in serving on the committee. Anjanette would not be available for the February meeting, so she was attending in January to observe. The committee reviewed Baker's application and asked that her interview be scheduled for the March meeting.

Appointment to Vision 2040 Committee

Steinberg informed the committee of a request from the Planning Department to provide a representative of the committee to serve on the Vision 2040 committee. Steinberg stated that she would not be able to be that person, as it conflicted with her work schedule. Beeson offered to represent the Committee on the Vision 2040 Committee.

MOTION was made by Steinberg, seconded by Brown to have Luana Beeson represent the Parks & Recreation Advisory committee on the Vision 2040 committee. The motion carried in a voice vote.

Mike Cavanaugh - Sports Program Supervisor

Steinberg introduced Mike Cavanaugh, the Sports Program Supervisor for the Parks and Recreation Department. Cavanaugh gave an overview of the regular programs that he managed, plus the special events that he offered throughout the year.

FY18/19 - Committee Goals

Steinberg introduced the City Manager's guidelines that would be used for their goal-setting session. Saelens added that these goals should work in conjunction with the Vision 2040 goals that were developed. Protiva stated that he would like to focus on three areas to begin with including; what are we doing well? What can we do better? What can we do more of? The committee offered suggestions to Protiva's questions, and discussed possibilities for indoor and outdoor recreation. The committee then reviewed the current goals, updating them as needed.

DIRECTOR'S REPORT

Protiva handed out the monthly report for January and noted that the Pacific Edge Gymnastic Invitational would be happening on the first weekend of January, and added that he would like to have our recently hired staff people attend the next meeting for introductions.

SUB-COMMITTEE UPDATES

None.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

Steinberg noted that Sandra Surber had tendered her resignation after many, many years of service to the committee, and the City and committee thanked her sincerely for her long service to the committee and City of Newport. The committee asked that a plaque to thank Sandra be purchased and presented to her.

Develop Next Agenda

Pass Voucher - Update

Bench at Vietnam Memorial - Don Davis Park

Parks Master Plan - Update

Committee Goals - Update

Skate Park - Update

Adjournment

Having no further business, the meeting adjourned at 10:21 a.m.