



November 29, 2017
8:35 a.m.
Newport, Oregon

Parks and Recreation Committee Meeting

ROLL CALL

The Parks and Recreation Committee of the City of Newport on the above date in the Newport Recreation Center.

Members present were: Nancy Steinberg, Jennie Scarborough, Kevin Greenwood, Paul Stangeland, Jeff Schrantz, Luana Beeson, Al Gilhuly, Brian Norris.

Absent: Sandra Surber, Karen Smith, Cheryl Brown, Mark Saelens - Council Liaison.

Staff/Guests in attendance were: Jim Protiva - Parks and Recreation Director and Rachel Cotton, City of Newport Associate Planner.

ACTION ITEMS

APPROVAL OF MINUTES - October 25, 2017

MOTION was made by Scarborough, seconded by Beeson, to approve the minutes of the October 25, 2017 meeting. The motion carried in a voice vote.

DISCUSSION ITEMS

Parks Master Plan/Vision 2040 Update - Rachel Cotton

Steinberg introduced Rachel Cotton, who gave an update on the Vision 2040 Plan and its process, what goals and recommendations were incorporated into the Vision 2040 Plan that were related to Parks and Recreation, and how they will fit in with the Parks Master Plan. Cotton handed out a brochure that is a condensed version of the plan for committee members. Cotton stated that the City Manager would like City committees to refer to the Vision 2040 when they are developing their future goals. Cotton informed the committee about the areas in the plan that related to Parks and Recreation. She noted that the City Council had officially approved the plan and had created a separate advisory committee to ensure that the plan will be utilized. Protiva mentioned that there had been a Vision 2020 Plan that needed updating.

Cotton presented a draft "Request for Proposals" for the preparation of the Parks Master Plan. She noted that the final RFP would be going out to the public at the beginning of the New Year. Parts of the plan would include a focus on maintenance of parks, which is a big concern for the Newport community. Community engagement would also be a big part of producing the plan. Protiva noted that he had reviewed the draft proposal and the Parks & Recreation Committee were welcome to review it. Cotton stated that she would send out the final RFP to committee members. Norris recommended a change to number five in the RFP to better reflect the preferences of proposal selection, rather than have all of the criteria being equally based. The committee reviewed the evaluation criteria and suggested changes to Cotton. Protiva asked that committee members email him any suggestions they have regarding the RFP.

DIRECTOR'S REPORT

Protiva noted that he had purchased a cherry tree for the annual tree planting which would take place at the end of the committee meeting.

Protiva handed out the monthly report for that highlighted activities and information from the Rec Center, Pool and 60+ Activity Center. He noted that the 60+ Center had hosted its annual Thanksgiving dinner on Sunday, November 19, with over 200 people attending. Protiva added that Autumn Fest was held on Saturday, October 28 that included an arts and crafts fair, plus activities for kids. Protiva reported on the state of the roof leaks located in the gyms, and noted that it would take a large sum to repair the roof and remove the skylights. Beeson asked who was in charge of the department when he was out. Protiva reported that the Recreation Superintendent, Judy Mayhew, was the person who is in charge when he is out. Protiva explained the Recreation Superintendent's duties and noted that if both he and Mayhew were out, the person in charge would be Kathy Cline, the Aquatics Supervisor. Protiva added that he reports directly to the City Manager. Steinberg asked Protiva if they had filled the Lead Fitness Instructor position, vacated by Jamie Butler. Protiva noted that they were waiting to hear from HR if one of the applicants for the Assistant Aquatic Supervisor was interested in the Lead Fitness Instructor Position.

SUB-COMMITTEE UPDATES

Aquatic Center

Protiva noted that things were going well at the new pool, and the decision to prohibit street shoes on the deck has been very beneficial. He added that it has made a significant difference in the cleanliness and sanitation of the area. Protiva reviewed some of the issues that have come up since the pool opened in February.

Rec. Center, programming, sports, events

None.

Parks, Trails, Forests

Steinberg gave an update on the trail project at the reservoir. She noted that the City had requested a map from the group as to what they envision for the trail system, and the map had been supplied to them. Protiva mentioned that things are moving, albeit slowly.

Tree City USA

Steinberg stated that the application would be submitted before the end of the calendar year.

Committee Comments:

Gilhuly asked what the next big project was for the Parks and Recreation Department since the pool had been built. Protiva noted that that information would probably come from the Parks Master Plan, which would point out a number of trails to be built, and could become big projects.

Public Comments

Councilmember Laura Swanson noted that the Public Arts Committee mentioned that they hoped there might be an opportunity for art to be placed on new trails being developed.

Develop Next Agenda

Mike Cavanaugh - Sports Programs

Committee Goals

Parks Master Plan - update

Adjournment

The meeting adjourned to the area outside of the Aquatic Center at 9:55 a.m. for the Tree City USA annual planting.