



September 25, 2019
8:05 a.m.
Newport, Oregon

Parks and Recreation Committee Meeting

The Parks and Recreation Committee of the City of Newport met on the above date in the Newport Recreation Center.

Members present: Nancy Steinberg, Karen Smith, Jennie Scarborough, Jeff Schrantz, Luana Beeson, Al Gilhuly, Brian Norris, Anjanette Baker, Mark Saelens @ 8:10am, Ryan Parker - Council Liaison. **Absent:** Cheryl Brown, Jason Nehmer.

Staff/Guests in attendance: Spencer Nebel - Newport City Manager, Judy Mayhew - Interim Parks and Recreation Director, Anita Albrecht - City of Newport Landscape Specialist

Additions/Deletions to Agenda: Resignation of Jason Nehmer.

ACTION ITEMS

Approval of Minutes - June 26, 2019

MOTION was made by Scarborough, seconded by Beeson, to approve the minutes of the June 26, 2019 meeting. The motion carried in a voice vote.

DISCUSSION ITEMS

Resignation of Jason Nehmer.

Steinberg noted that Jason Nehmer had resigned from the Committee because of his move to Oakridge, Oregon. Mayhew stated that she would let Peggy Hawker know so the vacancy could be advertised.

Parks & Recreation Search Update - Spencer Nebel

Nebel stated that he would like to hear what qualities the Committee would like to see in the new Parks and Recreation Director, and would be asking for several representative to serve on the hiring committee. Nebel gave a timeline for the hiring process, adding that he would like to see the person in place by the beginning of the year, stating that he was considering placing the Parks Maintenance Division back under the Parks and Recreation Department. The Committee gave their suggestions to Nebel, including the need for someone who negotiates well, is resourceful, and provides inspirational leadership.

Memorial Bench Policy

Steinberg noted that the Committee had addressed this topic before, but had not finalized a policy. Mayhew noted that their packet included the draft that the Committee had worked on in 2018, and several sample policies from other parks and recreation departments. Mayhew added that she had met with Tim Gross, Jim Guenther and Spencer Nebel to discuss what was needed in the City policy. Albrecht noted that the Beautification Committee had requested her to research benches and she had reviewed the bench currently being used on the Bay Front. Parker noted that the State Parks had memorial picnic tables that could be purchased. The Committee provided suggestions for the draft policy and asked that this topic be placed on the next agenda.

Tree City USA

Steinberg noted that the application for the Tree City USA designation was due in December and the Committee would need to plant a tree before that. Mayhew noted that the City had recently passed an ordinance relating to pruning, planting and removal of trees from the public right-of-way. Steinberg reminded the Committee that they served as the City's "Tree Board," when needed. Mayhew stated that she would begin work on the Tree City USA application.

Bee City USA - Anita Albrecht, Landscape Specialist

Albrecht noted that she had written a grant to fund the purchase of pollinator plants for the City and wanted to see if the Parks and Recreation Committee was interested in her project. Steinberg noted that she was very interested, although she had not been too involved in the process.

Standardizing Senior Age for Parks and Recreation

Steinberg reminded the Committee that this issue had come up when they had their joint meeting with the 60+ Activity Center Advisory Committee. Steinberg noted that the Recreation Center used the age of 62 years for designation of a Senior, while the 60+Center used 60 years. Mayhew stated that she thought it made sense to standardize the age for the entire department. Mayhew asked that the Committee recommend the change to the City Council, to be effective at the new fiscal year along with the fees and charges updates.

MOTION: Saelens moved to recommend the designation for a Senior be 60 years of age for the entire Parks and Recreation Department. Seconded by Gilhuly. The motion carried in a voice vote.

INTERIM DIRECTOR'S REPORT

Mayhew noted that the Recreation Center was partnering with Samaritan Health Services to present a 6-week course "Living with Chronic Conditions."

Mayhew stated that staff was still working on the Cooperative Use Agreement with the Lincoln County School District. Mayhew added that staff had met with the City Manager to discuss the agreement and also had a preliminary meeting with School District staff.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

Develop Next Agenda

Participants in Director search committee
Memorial Bench Policy - Draft
Tree Planting
LCSD Cooperative Use Agreement
Mountain Bike Trails - Update

Establish Next Meeting Date and Location

The next meeting is scheduled for October 23, 2019.

Adjournment

Having no further business, the meeting adjourned at 9:23 a.m.