



**PARKING ADVISORY COMMITTEE AGENDA**  
**Wednesday, February 19, 2025 - 6:00 PM**  
**Council Chambers, 169 SW Coast Hwy, Newport, Oregon 97365**

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All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or [e.glover@newportoregon.gov](mailto:e.glover@newportoregon.gov).

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to [publiccomment@newportoregon.gov](mailto:publiccomment@newportoregon.gov). Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

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## 1. WELCOME AND INTRODUCTIONS

### 1.1 Memorandum: [Memorandum](#)

## 2. ROLL CALL

### 3. APPROVAL OF MINUTES

- 3.1 January 15, 2025 Parking Advisory Committee Meeting.  
[Draft Parking Advisory Comm Mtg Minutes 01-15-2025](#)  
[01-15-2024 Parking Advisory Committee Meeting Video Link](#)

### 4. DISCUSSION ITEMS

- 4.1 Nye Neighbors Outreach Meeting (Debrief and Discuss Next Steps)
- 4.2 FY 25/26 Parking Fund Budget and Capital Projects
- 4.3 Goal Setting

### 5. PUBLIC COMMENT

*This is an opportunity for members of the audience to bring to the Work Group's attention any item not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.*

### 6. ADJOURNMENT

### HANDOUTS

#### **Meeting Materials:**

- [Nye Neighbors Outreach Meeting PowerPoint](#)
- [Nye Beach Parking Option V2](#)
- [Nye Beach Parking FAQ V2](#)
- [T2 Pay Station Quote](#)
- [3-HR Parking Sign Inventory](#)
- [Capital Project Concepts](#)
- [Public Comment: Jill Marks](#)
- [Public Comment: Khara Ledonne](#)
- [Public Comment: Gary Lahman](#)
- [Public Comment: Mark Marks](#)


Public Comment: Jocelyn Stody

Public Comment: Carol Shenk

Public Comment: Cheri Aldrich

Public Comment: Carol Shenk with the Coastal Arts Guild

## Memorandum

To: Parking Advisory Committee  
 From: Derrick Tokos, Community Development Director   
 Date: February 13, 2025  
 Re: Topics for February 18<sup>th</sup> Parking Advisory Committee Meeting

For this meeting, we have identified three agenda items for the Parking Advisory Committee's consideration. The first item is a debrief of the Nye Neighbors outreach meeting we are holding on February 13, 2025, and to discuss next steps. This will be followed by a discussion about parking and related capital projects the Committee would like the City to consider for the upcoming fiscal year. A general budget discussion can fit under this item as well. The final agenda item is goal setting for the upcoming year.

Enclosed is a copy of the PowerPoint presentation that I put together for the Nye Neighbors meeting. The Parking Management Concept and FAQ that we worked on will be provided as handouts. Additionally, I am including a copy of the quote we received from T2 Systems for the two pay stations needed to meter the Turnaround. It came in at just under \$20,000. Given the current economic climate, pricing could change if the quote is not acted upon in a timely manner. It is just something to keep in mind. Our staff also put together a photo inventory of the current 3-hour regulatory signs in Nye Beach. We will need about 30 of them, along with a few additional sign posts. I'll reach out to Newport Signs to get a quote on the price to generate new regulatory signs. Public Works may have spare posts, and that is something we can check on as well. The budget for the Nye Beach implementation is \$50,000. If we have a cushion, then some of the work could be contracted. Otherwise, we will need to coordinate with the Public Works street crew.

I put together two capital projects for the upcoming year. For Bayfront, the project would eliminate abandoned driveway approaches, including a fix for the open approach at the Port of Newport parking lot by Port Dock 3. The other is the ADA fix for the Visual Arts Center parking lot that we previously discussed. Please think about whether or not these two options are appropriate, if they should be adjusted, or if other capital projects should be considered. We still have a little time to work a new concept into the budgeting process. Both of the above projects rely upon room tax funds, and I haven't yet received confirmation that those funds will be available. A draft copy of the Parking Fund budget will be distributed at the meeting.

The last agenda item is a general goal setting discussion. I don't have any prepared materials for this agenda item, and would ask that you put some thought to parking related issues you would like to see the Committee address in the coming year. The City Council recently held a goal setting retreat with City Department Heads. Diversifying funding streams was a theme, and probably the closest discussion item to the work the Parking Advisory Committee is involved with.

While parking enforcement is not on the agenda, I can report that the City offered a candidate to fill the vacant position, and they accepted and will be free to start working for the City once they clear background checks.

Attachments: Nye Neighbors Outreach Meeting PowerPoint, Nye Beach Parking Option V2, Nye Beach Parking FAQ V2, T2 Pay Station Quote, 3-HR Parking Sign Inventory, and Capital Project Concepts.

**City of Newport  
Draft Parking Advisory Committee Minutes  
January 15, 2025**

<b>LOCATION:</b> CITY COUNCIL CHAMBERS, NEWPORT CITY HALL, 169 SW COAST HIGHWAY, NEWPORT
<b>Time Start:</b> 6:04 P.M. <span style="float: right;"><b>Time End:</b> 6:42 P.M.</span>

**ATTENDANCE LOG/ROLLCALL**

COMMITTEE MEMBER	STAFF
Chair Janell Goplen	Derrick Tokos, Community Development Director
Aaron Bretz	Sherri Marineau, Community Development Dept.
Gary Ripka (by video)	
Bill Branigan (absent, excused)	
Doretta Smith (by video)	
Lisa Emond (by video)	
Robert Emond (by video)	<b>PUBLIC</b>
	Veronica Lindell

AGENDA ITEM	ACTIONS
<p><b>CALL TO ORDER AND ROLL CALL</b></p> <p>a. Roll Call</p>	<p>Tokos reported that Aracelly Guevara had resigned and would no longer be on the committee.</p>
<p><b>APPROVAL OF THE MINUTES</b></p> <p>a. Meeting minutes of December 18, 2024</p>	<p>Motion by Bretz, seconded by Goplen to approve the minutes of December 18, 2024 as written. Motion carried unanimously with Goplen, Bretz, Smith, Ripka and Emond all voting in favor.</p>
<p><b>Elect Chair and Vice Chair.</b></p>	<p>Motion by Smith, seconded by Bretz to elect Janell Goplen as the Chair of the Parking Advisory Committee. Motion carried unanimously with Goplen, Bretz, Smith, Ripka and Emond all voting in favor.</p> <p>Motion by Goplen, seconded by Smith to elect Aaron Bretz as the Vice Chair of the Parking Advisory Committee. Motion carried unanimously with Goplen, Bretz, Smith, Ripka and Emond all voting in favor.</p>
<p><b>Update on Bayfront Parking Management Program.</b></p>	<p>Tokos gave an update on the Bayfront Management Program.</p> <p>The Committee discussed the signs that had been torn down; corrections to the issues with the Fall Street pay station; installation timeline for the short-term loading zone signs; and how reducing the monthly permit costs per month had affected the number of permits that were purchased.</p>

<p><b>Status of Parking Enforcement Officer Recruitment.</b></p>	<p>Tokos gave an update on the status of the recruitment for a new parking enforcement officer, and the timeline for hiring a candidate.</p>
<p><b>Continued Discussion on Implementing Parking Management in Nye Beach.</b></p>	<p>Tokos reviewed the updated parking management plan concept map.</p> <p>The Committee discussed the 16-hour time limit for lodging day permits; meter parking being limited to the Nye Beach turnaround; the number of parking spaces in the Nye Beach area; and the reasoning to only meter the spaces in the turnaround.</p> <p>Tokos thought they should do a special meeting with the Nye Neighborhood Association in February, and then do another meeting with the people in the area and send out a notice for this.</p> <p>Emond reminded the City Council requested to see the estimated revenue for the turnaround versus how much the business owners are paying currently for the parking district fees. Tokos would report on these.</p>
<p><b>CITIZEN/PUBLIC COMMENT</b></p>	<p>Veronica Lindell, Newport expressed her concerns that residents would have difficulty moving their vehicles to meet the parking time limits in the Nye Beach area. She thought Nye Beach didn't have the same parking concerns as the Bayfront since they didn't have the same number of businesses and restaurants.</p>

Submitted by: \_\_\_\_\_

Sherry Marineau, Executive Assistant

**January 15, 2025 - Parking Advisory Committee Meeting Video Link:**

[https://thecityofnewport.granicus.com/player/clip/1386?view\\_id=44&redirect=true](https://thecityofnewport.granicus.com/player/clip/1386?view_id=44&redirect=true)



# Nye Beach Parking Management Solution

NYE NEIGHBORS

FEBRUARY 13, 2025





# HISTORY OF PARKING MANAGEMENT IN NEWPORT

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- Payment in Lieu Era – 1983 to 2009
  - New development and redevelopment allowed to pay a fee in lieu of constructing off-street parking
- Parking District Era – 2009 to 2019
  - Businesses in special parking areas pay fee to support public parking and receive exemption from off-street parking requirements for modest development projects
- Demand Management Era – 2020 – Present
  - Seek to change user behavior to free up public parking in high demand areas through metering and permit programs



# 2018 PARKING STUDY

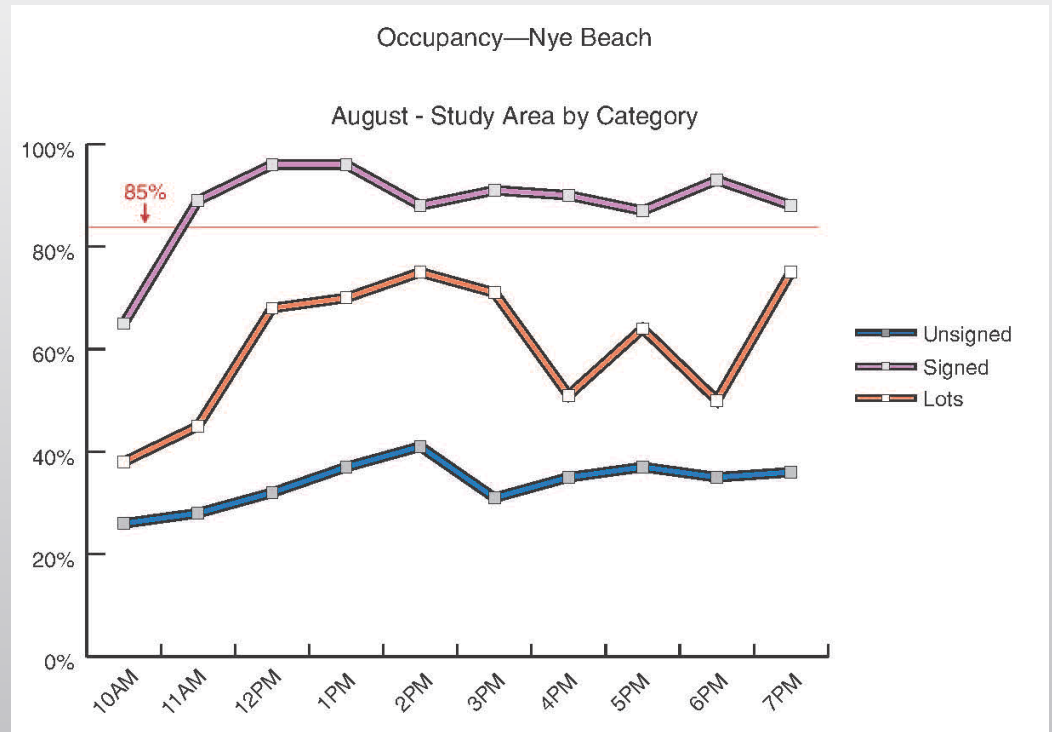
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## Parking Advisory Committee, Staff, and Selected Contractor:

- Assess parking conditions in the Nye Beach, Bayfront, and City Center areas
- Conduct public outreach to identify opportunities to improve availability of parking, transit and/or vanpool services as well as constraints “barriers” to effective parking management
- Perform field surveys to establish utilization and turnover rates of parking spaces during peak and off-peak periods
- Identify capital improvements needed to maintain and improve available parking, including possible upgrades to transit service
- Develop financing strategies to fund needed improvements

# NYE BEACH STUDY RESULTS

- Observed parking occupancies exceeded 85 percent during peak periods of use
- This level of activity is considered “functionally full,” where users perceive that there are no available spaces
- Functionally full parking leads to:
  - High instances of illegal parking
  - Congestion attributed to vehicles cruising for parking
  - Other undesirable behavior from frustrated drivers





# 2020 COUNCIL ADOPTED NYE BEACH RECOMMENDATION

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- Maximize the available parking supply to support retail-oriented, tourist commercial businesses and mixed-use neighborhoods
- Pursue demand management strategies to improve parking turnover for public parking areas where occupancies are functionally full (at or near 85%)
- Explore only limited use of “meters” in core commercial areas with emphasis on permit parking to influence parking behavior (i.e. more limited program than the Bayfront)
- Parking revenue will support parking enforcement and create a revenue stream to maintain and enhance Nye Beach parking assets or fund transit/vanpool options

# COVID PANDEMIC



# Parking Management Vendor Selection

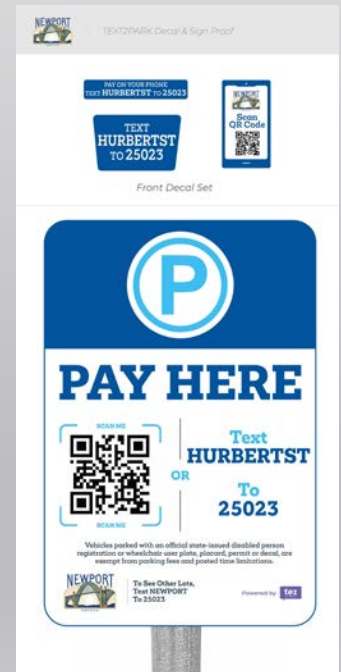
- Parking Advisory Committee Reformed
- Request for Proposals Issued
- Vendor Responses Reviewed and Scored
- Preferred Vendor T2 Systems Selected
- Contract Negotiated and Signed





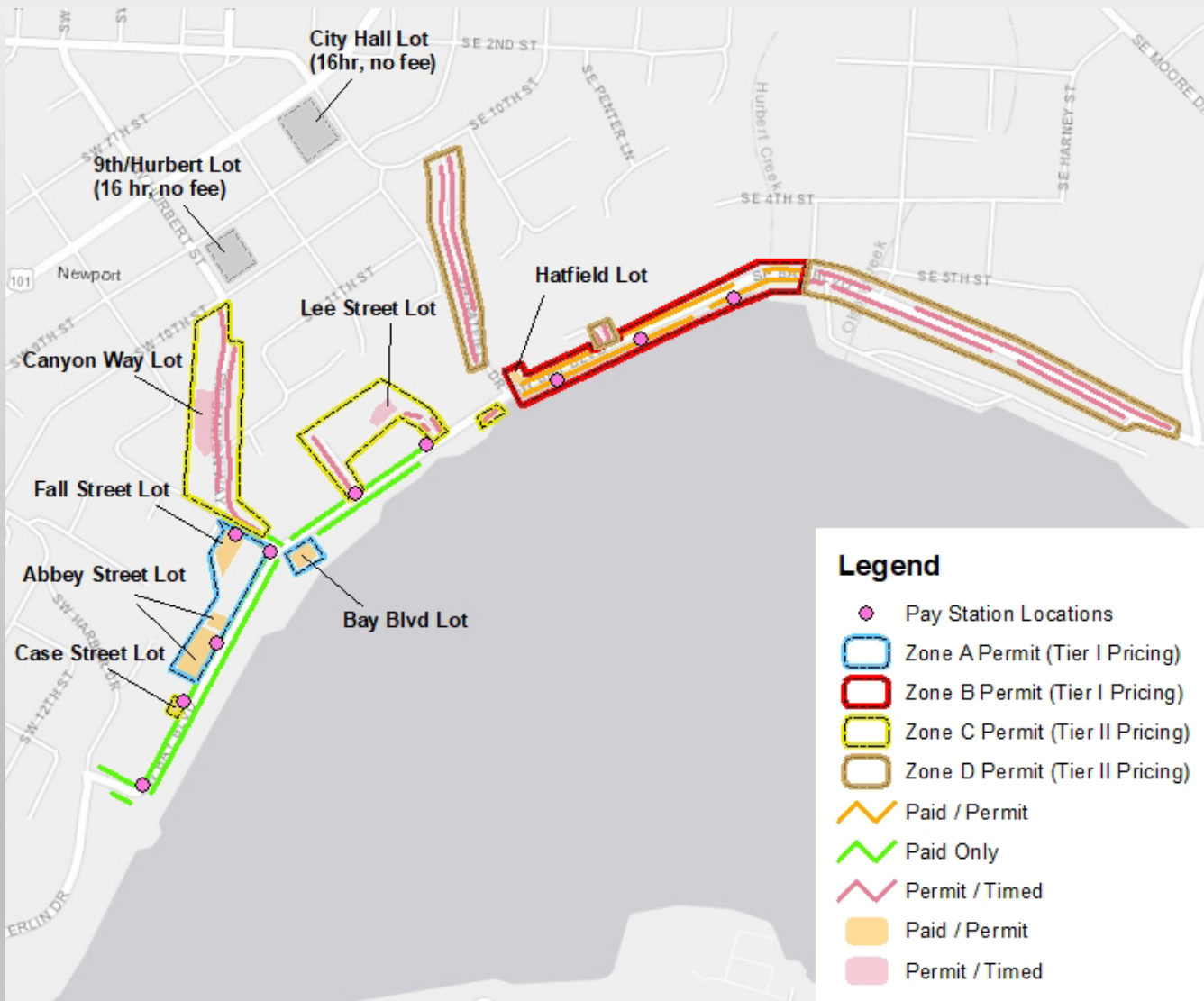
# Parking Management Solutions by T2 Systems

- Integrated solar powered wireless coin/card and coupon code pay stations
- Mobile “text to pay” option
- Electronic permit and ticket payment through a linked online portal
- Parking citation solution using license plate recognition technology to improve enforcement capabilities
- Collections support





# Bayfront Parking Management Implemented May 2024



**Paid Parking:**  
 Pricing \$1 hr (4 hr maximum stay)  
 11am to 7pm  
 7 Days a Week - May to October  
 Weekends Only - Nov to April

**Timed Parking:**  
 4 hr limit streets/lots  
 7 days a week - May to October  
 Weekends Only - Nov to April

**Other dates:**  
 4 hr limit streets  
 16 hr limit parking lots

**Permit Parking:**

**Tier I Pricing**  
 \$45 mo. (12 hr daily maximum)

**Tier II Pricing**  
 \$25 mo. (12 hr daily maximum)

**Commercial Fishing Community**  
 Email Invitation to Apply from Port  
 Pricing \$45 mo. (valid 72 hr period)

**Charter Day Permit \$8**  
**Lodging Day Permit \$10**

**Parking Stalls by Zone**

Zone A Permit (Blue) - 115 Spaces  
 Zone B Permit (Red) - 107 Spaces  
 Zone C Permit (Yellow) - 155 Spaces  
 Zone D Permit (Brown) - 180 Spaces

E-Permits Available for Zones A & B: 225  
 E-Permits Available for Zones C & D: 400



# Bayfront Parking Budget

- Demand Management (Pay Stations, E-Permitting, LPR Setup, and Mobile Pay Signs: +/- \$300,000
- Surface/Stripe Abbey, Bay, and Hatfield Pump Station Lots: \$250,000 (Interfund loan)
- Posts, Regulatory Signs, Concrete Work: +/- \$100,000
- Nye Beach Budget: \$50 - \$75,000





# Bayfront 6-Month Council Report

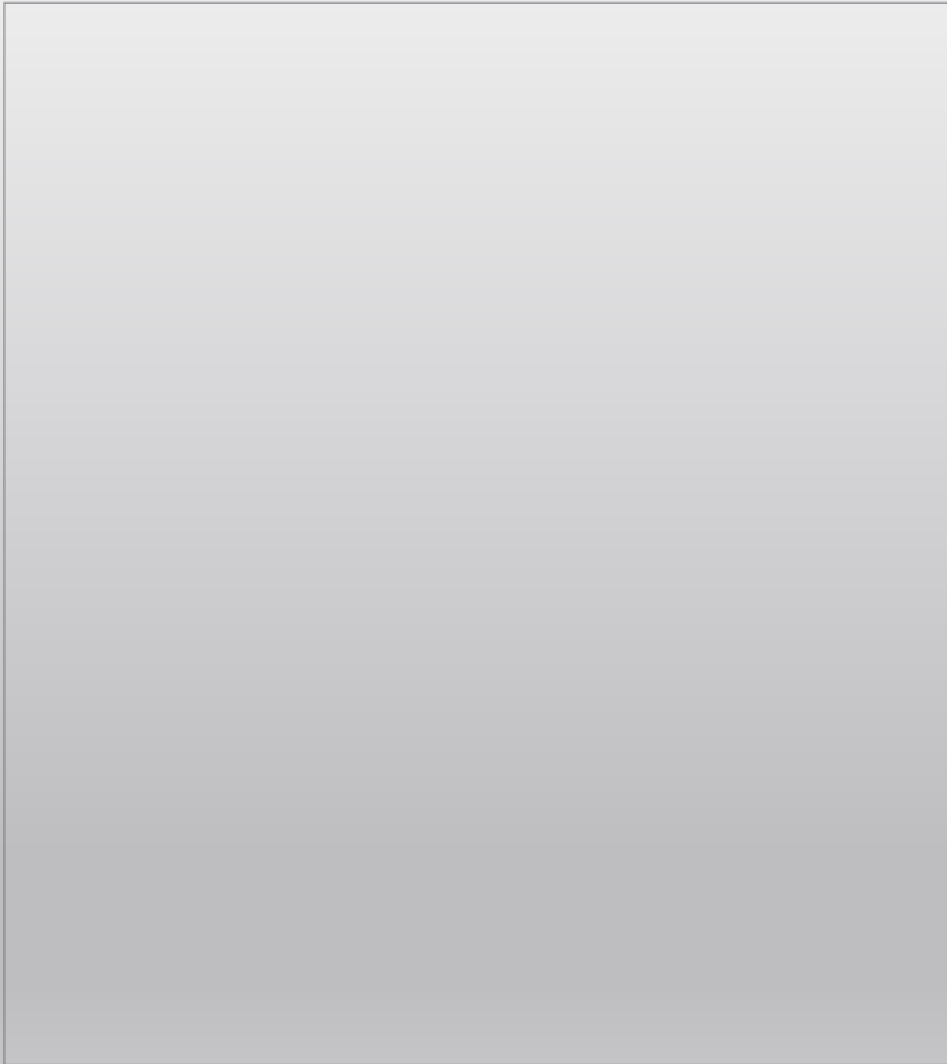
May 1<sup>st</sup> through October 30<sup>th</sup>

- Meter Transactions: 110,124
- Stall Turnover Rate + 10 min.
- Revenue:
  - Meters: \$250,257
  - Permits: \$54,085
  - Tickets: \$32,521
- Tickets Issued (Nye Beach and Bayfront): 3,282
  - Warnings 20%
  - Paid 59% (prior to Collections)
  - Court 1%





# Nye Beach Parking Concept



## Parking Management Boundary (Orange)

### Regulated Period (Existing):

3hr limit, 9-6pm, 7-Days a Week

Nye Turnaround: Metered, \$1.25 hr, 8hr max

VAC lot and Time Limited Streets, 3hr limit,

9-6pm without an E-Permit

### E-Permit pricing:

Residential \$35 annual

72 hr maximum stay

(individual must reside in boundary,

one permit per license holder)

Commercial \$35 mo. or \$300 annual

Lodging Day Permit \$10

16 hr maximum stay

Impacted Parking Spaces: Lots 71, Street 122

# Nye Beach Turnaround Parking Lot

## Current Rules

- 16 HR Maximum Stay
- No Fee

## Proposed Changes

- 8 HR Maximum Stay
- \$1.25 HR

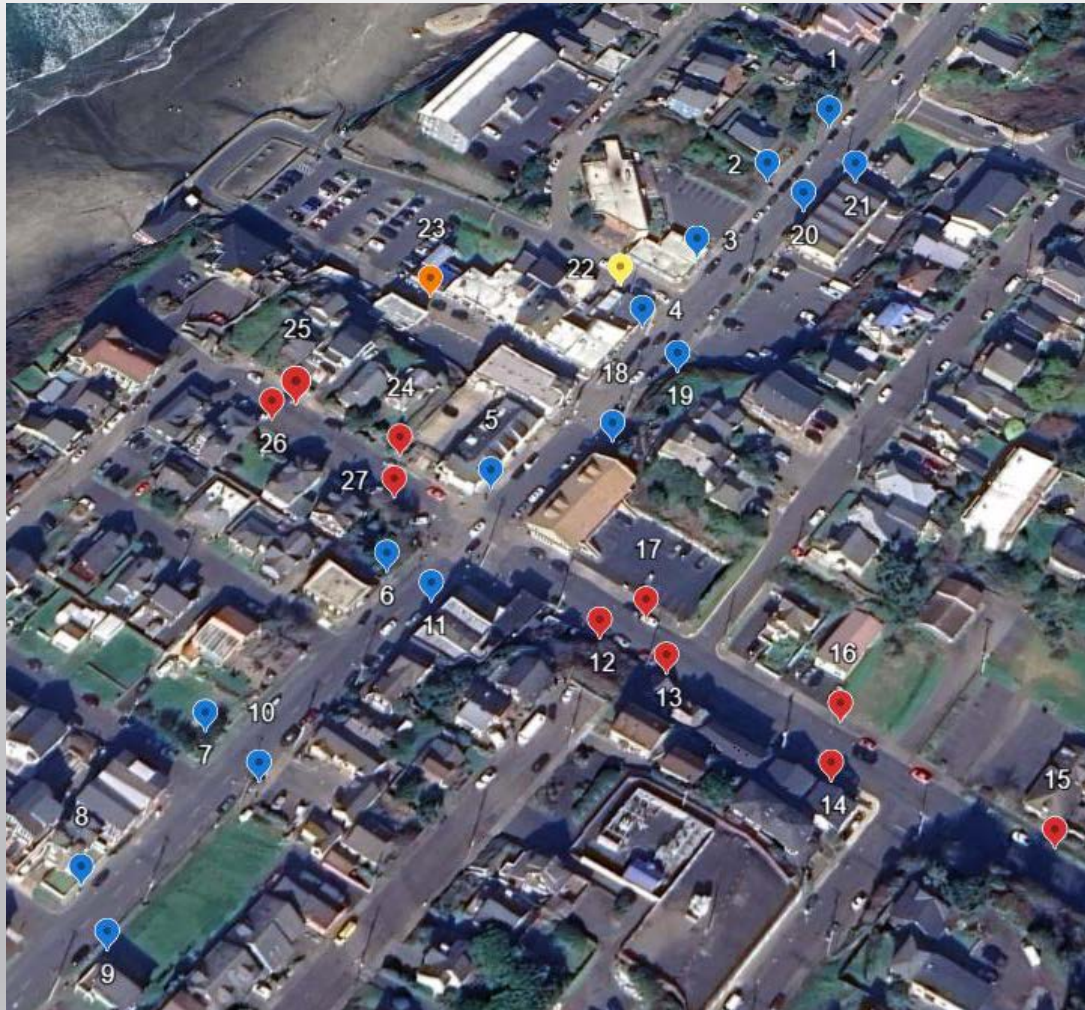
Two Pay Stations and Mobile Pay Signs

Only Nye Beach Location Where Meters are Proposed

Impacted Parking Spaces: 48



# Permit Parking (VAC Lot, Portions of Coast, Beach and 3<sup>rd</sup> St)



## Current Rules

- VAC Lot 16 HR Maximum Stay
- 3HR limit, 9AM-6PM
- No Fee

## Proposed Changes

- 3HR limit, 9AM-6PM without Permit
- Resident Permit: \$35 YR (limit one per license holder)
- Commercial: \$35 mo. or \$300 YR
- Lodging Day Permit: \$10

16 HR Maximum Stay

Business License Surcharge will Phase Out

Impacted Parking Spaces: 145



## Example: Nye Beach Parking Investment Needs

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- Issue: Guest Complaints that Upper Floor of VAC is not Accessible
- Parking Lot is Not ADA Compliant
- Fix Requires Reconstruction of Upper Lot
- Cost to Correct: \$92,000
- Funding: None Currently Available



# How Can I Get an Electronic Parking Permit?

- When available, permits can be purchased electronically through the City's Patron Portal on the City of Newport Website
- Laminated QR codes will be made available for Individuals to Purchase Lodging Day Passes

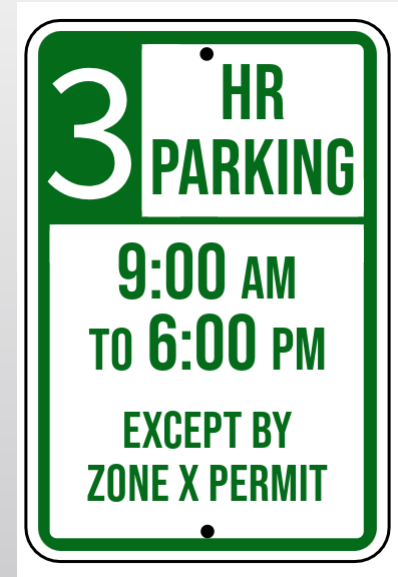




# When Could the Changes Happen?

E-Permit Availability:  
May 1, 2025

Changes to Regulatory  
Signs and Turnaround  
Pays Stations:  
June 1, 2025

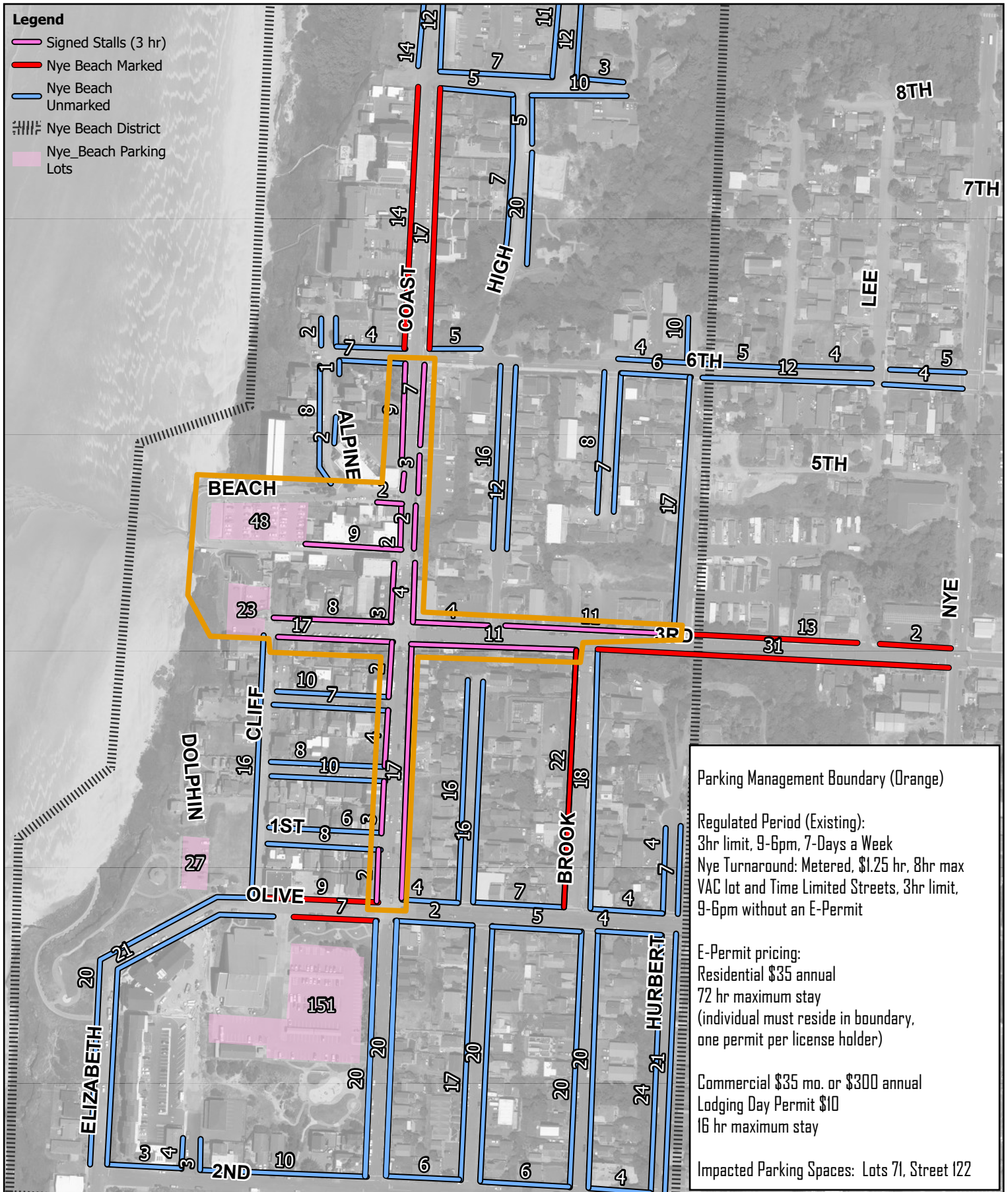




# QUESTIONS?



DERRICK I. TOKOS, AICP  
COMMUNITY DEVELOPMENT DIRECTOR  
CITY OF NEWPORT  
PH: 541.574.0626  
D.TOKOS@NEWPORTOREGON.GOV



Parking Management Boundary (Orange)

Regulated Period (Existing):  
 3hr limit, 9-6pm, 7-Days a Week  
 Nye Turnaround: Metered, \$1.25 hr, 8hr max  
 VAC lot and Time Limited Streets, 3hr limit, 9-6pm without an E-Permit

E-Permit pricing:  
 Residential \$35 annual  
 72 hr maximum stay  
 (individual must reside in boundary, one permit per license holder)

Commercial \$35 mo. or \$300 annual  
 Lodging Day Permit \$10  
 16 hr maximum stay

Impacted Parking Spaces: Lots 71, Street 122

### Draft Nye Beach Parking Management Plan Concept v2

This map is for informational use only and has not been prepared for, nor is it suitable for legal, engineering, or surveying purposes. It includes data from multiple sources. The City of Newport assumes no responsibility for its compilation or use and users of this information are cautioned to verify all information with the City of Newport Community Development Department.



### **What is the City's Plan for Managing Parking in Nye Beach?**

The City's plan for managing parking is to establish paid parking and permit/timed parking areas along streets and parking lots in the commercial core of Nye Beach. The plan is based upon a parking study that the City completed with stakeholder input in 2018, and which was formally adopted in 2020.

### **Which Parking Areas will this apply to?**

The Nye Beach Turnaround, Visual Arts Center parking lot, NW Beach Drive, and those portions of NW 3<sup>rd</sup> and NW Coast Streets currently time limited to 3 hour parking between 9-6pm. It will not apply to private lots and parking areas.

### **So... What is the Parking Plan?**

The Nye Beach Turnaround will be metered at a set hourly rate, with an eight hour maximum stay. Persons parking in this public parking lot will be able to pay by phone using a "text to pay" option or they can use one of the pay stations that the City will be installing. Pay stations include coin, credit card, and coupon code functionality. The Turnaround is the only location in Nye Beach that is to be metered.

Electronic permits will be offered to individuals that live or work in areas where 3 hour parking limitations apply, allowing them to park for longer periods of time. The permits will only be effective in Nye Beach. Each resident in the area with a valid driver's license will be eligible to obtain a discounted annual electronic permit. A limited number of electronic permits will be made available for persons that own businesses or work in the area. Daily lodging permits will be available to guests staying at area hotels or short-term rentals. Permits will be available to purchase online through the City of Newport website. A map attached to this FAQ shows the location and pricing of the paid and permit parking areas.

### **Why Install "Pay to Park" Pay Stations and Charge for Permits?**

The purpose of the parking pay stations and electronic permits is to increase vehicle turnover in high demand areas so that more parking is available to Nye Beach users. This will reduce congestion and improve public safety.

### **When will the Changes go into Effect?**

The new paid parking and permit/timed parking areas will go into effect on or after June 1, 2025. Electronic permits will be available for purchase at least 30 days in advance of the effective date.

### **Will the Parking Limitations Apply to Disabled Individuals?**

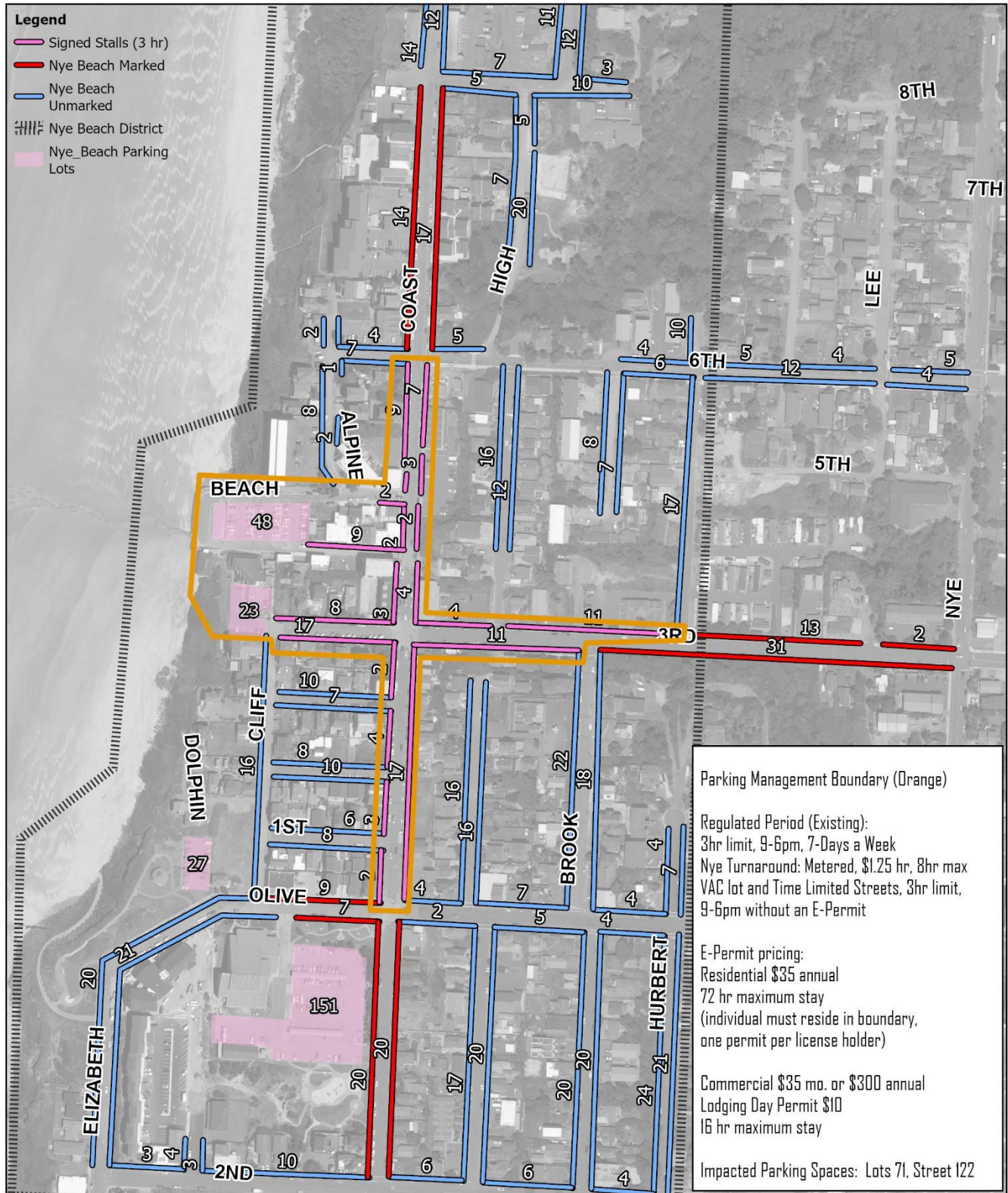
Vehicles with a state-issued disabled person registration or "wheelchair user" plate, placard, permit or decal will not be subject to posted time limits or payment requirements irrespective of whether or not they are parked in an ADA space.

### **How will this Impact Parking Enforcement?**

The City will provide a break-in period of at least 30-days to help educate users about the new rules. They will only be issuing warnings during that time period. The City's parking enforcement officer who will be using License Plate Recognition (LPR) technology to efficiently identify vehicles parked in violation of the City's parking rules.

### **Who do I Contact to Learn More about Upcoming Changes?**

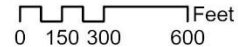
For additional information, you can contact the City of Newport Community Development Department at 541-574-0629 or [publiccomment@newportoregon.gov](mailto:publiccomment@newportoregon.gov). You can also attend Parking Advisory Committee meetings, which are typically held on the third Wednesday of the month at Newport City Hall.



**NEWPORT** City of Newport  
 Community Development Department  
 169 SW Coast Highway  
 Newport, OR 97365  
 Phone: 1.541.574.0629  
 Fax: 1.541.574.0644

**Draft Nye Beach  
 Parking Management Plan Concept v2**

Aerial Image Taken July 2022  
 4-inch, 4-band Digital Orthophotos  
 GeoTerra, Inc. Eugene, OR



This map is for informational use only and has not been prepared for, nor is it suitable for legal, engineering, or surveying purposes. It includes data from multiple sources. The City of Newport assumes no responsibility for its compilation or use and users of this information are cautioned to verify all information with the City of Newport Community Development Department.

## T2 Systems - Confidential Quotation



For: City of Newport, OR  
 Quote ID: Q-48814  
 Date Issued: 24/01/2025  
 Expires: 24/04/2025

Bill To:  
 City of Newport, OR  
 169 SW Coast Highway  
 Newport, Oregon 97365  
 United States

Ship To:  
 City of Newport  
 169 SW Coast Highway  
 Newport, OR 97365  
 United States

Prepared By:  
 Mark Acosta

Derrick Tokos  
 541.574.0626  
 d.tokos@newportoregon.gov  
 EIN: 93-6002222

Prepared For:  
 Derrick Tokos

### Subscriptions

Product Code	Product Name	Base Unit Price	Quantity	Discount %	Sales Price	Total
100.7101	T2 Iris Core (Month)	USD 70.00	2.00	0.000	USD 600.00	USD 1,200.00
to be billed \$50 per unit per month						
100.7111	T2 SecurePay G1 - Monthly Subscription	USD 35.00	2.00	0.000	USD 420.00	USD 840.00
To be billed at \$35 per unit per month						
100.7219	Extend-By-Phone** (Month)	USD 10.00	2.00	0.000	USD 60.00	USD 120.00
To be billed \$5 per unit per month						
--- Extend-By-Phone is charged a specified rate per month, per pay station, to enable the service. Add-time transactions completed using the service are charged an additional \$0.25 each. Expiry notifications are not charged.						
100.7201	Coupons (Month)	USD 10.00	2.00	0.000	USD 60.00	USD 120.00
To Be Billed \$5 per unit per a month						
Group2 TOTAL:						USD 2,280.00

### Services

Product Code	Product Name	Base Unit Price	Quantity	Discount %	Sales Price	Total
100.7113	T2 Secure Pay - Terminal Setup Charge	USD 25.00	2.00	0.000	USD 25.00	USD 50.00
Must use FirstData as the data processor if doing Contactless. Can use either FirstData or Elevon if just adding EMV without Contactless option.						
100.0067	No Training	USD 0.00	1.00	0.000	USD 0.00	USD 0.00
Group1 TOTAL:						USD 50.00

### Hardware

Product Code	Product Name	Base Unit Price	Quantity	Discount %	Sales Price	Total
104.0001	Luke II/Luke Cosmo Bundle	USD 0.00	2.00	0.000	USD 0.00	USD 0.00
900.0096	Luke® Cosmo+ G1 Coin P2PE +CL Solar	USD 13,995.00	2.00	50.000	USD 6,997.50	USD 13,995.00
The EMV credit card readers are secure devices with anti-tampering controls. If a reader is disassembled, opened up or experiences violent impact, it will be put into a Tampered state and cannot be repaired or redeployed. Card readers that have a Tampered status are not eligible for warranty coverage.						
880.4131	Platform - Pay Station 8 - LC	USD 0.00	2.00	0.000	USD 0.00	USD 0.00
Software Maintenance subscription is a requirement for upgrades and ongoing support for PS8. --- Ongoing subscriptions are billed annually. Subscriptions and support shall be automatically renewed for an additional term of one year, effective immediately after the expiration of any then-current term unless either T2 or Subscriber gives written notice of nonrenewal to the other at least thirty days in advance of the expiration of the then-current term						
880.4104	Modem Kit-Internal LTE Verizon L2V5/LC	USD 920.00	2.00	50.000	USD 460.00	USD 920.00
***CUSTOMER TO SOURCE OWN SIM AND DATA PLAN*** NOT USING DATA CONNECT PLAN						
880.4101	Lock Maintenance-LC	Included	2.00	0.000	Included	USD 0.00
Match: NU019						
450.0018	Key-Green Ex.Access-C	USD 33.00	2.00	50.000	USD 16.50	USD 33.00
450.0019	Key-Yellow Ex.Access-C	USD 33.00	1.00	50.000	USD 16.50	USD 16.50
Match: NU019						
880.4102	Lock Collection-LC	Included	2.00	0.000	Included	USD 0.00
Match : NL019						
450.0018	Key-Green Ex.Access-C	USD 33.00	2.00	50.000	USD 16.50	USD 33.00
Match : NL019						
450.0019	Key-Yellow Ex.Access-C	USD 33.00	1.00	50.000	USD 16.50	USD 16.50
Match : NL019						
115.0771	Coin Canister-LC	USD 600.00	4.00	50.000	USD 300.00	USD 1,200.00
Includes Spares						
450.0006	Key - Coin Canister - C	USD 10.00	1.00	50.000	USD 5.00	USD 5.00
663.0027	Paper 2in - For High Moisture	USD 41.00	2.00	0.000	USD 41.00	USD 82.00
Group1 TOTAL:						USD 16,301.00

## Other

Product Code	Product Name	Base Unit Price	Quantity	Discount %	Sales Price	Total
100.2020	Estimated Shipping and Handling	USD 0.00	1.00	0.000	USD 950.00	USD 950.00
***	Comment	USD 0.00	1.00	0.000	USD 0.00	USD 0.00

Installation and training not included in quote.

Product Code	Product Name	Base Unit Price	Quantity	Discount %	Sales Price	Total
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\*\*\*  
 Please review all details on this quote, including ship to address, EIN number, and key code. If you would like to proceed with placing this order, please submit a matching signed quote or purchase order to: quotes@t2systems.com

Invoices paid via credit card will incur a 2.5% convenience fee.

Group1 TOTAL: USD 950.00

Product Code	Product Name	Base Unit Price	Quantity	Discount %	Sales Price	Total
***	Comment	USD 0.00	1.00	0.000	USD 0.00	USD 0.00

Group2 TOTAL: USD 0.00

Net Total: USD 19,581.00

Tax Amount: USD 0.00

Tax Comments: N/A

Total: USD 19,581.00

Additional Information:

Freight Term: FOB-VEND-PP

Payment Terms:

IRIS Profile: City of Newport

End User: City of Newport, OR

GP Customer Number: 4558

Billing Terms

Software subscriptions are invoiced upon Activation.

Terms and Conditions for Digital Iris services are available at: <http://www.t2systems.com/terms-conditions>

Upon shipping, 100% of order will be invoiced, with the exceptions of (if applicable):

- Software subscriptions, as outlined above;
- Upon provision, 100% of services, training and/or installation will be invoiced.

As indicated on quote - Shipping costs are to be determined at time of shipment, are estimates only or are set amounts. Actual costs will be reflected on invoices unless set amount has been provided.

Tax rate, if applicable, will be finalized at time of invoicing.

Invoices paid via credit card will incur a 2.5% convenience fee.

Purchase orders can be forwarded to [purchaseorders@t2systems.com](mailto:purchaseorders@t2systems.com)

Project Term and Change Management

The parties anticipate that T2's Service will begin 10 business days after the dates sales order. The parties estimate that services will be complete within 120 days from start of the project. The timeline may be extended due to availability of required Equipment and Software, availability of client or T2 personnel, changes to the project scope or functional specification. In addition to schedule changes, changes in the Project may result in additional fees such as project re-engagement and/or change orders.

In the event that the scope changes, the Customer will be notified in advance and must provide written approval (via a signed Change Order) to proceed. The new scope will not proceed until the Change Order is executed.

-----  
Upon signature by Customer and submission to T2 Systems Inc., this Quote shall become legally binding. By signing and submitting this Quote, Customer expressly agrees and acknowledges that all products and services purchased by the Customer pursuant to this Quote shall be governed exclusively by the terms and conditions set forth in this Quote, the terms of which can be found at <https://www.t2systems.com/terms-conditions/> (the "Terms and Conditions"), subject to the terms of any applicable existing MSA or other written agreement between Customer and T2 Systems that expressly take precedence over the Terms and Conditions. By signing and submitting this Quote, Customer represents and warrants that the signatory below has the authority to bind Customer to the terms of this Quote and that Customer has had the opportunity to review the Terms and Conditions.

Quote Number: Q-48814

PO Required?

IF "NO" IS SELECTED UNDER PO REQUIRED, CUSTOMER ACCEPTS RESPONSIBILITY TO PROCESS CONTRACT PAYMENT WITHOUT RECEIPT OF PURCHASE ORDER NUMBER.

Customer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
PO #



# MEMO

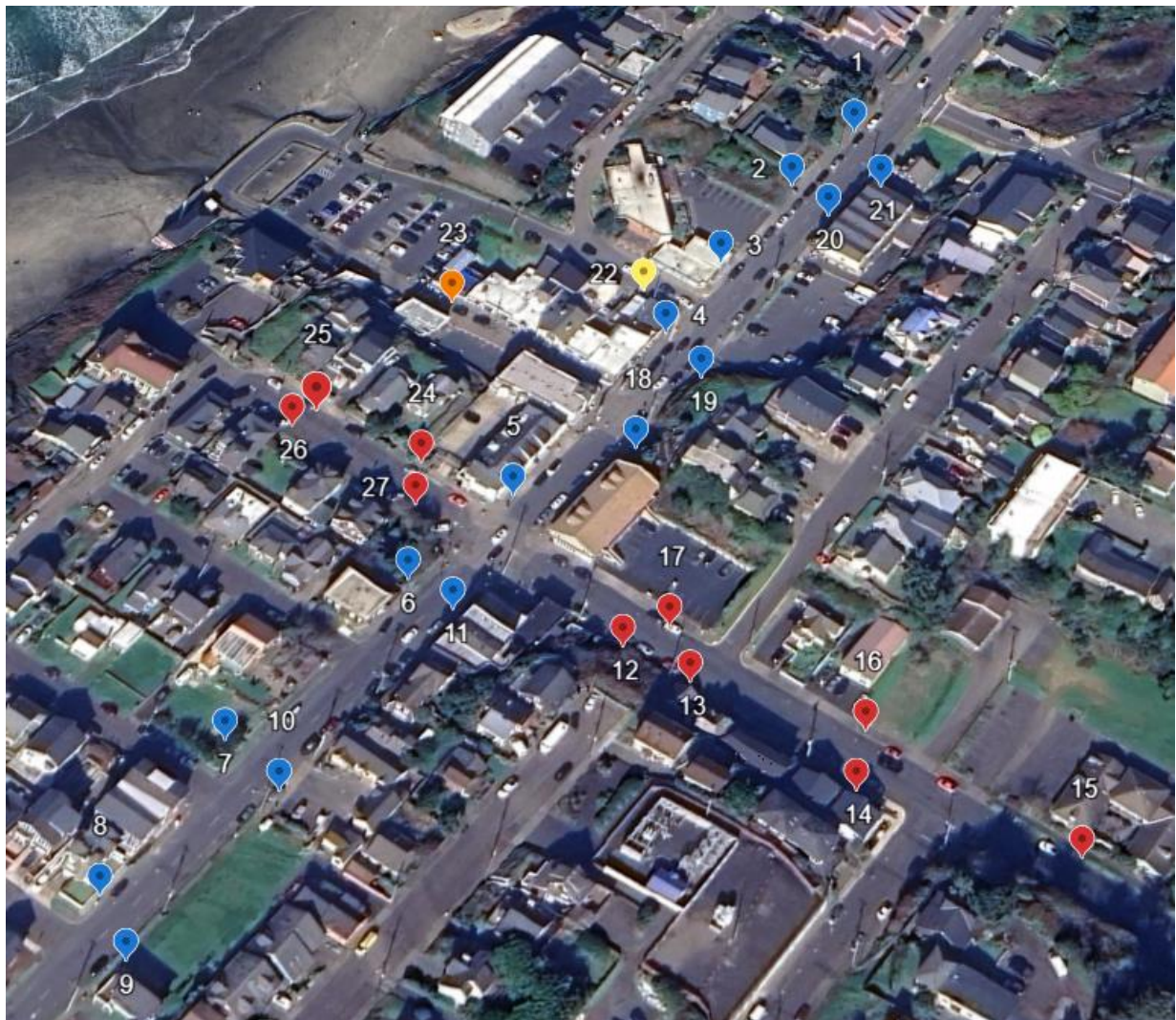
To: Derrick Tokos  
From: Beth Young  
Re: 3-hour Parking Signs in Nye Beach  
Date: 2/11/25



Blue = NW Coast Street

Red = NW 3<sup>rd</sup> Street

Yellow & Orange = NW Beach Drive



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2.



3.



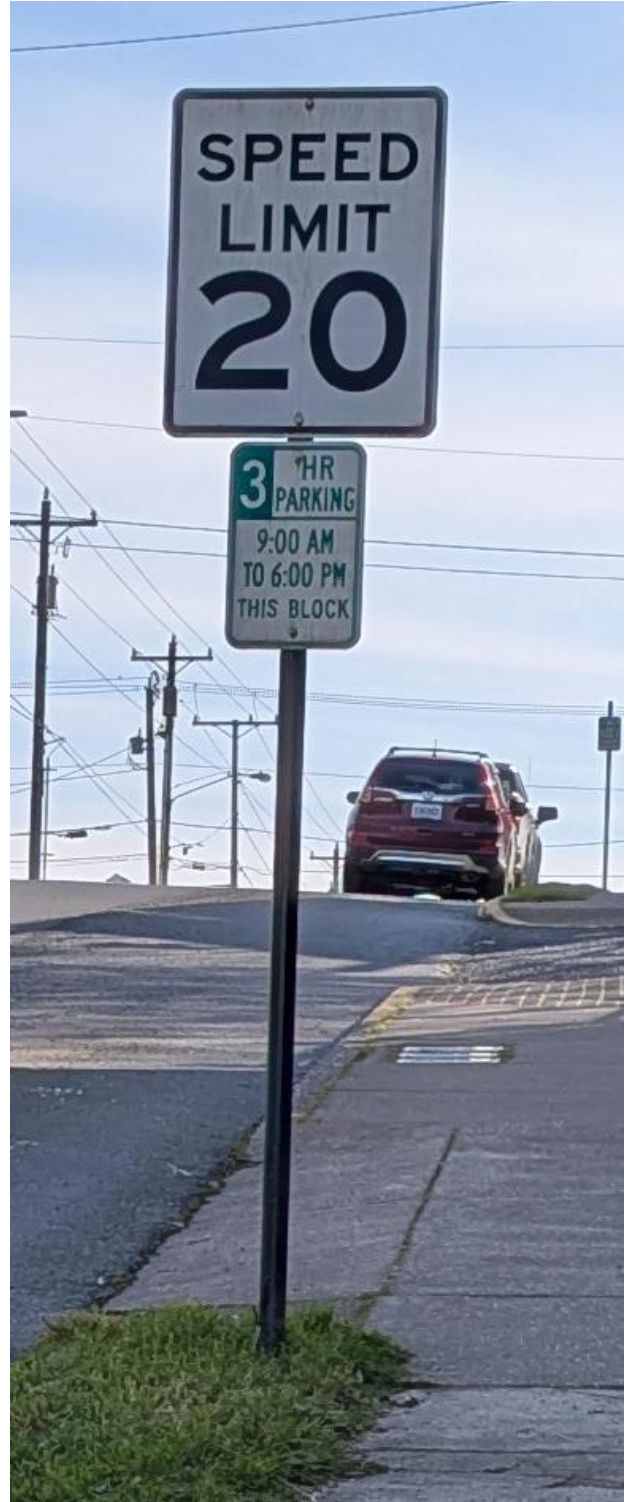
4.



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**CAPITAL CONSTRUCTION / FACILITIES IMPROVEMENT PROJECTS**  
For Fiscal Year 2025/2026

Ref No.	_____
GL No.	_____
Finance:	_____
<i>For Finance Dept Only</i>	

*Please use this form for capital OR facilities improvement projects which are \$10,000 or more*

Date Prepared: 01/27/25 Department: Community Development Department

Contact Person: Derrick Tokos Dept Head Signature: \_\_\_\_\_

Project Number: To Be Assigned  - Single Year Project  - Multi Year Project  
 - New Project  - Existing Project

Project Name: Bayfront Abandoned Driveway Approach and Sidewalk Improvements

**Project Description:**

Project will remove existing abandoned driveway approaches and replace them with vertical curb and sidewalk. Access to the Port of Newport parking area next to Port Dock Four Condos will be better defined with driveway approach and sidewalk enhancements.

**Project Justification:**

Project will improve pedestrian safety, as walkers do not expect driveway approaches (and associated uneven walking surfaces) where they have been abandoned for years. Additional on-street parking to be gained, and vehicle and pedestrian safety will be improved as well.

Project Type:  21-Facilities Improvements(FM)  22-Park Maintenance(PM)  23-Airport (AP)  24-Planning/Study/Professional Services (PP)  
 25-Streets (S)  26-Wastewater (WW)  27-Stormwater (ST)  28-Water (W)  Land Acquisition  
 Project Status:  - Concept  - Project Design  - Construction  - Project Close Out

TOTAL ESTIMATED COST OF PROJECT:	\$ 200,000.00	CURRENT APPROPRIATION:	\$ -
EXPENDITURES TO DATE (6/30/25) :	\$ -	FY25-26 ADD'L APPROPRIATION:	\$ 200,000.00 <small>(new funds only)</small>
REMAINING PROJECT COST	\$ 200,000.00	FUTURE FUNDING REQUIREMENTS:	\$ -

(The combination of Expenditures, Appropriations, and Future Requirements should equal the Total Estimated Project Cost)

ESTIMATED PROJECT COST AND REVENUES FOR FY 2025/2026			
RESOURCES		EXPENDITURES:	
Beginning Project Balance from FY 2025/2026	\$ -	ESTIMATED EXPENDITURE FOR FY 2025/2026	\$ 200,000
Public Parking Fund	150,000		
Room Tax Fund	50,000		
	-		
	-		
<b>TOTAL RESOURCES FOR PROJECT</b>	<b>\$ 200,000</b>	<b>TOTAL EXPENDITURES:</b>	<b>\$ 200,000</b>

(Total Resources and Total Expenditures must match)



**CAPITAL CONSTRUCTION / FACILITIES IMPROVEMENT PROJECTS**  
For Fiscal Year 2025/2026

Ref No.	_____
GL No.	_____
Finance:	_____
<i>For Finance Dept Only</i>	

*Please use this form for capital OR facilities improvement projects which are \$10,000 or more*

Date Prepared: 01/27/25 Department: Community Development Department

Contact Person: Derrick Tokos Dept Head Signature: \_\_\_\_\_

Project Number: To Be Assigned  - Single Year Project  - Multi Year Project  
 - New Project  - Existing Project

Project Name: ADA Parking Lot Improvements at the Visual Arts Center

**Project Description:**  
 Rebuild Visual Arts Center upper parking lot to provide ADA compliant access to the top floor of the building.

**Project Justification:**  
 The Oregon Coast Council for the Arts informed the City that guests with disabilities were having a difficult time accessing the top floor of the building. The Newport Building Official measured the parking and pathway to the building and found that they exceed ADA limits. As a public facility, ADA access is required. An engineering analysis determined that the upper parking area will need to be regraded, paved, and striped. A cost estimate has been developed for the work.

**Project Type:**  21-Facilities Improvements(FM)  22-Park Maintenance(PM)  23-Airport (AP)  24-Planning/Study/ Professional Services (PP)  
 25-Streets (S)  26-Wastewater (WW)  27-Stormwater (ST)  28-Water (W)  Land Acquisition

**Project Status:**  - Concept  - Project Design  - Construction  - Project Close Out

TOTAL ESTIMATED COST OF PROJECT:	\$ <u>100,000.00</u>	CURRENT APPROPRIATION:	\$ <u>-</u>
EXPENDITURES TO DATE (6/30/25) :	\$ <u>-</u>	FY25-26 ADD'L APPROPRIATION:	\$ <u>100,000.00</u> <small>(new funds only)</small>
REMAINING PROJECT COST	\$ <u>100,000.00</u>	FUTURE FUNDING REQUIREMENTS:	\$ <u>-</u>

(The combination of Expenditures, Appropriations, and Future Requirements should equal the Total Estimated Project Cost)

ESTIMATED PROJECT COST AND REVENUES FOR FY 2025/2026			
RESOURCES		EXPENDITURES:	
Beginning Project Balance from FY 2025/2026		ESTIMATED EXPENDITURE FOR FY 2025/2026	\$ 100,000
Room Tax	50,000		
Public Parking Fund	50,000		
	-		
	-		
<b>TOTAL RESOURCES FOR PROJECT</b>	<b>\$ 100,000</b>	<b>TOTAL EXPENDITURES:</b>	<b>\$ 100,000</b>

(Total Resources and Total Expenditures must match)

## **Sherri Marineau**

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**From:** Jill Marks [REDACTED]  
**Sent:** Tuesday, February 18, 2025 9:39 AM  
**To:** Public comment  
**Subject:** Parking meters at Nye Beach

[WARNING] This message comes from an external organization. Be careful of embedded links.

---

Hello Parking Committee,

I would like to express my "no" vote for installing parking meters at Nye Beach.

I attended the Nye Beach Neighbors informational session and feel that the added burden of paying for parking will dissuade myself and others from visiting businesses, art galleries and restaurants. This has already occurred for me at the Bayfront. I used to go down frequently to support our local businesses and restaurants but have probably decreased my trips there by 90%. Perhaps this is the intention, if I don't go you will have more parking for tourists. This decrease in locals makes our town feel less like the welcoming community that it used to be.

Another item that I didn't hear mentioned in the Nye Beach meeting was how long it would take to break even on the cost of all of the sign changes, meter installations, maintenance and enforcement.

Lastly, if you meter the turn around you will just push people to the periphery to find free parking. It seems that this would make it more difficult for the people and workers to find spaces to park.

Thanks for your work on this matter and for hearing my voice.

Jill Marks, Newport

## Sherri Marineau

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**From:** K ledonne [REDACTED]  
**Sent:** Tuesday, February 18, 2025 9:58 AM  
**To:** Public comment  
**Subject:** NYE Beach Turnaround Parking Plan

**[WARNING]** This message comes from an external organization. Be careful of embedded links.

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After attending the NYE Beach Neighborhood Association meeting regarding the potential parking plan, I am writing to request one amendment:

**Please designate the metered Nye turnaround lot effective for the tourist season only.**

I understand that revenue is important, and that the lot will likely be metered no matter the amount of protest. There is precedent for a two season system set by the Bayfront, and the Nye turnaround lot should be handled similarly.

The turnaround lot is busy in the summer, yes. The rest of the year it is scarcely half full.

Metering the lot in the off season would primarily affect locals and the VAC: Our family uses the lot when dropping off my children for art class, viewing exhibitions, or dropping off artwork - **all of which contribute to the revenue of a city-owned building!** (the upper parking lot is an unrealistic alternative considering the upper doors are almost always locked due to staff constraints).

Please consider this very reasonable amendment to the parking plan.

Thank you,  
Khara Ledonne

**Sherri Marineau**

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**From:** Derrick Tokos  
**Sent:** Tuesday, February 18, 2025 1:43 PM  
**To:** Sherri Marineau  
**Subject:** FW: Contact Us - Web Form

Please share with the Parking Advisory Committee.

Derrick

---

**From:** John Fuller [REDACTED]  
**Sent:** Friday, February 14, 2025 11:19 AM  
**To:** Derrick Tokos [REDACTED]  
**Subject:** Fw: Contact Us - Web Form

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**From:** [REDACTED]  
**Sent:** Thursday, February 13, 2025 8:26 PM  
**To:** City Council [REDACTED]  
**Subject:** Contact Us - Web Form

[WARNING] This message comes from an external organization. Be careful of embedded links.

---

City of Newport, OR :: Contact Us - Web Form

The following information was submitted on 2/13/2025 at 8:26:40 PM

-----  
**To:** City Council  
**Name:** Gary Lahman  
**Email:** [REDACTED]  
**Phone:** [REDACTED]  
**Subject:** Nye Beach Parking Meeting

-----  
Message: To All,  
I sent the following message to Derrick and Chief Malloy tonight.  
To Derrick and Chief Malloy,  
I would like to thank you and the other city staff members involved in the parking meeting tonight. I found the maps presented and the slide stack informative. I especially commend you for taking the time to answer questions and hear (in a kind way) the number of complaints. (Many unfounded). I encourage you to consider the suggestions and then move forward with the proposed parking changes in Nye Beach. Again, Thanks for a good meeting.

## **Sherri Marineau**

---

**From:** Derrick Tokos  
**Sent:** Tuesday, February 18, 2025 1:40 PM  
**To:** Sherri Marineau  
**Subject:** FW: Parking Meter in Nye Beach

Please distribute to the committee members.

Derrick

-----Original Message-----

**From:** Jeanne Tejada [REDACTED]  
**Sent:** Tuesday, February 18, 2025 11:24 AM  
**To:** Sherri Marineau [REDACTED]; Derrick Tokos [REDACTED]  
**Subject:** FW: Parking Meter in Nye Beach

This was in Erik's email. Just thought I would forward it to you.

Jeanne M. Tejada, CMC  
Acting City Recorder  
City of Newport, Oregon 97365  
541-819-7244  
j.tejada@newportoregon.gov

-----Original Message-----

**From:** Mark Marks [REDACTED]  
**Sent:** Tuesday, February 18, 2025 10:07 AM  
**To:** Erik Glover [REDACTED]  
**Subject:** Parking Meter in Nye Beach

Hello Parking Committee,

I would like to voice my disappointment in the decision to install parking meters in the Nye beach area. As a resident of Newport since 1988 with ten of those years being in Nye beach, I have watched the development of the area with alarm. To be sure, Nye is not the place it once was. The loss of our local flavor to over-tourism, has been disheartening. I would like to vote "No" regarding the the meters. My wife and I attended the public meetings, its clear the majority in attendance do not favor the planned changes. Revenue generation may best be obtained through other sources without changing the "feel" of our community further. Please help preserve what was once a "Historic" ocean front community.

Thank you.

Dr. M.A. Marks, Ph.D.

## Sherri Marineau

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**From:** Jos Stody [REDACTED]  
**Sent:** Wednesday, February 19, 2025 12:07 PM  
**To:** Public comment  
**Subject:** Parking Nye Beach

**[WARNING]** This message comes from an external organization. Be careful of embedded links.

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Please consider keeping the turnaround parking area free!

Besides the importance for the VAC, which is a main reason I adore this town, it's such an incredible thing to have free beach access for all in this lovely district. Easy access to our other lovely art gallery is important as well!

Darned good reasons to keep the turnaround free:

- The VAC's main entrance is the 1st floor entrance facing the turnaround. The VAC needs the majority of visitors to continue using that entrance. Payment for parking, which will be required in the turnaround lot, is opposite of core value of inclusion and acknowledging financial barriers. The VAC offers free admittance, scholarships, and free community events for this reason.
- VAC volunteers would have to pay to park or move their cars during their volunteer shifts. Some volunteers need to access the building through the 1st floor entrance for mobility reasons and need to use lower level parking at the turnaround. Continued volunteerism is essential to VAC accessibility and programing success.
- Having to assist volunteers, workshop attendees, instructors, and rental guests purchase permits for parking longer than 3 hours in the upper lots would be an additional strain on the VAC's very small staff---people will need to be able to use QR codes or the City Website via smart phones to park longer than three hours.
- The nature of the VAC business includes loading in and out of exhibits, art education materials, and rental equipment on a regular basis, and there are no loading zones around the VAC main entrance.
- The VAC has made great strides in increasing local participation especially through the off season winter months. Income revenues are very dependent on the continuation of easy access into the venue.
- Most of the VAC rentals and workshops are based on 4 hour increments.

Thanks so much for your careful consideration on this matter,  
Jocelyn Stody  
1542 NW Spring St.  
Newport, OR

## Sherri Marineau

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**From:** Jos Stody [REDACTED]  
**Sent:** Wednesday, February 19, 2025 12:36 PM  
**To:** Public comment  
**Subject:** Parking

[WARNING] This message comes from an external organization. Be careful of embedded links.

---

One more note on Nye parking:

Maybe for locals the parking is free? I really understand the need to draw money in from tourism but also love the flow of community in Newport. If one has to pay for parking just to pick something up at a local shop, are they likely to choose online shopping over supporting our local vendors?

Difficult decision and sorry I can't attend tonight and hear the back and forth of it.

Thank you,

Jocelyn Stody.

**Sherri Marineau**

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**From:** Carol Shenk [REDACTED]  
**Sent:** Wednesday, February 19, 2025 12:26 PM  
**To:** Public comment  
**Subject:** Comment for Nye Beach Parking, parking committee

**[WARNING]** This message comes from an external organization. Be careful of embedded links.

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Dear Parking Committee,

I support the VAC in its concerns over the negative impact on its operations of paid parking at the Nye Beach Turnaround and the three-hour limit in the upper VAC lots.

I would like to add four additional points:

1) I am especially concerned about proposed parking restrictions in the upper VAC lots and the PAC lot.

To park longer than three hours in the spaces in the VAC lot, where there will not be meters, people will have to purchase e-permits online or via QR code.

The expectation that people have smart phones *and* can use QR codes is elitist, ageist, and ableist, and will deter people who already have barriers to access.

Former City Manager Spencer Nebel was sensitive to this concern, which he heard from multiple community members, in the Bayfront metered parking implementation, and he ensured that no paid parking operated by the City required a smart phone, making sure that in addition to QR codes, credit card and cash alternatives were *always* available.

2) I wonder why metering parking in the Don Davis Park parking lot wasn't considered? This would not impact businesses and would raise more revenue for the City's parking-related infrastructure than having the free, three-hour spaces + e-permits at the VAC. **I recommend limiting parking in the VAC parking lot to VAC-only, and adding meters to the parking lot at Don Davis.**

3) Regarding public notice: The previous, widely publicized plan for the implementation of parking in Nye Beach has been changed dramatically, expediting the implementation from two years after the Bayfront project to this June. It is unreasonable for the City to expect residents, business owners, and organizations to have been constantly monitoring the parking committee website and emails for such expedited implementation.



I worked for 25 years for the Cities of Seattle and Shoreline, Washington, and King County Washington, and for any project that impacted a concentrated area, staff would not just post notices on the agency website but would reach out to affected parties directly via leaflets, phone calls, and door-knocking. It doesn't matter if you feel like you did the officially correct process for notifying people. If the major cultural institution in Nye Beach, the Visual Arts Center, hasn't been contacted directly to discuss possible impacts, AND a 30-year business and anchor to the neighborhood, the Chowder Bowl, was unaware of the changes until last week, the outreach, however technically correct, has failed. Your goal shouldn't be crossing i's and dotting T's around public notice but having genuine input from the community you are impacting, and incorporating their concerns and ideas. **The Nye Beach Parking Plan should return to its original schedule to allow meaningful input and engagement from affected parties.**

4) As was found on the Bayfront, parking meter installation is disruptive to nearby businesses. Businesses in Nye Beach have already been hurt by major construction projects along Coast over the past year. Please consult with business owners and the VAC about the impacts of timing for any road work, and listen.

Sincerely,

Carol Shenk

Newport

## **Sherri Marineau**

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**From:** Cheri [REDACTED]  
**Sent:** Wednesday, February 19, 2025 12:08 PM  
**To:** Public comment  
**Subject:** Metered parking in Nye beach...Visual Arts Center

[WARNING] This message comes from an external organization. Be careful of embedded links.

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I strongly disagree with metered parking for 3 hour intervals at both the PAC AND THE VAC. Classes I take and classes I teach and performances I attend are anywhere from 4-6 hours and would mean leaving in the middle of class or performance to repark .(and we know how scarce parking is already. )

I strongly suggest delaying this to allow enough time to study the effects. The study committee should include staff from both facilities , so the intricacies can be studied more fully before initiating actions that will affect the future and viability of the of two very important businesses, which bring in many locals and tourists.

This is a huge step that needs careful consideration.

Thanks you, Cheri Aldrich

Moonlight heron stands motionless, dripping silence.  
Cheri Aldrich

## Sherri Marineau

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**From:** Nina Vetter  
**Sent:** Wednesday, February 19, 2025 11:57 AM  
**To:** Sherri Marineau; Derrick Tokos  
**Subject:** FW: Today! Give input on parking changes affecting VAC

FYI

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**From:** CM Hall [REDACTED]  
**Sent:** Wednesday, February 19, 2025 11:50 AM  
**To:** Robert Emond [REDACTED]  
**Cc:** City Council [REDACTED]  
**Subject:** Fwd: Today! Give input on parking changes affecting VAC

Relaying this public comment.

Begin forwarded message:

**From:** Carol Shenk [REDACTED]  
**Date:** February 19, 2025 at 11:46:45 AM PST  
**To:** [REDACTED]  
**Subject:** Fwd: Today! Give input on parking changes affecting VAC

Hi CM, Just FYI I sent this out to CAG membership just now.

Also--my own comment I will make: To park longer than three-hour in the spaces in the VAC and PAC lots, where there will not be meters, people will have to purchase e-permits online or via QR code. The expectation that people have smart phones and can use QR codes is elitist, ageist, and ableist and will deter people who already have barriers to access. Former City Manager Spencer Nebel was sensitive to this concern in the Bayfront metered parking implementation and ensured that no paid parking operated by the City required a smart phone, making sure that in addition to QR codes, credit card and cash alternatives were available.

I hope you are well.

Best,

Carol

----- Original Message -----

**Subject:** Today! Give input on parking changes affecting VAC

Date:2025-02-19 11:44

From:Carol Shenk [REDACTED]

To: [REDACTED]

Dear CAG folks,

The City of Newport has expedited its plan to implement metered parking in the Nye Beach area to begin this June (the original plan had been to delay consideration two years after Bayfront metered parking was implemented).

The current proposal includes adding metered parking in the Nye Beach turnaround parking lot, with a three-hour limit.

The proposal also limits parking in the two upper VAC parking lots to three hours (not metered), requiring people to purchase an e-permit to park for longer than three hours. The Performing Art Center (PAC) would also shift to being a three hour lot.

**The Parking Committee will be discussing this plan at Newport City Hall today at 6pm.** Please consider attending if you would like to comment or have questions about these changes. If you are unable to attend but wish to provide written public comment, please email the comment to [publiccomment@newportoregon.gov](mailto:publiccomment@newportoregon.gov). **Emailed public comment must be received by 2pm today.**

The meeting packet, which includes the proposal and comments already submitted is available via this link: [https://newportoregon.gov/citygov/comm/parking/agendas/02-19-2025\\_Parking\\_Advisory\\_Committee\\_Meeting\\_Packet\\_Amended.pdf](https://newportoregon.gov/citygov/comm/parking/agendas/02-19-2025_Parking_Advisory_Committee_Meeting_Packet_Amended.pdf)

For your consideration, below are points from the VAC about some of the ways these changes would directly impact their operations:

- The VAC's main entrance is the 1st floor entrance facing the turnaround. The VAC needs the majority of visitors to continue using that entrance. Payment for parking, which will be required in the turnaround lot, is opposite of core value of inclusion and acknowledging financial barriers. The VAC offers free admittance, scholarships, and free community events for this reason.
- VAC volunteers would have to pay to park or move their cars during their volunteer shifts. Some volunteers need to access the building through the 1st floor entrance for mobility reasons and need to use lower level parking at the turnaround. Continued volunteerism is essential to VAC accessibility and programing success.
- Having to assist volunteers, workshop attendees, instructors, and rental guests purchase permits for parking longer than 3 hours in the upper lots would be an additional strain on the VAC's very small staff--people will need to be able to use QR codes or the City Website via smart phones to park longer than three hours.
- The nature of the VAC business includes loading in and out of exhibits, art education materials, and rental equipment on a regular basis, and there are no loading zones around the VAC main entrance.
- The VAC has made great strides in increasing local participation especially through the off season winter months. Income revenues are very dependent on the continuation of easy access into the venue.
- Most of the VAC rentals and workshops are based on 4 hour increments.

Sincerely,

Carol Shenk

President, Coastal Arts Guild

