



PARKING ADVISORY COMMITTEE AGENDA
Wednesday, July 17, 2024 - 6:00 PM
Council Chambers, 169 SW Coast Hwy, Newport, Oregon 97365

All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or e.glover@newportoregon.gov.

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to publiccomment@newportoregon.gov. Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. WELCOME AND INTRODUCTIONS

1.1 Memorandum: [Memorandum](#)

2. ROLL CALL

3. APPROVAL OF MINUTES

- 3.1 **May 16, 2024 Parking Advisory Committee Meeting.**
[Draft Parking Advisory Comm Mtg Minutes 05-16-2024](#)
[05-16-2024 Parking Advisory Committee Meeting Video Link](#)

4. DISCUSSION ITEMS

- 4.1 **Collection Services for Unpaid Parking Tickets.**
- 4.2 **Update on the Bayfront Parking Management Program.**
- 4.3 **Initial Review of the Policy Considerations for Creating a Nye Beach Permit Parking Program**
- 4.4 **Recruiting to Fill Committee Vacancies.**

5. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Work Group's attention any item not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.

6. ADJOURNMENT

HANDOUTS

Meeting Materials:

- [T2 Systems Collections Scope of Work](#)
- [Parking Ticket Collection Rates by Month](#)
- [Parking Ticket Aging Report by Type](#)
- [Parking Citation Fee Schedule](#)
- [Bayfront Pay Station Transactions by Location](#)
- [Bayfront Mobile Pay Transactions by Location](#)

Email from Above Board Electric, dated 6.25.24
Bayfront Parking Management Map Large Format (v9)
Nye Beach Parking Background Materials
Hood River Residential Parking District Code (Chapter 14.42)

Memorandum

To: Parking Advisory Committee
From: Derrick Tokos, Community Development Director
Date: July 11, 2024
Re: Topics for the July 17, 2024 Parking Advisory Committee Meeting

For this meeting, we have identified four agenda items for the Parking Advisory Committee's consideration. The first item relates to the collection of unpaid parking tickets. The City Council is holding a work session on July 15th to discuss a statement of work from T2 Systems, Inc. (enclosed) that would add collection of unpaid parking citations to the bundle of services that they provide the City of Newport. Staff will be prepared to review the proposal and share feedback received from the City Council. Since the first of the year, the City has issued 1,592 tickets citywide using the License Plate Reader (LPR) platform, with collections hovering around 50% at \$18,530. Reports showing collection rates by month and ticket aging by type, are attached. The City fee schedule includes ticket surcharges for late payment (enclosed). A \$20 parking ticket escalates to \$45 if not paid within 10 days, and it escalates to \$65 if not paid within 20 days.

The second item on the agenda is an update on the Bayfront Parking Management Program. As noted below, there have been over 40,000 transactions since the paid parking program was launched on May 1, 2024. Roughly two-thirds have occurred at pay stations, with the remaining one-third being mobile pay. Two reports are enclosed with a detailed breakdown of pay station and mobile pay transactions by location. The most popular pay station is Abbey St., followed by Bay St., Fall St. and the Central Boardwalk Station. This is similar to what we reported in May.

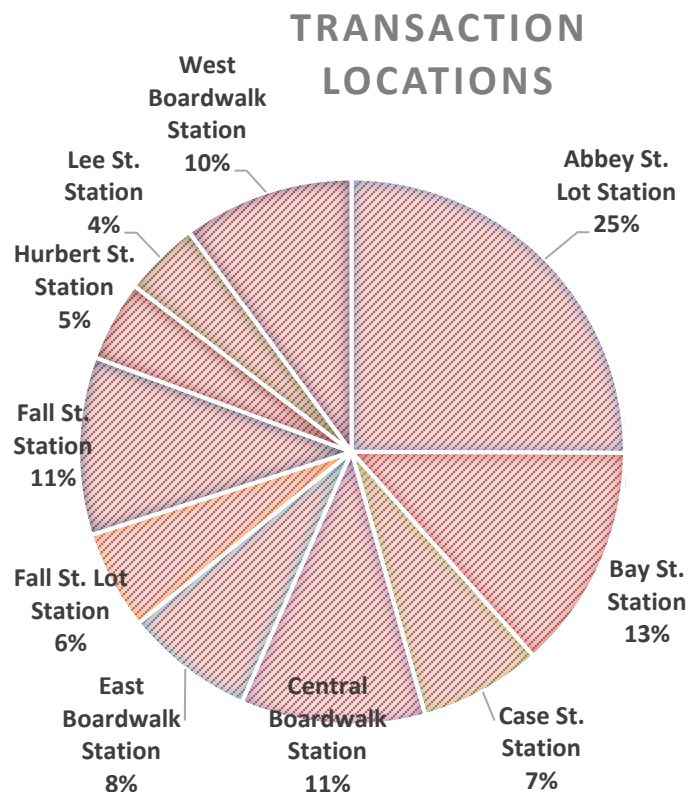
Transactions 5/1/24 – 7/7/24

Total: 40,062

Net Revenue: \$90,288.45

Transaction (Avg): \$2.25

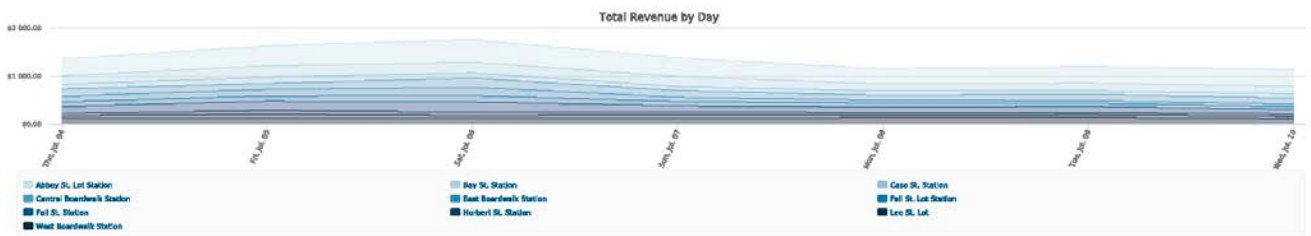
Data from 2018 Parking Plan



Vehicle turnover, gauged by average transaction price, is occurring more frequently than prior to the program being implemented, and the pricing of highly desirable parking has caused regular Bayfront users to change their parking behavior such that locations like the Abbey Street lot and on-street parking next to Port Dock 5 are available to guests.

As you might expect, there were some implementation issues that cropped up over the first few weeks relating to regulatory sign placement, pay station card reader errors, and the timing of mobile pay availability. Those have been largely resolved at this point and it has been several weeks since there has been a pay station error or issue raised by a constituent or guest related to the functionality of the system. We do receive one to two complaints a week from guests who are philosophically opposed to having to pay for parking, and just last week the City's Municipal Court Judge informed me that he held his first hearing on a contested parking ticket related to the Bayfront Parking Management Program.

Since about mid-June, the peak and valley between weekends and mid-week periods has leveled off significantly as illustrated in the table below.

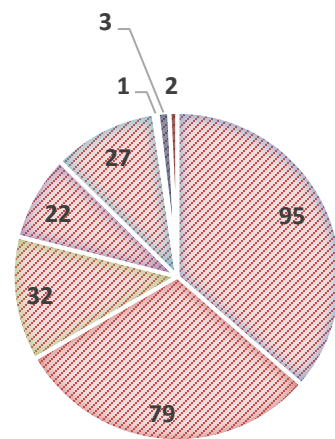


The number of electronic permits has remained relatively static, with 260+/- being active on any given day. The breakdown hasn't materially changed from what was reported in May, as illustrated in the adjacent pie chart. Total permit revenue is \$31,349, and that figure is likely to increase by \$6,000+/- a month based upon the number of monthly permits that are set for renewal and the daily recreational fishing charter permits that are being pulled.

**ACTIVE E-PERMITS
7/11/24
YTD REVENUE: \$31,349**

Staff is keeping close tables on the revenue, because collectively the various sources must be sufficient to ensure that the parking program is sustainable. That is the funding is sufficient to pay for enforcement, retire debt (including the \$250k recently invested in resurfacing Bayfront parking lots), and to finance policy priorities such as enhanced transit.

- Zone A Monthly Parking Permit
- Zone C Annual Permit
- Zone D Annual Permit
- Commercial Fishing Monthly Permit
- Zone B Monthly Parking Permit
- Zone D Monthly Parking Permit
- Zone C Monthly Parking Permit
- Fishing Charter Day Permit



City public works staff has striped on-street parking along the Bayfront to matchup with the boundary of the paid parking program. This should make it more intuitive as to where it starts and stops. Some additional striping is planned and additional signs are in the queue to be installed.

Included with your materials is an email exchange with Aboveboard Electric where they have inquired about a special permit being created for contractors working on the Bayfront. To my knowledge, this

isn't an issue that has come up outside of this particular communication; however, we could make a single day or multiple day permit available to contractors. Such a permit would not be available to the general public. The challenge though is that unlike Tradewinds, who is located on the Bayfront, contractors come and go. Some are local others are coming in from out of town, and we don't know who will be down there at any given time. This means that city staff would likely have to manage the distribution of the permits. Alternatively, the status quo would mean that contractors will need to plan when they are at the Bayfront, and pay for parking if they happen to be there during the regulated hours. Your thoughts on this topic would be much appreciated.

Additionally, at the last meeting you had discussed whether or not a discount should be offered for the Zone A and Zone B permit zones during the off-season from November to April (see attached map). Currently, these permits are only available on a month-to-month basis. It does not appear that the City can adjust the month-to-month permit to reduce its pricing for the off-season. An alternative monthly off-season permit could be offered; however, that would mean folks who are auto renewing their permits would have to swap between them, which could be confusing. The most straightforward option might be to offer an annual permit in these zones. That would align those permit zones with what is currently available in Zones C and D, where there is a \$100 annual permit. A reasonable annual price for a new Zone A or B permit might be \$350, or such other amount that the Committee feels is appropriate.

The third agenda item is an initial review of the policy considerations for creating a Nye Beach permit parking program. Now that the Bayfront Parking Management Program is up and running, it would be timely to shift the focus to Nye Beach with an eye towards getting a permit program in place for summer of 2025. Included in the packet materials is a copy of the parking policies that the City Council adopted in 2020, which provide some guidance. Also attached are the parking utilization charts from the 2018 Parking Study and the final parking alternatives map that was developed for Nye Beach. Unlike the Bayfront, Nye Beach has a significant amount of residential development in areas where parking is currently time limited. This may trigger the need to put in place a framework for residential parking districts. Attached is sample language from Hood River. Key considerations include the number of permits that should be made available, permits for guests versus permanent residents, the length of time vehicles can be parked, and whether or not a single district or multiple districts are needed. It might be helpful to discuss outreach that is needed, and the question of whether or not there is any place in Nye Beach where meters might be appropriate.

The last agenda item relates to recruiting to fill committee vacancies. The City has, on a number of occasions, publicized that there are multiple vacancies on the committee for individuals interested in serving. Only one application has been submitted, and while the City Council could proceed to interview that individual, it would be nice if they had some additional applications to consider. Any thoughts you have on how we can get the word out to interested persons would be appreciated.

Attachments

T2 Systems Collections Scope of Work
Parking Ticket Collection Rates by Month
Parking Ticket Aging Report by Type
Parking Citation Fee Schedule
Bayfront Pay Station Transactions by Location
Bayfront Mobile Pay Transactions by Location
Email from Above Board Electric, dated 6.25.24
Bayfront Parking Management Map Large Format (v9)
Nye Beach Parking Background Materials
Hood River Residential Parking District Code (Chapter 14.42)

**City of Newport
Draft Parking Advisory Committee Minutes
May 16, 2024**

LOCATION: CITY COUNCIL CHAMBERS, NEWPORT CITY HALL, 169 SW COAST HIGHWAY, NEWPORT	
Time Start: 6:00 P.M.	Time End: 6:58 P.M.

ATTENDANCE LOG/ROLLCALL

COMMITTEE MEMBER	STAFF
Chair Janell Goplen (by video)	Derrick Tokos, Community Development Director
Aracelly Guevara (absent, excused)	Sherri Marineau, Community Development Dept.
Aaron Bretz	Donald Valentine, Community Service Officer (by video)
Gary Ripka (absent, excused)	
Bill Branigan	PUBLIC
Doretta Smith	Robert Hoefs
Robert Emond (by video)	Steve Palmer
	Kevin Ziegler
	Dianna Hewitt
	Susan Armstrong

AGENDA ITEM	ACTIONS
<p>CALL TO ORDER AND ROLL CALL</p> <p>a. Roll Call</p>	<p>None.</p>
<p>APPROVAL OF THE MINUTES</p> <p>a. Meeting minutes of April 17, 2024</p>	<p>Motion by Branigan, seconded by Bretz to approve the minutes of April 17, 2024 as written. Motion carried unanimously in a voice vote.</p>
<p>STATUS REPORT ON THE INSTALLATION OF THE BAYFRONT PARKING METER AND REGULATORY SIGNS</p> <p>a. Discussion on status of the Bayfront parking meters and regulatory signs.</p> <p>b. Committee feedback and comments</p>	<p>Mr. Tokos gave an update on the status of the Bayfront parking meters and regulatory signs.</p> <p>Goplen noted she heard feedback that the height of the signs were too high. Tokos reported the street crews would adjust the signs to keep them at a height that wouldn't be a safety hazard.</p>
<p>PRELIMINARY DATA FROM THE BAYFRONT PARKING PROGRAM SINCE THE MAY 1ST LAUNCH DATE</p>	<p>Tokos reviewed the preliminary data from the Bayfront parking program.</p> <p>The Committee held discussions on active ePermits that were issued per zone; complaints on there being no reserved parking spots for permits when there was a</p>

	<p>lack of parking spaces in lots; contact with the Fisherman’s wives through the Commercial Fishing Group; confirmation on where the parking budget was distributed; enforcement of overstayed vehicles; considering future options to dedicate certain lots for permit parking only; problems with kiosk programming and advance pay to park; one-time commercial fishing permits; purchasing history for staff on the Bayfront; reports on the transactions by pay stations and mobile pay; concerns that there should be more signs; confusion by the public on messaging that ADA placards weren’t required to pay to park; and streets crew installation of signs that designate when someone was entering a pay to park area.</p>
<p>UPDATE ON CHANGES TO THE BAYFRONT MOBILEPAY/”TEXT TO PARK” PLATFORM</p>	<p>Tokos gave an update on the changes to the Bayfront Mobilepay/”Text to Park” platform.</p> <p>Tokos asked the Committee for input on if the loading zone by Marine Discovery Tours should be a bus zone location. Committee members were in general agreement to do so.</p> <p>Motion by Smith, seconded by Bretz to make the area next to the Marine Discovery Tours a combination bus and loading zone. Motion carried unanimously in a voice vote.</p> <p>Tokos asked for input on if a residential parking permit should be created after the two residents who lived in the apartment over the sushi restaurant on the Bayfront requested one. The Committee discussed if they should create a free permit for residents; whether the current permits for that area were too expensive at \$45 a month; how a residential permit for the Bayfront would affect the residential permits to come in Nye Beach; and whether they should stay with the status quo and require residents to purchase a permit to park in the lots on the Bayfront like everyone else. The Committee was in general agreement to maintain the status quo.</p>
<p>OPPORTUNITY FOR COMMITTEE MEMBERS TO SHARE OBSERVATIONS ABOUT THE BAYFRONT ROLLOUT</p>	<p>Bretz reported that the Port was dealing with confusion on what areas were Port or City parking; the status of the Maritime Museum parking lot for Port parking; encouraging fishermen to utilize loading areas and then park in the Port parking lot; and using Port Dock 5 for loading.</p> <p>Tokos reported there was a complaint about Pacific Seafoods putting crates in the parking stalls and taking over the Bay Blvd lot. He also reported there were complaints about the need for restriping on the Bayfront. Tokos explained the street crews would be</p>

	<p>doing this when the weather was better. They hoped to do a stripping package and concrete sidewalk package together.</p>
<p>CITIZEN/PUBLIC COMMENT</p>	<p>Robert Hoefs (Newport) spoke on his concerns about the Bayfront parking program. He discussed his thoughts that the loading zones needed to be 60 minutes instead of 20-30 minutes; how his business profits were down \$2,000 from the previous year; problems with the wireless services on the Bayfront effecting the kiosks; having businesses post the cost of parking signs in their windows; and turning off fees for everything in the winter, including on weekends.</p> <p>Steve Palmer (Newport) expressed concerns that people were not spending a lot of time on the Bayfront because of the pay to park, and it was hurting businesses. He reported people were having trouble paying for parking, and felt these issues, along with having to pay for parking, would mean people would stop coming to the Bayfront. He suggested the cost to park be changed to 30 or 40 cents, instead of \$1, and that there be parking passes for businesses.</p> <p>Susan Armstrong (Newport) spoke to the Committee about her thoughts on the lack of adequate parking signs; the need for the city to post that parking was a \$1 an hour; confusion on which zone people were parking in; people not understanding they had to move to a different zone if they wanted to park for more than four hours; a report that her store's profits were down; the need for striping at the Fall Street lot; and a suggestion to have coupon codes for residents to park.</p> <p>Kevin Ziegler (Newport) reported he parked in the green curb loading area and was issued a ticket while loading. He questioned if the parking program was created to make money or turn over parking.</p> <p>Goplen suggested that Discover Newport and the Chamber of Commerce post messaging about the parking program and provide information on the pricing.</p>

Submitted by: _____

Sherri Marineau, Executive Assistant

May 16, 2023 - Parking Advisory Committee Meeting Video Link:

https://thecityofnewport.granicus.com/player/clip/1273?view_id=44&redirect=true



Collections Statement of Work

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The Statement of Work and any Exhibits or Attachments hereto shall be governed by the terms and conditions of the Citation Collection Services Agreement dated _____, between T2 Systems and the City of Newport, OR (AGENCY).

SCOPE

This Statement of Work (SOW) outlines the deliverables to be completed for the successful project implementation and on-going services for the City of Newport, OR. Deliverables not addressed in this SOW are out-of-scope, and therefore not included.

T2 will provide the following activities through Citation Collection Services, LLC ('CCS') a wholly owned subsidiary of T2.

Project Methodology

Each party shall designate a Project Manager who shall work together to facilitate an efficient delivery of the SOW. The T2 Project Manager will be responsible for project planning, scheduling, and issue/risk resolution.

The Agency's Project Manager will be responsible for identifying and coordinating Agency resources necessary to meet the project schedule.

T2 will assign a dedicated Business Analyst (BA) who is dedicated to the success of the project.

Time is of the essence and all parties must participate as required to meet the timeframe.

Project Schedule

During the project kick-off meeting, the T2 Project Manager, with the Agency's Project Manager, will determine the project schedule.

Change Control

Customers may request changes to this SOW or planned deliverables. Change requests may result in a change to the price, schedule and other terms and conditions contained herein.

Assumptions, Constraints, and Risks

Much of the CCS work will be performed remotely. Any requirements for project resources to come onsite may result in additional consulting fees and related travel expenses.

Data integrity problems are a risk that, if encountered, can delay project timing. Data integrity issues are often the result of problems with consistency in the data and its usage.

Collection Agency Collections @ 30% Contingency Fee

CCS will perform outbound collection procedures on individual debts including:

- Third party, FDCPA (Fair Debt Collection Practices Act) compliant letter services and outbound/inbound collection call center services
- State licensed
- Experienced staff
- Non-confrontational and professional approach that reflects positively on your organization
- Skip Tracing – access to a database with personal information
- Real time bankruptcy information to ensure that no FDCPA violation is committed when pursuing an individual who has petitioned for bankruptcy, verify the legitimacy of the bankruptcy status, and improve collection efficiency and results

Agency Collection Services Details

- CCS will not assume responsibility for any backlog of unpaid citations at the start of this project.
 - Ongoing citations will be aged 30 - 60 days delinquent (final criteria are determined by the Agency) and transferred to CCS for collections weekly.
- Citations that meet the criteria of delinquent collections will be pursued using T2's collections process that may include the state debt set off programs if applicable.
- CCS is authorized to collect on the citations' balance using collection best-practices. This can include additional letter notifications and outbound calling. These collection best-practices are already included in the fee quoted.
- T2/CCS will provide a query to export the citation data to be escalated to CCS for collections. The Agency will generate this file weekly. In advance of generating this file, the data will be matched with current Registered Owner information.
- CCS limits the number of citations that can have a fee waived per month. Six (6) citations per month can have their service fees waived.
- In the event the Agency needs to recall a citation that has already been escalated for collection, the Agency will notify CCS via email at ccsclientservices@t2systems.com. Once the initial letter has been sent, the Agency can use one of their six (6) citation waivers per month to remove the service fee.
- CCS will send one (1) PL-95 collection letter per citation. Assuming the citation holder does not pay from the PL-95, CCS will begin collection best practice procedures.

- CCS will provide a daily file of payments to import into the Agency’s UP Safety database made through CCS. The file will contain the citation number, payment date and citation amount.
- CCS will obtain from the Agency a daily payment import file of payments received at the Agency. It will contain the citation number, payment date and citation amount. It will be imported into the collection's software.
- CCS will provide the Agency with a monthly reconciliation report on the 3rd Friday of each month. The report will provide statistics on citations collected, dollar amount collected, and associated fees. Also, an electronic check will be issued in the total amount collected, net of fees.
- CCS will assess fees to the parker for insufficient funds. A flat \$20.00 fee would be assessed to the citation holder for insufficient funds. CCS will retain this fee for bank services.
- CCS will provide a Project Manager responsible for project planning, scheduling, and status reporting. In addition, the Project Manager will act as the project’s single point of contact with regards to change management and issue/risk control.

CUSTOMER NAME

Signature: _____
 Print Name: _____
 Title: _____
 Date: _____

T2 Systems, Inc.

Signature: _____
 Print Name: Christy Thomas
 Title: Director, Citation Services
 Date: _____

Collection Rates by Month

Information Retrieved 7/8/2024

Year	Month	Issued	0-14 days	15-30 days	31-60 days	61-90 days	91-120 days	120+ days	Total Count Paid	Total Dismissed/Voided	Total Warning	Payment Rate
2024	January	95	33	4	1	1	0	0	39	0	32	41.05%
2024	February	157	64	0	7	2	2	1	76	2	15	48.41%
2024	March	178	98	7	4	2	0	0	111	1	21	62.36%
2024	April	192	81	3	7	0	0	0	91	4	55	47.40%
2024	May	487	230	14	4	0	0	0	248	8	153	50.92%
2024	June	400	260	5	0	0	0	0	265	8	38	66.25%
2024	July	83	21	0	0	0	0	0	21	0	17	25.30%

Year	Month	0-14 days	15-30 days	31-60 days	61-90 days	91-120 days	120+ days	Total Paid
2024	January	\$590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00
2024	February	\$1,855.00	\$115.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,970.00
2024	March	\$2,245.00	\$0.00	\$275.00	\$0.00	\$0.00	\$0.00	\$2,520.00
2024	April	\$2,415.00	\$395.00	\$205.00	\$45.00	\$0.00	\$0.00	\$3,060.00
2024	May	\$3,475.00	\$200.00	\$340.00	\$40.00	\$95.00	\$0.00	\$4,150.00
2024	June	\$4,725.00	\$620.00	\$115.00	\$0.00	\$0.00	\$10.00	\$5,470.00
2024	July	\$685.00	\$30.00	\$55.00	\$0.00	\$0.00	\$0.00	\$770.00

By Violation - Summary Aging Report of Open Tickets

Information Retrieved 7/8/2024

Filters|Start Date=1/1/2024|End Date=7/8/2024|

6.15.045 - Overtime Parking

Age Category	# of Tickets in Age Category	Total Due
Less Than 30 Days	3	\$105.00
31 - 60 Days	1	\$65.00
61 - 90 Days	11	\$715.00
91 - 120 Days	18	\$1,170.00
121 - 150 Days	18	\$1,170.00
151 - 180 Days	2	\$130.00
Over 180 Days	1	\$65.00
TOTAL	54	\$3,420.00

6.15.005 - Facing Traffic

Age Category	# of Tickets in Age Category	Total Due
Less Than 30 Days	3	\$150.00
61 - 90 Days	1	\$65.00
91 - 120 Days	1	\$65.00
121 - 150 Days	1	\$65.00
151 - 180 Days	4	\$260.00
TOTAL	10	\$605.00

6.15.005(A) - Backed Into Angle

Age Category	# of Tickets in Age Category	Total Due
Less Than 30 Days	6	\$210.00
31 - 60 Days	3	\$195.00
61 - 90 Days	3	\$195.00
91 - 120 Days	6	\$390.00
121 - 150 Days	6	\$390.00
151 - 180 Days	10	\$650.00
TOTAL	34	\$2,030.00

6.15.015(6) - No Parking

Age Category	# of Tickets in Age Category	Total Due
Less Than 30 Days	4	\$460.00
91 - 120 Days	1	\$125.00
121 - 150 Days	1	\$125.00
151 - 180 Days	1	\$125.00
TOTAL	7	\$835.00

6.15.015(D) - Yellow Zone

Age Category	# of Tickets in Age Category	Total Due
Less Than 30 Days	11	\$440.00
31 - 60 Days	5	\$625.00
61 - 90 Days	2	\$250.00

91 - 120 Days	2	\$250.00
121 - 150 Days	2	\$250.00
151 - 180 Days	3	\$375.00
TOTAL	25	\$2,190.00

6.15.030 - Loading Zone

Age Category	# of Tickets in Age Category	Total Due
31 - 60 Days	1	\$125.00
91 - 120 Days	5	\$625.00
121 - 150 Days	1	\$125.00
151 - 180 Days	3	\$375.00
TOTAL	10	\$1,250.00

6.15.020(B) - 72-hour Violation

Age Category	# of Tickets in Age Category	Total Due
Less Than 30 Days	1	\$100.00
31 - 60 Days	1	\$400.00
61 - 90 Days	3	\$1,200.00
91 - 120 Days	6	\$2,400.00
121 - 150 Days	12	\$4,800.00
151 - 180 Days	5	\$2,000.00
TOTAL	28	\$10,900.00

6.15.010 - Parking Oversized Vehicle

Age Category	# of Tickets in Age Category	Total Due
61 - 90 Days	1	\$55.00
TOTAL	1	\$55.00

6.15.005(A1) - Improper Parking

Age Category	# of Tickets in Age Category	Total Due
Less Than 30 Days	88	\$2,400.00
31 - 60 Days	67	\$3,685.00
61 - 90 Days	9	\$495.00
91 - 120 Days	8	\$440.00
121 - 150 Days	12	\$660.00
151 - 180 Days	15	\$825.00
TOTAL	199	\$8,505.00

6.15.015(a) - Displaying Vehicle For Sale

Age Category	# of Tickets in Age Category	Total Due
Less Than 30 Days	1	\$45.00
31 - 60 Days	1	\$130.00
TOTAL	2	\$175.00

811.550(16) - Fire Hydrant

Age Category	# of Tickets in Age Category	Total Due
Less Than 30 Days	1	\$75.00

31 - 60 Days	1	\$205.00
91 - 120 Days	2	\$410.00
TOTAL	4	\$690.00

8.10.010 - Nuisance Vehicle

Age Category	# of Tickets in Age Category	Total Due
31 - 60 Days	1	\$1,000.00
61 - 90 Days	5	\$5,000.00
91 - 120 Days	2	\$2,000.00
121 - 150 Days	5	\$5,000.00
TOTAL	13	\$13,000.00

Police Fees and Charges									
Services Description	2023-24			2024-25			Changed	2024-25 Anticipated Revenue	GL Account
	0 – 10 days	11-20 Days	21-30 Days	0 – 10 days	11-20 Days	21-30 Days			
Parking Bail Schedule – If Paid Within the Timeframe Noted - 46006								30,000	
Violation	0 – 10 days	11-20 Days	21-30 Days	0 – 10 days	11-20 Days	21-30 Days			
Overtime parking	\$20.00	\$45.00	\$65.00	\$20.00	\$45.00	\$65.00			211-4550-46006
Citation for Meter Violation	\$30.00	\$60.00	\$95.00	\$30.00	\$60.00	\$95.00			211-4550-46006
Facing traffic	\$20.00	\$45.00	\$65.00	\$20.00	\$45.00	\$65.00			211-4550-46006
Backed into angle	\$20.00	\$45.00	\$65.00	\$20.00	\$45.00	\$65.00			211-4550-46006
Bus/taxi zone	\$10.00	\$25.00	\$50.00	\$10.00	\$25.00	\$50.00			211-4550-46006
Double parked	\$20.00	\$45.00	\$65.00	\$20.00	\$45.00	\$65.00			211-4550-46006
No parking	\$40.00	\$85.00	\$125.00	\$40.00	\$85.00	\$125.00			211-4550-46006
Tow zone	\$40.00	\$85.00	\$125.00	\$40.00	\$85.00	\$125.00			211-4550-46006
Yellow zone	\$40.00	\$85.00	\$125.00	\$40.00	\$85.00	\$125.00			211-4550-46006
Green zone	\$40.00	\$85.00	\$125.00	\$40.00	\$85.00	\$125.00			211-4550-46006
72 hour violation	\$100.00	\$205.00	\$400.00	\$100.00	\$205.00	\$400.00			211-4550-46006
Fire hydrant	\$75.00	\$105.00	\$205.00	\$75.00	\$105.00	\$205.00			211-4550-46006
Handicapped permit	\$250.00	\$325.00	\$450.00	\$250.00	\$325.00	\$450.00			211-4550-46006
Improper parking	\$15.00	\$30.00	\$55.00	\$15.00	\$30.00	\$55.00			211-4550-46006
Displaying vehicle for sale	\$45.00	\$90.00	\$130.00	\$45.00	\$90.00	\$130.00			211-4550-46006
Parking in fire zone	\$40.00	\$85.00	\$125.00	\$40.00	\$85.00	\$125.00			211-4550-46006
Nuisance vehicle	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00			211-4550-46006
Vehicle Impoundment Fee - 46004		\$100.00			\$100.00		\$0.00	5,000	101-1900-46004
Vehicle Immobilization - 46004		\$50.00			\$50.00		\$0.00		101-1900-46004
Traffic Citation Assessment Fee - 46004		\$10.00			\$10.00		\$0.00		101-1900-46004
Firearms Discharge Permit - 46004		\$50.00			\$50.00		\$0.00		101-1900-46004
Police Reports - 46409								6,824	
Police reports		\$15.00			\$15.00		\$0.00		101-1900-46409
Copy of police photographs		\$15.00			\$15.00		\$0.00		101-1900-46409
Police body camera recording		\$35.00			\$35.00		\$0.00		101-1900-46409
Police ICOP/Axon recording		\$35.00			\$35.00		\$0.00		101-1900-46409
Taxicab Fees - 46405									
Taxicab endorsement application fee added to business license (0-10 drivers)		\$100.00			\$100.00		\$0.00		101-1900-46405
Taxicab endorsement application fee added to business license (11+ drivers)		\$150.00			\$150.00		\$0.00		101-1900-46405
Taxicab endorsement annual renewal fee (0-10 drivers)		\$100.00			\$100.00		\$0.00		101-1900-46405
Taxicab endorsement annual renewal fee (11+ drivers)		\$150.00			\$150.00		\$0.00		101-1900-46405
Taxicab driver fingerprinting fee		\$0.00			\$0.00		\$0.00		101-1900-46405
Temporary taxicab driver's permit		\$0.00			\$0.00		\$0.00		101-1900-46405
Taxicab driver permit application fee		\$0.00			\$0.00		\$0.00		101-1900-46405
The endorsement holder shall pay an additional business license tax of \$50.00 per fiscal year per taxicab.									101-1900-46405

T2 Iris Transaction Summary 07/08/2024 10:03 AM PDT

Date/Time: 01/01/2024 12:00:00 AM to 07/08/2024 10:03:08 AM PDT

Ticket #: All

Organization: City of Newport

Coupon Code: N/A

Location: Abbey St. Lot Station, Bay St. Station, Case St. Station, Central Boardwalk Station, East Boardwalk Station, Fall St. Lot Station, Fall St. Station, Hurbert St. Station, Lee St. Lot, Unassigned, West Boardwalk Station

Transaction Type: All

Stall Number: N/A

Plate Number:

Grouping: Location

Location: Abbey St. Lot Station

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL			
Total Collections	81	\$137.40	Total Collections	6385	\$14899.00	Revenue	0	\$0.00	Total Transactions	6491		
Revenue	105	\$137.40	Revenue	6385	\$14899.00	Test Transactions	0	\$0.00	Total Collections	6466	\$15036.40	
Change Issued	0	\$0.00							Revenue	6490	\$15036.40	
Refund Tickets	7	\$7.40										
Total Refunds	0	\$0.00	PASSCARD			SMART CARD						
Excess Payment	7	\$7.40	Total Collections	0	\$0.00	Revenue	0	\$0.00				
Attendant Deposit	0	\$0.00	Revenue	0	\$0.00	Recharges	0	\$0.00				

Location: Bay St. Station

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL			
Total Collections	115	\$172.45	Total Collections	3267	\$7266.00	Revenue	0	\$0.00	Total Transactions	3399		
Revenue	132	\$172.45	Revenue	3267	\$7266.00	Test Transactions	0	\$0.00	Total Collections	3382	\$7438.45	
Change Issued	0	\$0.00							Revenue	3399	\$7438.45	
Refund Tickets	12	\$7.45										
Total Refunds	0	\$0.00	PASSCARD			SMART CARD						
Excess Payment	12	\$7.45	Total Collections	0	\$0.00	Revenue	0	\$0.00				
Attendant Deposit	0	\$0.00	Revenue	0	\$0.00	Recharges	0	\$0.00				

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	43	\$52.90	Total Collections	1884	\$3939.00	Revenue	0	\$0.00	Total Transactions		1929
Revenue	45	\$52.90	Revenue	1884	\$3939.00	Test Transactions	0	\$0.00	Total Collections	1927	\$3991.90
Change Issued	0	\$0.00							Revenue	1929	\$3991.90
Refund Tickets	6	\$0.90									
Total Refunds	0	\$0.00									
Excess Payment	6	\$0.90									
Attendant Deposit	0	\$0.00									

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	100	\$157.10	Total Collections	2839	\$6274.00	Revenue	0	\$0.00	Total Transactions		2948
Revenue	109	\$157.10	Revenue	2839	\$6274.00	Test Transactions	0	\$0.00	Total Collections	2939	\$6431.10
Change Issued	0	\$0.00							Revenue	2948	\$6431.10
Refund Tickets	13	\$12.10									
Total Refunds	0	\$0.00									
Excess Payment	13	\$12.10									
Attendant Deposit	0	\$0.00									

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	87	\$142.35	Total Collections	1519	\$3660.00	Revenue	0	\$0.00	Total Transactions		1607
Revenue	88	\$142.35	Revenue	1519	\$3660.00	Test Transactions	0	\$0.00	Total Collections	1606	\$3802.35
Change Issued	0	\$0.00							Revenue	1607	\$3802.35
Refund Tickets	12	\$10.35									
Total Refunds	0	\$0.00									
Excess Payment	12	\$10.35									
Attendant Deposit	0	\$0.00									

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL			
Total Collections	124	\$208.45	Total Collections	1287	\$3129.00	Revenue	0	\$0.00	Total Transactions		1413	
Revenue	126	\$208.45	Revenue	1287	\$3129.00	Test Transactions	0	\$0.00	Total Collections	1411	\$3337.45	
Change Issued	0	\$0.00							Revenue	1413	\$3337.45	
Refund Tickets	5	\$4.45										
Total Refunds	0	\$0.00	PASSCARD			SMART CARD						
Excess Payment	5	\$4.45	Total Collections	0	\$0.00	Revenue	0	\$0.00				
Attendant Deposit	0	\$0.00	Revenue	0	\$0.00	Recharges	0	\$0.00				

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL			
Total Collections	261	\$430.65	Total Collections	2499	\$5717.00	Revenue	0	\$0.00	Total Transactions		2763	
Revenue	264	\$430.65	Revenue	2499	\$5717.00	Test Transactions	0	\$0.00	Total Collections	2760	\$6147.65	
Change Issued	0	\$0.00							Revenue	2763	\$6147.65	
Refund Tickets	29	\$20.65										
Total Refunds	0	\$0.00	PASSCARD			SMART CARD						
Excess Payment	29	\$20.65	Total Collections	0	\$0.00	Revenue	0	\$0.00				
Attendant Deposit	0	\$0.00	Revenue	0	\$0.00	Recharges	0	\$0.00				

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL			
Total Collections	80	\$113.80	Total Collections	1249	\$2713.00	Revenue	0	\$0.00	Total Transactions		1334	
Revenue	85	\$113.80	Revenue	1249	\$2713.00	Test Transactions	0	\$0.00	Total Collections	1329	\$2826.80	
Change Issued	0	\$0.00							Revenue	1334	\$2826.80	
Refund Tickets	7	\$6.80										
Total Refunds	0	\$0.00	PASSCARD			SMART CARD						
Excess Payment	7	\$6.80	Total Collections	0	\$0.00	Revenue	0	\$0.00				
Attendant Deposit	0	\$0.00	Revenue	0	\$0.00	Recharges	0	\$0.00				

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	22	\$31.20	Total Collections	1298	\$2843.00	Revenue	0	\$0.00	Total Transactions		1321
Revenue	23	\$31.20	Revenue	1298	\$2843.00	Test Transactions	0	\$0.00	Total Collections	1320	\$2874.20
Change Issued	0	\$0.00							Revenue	1321	\$2874.20
Refund Tickets	1	\$0.20									
Total Refunds	0	\$0.00									
Excess Payment	1	\$0.20									
Attendant Deposit	0	\$0.00									

Location: West Boardwalk Station

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	128	\$171.15	Total Collections	2659	\$5791.00	Revenue	0	\$0.00	Total Transactions		2790
Revenue	131	\$171.15	Revenue	2659	\$5791.00	Test Transactions	0	\$0.00	Total Collections	2787	\$5962.15
Change Issued	0	\$0.00							Revenue	2790	\$5962.15
Refund Tickets	8	\$3.15									
Total Refunds	0	\$0.00									
Excess Payment	8	\$3.15									
Attendant Deposit	0	\$0.00									

Overall Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	1041	\$1617.45	Total Collections	24886	\$56231.00	Revenue	0	\$0.00	Total Transactions		25995
Revenue	1108	\$1617.45	Revenue	24886	\$56231.00	Test Transactions	0	\$0.00	Total Collections	25927	\$57848.45
Change Issued	0	\$0.00							Revenue	25994	\$57848.45
Refund Tickets	100	\$73.45									
Total Refunds	0	\$0.00									
Excess Payment	100	\$73.45									
Attendant Deposit	0	\$0.00									

T2 Iris Transaction Summary 07/08/2024 10:05 AM PDT

Date/Time: 01/01/2024 12:00:00 AM to 07/08/2024 10:05:10 AM PDT

Ticket #: All

Organization: City of Newport

Coupon Code: N/A

Pay Station: T2-MobilePay

Transaction Type: All

Stall Number: N/A

Plate Number: N/A

Grouping: Location

Location: Abbey St. Lot Station

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	0	\$0.00	Total Collections	4186	\$9799.00	Revenue	0	\$0.00	Total Transactions		4186
Revenue	0	\$0.00	Revenue	4186	\$9799.00	Test Transactions	0	\$0.00	Total Collections	4186	\$9799.00
Change Issued	0	\$0.00							Revenue	4186	\$9799.00
Refund Tickets	0	\$0.00									
Total Refunds	0	\$0.00									
Excess Payment	0	\$0.00									
Attendant Deposit	0	\$0.00									

Location: Bay St. Station

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	0	\$0.00	Total Collections	1984	\$4556.00	Revenue	0	\$0.00	Total Transactions		1984
Revenue	0	\$0.00	Revenue	1984	\$4556.00	Test Transactions	0	\$0.00	Total Collections	1984	\$4556.00
Change Issued	0	\$0.00							Revenue	1984	\$4556.00
Refund Tickets	0	\$0.00									
Total Refunds	0	\$0.00									
Excess Payment	0	\$0.00									
Attendant Deposit	0	\$0.00									

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	0	\$0.00	Total Collections	1032	\$2205.00	Revenue	0	\$0.00	Total Transactions		1032
Revenue	0	\$0.00	Revenue	1032	\$2205.00	Test Transactions	0	\$0.00	Total Collections	1032	\$2205.00
Change Issued	0	\$0.00							Revenue	1032	\$2205.00
Refund Tickets	0	\$0.00									
Total Refunds	0	\$0.00									
Excess Payment	0	\$0.00									
Attendant Deposit	0	\$0.00									

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	0	\$0.00	Total Collections	1483	\$3353.00	Revenue	0	\$0.00	Total Transactions		1483
Revenue	0	\$0.00	Revenue	1483	\$3353.00	Test Transactions	0	\$0.00	Total Collections	1483	\$3353.00
Change Issued	0	\$0.00							Revenue	1483	\$3353.00
Refund Tickets	0	\$0.00									
Total Refunds	0	\$0.00									
Excess Payment	0	\$0.00									
Attendant Deposit	0	\$0.00									

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	0	\$0.00	Total Collections	704	\$1736.00	Revenue	0	\$0.00	Total Transactions		704
Revenue	0	\$0.00	Revenue	704	\$1736.00	Test Transactions	0	\$0.00	Total Collections	704	\$1736.00
Change Issued	0	\$0.00							Revenue	704	\$1736.00
Refund Tickets	0	\$0.00									
Total Refunds	0	\$0.00									
Excess Payment	0	\$0.00									
Attendant Deposit	0	\$0.00									

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	0	\$0.00	Total Collections	582	\$1487.00	Revenue	0	\$0.00	Total Transactions		582
Revenue	0	\$0.00	Revenue	582	\$1487.00	Test Transactions	0	\$0.00	Total Collections	582	\$1487.00
Change Issued	0	\$0.00							Revenue	582	\$1487.00
Refund Tickets	0	\$0.00									
Total Refunds	0	\$0.00									
Excess Payment	0	\$0.00									
Attendant Deposit	0	\$0.00									

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	0	\$0.00	Total Collections	1978	\$4595.00	Revenue	0	\$0.00	Total Transactions		1978
Revenue	0	\$0.00	Revenue	1978	\$4595.00	Test Transactions	0	\$0.00	Total Collections	1978	\$4595.00
Change Issued	0	\$0.00							Revenue	1978	\$4595.00
Refund Tickets	0	\$0.00									
Total Refunds	0	\$0.00									
Excess Payment	0	\$0.00									
Attendant Deposit	0	\$0.00									

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	0	\$0.00	Total Collections	440	\$975.00	Revenue	0	\$0.00	Total Transactions		440
Revenue	0	\$0.00	Revenue	440	\$975.00	Test Transactions	0	\$0.00	Total Collections	440	\$975.00
Change Issued	0	\$0.00							Revenue	440	\$975.00
Refund Tickets	0	\$0.00									
Total Refunds	0	\$0.00									
Excess Payment	0	\$0.00									
Attendant Deposit	0	\$0.00									

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	0	\$0.00	Total Collections	243	\$552.00	Revenue	0	\$0.00	Total Transactions		243
Revenue	0	\$0.00	Revenue	243	\$552.00	Test Transactions	0	\$0.00	Total Collections	243	\$552.00
Change Issued	0	\$0.00							Revenue	243	\$552.00
Refund Tickets	0	\$0.00									
Total Refunds	0	\$0.00									
Excess Payment	0	\$0.00									
Attendant Deposit	0	\$0.00									

Location: West Boardwalk Station

Group Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	0	\$0.00	Total Collections	1436	\$3182.00	Revenue	0	\$0.00	Total Transactions		1436
Revenue	0	\$0.00	Revenue	1436	\$3182.00	Test Transactions	0	\$0.00	Total Collections	1436	\$3182.00
Change Issued	0	\$0.00							Revenue	1436	\$3182.00
Refund Tickets	0	\$0.00									
Total Refunds	0	\$0.00									
Excess Payment	0	\$0.00									
Attendant Deposit	0	\$0.00									

Overall Summary

CASH			CREDIT CARD			PATROLLER CARD			TOTAL		
Total Collections	0	\$0.00	Total Collections	14068	\$32440.00	Revenue	0	\$0.00	Total Transactions		14068
Revenue	0	\$0.00	Revenue	14068	\$32440.00	Test Transactions	0	\$0.00	Total Collections	14068	\$32440.00
Change Issued	0	\$0.00							Revenue	14068	\$32440.00
Refund Tickets	0	\$0.00									
Total Refunds	0	\$0.00									
Excess Payment	0	\$0.00									
Attendant Deposit	0	\$0.00									

Sherry Marineau

From: Holly Schrock <holly@aboveboardelectric.com>
Sent: Tuesday, June 25, 2024 1:15 PM
To: Sherry Marineau
Subject: RE: Bayfront Parking

Thank you, Sherry! I appreciate your time in responding to our questions. I think we would like to set up a Fleet Account until a better option is available. Can you please assist with that?

As far as the upcoming meeting, I'm sure we aren't the only contractor in town working in the bayfront area. Our hope is that the committee will discuss the impact this is having on contractors servicing that area and the exorbitant cost of monthly permits for each zone for fleets. We have 13 vehicles in our fleet. Ideally, a permit specifically for fleets, tied to license plate numbers, and covering all zones would be a good solution. Even better would be a QR code that could be scanned to charge the fleet account as it's used/needed. This way we aren't having to pay \$100+/month each on vehicles that may not even go to the bayfront during the month.

Thank you!
Holly

From: Sherry Marineau <S.Marineau@NewportOregon.gov>
Sent: Monday, June 24, 2024 5:07 PM
To: Holly Schrock <holly@aboveboardelectric.com>
Subject: RE: Bayfront Parking

Holly,

Thanks for the email. I've been looking into your question on if there are special permits for company vehicles to park in various locations, for extended periods of time, while they are working on the Bayfront. At this time we do not have any special permits set up for this, and unfortunately your vehicles will need to pay for parking on the Bayfront the same way everyone else does.

We do, although, have plans to have a discussion about this at our next Parking Advisory Committee meeting on July 17th. This is the group who can make decisions on if anything can be done to accommodate your vehicles. We will share your questions with the group to get their thoughts on how to address contractor parking on the Bayfront. If you would like to share your thoughts on the matter with the committee, you can send me your comments and I will make sure they are shared with the group. If not, just know that we will share your thoughts with the group and let you know what they come up with. You are also free to attend the meeting that will be held in the City Hall Council Chambers at 6pm the evening of July 17th.

In the meantime, we do have an option to set up parking permits for your vehicles under a fleet account. The account would be set up to have one or more fleet managers who would manage permits for your vehicles. In order to do this, you will need to make a choice on which zone permit you want to purchase for each vehicle. I am attaching a PDF of the Bayfront parking map that shows you the different parking zone areas. If you purchase a Zone A permit, you can park in both Zone A and Zone C areas for up to 16 hours at a time. If you purchase a Zone B permit, you can park in Zone B and Zone D areas for up to 16 hours at a time. Zone C and D permits are limited to parking for 16 hours in each of their zone areas only. Also, the areas marked as green lines on the map are street parking only for up to 4 hours at a time, and there are no permits to park in those areas. Again, there is no current permit that covers parking in *all* zones.

One thing to note is that permits are issued for a vehicle's license plate number, not a person's name. If you have vehicles that park on the Bayfront at various times or days, there is the option to change the vehicle license plate number on a permit instead of buying permits for all your vehicles at one time. This could be a little time consuming for the manager, but is a way to get around having to purchase permits for all your vehicles when you don't know if they will be parking on the Bayfront during the month. Changing the license plate number on a permit can be done by a fleet manager. The manager would log into your fleet account and change the vehicle's license plate on a permit as it changes. Once the license plate number on a permit is changed by your manager, it will update in the system in a matter of minutes. This could be a little time intensive for the manager, but it is a way to keep costs down.

If you are interested in setting up a fleet account, let me know and we can work to set up an account. Otherwise, your vehicles will need to pay to park while they are on the Bayfront, and you will need to wait to see if the Parking Advisory Committee is able to make accommodations for company vehicle parking.

Thank you,

Sherri Marineau

Executive Assistant
City of Newport
Community Development Department
169 SW Coast Highway
Newport, OR 97365
ph: 541.574.0629, option 2
fax: 541.574.0644
s.marineau@newportoregon.gov

NEW CITY HALL HOURS BEGINNING: January 22, 2024
Monday – Thursday 8:00am-6:00pm, CLOSED on FRIDAYS



PUBLIC RECORDS LAW DISCLOSURE. This e-mail is a public record of the City of Newport, and is subject to public disclosure unless exempt from disclosure under Oregon Public Records Law. This e-mail is subject to the State Records Retention Schedule for Cities.

From: Holly Schrock <holly@aboveboardelectric.com>
Sent: Thursday, June 20, 2024 10:30 AM
To: Sherri Marineau <S.Marineau@NewportOregon.gov>
Subject: Bayfront Parking

[WARNING] This message comes from an external organization. Be careful of embedded links.

Good morning, Sherri!

I spoke with the Bayfront Parking Officer, Donald, last week and he suggested that I reach out to you. We often have our electricians / plumbers working at various locations on the Bayfront and we are running into an issue with how to pay for parking. Buying permits for each vehicle and for each zone would be exorbitantly expensive. Donald mentioned some accommodations you had made for other businesses like Tradewinds. Would we be able to set up some kind of fleet account or special passes? Maybe QR codes tied to each vehicle so it doesn't matter who is driving the vehicle? Not sure what our options are. Please give me a call if it's easier to discuss options / questions that way.

Thank you!
Holly



Holly Schrock

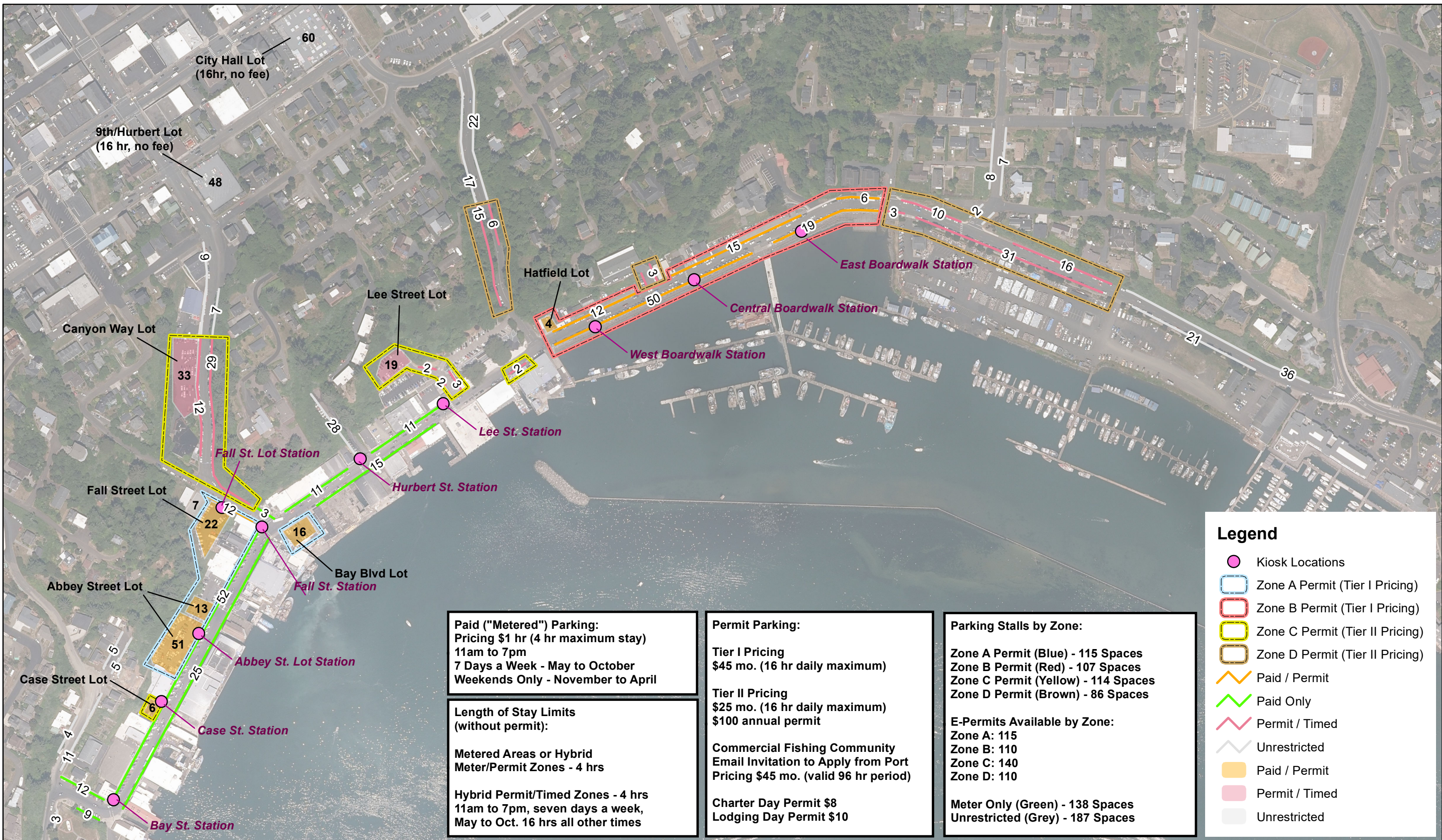
**Business Manager,
Aboveboard Electric & Plumbing**

Phone: 541-574-2948 ext. 101

Email: holly@aboveboardelectric.com

**1247 NW Grove St., Suite 2
PO Box 2042
Newport, OR 97365**

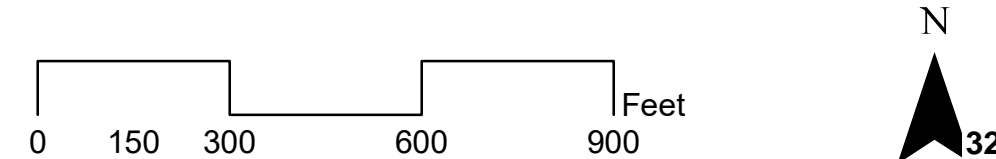
www.aboveboardoregon.com



NEWPORT
 City of Newport
 Community Development Department
 169 SW Coast Highway
 Newport, OR 97365
 Phone: 1.541.574.0629
 Fax: 1.541.574.0644

Bay Front Parking Management Plan

Aerial Image Taken 2021
 4-inch, 4-band Digital Orthophotos
 Date: October 13, 2023 (v9)



This map is for informational use only and has not been prepared for, nor is it suitable for legal, engineering, or surveying purposes. It includes data from multiple sources. The City of Newport assumes no responsibility for its compilation or use and users of this information are cautioned to verify all information with the City of Newport Community Development Department.

Parking Goals from the Newport Comprehensive Plan

Policy 4: Explore opportunities to partner with state, regional, and private entities to provide innovative travel options.

Goal 9: Fiscal Responsibility. Sustain an economically viable transportation system.

Policy 1: Improve resiliency of the transportation system to seismic and tsunami hazards, extreme weather events, and other natural hazards, including the preparation of project specific geotechnical analysis in Agate Beach and other areas of known subsurface instability.

Policy 2: Identify and develop diverse and stable funding sources to implement transportation projects in a timely fashion and ensure sustained funding for transportation projects and maintenance.

Policy 3: Preserve and maintain existing transportation facilities to extend their useful life.

Policy 4: Seek to improve the efficiency of existing transportation facilities before adding capacity.

Policy 5: Ensure that development within Newport is consistent with, and contributes to, the City's planned transportation system.

Goal 10: Work with Regional Partners. Partner with other jurisdictions to plan and fund projects that better connect Newport with the region.

Policy 1: Coordinate projects, policy issues, and development actions with all affected government agencies in the area.

Policy 2: Build support with regional partners for the improvement of regional connections.

**Subsection updated by Ordinance No. 2204 (November 7, 2022)*

PUBLIC PARKING

Goal 1: Maximize the available parking supply in Nye Beach, Bay Front, and City Center areas to support a vibrant working waterfront and retail-oriented, tourist commercial businesses, and mixed-use neighborhoods.

Policy 1.1: Promote the use of under-utilized public parking areas.

Implementation Measure 1.1.1: Improve branding of City-owned parking lots and facilities and wayfinding between parking areas and destinations.

Implementation Measure 1.1.2: Add street lighting to create a better walking environment and to help activate parking in poorly lit areas.

Implementation Measure 1.1.3: Adjust signage to encourage RV parking in the Hurbert Street lot and along Elizabeth Street.

Implementation Measure 1.1.4: Identify specific measures that can be taken to enhance visibility and increase the use of the Hurbert Street lots and Performing Arts Center lot.

Policy 1.2: Promote alternative modes of transportation to reduce vehicle trips to and from Nye Beach and the Bayfront.

Implementation Measure 1.2.1: Support efforts to establish a rapid transit loop between the Bayfront, City Center, and Nye Beach as outlined in the Lincoln County Transit Development Plan (April 2018).

Implementation Measure 1.2.2: Coordinate with area employers on opportunities to expand carpool or vanpool options.

Implementation Measure 1.2.3: Continue to expand the bicycle and pedestrian network to improve connectivity and user options.

Policy 1.3: Consider demand management strategies to improve parking turnover for public parking areas where occupancies are “functionally full” (i.e. at or near 85% percent during peak periods).

Implementation Measure 1.3.1: Pursue metered zones, hybrid paid / permit, and hybrid permit / timed zones for high demand areas along the Bayfront.

Implementation Measure 1.3.2: Support metering, where implemented, with a parking permit program.

Implementation Measure 1.3.3: Conduct outreach with the Nye Beach community to assess whether or not a scaled down metering concept, focused on core commercial areas is acceptable or if a non-metering option that consists of fees, permit parking, or other dedicated funding sources is preferable.

Policy 1.4: Investigate opportunities to enhance the supply of public and privately owned parking through strategic partnerships in a manner that best leverages limited funding.

Goal 2: Maintain public parking assets so that they are suitable to meet the needs of all users.

Policy 2.1: Develop financing strategies that secure equitable contributions from parties that benefit from and utilize public parking.

Implementation Measure 2.1.1: Metering should be directed to peak demand periods, as opposed to year round, with a baseline for pricing that is consistent with the recommendations contained in the Newport Parking Management Plan (March 2018).

Implementation Measure 2.1.2: In areas where metering is not implemented, fees from businesses and users should be adjusted to cover anticipated maintenance costs, unless other revenue sources are identified for that purpose.

Implementation Measure 2.1.3: Revenues generated from public parking meters, permits or other fees should be dedicated to public parking, and not used to support other city programs.

Implementation Measure 2.1.4: Business license surcharge fees now imposed in the Bayfront, Nye Beach, and City Center should be expanded to apply to short-term rentals, but otherwise maintained in their present form until other funding sources are established.

Policy 2.2: Establish a program for routine maintenance of public parking lots.

Implementation Measure 2.2.1: Incorporate scheduled resurfacing, striping, and reconstruction of the public parking lots into the City's Capital Improvement Plan.

Policy 2.3: Consider adjustments to funding maintenance of public parking areas in City Center once the urban renewal funded transportation system planning effort for that area is complete.

Policy 2.4: Evaluate parking management practices at the City Hall Campus to ensure available parking is sufficient to meet anticipated needs.

Goal 3: Implement changes to how the City manages public parking in a manner that is easily understood by the public, meets the needs of area businesses and residents, recognizes seasonality of certain uses, and is effectively enforced.

Policy 3.1: Ensure city codes and policies provide a clear administrative framework for implementing metering, permitting, or other regulatory tasks.

Policy 3.2: Identify opportunities to facilitate economic development and enhance livability in areas where parking is limited.

Implementation Measure 3.2.1: Add code provisions to allow pervious pavement and other comparable alternatives to paved surfaces for areas suitable for temporary parking.

Implementation Measure 3.2.2: Allow temporary parking on undeveloped properties during extreme demand periods.

Implementation Measure 3.2.3: Reduce or eliminate minimum off-street parking requirements for new development or redevelopment in metered and meter/permit zones.

Policy 3.3: Scale code enforcement resources commensurate to the demands of the parking program.

Goal 4: Provide opportunities for the public to inform city decision making related to the management of public parking areas.

Policy 4.1: Provide a structured method for members of the public to advise policy-makers and staff on how the city might best leverage and invest in its parking and transportation-related assets.

Implementation Measure 4.1.1: Establish a standing parking advisory committee, with representation from affected areas.

Implementation Measure 4.1.2: Utilize public processes to evaluate parking measures on an ongoing basis with attention to economic, land use and related factors that influence parking demand.

Subsection added by Ordinance No. 2163 (March 2, 2020)

STORM WATER DRAINAGE

Goal 1: Provide a storm water drainage system with sufficient capacity to meet the present and future needs of the Newport urbanizable area.

Policy 1: Assess the condition of the City’s stormwater drainage system and identify needed capacity improvements for a 20-year planning period through periodic updates to the City’s Stormwater Master Plan.

Policy 2: Maintain and implement a Capital Improvement Plan to address deficiencies in the storm drainage system.

Policy 3: Address deficiencies in storm drainage conveyance system when reconstructing existing streets.

Policy 4: Require that new development projects manage storm run-off from new impervious surfaces to minimize impacts to the downstream drainage system.

Policy 5: Provide that storm run-off attributed to new development in geologically hazardous areas is evaluated by qualified professionals to minimize impacts to the subject, or nearby properties.

Policy 6: Pursue a range of options for financing priority storm drainage improvement projects, including (a) revenue bonds that leverage utility fees; (b) general obligation bonds; (c) clean water state revolving loan funds; (d) FEMA hazard and flood mitigation grants (e) urban renewal funds; (f) system development charges, and (g) formation of local improvement districts.

Goal 2: Develop a stormwater regulatory framework that emulates DEQ Phase II permitting standards, so that the City is positioned to comply with such requirements when required.

Policy 1: Amend the City’s ordinances to require drainage analysis for development with new impervious surfaces that demonstrates run-off can be managed on-site, or that the downstream conveyance system has capacity for the

available parking that was observed to be occupied is shown on the vertical axis. Additionally, a line indicating an occupancy level of 85% is shown—this occupancy level is generally considered to be indicative of ‘functionally full’ parking. At parking occupancies at or near 85%, high instances of illegal parking, congestion attributed to vehicles cruising for parking, and other undesirable behaviors are often observed from frustrated drivers. Parking areas that are functionally full are candidates for “metering” as a tool to improve parking turnover.

Figure 1: City Center Parking Utilization

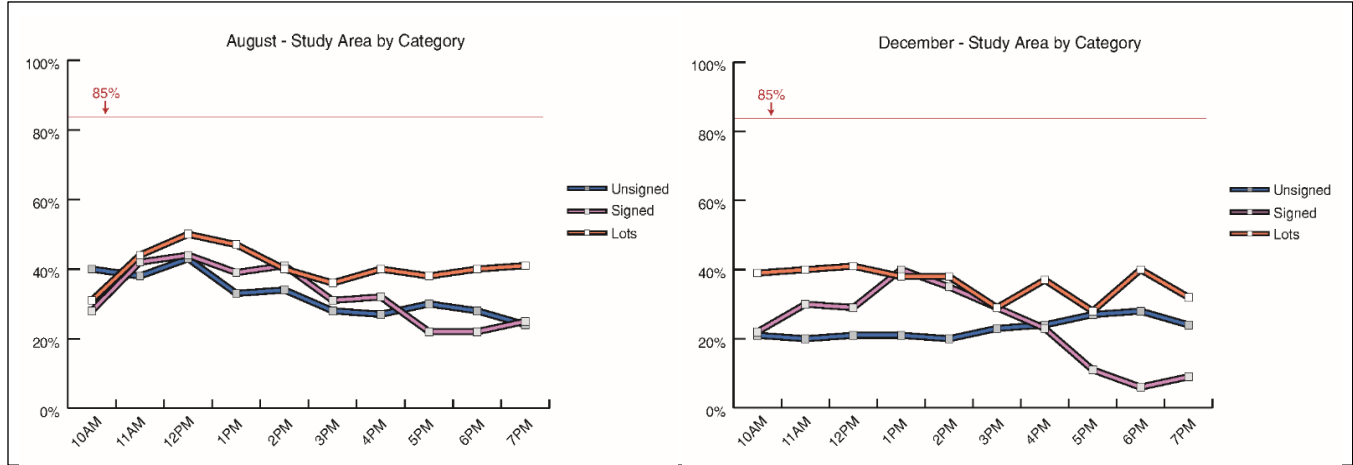


Figure 2: Nye Beach Parking Utilization

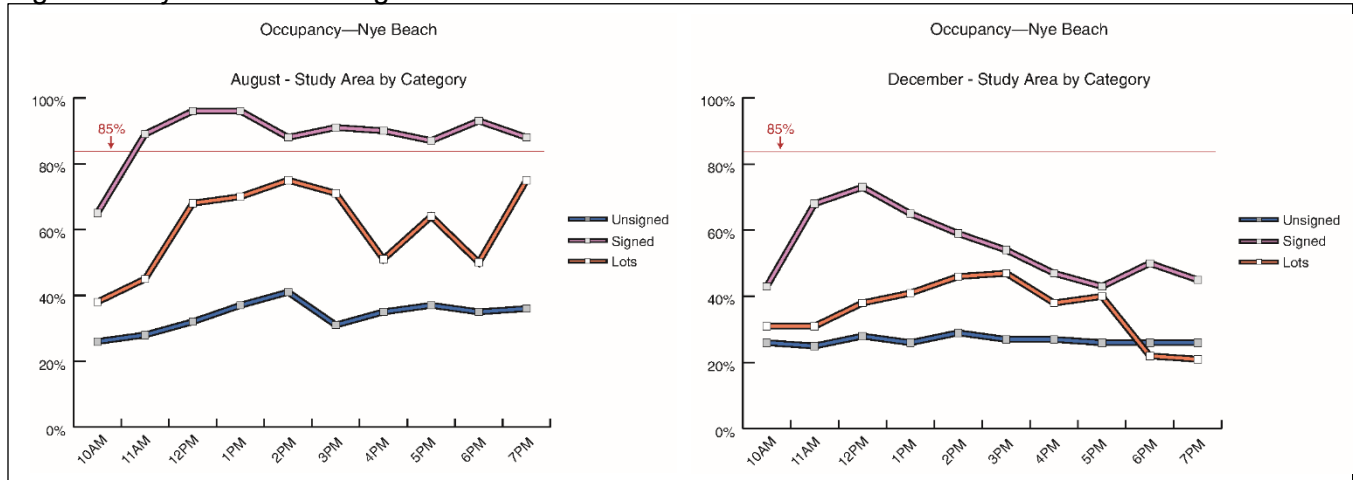
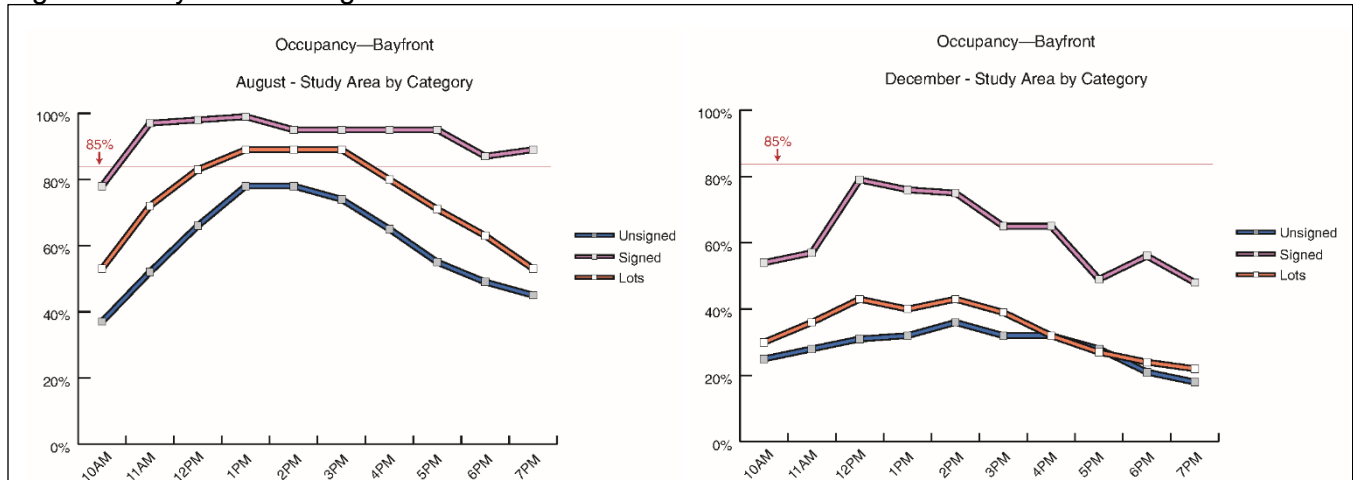


Figure 3: Bayfront Parking Utilization

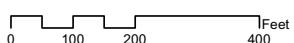


Survey data was also used to identify the percentage of overall occupancy (hourly), percentage occupancy by street block (hourly), average stay length (Signed, Unsigned, Overall Study Area),

- Legend**
- On-Street Spaces**
- Paid Only
 - Paid / Permit
 - Permit / Timed
 - Unrestricted
- Public Parking Lots**
- Paid
 - Permit / Timed
 - Unrestricted



Figure 5: Nye Beach Parking Management (Alternative)



This map is for informational use only and has not been prepared for, nor is it suitable for, legal, engineering, or surveying purposes. It includes data from multiple sources. The City of Newport assumes no responsibility for its compilation or use and users of this information are cautioned to verify all information with the City of Newport Community Development Department.

Chapter 10.42

RESIDENTIAL PARKING DISTRICTS

Sections:

- 10.42.010 Council to designate residential parking districts.**
- 10.42.020 Designation criteria.**
- 10.42.030 Public hearing.**
- 10.42.040 Parking restriction in residential parking districts.**
- 10.42.050 Residency required for a permit.**
- 10.42.060 Permit application.**
- 10.42.070 Residential parking permit – Short term and temporary permits – Hardship permit.**
- 10.42.080 Permit fee and term.**
- 10.42.090 Display of permits.**
- 10.42.100 Expiration of permits.**
- 10.42.110 Permit transfers and replacement.**
- 10.42.120 Penalties.**

Legislative History: Ord. [1915](#) (2006); Ord. [1982](#) (2010)

10.42.010 Council to designate residential parking districts.

The City Council has the authority, on its own motion or upon approval of a petition from a majority of the residents of the district or proposed district, to designate, repeal, or revise residential parking districts, and to establish the parking restrictions (i.e. days, hours, exemptions) for each separate residential district.

Residential parking districts may be designated only in the R-1, R-2 or R-3 zones.

10.42.020 Designation criteria.

- A. A residential parking district may be designated if the following criteria are satisfied:
1. All of the property in the proposed district is zoned R-1, R-2, or R-3; and
 2. During the proposed hours of restricted parking, the number of vehicles of non-residents parked legally or illegally on a street in the district is equal to thirty percent (30%) or more of the legal on-street parking capacity of the street. The percentage of non-residential parking is determined by averaging the results of at

least two surveys conducted on different days and at different times of the day but within the hours of restricted parking. For the purpose of this evaluation, a legal parking space is twenty (20) linear feet.

- B. The survey referenced in subsection [\(A\)](#) may be conducted by the proponents of the district, or by a person designated by the City Manager.
- C. The proposed hours of restricted parking cannot be any greater than the most restrictive hours of restricted parking in the adjacent or nearby commercial area.

10.42.030 Public hearing.

The City Council shall hold a public hearing on any proposed designation, revision, or repeal of a residential parking district. The public hearing shall be held only after the City Manager has determined that the proposed district could satisfy the criteria for designation and notice has been sent to the residents in the proposed district and within one hundred feet (100 ft.) of the proposed district.

Once the district is approved, the City Manager is responsible for administration of the district and permits in accordance with this chapter and the Council's approval.

10.42.040 Parking restriction in residential parking districts.

- A. The parking restrictions for each residential parking district will be established by resolution of the City Council, subject to the limits in section [10.42.020\(C\)](#).
- B. The permits are valid only during the hours of restricted parking in the adjacent or nearby commercial area. The specific hours will be set in the resolution establishing the residential parking district.
- C. It is unlawful for any person to park any motor vehicle or trailer or allow any motor vehicle or trailer to be parked in a residential parking district for more than the time allowed by the parking restrictions established for that district or street, unless the motor vehicle is displaying a valid residential parking permit for that parking district.
- D. Residential parking permits holders must comply with all other parking regulations in effect except that vehicles displaying a valid residential parking district permit may be parked in a metered space within the designated district without the need to deposit coins.

10.42.050 Residency required for a permit.

Residential parking district permits shall only be issued to residents of the parking district. A resident is a licensed driver who resides in a dwelling unit approved for residential occupancy and who is the owner of or a tenant in the dwelling unit or who can demonstrate by some other means of exclusive right of occupancy.

A person who maintains a seasonal or temporary residence in excess of one hundred (100) consecutive days within the permit year shall also be considered a resident, provided the structure being occupied is approved for temporary or seasonal residential occupancy.

10.42.060 Permit application.

A. Only a resident of a residential parking district may apply for a residential parking district permit. The application shall be submitted to the City Administration Building on forms provided by the City Manager. The application for a permit shall contain information to verify that the applicant is a resident of the district for which the application has been made. The information must include:

1. Applicant's name, address, operator permit (driver's license) number, and date of issue.
2. Vehicle owner name, address, vehicle registration certificate number, and date of issue.
3. The make, model, color, state of registration, and license number of the vehicle(s) to be registered.
4. Proof of residency if the address or the operator permit or vehicle registration is not in the residential parking district for which the application is made.
5. Any other information required by the City Manager to determine if a residential parking permit should be issued.

B. A parking permit will not be issued for any motor vehicle for which one or more unpaid parking tickets or citations have been issued by the Police Department for parking or traffic violations. The permit shall be issued when the applicant meets the requirements specified in this section and has paid the required fee.

10.42.070 Residential parking permit – Short term and temporary permits – Hardship permit.

A. Upon approval of a permit application, a residential parking district permit will be issued to all residents of residential parking districts for the residents' vehicles, but not to exceed a total of 2 vehicles for each dwelling unit.

B. In addition to the residential parking permit, each dwelling unit in a residential parking district with an approved application shall receive two (2) short-term visitor passes.

C. Temporary parking district permits are available for specific functions (i.e. party, graduation, wedding, etc.) An application for temporary permits shall be made by the resident of the district on the City application form. Temporary parking permits may be issued for 24 hours and up to seven (7) days, as determined by the City Manager.

D. When the designation of a residential parking district adversely impacts other City residents because their residence is not situated within the residential parking district and because they do not have on-street or off-street parking, the adversely impacted neighbor may petition the City Manager for a residential parking district permit.

1. In order to approve a permit under this subsection the City Manager must find that all of the following have been met:
 - a. That the applicant (adversely impacted neighbor) is a resident as defined in this chapter;
 - b. That the applicant resides in the R-1, R-2, or R-3 zones;
 - c. That a portion of the applicant's property (residence) is within one hundred (100) feet of the residential parking district;
 - d. That the applicant's property (residence) does not abut a street where on-street parking is allowed;
 - e. That there is little or no off-street parking and the inability to develop the property to provide for legal off-street parking.
2. The City Manager shall make a decision on the application within thirty (30) days of submission. An adversely impacted neighbor whose application has been approved by the City Manager shall be considered a resident of the residential parking district for purposes of permitting under this chapter.

10.42.080 Permit fee and term.

- A. Permit fees for residential parking district permits are established by resolution of the City Council. The fee is payable at the time of application.
- B. The permit term for each residential parking district is set forth in the resolution establishing the residential parking district.
- C. Residential parking permits may be renewed by residents upon presentation of the expired permit and payment of the fee on or before the expiration of the permit term.
- D. If application is made after the mid-point of the term of a parking permit, the fee will be one half (1/2) of the established fee.

10.42.090 Display of permits.

Residential parking district permits must be displayed and visible on the driver's side rear window of the vehicle.

Short-term visitor passes and temporary passes must be displayed and visible on the driver's side dash of the vehicle.

10.42.100 Expiration of permits.

- A. A permit expires and is void at the end of the permit term if not renewed within 7 days of the end of the term.
- B. A permit expires and is void when the owner or user of a permitted vehicle no longer resides within the district or when the vehicle for which the permit is issued is sold, transferred, demolished or otherwise no longer used by the resident to whom the permit was issued, unless transferred in accordance with section [10.42.110](#).
- C. Expired permit stickers must be removed from the vehicle upon permit expiration and expired short term visitor passes and temporary permits must be returned to City Administration.

10.42.110 Permit transfers and replacement.

- A. A permit may be transferred to a new vehicle when the vehicle for which the permit was originally issued is sold, transferred, demolished, or in any other manner rendered unusable to the resident. The permittee shall notify the City of a change in status of the motor vehicle and complete an application for the new vehicle.
- B. A replacement permit may be obtained when a permit is lost or stolen. The application for a replacement permit shall be the same as the application for an original permit.
- C. A permit may not be transferred or replaced for any vehicle for which one or more parking tickets or traffic citations have been issued and are unpaid.

10.42.120 Penalties.

- A. Violation of any provision of this chapter is a Class D violation. Each time a permit is used in violation of this chapter is considered a separate offense.
- B. If the registered owner of the permit does not make payment within ten (10) days of the violation, the permit will be void and a new permit will not be issued for the vehicle until the fine is paid in full.

The Hood River Municipal Code is current through Ordinance 2082, passed May 27, 2024.

Disclaimer: The City Recorder's Office has the official version of the Hood River Municipal Code. Users should contact the City Recorder's Office for ordinances passed subsequent to the ordinance cited above.

[City Website: cityofhoodriver.gov](http://cityofhoodriver.gov)

[Hosted by General Code.](#)