

**City of Newport
Parking Advisory Committee Minutes
July 17, 2024**

LOCATION: CITY COUNCIL CHAMBERS, NEWPORT CITY HALL, 169 SW COAST HIGHWAY, NEWPORT	Time End: 7:54 P.M.
Time Start: 6:05 P.M.	

ATTENDANCE LOG/ROLLCALL

COMMITTEE MEMBER	STAFF
Chair Janell Goplen	Derrick Tokos, Community Development Director
Aracelly Guevara (by video)	Sherri Marineau, Community Development Dept.
Aaron Bretz	Donald Valentine, Community Service Officer (by video)
Gary Ripka	John Fuller, Communications Specialist
Bill Branigan (by video)	
Doretta Smith (by video)	
Robert Emond (by video)	

AGENDA ITEM	ACTIONS
<p>CALL TO ORDER AND ROLL CALL</p> <p>a. Roll Call</p>	<p>None.</p>
<p>APPROVAL OF THE MINUTES</p> <p>a. Meeting minutes of May 16, 2024</p>	<p>Motion by Bretz, seconded by Goplen to approve the minutes of May 16, 2024 as written. Motion carried unanimously in a voice vote.</p>
<p>COLLECTION SERVICES FOR UNPAID PARKING TICKETS</p> <p>a. Discussion on the collection services for unpaid parking tickets.</p> <p>b. Committee feedback and comments</p>	<p>Mr. Tokos gave a review of the collection of unpaid parking tickets, He covered ticket reports that contained collection rates, ticket surcharges, and ticket cost increases.</p> <p>The Committee held discussions on the types of tickets issued; how T2 Systems reported unpaid tickets to credit reporters; when past due tickets were sent to collections; and how nuisance vehicles were towed when they had parking violations.</p>
<p>UPDATE ON THE BAYFRONT PARKING MANAGEMENT PROGRAM</p> <p>a. Discussion on the Bayfront Parking Management Program.</p>	<p>Tokos gave an update on the Bayfront parking management program covering the 40,000 transactions since the start of the program; a breakdown of transactions by pay station and mobile pay transactions; errors with the pay station software;</p>

<p>b. Committee feedback and comments</p>	<p>software update protocols; setting a schedule to upgrade the system; and a breakdown of the permit revenue.</p> <p>Committee feedback included the public's desire for a large parking map to be posted on the Bayfront; adding more signs that showed how to pay and where the public was required to pay; questions on if geo tech notifications could be initiated on public phones when entering paid parking areas; and input on the types of signs that should be added, such as directions to where pay stations were located.</p> <p>Ripka reported that the fisherman said they wouldn't want to pay \$45 for permits in the off season because they wouldn't utilize them much. They group questioned if the cost for the fishing permits could be lower in the off season. Tokos suggested a discount for an annual permit as a solution. The Committee was in favor of an off-season discount for fisherman in the off season. The group discussed making the permits \$45 for the on-season, \$25 for the off-season or creating a "winter weekend" pass.</p> <p>Tokos reviewed the request to create a special permit for contractors that were working on the Bayfront. The Committee questioned what other cities were doing for this type of parking. They thought contractors would need to make a change in how they worked, and needed to pay for the time they were required to. The Committee was in general agreement to leave things as is and reach out to other cities to find out what they were doing.</p>
<p>INITIAL REVIEW OF THE POLICY CONSIDERATIONS FOR CREATING A NYE BEACH PERMIT PARKING PROGRAM</p>	<p>Tokos discussed the considerations for shifting the Committee's focus to creating a Nye Beach permit parking program for the summer of 2025. He reviewed the city's parking policies and the 2018 Parking Study for Nye Beach.</p> <p>Discussions included how viable purchasing the Tap House parking lot would be for the city to build a parking structure; what the Committee should be prepared to answer during the public outreach; the need to review the past conversations and concerns for a Nye Beach parking program; reviewing the map of the Nye Beach Parking Study ; adjustments needed for the presentation during outreach; concerns about the addition of meters in the Nye Beach area; a request for the number of lodging rooms and residents in Nye Beach to determine occupancy versus parking spaces; and putting careful thought into the turnaround area for visitors.</p>

