

**City of Newport  
Draft Parking Advisory Committee Minutes  
December 20, 2023**

<b>LOCATION:</b> CITY COUNCIL CHAMBERS, NEWPORT CITY HALL, 169 SW COAST HIGHWAY, NEWPORT	
<b>Time Start:</b> 6:00 P.M.	<b>Time End:</b> 6:58 P.M.

**ATTENDANCE LOG/ROLLCALL**

COMMITTEE MEMBER	STAFF
Chair Janell Goplen (absent, excused)	Derrick Tokos, Community Development Director
Aracelly Guevara	Sherri Marineau, Community Development Dept.
Aaron Bretz	Donald Valentine, Community Service Officer
Gary Ripka	
Bill Branigan (by video)	
Doretta Smith	
Robert Emond (by video)	
Jan Kaplan (absent)	

AGENDA ITEM	ACTIONS
<p><b>CALL TO ORDER AND ROLL CALL</b></p> <p>a. Roll Call</p>	None.
<p><b>APPROVAL OF THE MINUTES</b></p> <p>a. Meeting minutes of November 15, 2023</p>	Motion by Branigan, seconded by Smith to approve the minutes of November 15, 2023 as written. Motion carried unanimously in a voice vote.
<p><b>UPDATE ON BAYFRONT PAID PERMIT PARKING ROLLOUT</b></p> <p>a. Discussion on Resolution No. 4000</p> <p>b. Discussion on final sign template</p>	<p>Mr. Tokos reviewed the staff memorandum for the adoption of City Council Resolution No. 4000, setting the fees and terms of use of paid and permit parking areas along the Bayfront.</p> <p>Discussion on sign templates, and dates for sign and pay station installations.</p>
<p><b>DISCUSS OUTREACH TO EFFECTED STAKEHOLDERS</b></p> <p>a. Discussion on outreach to stakeholder and commercial fishing vessel owner/operators</p> <p>b. FAQ document review</p>	<p>Mr. Tokos reviewed outreach to stakeholders, and contacting fleet owners roll out to offer free permits and set up accounts for fleets.</p> <p>Discussion on the final FAQ document.</p>

