



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE AGENDA
Tuesday, February 13, 2018 - 5:30 PM
Conference Room A

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder at 541.574.0613.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

- A. CALL TO ORDER
- B. ROLL CALL/INTRODUCTIONS
- C. ADDITIONS TO AGENDA
- D. PUBLIC COMMENT
- E. APPROVAL OF MINUTES
- E.1 Approval of the Minutes of Meeting of January 9, 2018
[Bike Ped Comm January 9 Minutes.docx](#)
- F. OTHER BUSINESS

F.1 Interview Candidates for Committee Vacancy

[BPAC Interview Questions.docx](#)

[JeffPendletonApplication.docx](#)

F.2 Review Final Goals

[City of Newport Goals_ 2018-2019 BPAC Goals.pdf](#)

G. REVIEW QUESTIONS FOR STAFF

H. BICYCLE/PEDESTRIAN ACCIDENTS

I. COMMITTEE COMMENTS

J. ADJOURNMENT

January 9, 2018

5:33 P.M.

Newport, Oregon

The City of Newport Bicycle/Pedestrian Advisory Committee met on the above date in Conference Room A of the Newport City Hall. In attendance were Wendy Henriksen, Marsha Eckelman, Wendy Engler, Michael Rioux, and Chuck Forinash. Also in attendance was Rachel Cotton, Associate Planner. Not in attendance was Daniella Crowder, Nicole Fields, and Susan Hogg.

ROLL CALL

Chair Henriksen opened the meeting with a roll call. She asked for additions to the agenda.

ADDITIONS TO AGENDA

Rioux asked to talk about the new stroke support network at the 60+ Center that wanted to branch out to adaptive cycling. He said he would keep the AC updated on what he found out about the program. Rioux said the goal was to have people on regular bicycles ride along with the individuals on adapted cycles for rehab.

Forinash said there were quite a few street lights around town that were burned out. He said the City was paying for the power to operate street lights even when they were out and asked if there was a procedure to notify utilities that pole lights were out. Cotton would ask.

APPROVAL OF MINUTES OF THE MEETING OF SEPTEMBER 12, 2017

MOTION was made by Eckelman, seconded by Henriksen, to approve the minutes of October 10, 2017 and November 14, 2017, with corrections. The motion carried unanimously in a voice vote.

Forinash noted corrections to the minutes. Cotton noted one spelling correction.

COMMITTEE VACANCIES

Cotton noted the passing of Maryann Bozza and invited the AC to attend her celebration of life.

Cotton reported the City now had a Facebook presence and they were posting about the AC vacancies. The applications were due at the end of January and would be a part of the February meeting to fill vacancies. A discussion ensued regarding the procedure to fill the open vacancies and how it applied to alternates. Cotton would check with Peggy Hawker on procedures.

REFLECTION ON 2017 WORK AND ACCOMPLISHMENTS

Cotton reviewed the work and accomplishments for 2017. She noted that the AC had many accomplishments in the previous year.

GOAL-SETTING DISCUSSION

Cotton reviewed the goals memorandum from the City Manager that covered submittal of goals. She also reviewed the draft list of goals for the AC for the coming year. Forinash said

identifying some smaller, more easily achievable goals to mix in with the larger ones would be good. Cotton noted that connecting goals with Visioning was also important. She asked the AC to review the draft goals and give input.

Henriksen said that if there was anything the AC felt passionate about there should be a letter sent to the City Council to make sure they were being heard by more people. Forinash asked about the South Beach switch back path from the Aquarium parking lot to Highway 101. He said there wasn't a curb cut at the end and this is something that the AC had requested be put in. Forinash asked for this to be added to the list of smaller projects. He noted that there also wasn't a curb cut to connect the Ferry Slip Road mixed use path to the Aquarium parking lot near Cypress Street. He asked if Regina Martinez, the City of Newport's Emergency Preparedness Coordinator, could help facilitate the implementation of curb cuts. Cotton said it was part of the sidewalk gap analysis that the AC was doing to identify these areas needing fixes.

Forinash said that ODOT had quick fix dollars for fill in projects and asked if the City had anything similar to utilize for items that weren't actually budgeted but were a quick fix. Cotton didn't know and thought that Derrick Tokos said if projects were identified in a plan, but not an exact budget item, it could be an option. She said it was a part of Item 5C which included sidewalk and bicycle improvements. Cotton thought that this was an area that needed improvement and said if the AC provided detailed lists of items for improvement, they could be better addressed. Forinash asked the City to create a quick budget item for these specific projects. Cotton thought that the more data the AC could present on projects, the easier it would be to defend and connect them with funds.

Engler asked if there was a way to get grants for small projects. Cotton said identifying these was one of the roles of the AC. Forinash asked if there was a listing of grants. Cotton said this was something that needed research and that there was no set list. Forinash suggested putting out a word to different agencies to say the AC was looking for grants. Cotton said if the AC saw grant opportunities to send them to her to pursue them. Forinash said STIP (State Transportation Improvement Program) would have advocates at the meeting they were having the coming week. Forinash asked if there was a way to get the Agate Beach/Hwy 101 comprehensive project as one of the STIP projects. Cotton would check on this.

Henriksen asked what the City's next project was now that the Bayfront was completed. Forinash thought there was going to be bike lanes added west on Bay Blvd starting at Eads Street and asked what happened to those plans. Cotton didn't know but would ask. A discussion ensued regarding the history of Nye Street and implementing sharrows. Cotton thought there needed to be a more clear understanding of what was happening with sharrows in the AC goals. She said she would ask Public Works about sharrows again. Henriksen wanted to see more improvements done on Nye Street because it had a lot of traffic and nowhere for pedestrians to walk. Other areas that were noted for improvements were between 3rd & 6th Streets, 9th Street off of Hwy 20, and the newly paved street behind the Head Start Building. Engler told Henriksen that Rex Capri advocated at City Council meetings for sidewalks along Nye Street, and was someone to talk to. A discussion ensued regarding walking on Nye Street and doing improvements to make Newport more walk and bike friendly. Forinash suggested advocating to add sharrows on Nye Street in the current fiscal year. Engler said she hoped that

neighborhoods were a part of visioning and thought a coalition of neighborhoods should be created to work as a group on the issues. A discussion ensued regarding outreach to neighborhoods to get people involved in the sharrows discussion. Forinash asked since the AC was giving the CC their advice on placement of sharrows, why there needed to be outreach on the subject. A discussion ensued on how best to address sharrows with the CC. Engler thought that the Transportation and Growth Management Program had workshops on complete streets and this could be an opportunity to educate the community and get them involved. Cotton thought workshops and training could be added to the "identify potential funding sources" bullet in the goals.

Cotton reported that part of the TSP Update would likely focus on the Hwy 101 and Hwy 20 corridors more than it would on other streets. She said the process would also provide an opportunity to get a better perspective from community members about what they want their streets to look like and it would also be an opportunity to educate the community about complete streets.

Cotton reviewed what was added to the goals based off of the input from the evening's meeting. This included: Goal 3, Item A: Identify potential funding sources and training related to future bike and pedestrian projects; Goal 5, Item A: adding "including missing curb ramps" to the end of the sentence; and add a new Goal 7: Sharrows on Nye Street.

Engler asked if Nye Street could be a demonstration of a pilot project complete street. There was a concern that it would upset neighbors but could also serve as a good example of complete streets that were working. Engler thought it would be a good example of streets that were working. Forinash noted there were streets in South Beach by OMSI that were complete streets that were working. He said they could be looked at for an example. Henriksen thought Nye Street was a perfect spot for a pilot of a complete street. Forinash said that the streets in South Beach could be used as an example of complete streets to see what had happened and could be used to provide visuals for a similar treatment appropriate on Nye Street. Cotton said South Beach met the definition but there were not many houses on the streets in South Beach to provide comparable visuals for Nye Street.

MOTION was made by Henriksen, seconded by Eckelman, to recommend the 2018-2019 goals. The motion carried unanimously in a voice vote.

BICYCLE/PEDESTRIAN ACCIDENTS

Cotton reported that there were no accidents in December. She reported that the accident on 101 from early November was still being investigated.

Forinash asked if there was an update on the flashing lights on 101. Engler thought the contract was awarded but it was over budget. She thought the City was going to try to find money elsewhere. Forinash asked if projects that were approved had completion dates. Cotton would ask about this. Forinash said that he spoke to Olaf Sweetman in Public Works who reported that the sidewalk project on Harbor Drive has gone to an engineering firm outside of the City. PW agreed to let the AC look at it when the design came back.

ADJOURNMENT

Having no further business, the meeting adjourned at 6:57 P.M.

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE INTERVIEW QUESTIONS

1. Why are you interested in serving on the city's Bicycle and Pedestrian Advisory Committee?
2. What has been your personal involvement in serving on the Bicycle and Pedestrian Advisory Committee or any other city committee?
3. What do you feel is the number one bicycle and pedestrian related challenge facing the city today?
4. The Committee meets on the second Tuesday of every month from 5:30-7 PM. Will your schedule allow you to attend most meetings?
5. What makes you stand out among the other candidates? What special attributes, talents, and abilities will you bring to the Bicycle and Pedestrian Advisory Committee?
6. Is there anything else you would like us to know?

Application for City Council - Email Application

Date: 1/11/2018

Commission/Committee of Interest: Bicycle and Pedestrian Committee

Name: Jeff Pendleton

Occupation: General Contractor

Employer: Self

Why do you think you are qualified to be a Committee member?

I have lived in the area for three years and regularly commute pulling my two children behind my bike, as well as pushing them in strollers. This has given me a clear picture of the strengths and weaknesses that our city has to offer cyclists and pedestrians. My experience in business ownership has taught me how to look at a problem from multiple angles and find a solution that works best for all parties involved.

State your educational background.

H.S. Diploma, private commercial aviation school.

Have you ever served on a community committee? If so, what kind?

No

Do you agree with consensus decision making?

Yes

Are you willing to attend regularly scheduled meetings for your term of office?

Yes

Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision?

Yes

Do you anticipate having many conflicts of interest that may disqualify you in making decisions, due to personal and/or business relationships?

No

List all other pertinent information/background for this position.

Avid mountain and road cyclist, as well as trail and road runner. Interested in improving the safety and ease of these activities in our area.

#	Goal	Committee	Goal Type	Priority	2040 Strategies	Notes
Bicycle and Pedestrian Advisory Committee		COMMITTEE LINK				
Ongoing		GOAL TYPE				
1	[BPAC: Ongoing] 1. Track funding and progress of City projects with bicycle & pedestrian related components	Bike/Ped	Ongoing	★★★★★	A1. Infrastructure Investments A11. Bicycle and Pedestrian Safety and Amenities F1. Transparency and Communication F4. Community Engagement	
2	[BPAC: Ongoing] 2. Encourage and support continued open communication between BPAC and City leaders and staff.	Bike/Ped	Ongoing	★★★★★	F1. Transparency and Communication F4. Community Engagement	
3	[BPAC: Ongoing] 3. Work with City staff to implement an effective process for BPAC to provide feedback on bicycle and pedestrian related projects during the development stage.	Bike/Ped	Ongoing	★★★★★	A10. Street, Highway and Bridge Improvements A11. Bicycle and Pedestrian Safety and Amenities A15. Complete Streets F1. Transparency and Communication F4. Community Engagement	
FY 2018-2019		GOAL TYPE				
4	[BPAC: FY 2018-2019] 1. Identify 10 bike rack locations and advocate for installation of 5 bike racks.	Bike/Ped	FY 2018-...	★★★	A11. Bicycle and Pedestrian Safety and Amenities A15. Complete Streets B2. Integrated Shared-Use Trail System B3. Parks and Recreation Needs and Upgrades	
5	[BPAC: FY 2018-2019] 2. Have a formal role on the Transportation System Plan (TSP) Advisory Committee and inform the TSP update process.	Bike/Ped	FY 2018-...	★★★★★	A3. Transportation Corridors A5. City Center Revitalization A10. Street, Highway and Bridge Improvements A11. Bicycle and Pedestrian Safety and Amenities A12. Multiuse Paths and Trails A15. Complete Streets A16. Public Transit Improvements and Expansion A17. Transit Reliability and Promotion B2. Integrated Shared-Use Trail System F4. Community Engagement	

--	--	--	--	--	--	--

#	Goal	Committee	Goal Type	Priority	2040 Strategies	Notes
6	[BPAC: FY 2018-2019] 3. Invite 3 guests and bring in at least 1 new partner to meetings to help educate BPAC on best practices and current funding strategies.	Bike/Ped	FY 2018-...	★★★	A1. Infrastructure Investments A11. Bicycle and Pedestrian Safety and Amenities A13. Strategic Investments and Partnerships A15. Complete Streets F6. Model Communities F7. Collaboration and Partnerships	
7	[BPAC: FY 2018-2019] 4. Identify 4 potential funding sources and training(s) related to bicycle & pedestrian infrastructure.	Bike/Ped	FY 2018-...	★★★	A1. Infrastructure Investments A11. Bicycle and Pedestrian Safety and Amenities A13. Strategic Investments and Partnerships A15. Complete Streets F6. Model Communities F7. Collaboration and Partnerships	
8	[BPAC: FY 2018-2019] 5. Complete sidewalk gap analysis and create inventory of ADA accessibility issues, including missing curb ramps.	Bike/Ped	FY 2018-...	★★★★★	A5. City Center Revitalization A11. Bicycle and Pedestrian Safety and Amenities A15. Complete Streets B2. Integrated Shared-Use Trail System F4. Community Engagement F7. Collaboration and Partnerships	
9	[BPAC: FY 2018-2019] 6. Create GIS for existing marked crossings, sharrows and bike lanes	Bike/Ped	FY 2018-...	★★★	A11. Bicycle and Pedestrian Safety and Amenities A15. Complete Streets	
10	[BPAC: FY 2018-2019] 7. Work through City staff to request and track maintenance related to bicycle and pedestrian routes and budgeted "Sidewalk & Bicycle Improvements"	Bike/Ped	FY 2018-...	★★★★★	A11. Bicycle and Pedestrian Safety and Amenities F1. Transparency and Communication	
11	[BPAC: FY 2018-2019] 8. Re-start "Bike to School" day	Bike/Ped	FY 2018-...	★★★★★	A11. Bicycle and Pedestrian Safety and Amenities F4. Community Engagement F7. Collaboration and Partnerships F9. Youth Involvement	
2-5 Year		GOAL TYPE				
12	[BPAC: 2-5 Year] 1. Improve and expand trail network in the Big Creek area	Bike/Ped	2-5 Year	★★★	A11. Bicycle and Pedestrian Safety and Amenities A12. Multiuse Paths and Trails B2. Integrated Shared-Use Trail System B3. Parks and Recreation Needs and Upgrades B4. Trail-Building Program	

#	Goal	Committee	Goal Type	Priority	2040 Strategies	Notes
13	[BPAC: 2-5 Year] 2. Release updated bike maps and new map(s) that include walking routes and fat and mountain bike trails.	Bike/Ped	2-5 Year	★★★	A11. Bicycle and Pedestrian Safety and Amenities A12. Multiuse Paths and Trails B2. Integrated Shared-Use Trail System F7. Collaboration and Partnerships	
14	[BPAC: 2-5 Year] 3. Work with ODOT on securing funding for identified Safe Routes to School projects	Bike/Ped	2-5 Year	★★★★★	A10. Street, Highway and Bridge Improvements A11. Bicycle and Pedestrian Safety and Amenities A13. Strategic Investments and Partnerships A15. Complete Streets F4. Community Engagement F7. Collaboration and Partnerships	
15	[BPAC: 2-5 Year] 4. Advocate for funding for unfunded bicycle & pedestrian projects	Bike/Ped	2-5 Year	★★★★★	A1. Infrastructure Investments A10. Street, Highway and Bridge Improvements A11. Bicycle and Pedestrian Safety and Amenities A12. Multiuse Paths and Trails A13. Strategic Investments and Partnerships A15. Complete Streets B2. Integrated Shared-Use Trail System B3. Parks and Recreation Needs and Upgrades F3. Vision-Focused Council and Community F4. Community Engagement	Including by not limited to (in no order): a. Nye St. sidewalks between 15th and Olive Streets b. Nye St. to Oceanview multi-use trail c. Elizabeth St. sidewalks from SW Park St. (Georgie's) to state park