



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE AGENDA
Tuesday, December 12, 2017 - 5:30 PM
Conference Room B

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder at 541.574.0613.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

- A. CALL TO ORDER

- B. ROLL CALL/INTRODUCTIONS

- C. ADDITIONS TO AGENDA

- D. PUBLIC COMMENT

- E. APPROVAL OF MINUTES
 - E.1 Approval of the Minutes of Meeting of October 10, 2017
[October_10_2017_Minutes.docx](#)

 - E.2 Approval of the Minutes of Meeting of November 14, 2017
[November_14_2017_Minutes.docx](#)

F. OTHER BUSINESS

F.1 Reflection on 2017 Work and Accomplishments

F.2 Goal-setting Discussion

[Bike-Ped 2017-2018 Goals.docx](#)

G. REVIEW EXISTING PROJECTS

H. BICYCLE/PEDESTRIAN ACCIDENTS

I. COMMITTEE COMMENTS

J. ADJOURNMENT

October 10, 2017

5:30 P.M.

Newport, Oregon

The City of Newport Bicycle/Pedestrian Advisory Committee met on the above date in Conference Room A of the Newport City Hall. In attendance were Wendy Henriksen, Maryann Bozza, Daniella Crowder, Marsha Eckelman, Wendy Engler, Nicole Fields, Chuck Forinash, and Susan Hogg. Also in attendance was Rachel Cotton, Associate Planner. Not in attendance were Eric Hanneman and Michael Rioux.

ROLL CALL

Chair Henriksen opened the meeting with a roll call. Cotton reported that Peggy Hawker confirmed that there was no formal process for a new Chair, so Wendy Henriksen was confirmed as Chair. Henriksen asked for additions to the agenda. None were noted. Henriksen said she would present on bike to school day at a future meeting.

Hogg shared her ideas on the 9th Street parking lot next to the La Roca restaurant with the AC. She said it was a big parking lot with no bike racks. She thought it would be a good place for them. Hogg questioned if Canyon Way had racks. They did not.

APPROVAL OF MINUTES OF THE MEETING OF SEPTEMBER 12, 2017

MOTION was made by Bozza, seconded by Crowder, to approve the minutes of September 12, 2017, with a spelling correction. The motion carried unanimously in a voice vote.

Forinash said he didn't see the portion of the meeting about the flashing lights on Highway 101. Cotton said it was something that she was going to report on later in the current meeting.

DRAFT LETTER TO CITY COUNCIL ON OCEANVIEW DRIVE

Cotton asked the AC for edits to the draft letter on Oceanview Drive. Hogg noted that the path on the east side of the Agate Beach wayside would be a good option for bicyclists to use as an alternative to Oceanview Drive. Forinash asked if the continuation of Nye Street bike and pedestrian infrastructure should be included in the letter. Cotton said Tokos had suggested keeping the letter to one request. The request was that the Oceanview to Nye St. bypass concept be revisited. Bozza suggested it say that the AC had been advocating for a full cost estimate because the AC couldn't get grant funding without one. Henriksen said to ask the City Council to do the cost estimate and would also like the AC to be a part of any future meetings with the Oceanview safety group who were a part of previous meetings. Bozza said to add that a cost estimate had been requested in the past before and only an approximation had been done without fully exploring the engineering options. Eckelman suggested saying "the AC requests preparation of a full cost estimate." A discussion ensued about where the statement should be added in the letter. The AC agreed to add "This estimate should include permitting and engineering costs sufficient for a grant proposal. "

Forinash asked what the scope of the bypass work would be to the south. Cotton read Tim Gross' statement on City street improvements to section of Nye St beyond the bypass explaining how it was cost prohibitive. Bozza didn't think the City could price out the bypass

without a formal process. Forinash thought it would be good to have a list of streets that weren't fully developed.

Cotton asked if there were any further changes. She wanted to get the letter approved to send it out. Forinash asked if the Agate Beach Wayside improvements were another project. Cotton said surveying has started for the project and construction would start the next summer.

Eckelman asked if the sidewalk analysis was done. Cotton said no. Engler asked if Cotton was advocating for the bypass as an alternative to improvements on Oceanview or in addition to. Cotton said the AC was advocating for the bypass to be included as one of the long-term options. Bozza said the City Council already evaluated the project and approved the preliminary estimate. The AC would be asking the CC to close the loop and finish the project. Cotton said she made a project map to explain where the project was. It would be included with the letter. Forinash thought it was notable where the ROW changed from 80 feet to 60 feet. He thought it looked like the side of the road could be improved with a mixed-use path. Cotton thought an elevation map could be included as well.

Bozza asked if there were example of signage for bicycles to cross on Oceanview going south where the path ended. Cotton couldn't think of one and would do some research on examples. Bozza suggested the road improvements be multi-use paths. She said she would create an overlay to the map so the treatment was clear on different the areas. Cotton said she would add a sentence about an alternate route for bicycle traffic to Spring Street via 12th Street. Forinash thought a broader map with a dotted line would work instead. Cotton to do this. She said she would email out the final map and AC members could email their comments directly to her, not to the group. A discussion ensued about signage. Eckelman suggested the alternate route should be via 11th Street instead of 12th because there was better visibility. The AC agreed.

Engler suggested utilizing the pocket park on 12th Street as a bicycle tool station. Henriksen suggested the City trim trees. The AC agreed that 11th Street would be better and the overlook could be utilized for the tool station. Cotton asked the AC who would be interested in presenting to the CC on the following Monday meeting. No one was designated.

BRAINSTORM FOR UPCOMING GUESTS

Cotton suggested inviting Sue Graves from the School District as a guest. Henricksen suggested reaching out to the Police Department to come to the meetings. The AC liked it when Officer Perdom attended a meeting. Crowder asked if the AC ever met with the Parks and Rec Committee. They have before. Crowder said that they had new members who had good information on bicycle projects. Cotton would reach out to the Committee.

A discussion ensued regarding the Greater Newport Vision 2040 Final Plan. Bozza suggested peers in the County be guests. Fields said that the Public Health Committee had interest in Oceanview Drive. Eckelman suggested seeing if there were other Bike and Pedestrian Committees in other Cities to connect with. Cotton would check into it. Eckelman said the Waldport green bike program could be another connection. Crowder reported that they were not doing the program but were doing a co-op instead. Engler suggested inviting Travel Oregon. Crowder said they were doing fat tire bike maps and could look into getting copies to share with the AC. She thought they would be good to reach out to.

REVIEW EXISTING PROJECTS

Engler asked about the RFB project on 101. Cotton reported that Tim Gross said the project was approved and was going out to bid. She also reported that some sharrows were replaced during the summer and there were still more to do. Cotton said getting an inventory of sharrows and maintenance recommendations would be a part of the new Transportation System Plan.

Cotton said that the Hallmark parking lot was slated for improvements and there was no plan to add bike racks there at this time. She didn't have any information to report on the crosswalk on the north side of the bridge. The Agate Beach Wayside and Harbor Way sidewalks were being surveyed, contracts were being drafted, and projects would be started the following summer. Forinash asked about the hospital improvements. Cotton said they were doing pedestrian and parking improvements. Bozza suggested asking someone from the hospital to be a guest.

Forinash asked if the Harbor Way project would have enough room to do sharrows. Cotton would check into it.

REVIEW QUESTIONS FOR STAFF

Eckelman asked what the schedule was for repainting crosswalks. Cotton would ask.

BICYCLE/PEDESTRIAN ACCIDENTS

There was one accident on September 29th at 9:45 p.m. on the intersection of SW Abbey and SW 11th. The person was struck while crossing the street due to poor lighting and dark clothing. Forinash suggested the Police Department have a supply of reflective bands to hand out to pedestrians they saw walking at night. Henriksen thought this could be a discussion point with the PD when they attended an AC meeting. Forinash suggested inviting the new Police Chief to talk to the AC. A discussion ensued regarding the importance of the PD having a connection with the AC. Cotton would contact the PD and ask the AC to give input on questions to ask the PD. Engler suggested talking to the PD about biking to school and Safe Routes to Schools. Cotton said they are working on Safe Routes to Schools projects but funding wouldn't be available until 2019.

Engler asked about the pedestrian crosswalk on the northbound lane of the bridge. Cotton had nothing to report but would check back on it. Forinash asked how the flashing lights on the bridge worked. He said it was confusing for people crossing. Cotton said it was an ODOT question and would look into it.

COMMITTEE COMMENTS

Engler shared out materials for the League of Oregon Cities Conference she attended. She also shared other materials about funding for walking and biking improvements from the State's Transportation and Growth Management Plan. Engler suggested putting it in the minutes for people to look up: <http://www.oregon.gov/LCD/TGM/Pages/walkbikelifunding.aspx>. She thought it would be great for the AC to start applying for grants. Cotton would share out the link. Engler shared information about the term Road Diet and the Heal Cities NW Campaign with the AC. Fields said that the County had limited funds for healthy communities and staff who are available to help with grant writing.

ADJOURNMENT Having no further business, the meeting adjourned at 6:51 P.M.

November 14, 2017

5:29 P.M.

Newport, Oregon

The City of Newport Bicycle/Pedestrian Advisory Committee met on the above date in Conference Room A of the Newport City Hall. In attendance were Wendy Henriksen, Maryann Bozza, Daniella Crowder, Marsha Eckelman, Wendy Engler, Michael Rioux, Chuck Forinash, and Susan Hogg. Also in attendance was Rachel Cotton, Associate Planner. Not in attendance was Nicole Fields.

ROLL CALL

Chair Henriksen opened the meeting with a roll call. Cotton asked for additions to the agenda.

ADDITIONS TO AGENDA

Engler asked to add a report on Oceanview Drive. Crowder asked to have the mountain bike trails added to the agenda.

DISCUSSION WITH CHIEF JASON MALLOY, NPD

Chief Malloy addressed the AC. He gave an update on the City's mountain bike patrol. There were currently five bikes that were police equipped with six certified police officers. These officers had to go through a 40 hour bike course to be certified, which costs \$500-800 per officer. Eckelman asked what the turnover was for the PD. Malloy said a couple officers had left, and when officers were promoted, there would be some turnover. He didn't think turnover for bikes was bad. He said there were at least four officers interested who would be trained the coming summer. Malloy listed all the events that the bike officers participated in. He said that bikes had been used for patrol at night as well.

Crowder said the bike to school day had grant money for it and it now had stopped. The event didn't happen last year and the Bike Club wanted to get funds to bring it back. Malloy didn't think the PD received funds for when they assisted in the event in the past. Crowder was concerned about the cost of insurance and wanted to find ways to get funds to assist with costs. Malloy said the PD liked being involved with events because it gave them some control of safety. He said that the PD was leery of federal grants because of the ties that were connected to them, making them hard to administer. He said the Oregon Community Traffic Safety Alliance have several mini grants to use for things such as bike to school events. Malloy thought the AC would have more traction to get these grants.

Hogg asked if the bikes patrolled other areas apart from the Bayfront and Nye Beach. Malloy said the Seafood and Wine Festival was patrolled. They also patrolled the pier behind Rogue Brewery. They also would patrol at night in residential areas, which was driven by crime stats. Engler asked if there were particular sources for grant funding. Malloy suggested the Oregon Community Traffic Safety Alliance grants.

Forinash asked if the PD would consider fat tire bikes. Malloy said it was something they would consider if it was funded outside the PD's budget. Hogg asked if applicants could look online to

see what grants were being approved. Malloy said they usually just had an overview of what the grant was.

Malloy covered the crosswalk enforcement grants. It had been heavily funded for the last five years. Even though there was huge media coverage for them, there was a lot of enforcement that still happened. Forinash asked if the PD got feedback from the community on the flashing crosswalks. Malloy said the comments were about the PD needing to spend more time in the area to enforce. He said the flashing lights were supported by the PD because they help with safety. A discussion ensued regarding distracted drivers and the crosswalk at HWY 101 and 11th Street. Bozza asked how much distracted driving was tourist versus residential. Malloy said it effected everybody. He noted that distracted driving was not an offence that could be cited.

Malloy covered pedestrian safety with the AC. He said that the PD purchased a speed reader board for Newport. They PD paid for a service to track data, speed, and other things. The reader could take a picture if vehicles were traveling over a certain speed. It couldn't be enforced but the PD could visit their home or send a letter to notify. He said it helped with patrol by seeing when they should be present. The second, solar powered reader would go on Hwy 20, just coming into town. A right-of-way permit was needed to have it in the area. A third reader was being ordered as well. The PD had identified areas to place the units to monitor. Eckelman asked if they could be used for other things beside speed. Malloy said they were just for speed, but could be programmed to say different things.

Malloy reported that the PD was willing to hand out ankle or wrist reflective bands to pedestrians. He said it would be hard to hand out to bikes but they could get the message out and hand them out. Eckelman said she had an idea on how to hand them out and would check with Malloy on this. She asked him if it would be beneficial to have a reader at the Yaquina View Elementary to slow traffic down. Malloy said the PD had an active volunteer program and a police resource officer was in the school zones to help with this. Henriksen was concerned that the school zone wasn't signed on Harney Street. Malloy said there had been limited incidents for the school year. He said they couldn't post any signs because Public Works was in charge of where signs could be placed. He said he could change the reader sign to have different messages though.

Bozza asked if there were many skateboard accidents/incidents. Malloy said there was limited incidents with skateboards. Engler asked if the PD patrolled the forested area behind the skate park. Yes, they have worked with the City to thin out the foliage to thwart bad activities and homeless.

Henricksen asked if abandoned shopping carts had any enforcement. Malloy said it were the store's responsibility to monitor, pick up, and call to press charges about them. He said a shopping cart ordinance could be a future subject for the CC.

Malloy said the AC could contact the PD if they needed anything or wanted them to work with the AC on any projects and events.

OCEANVIEW DRIVE ADDITION TO AGENDA

Engler reported on the discussion the AC had about making Oceanview Drive safer and a cost estimate for the bypass area. She said she spoke to Joann Ronzio who was a part of the

Oceanview safety group. Ronzio said she would love to walk the bypass route and asked where the route was exactly. Forinash said he was happy to help with organizing a walk with the Oceanview group and the AC.

Cotton noted that Eckleman read the AC letter about Oceanview at the Council meeting and invited Ronzio to come to one of the AC meetings. Forinash said he would be doing a walk of the bypass and would let Cotton know when he was ready for a walk with the AC.

Cotton asked if the AC wanted to meet in December. The AC was in agreement to hold a meeting in December.

Engler asked Crowder if she was able to get someone from the State BPAC to attend a meeting. Crowder said that she talked to them and Travel Oregon. She said there was a lot of grant money in the State and they were working on this. Engler said that Ronzio could get a lot of people out to do a walk if she knew ahead of time.

WALKING ROUTES PILOT PROJECT

Cotton said the Walking Routes Pilot Project was a project she created. She gave an overview of the concept of the project and explained it would be used to help prioritize sidewalk infill. She said the City didn't have a great way of tracking where infill and upgrades are needed. She said Tim Gross was interested in understanding walking routes better. Hogg asked if web cams could be used. Bozza thought that if they should look at who was walking the routes at the time and ask where they would rather walk to better understand. A discussion ensued regarding different paths and how they were being used. Cotton was going to do some testing and Fields offered her Vista to help with it.

DRAFT PARK SYSTEM MASTER PLAN RFP

Cotton asked for the AC's feedback on the draft proposal to consultants. Forinash thought it had good language on the trails connecting to the community and ecotourism. Bozza asked about how recreation areas could be connected to facilitate movement between them. Cotton said that was a part of the trail system analysis and also community outreach. Hogg suggested defining what different types of parks were. Cotton said there were definitions from different types of parks included in a Park System Master Plan. Hogg said the plan read as if there wouldn't be natural areas in them. Cotton said there was open space included in the plan. Bozza thought that the plan should reflect a way of connecting green spaces in the City. Cotton would add it. Bozza asked how much was going to be a boiler plate. Cotton said none. She said she created the RFP by identifying needs and using a template for other master plans.

Forinash asked how the park development in South Beach fit into the plan. Cotton said it was part of the Level of Service Analysis and was a bullet point under the Project Overview. Bozza asked if it would include acquisition of property. Cotton said yes. The Planning Commission had reviewed the plan and said to keep the scope within the Urban Grown Boundary. Hogg asked what did active public engagement mean under the consultation services section. Cotton explained there would be an advisory committee, a series of design charrettes, and workshops. She said the idea was to get continual feedback. Hogg asked if they would be connecting with other community leaders. Yes. Bozza asked what the timeline was. Cotton said the deadline for

a consultant would be February and they would select a consultant in March. It would take about a year to complete the plan.

MOUNTAIN BIKE TRAILS ADDITION TO AGENDA

Crowder reported that she, as a private citizen and business owner, had been working on bike trails at the Big Creek area. She had been working with the City, Parks, and other private owners to create different biking and hiking routes in the area. There was a group of people who would be starting a non-profit to get grant funding. The bike club had money to give tools but didn't want their name on the trails for fear of getting sued if there were any accidents. Crowder said that by signing a volunteer form, they would not be held liable and could perform the work. It was a project that a lot of people were excited about and donations were already being made. The project would connect trails and get people to Big Creek Park. Crowder explained that if the land for trails was City land, they could advertise the trails. Crowder said that it would be great for the Parks and Rec Committee and the Bike and Pedestrian Committee to meet together. Cotton said that would be good to talk about it when doing goal setting in January.

VISION 2040 ADOPTION

Cotton said the City Council would likely be adopting the Vision 2040 plan at their next meeting. Hogg asked what that meant. Cotton explained that it would be an endorsement of the plan and they would commit to be bound to it. She said a new committee would be formed and the BPAC would be able to be a part of defining actions for the goals. Hogg was concerned that the goals weren't written exactly like the comments given. Cotton explained the process of taking comments, forming the vision, forming the Advisory Committee, and goal setting.

REVIEW EXISTING PROJECTS

Cotton reported there was a disagreement on jurisdiction for the northbound Hwy 101 crosswalks. ODOT and the City thought that it fell in the other's jurisdiction.

Cotton reported she thought she found a spot for the Ernest Block Memorial Wayside bike racks and had talked to Public Works. She said she would be continuing to push for the racks. Forinash asked what kind of bike racks would be chosen. Cotton said Staples.

Cotton reported that Public Works didn't have the capacity to do the design in house for the Agate Beach Wayside project. They were trying to schedule an agreement to either increase the design budget or increase staff time. There was an upcoming meeting scheduled to discuss this. Cotton said she would give an update on it to the AC at the December meeting. Forinash asked about the project at Harbor Way. Cotton said it was in the same boat as the Agate Beach Wayside project and would be discussed at the same meeting. Forinash asked who the best point of contact at the City would be to advocate for these projects. Cotton said it should be communicated to elected officials and the City Manager.

ADJOURNMENT

Having no further business, the meeting adjourned at 7:07 P.M.

Newport City Council Goal Setting Form for Committees, Commissions,
and Boards for 2016/2017

Committee, Commission, or Board: Bicycle/Pedestrian Advisory Committee

Submitted By: Rachel Cotton

Date Submitted: January 11, 2017

1. Track funding and progress of existing projects, including:
 - A. Trail connecting the Agate Beach Wayside Trail to the sidewalk on Highway 101 on the west side
 - B. Sidewalks from the Bayfront to the hospital.
 - C. 6th Street sidewalk project.
 - D. Complete installation of the three new lighted crosswalks
 - E. Continue to add and maintain sharrows. Update Bob Hein's sharrow plans and update to coordinate with the Bicycle/Pedestrian Master Plan.
 - F. Trail connecting Nye St. to NW Oceanview Dr.
 - G. Chestnut St. extension trail to 40th St.
2. Procedural review to allow the city's Bicycle/Pedestrian Advisory Committee to participate in 30% review of projects.
3. Sidewalks on Neff Way.
4. Nye Street sidewalks 15th to Olive Streets.
5. Sidewalks on Elizabeth Street from Georgie's to state park.
6. Improve communication between city staff and Committee.