

March 13, 2018

5:36 P.M.

Newport, Oregon

The City of Newport Bicycle/Pedestrian Advisory Committee met on the above date in Conference Room A of the Newport City Hall. In attendance were Marsha Eckelman, Daniella Crowder, Wendy Engler, Michael Rioux, and Chuck Forinash. Also in attendance was Rachel Cotton, Associate Planner and Jenni Remillard, Parks and Rec. Not in attendance was Wendy Henriksen, Susan Hogg, Jeff Pendleton, and Nicole Fields.

### **ROLL CALL**

Cotton opened the meeting with a roll call. She asked for additions to the agenda.

### **ADDITIONS TO AGENDA**

Crowder asked to add a discussion about the gravel on Hwy 101 and Bay Blvd to the agenda.

### **APPROVAL OF MINUTES OF THE MEETING OF FEBRUARY 13, 2018**

Cotton called for approval of the February 13, 2018 meeting minutes.

**MOTION** was made by Rioux, seconded by Forinash, to approve the minutes of February 13, 2018. The motion carried unanimously in a voice vote.

### **BIKE TO SCHOOL DAY**

Cotton introduced Jenni Remillard from the Newport Parks and Rec Department. Cotton said the AC had interest in the Bike to School Day event, which was canceled in the past because of liability reasons. She thought it could be brought back as a City sponsored event. Cotton reported that she reached out to all the principals in Newport to see if they were supportive of the event. She said she heard back from everyone except for the Newport High School principal. The others liked the event as a City sponsored event and invited her to put up posters and notices for the event at their schools.

Remillard gave an update via Judy Mayhew in Parks and Rec and said she contacted the City's insurance who said as long as the event was sponsored by the City, it would be covered by the City's insurance. Remillard said she would get the AC a copy of the certificate of insurance and Mayhew was working on getting a waiver to the City Attorney for review.

Crowder said they were willing to do the event like they did in the past. They would get ahold of Chief Malloy to have police volunteers and police on bikes for the event. She said they would get volunteers to assist with crossing Highway 101 and would be meeting at the Bike Shop to start. Crowder noted that they wouldn't go to Yaquina View Elementary because it wasn't there in the past and was a dangerous area to cross Highway 20. She said there would be a waiver at the bike shop on the day for parents to sign, along with handouts from the Bike to School program for everyone who participated.

Cotton asked what volunteer roles the AC members could fill. Crowder suggested the AC members be at the event in the morning to help with waivers. Eckelman volunteered. Crowder

asked for volunteers to ask for donations of coffee or snacks. Cotton said she would ask for donations.

Cotton asked about past Walk to School events. Crowder said these events would usually happen in the fall and said she thought the church on 6<sup>th</sup> Street used to organize the walking events. Cotton said she wanted to encourage a “Get to School” type of event that would incorporate walking, biking, and skating to school. The AC was in agreement to start with the Bike to School event and look at the other types of events for the fall. Remillard said they could put the event on Facebook and would hand out flyers as well. Crowder said they just needed the waiver form from Mayhew. Cotton suggested putting the waiver online so people could print it out beforehand and bring it to the event filled out.

### **VOLUNTEERS FOR THE TSP COMMITTEE AND PARK SYSTEM MASTER PLAN AC**

Cotton reviewed the two committees that needed AC members to volunteer. She explained the Park System Master plan would be a yearlong commitment. She noted that Forinash had said he was interested but said the other AC members could consider volunteering. Cotton said the Park System Master Plan will meet for seven meetings over a course of a year and the TSP committee would be an ongoing process for about 2-3 years. She noted there could be alternate AC members for the committee. She asked if any AC members were interested in being on either committees. Eckelman said she might be interested in the TSP committee. Cotton noted that there were other AC members not in attendance who might be interested.

### **STATEWIDE PLANNING PROCESSES – OR COAST BIKE ROUTE AND OR COAST TRAIL**

Cotton reviewed the plan for the Oregon Coast Bike Route. She said they were doing a survey and asked all the AC members to take it. Cotton said she emailed the survey to the AC members. She noted that anyone could take the survey and asked the AC to circulate it to friends.

Cotton referenced the Oregon Coast Trail map in the meeting packet for the AC. She said the map was outdated and said there was room for improvement. A discussion ensued on trail locations and improvements. Cotton said the legislature told Oregon Parks and Rec that they needed to have a plan for the Oregon Coast Trail, but there wasn’t any funding attached.

### **REVIEW EXISTING PROJECTS**

Cotton said she didn’t have any existing projects on her list from the last meeting. She said she had heard from Olaf Sweetman that there was a concept plan back from the consultant for the Agate Beach Wayside connector trail that she would bring to the next meeting. She said they did specify that the railings for the stairs would have a bike track so people could bring bikes up the stairs. Forinash reminded Cotton that the AC wanted it concrete instead of gravel filled. Cotton said she would check on this.

### **REVIEW QUESTIONS FOR STAFF**

Cotton said Engler and Forinash asked her to discuss Oceanview Drive. She showed the AC a Google Earth map with elevations of the area and taxlot lines. She noted there was some room in the ROW but it wasn’t all flat. Forinash asked if the City was considering areas for shoulder

expansion. Cotton didn't know and said it was a separate discussion with Tim Gross. Engler said Public Works would be painting fog lines but they were waiting on the weather. She said they would be filling the shoulders with gravel and hoped Oceanview improvements would be eligible for ODOT OR Coast Bike Route (OCBR) funding. Cotton said she didn't know if sidewalks were eligible as OCBR improvements. A discussion ensued on funding sources for expanding shoulders and improvements. Forinash noted the County procedures for improvements and thought the City could use their philosophy to do improvements. Cotton said the difference was the County didn't have as much sidewalk improvements to worry about as the City. The City's funds for the same type of improvements went mainly to sidewalks, which were more expensive. Engler thought the multi-modal manual that gave options besides sidewalks could be useful to the City. The AC reviewed the Google Map. They discussed different the amount of room for sidewalks and shoulders in different areas.

Cotton noted that Olaf Sweetman was leaving his position as Assistant City Engineer and the City would be hiring someone to fill his position. Forinash said at the pre-budget meeting they discussed how the Public Works and Engineering Departments might be split to some degree. He said what this meant was that Engineering would concentrate on engineering and PW would be more on construction. He thought this would open the doors to have more interaction with someone doing the day to day work on the streets. Cotton said what she took from it was the engineer would be doing the big projects and there would also be a maintenance manager. She wanted it noted that for the TSP, Oceanview Drive was on the City's radar as being an issue for bikes and pedestrians.

Engler said it would be good to have a joint meeting with the Oceanview neighborhood group. The AC discussed the Oceanview Drive area on the map and areas of concerns. Cotton suggested doing a walk in the area and asked if there were better days for the AC to do this. Eckelman suggested doing a walking meeting at the next AC meeting on April 10, 2018. The AC was in agreement to do a walking meeting.

Forinash asked if the AC could ask for the sharrows to be refurbished in the curved areas on Oceanview. Engler thought there was funding to do this. Forinash said there was a line item in the budget for sharrows. Cotton reported that Gross said they would be done when the weather was good. She reported that some of the money in the budget would go to new sharrows and the rest would be for maintaining and replacing the ones that were worn out. Forinash reported that PW said that the thermoplastic sharrows were expensive and they didn't want to put expensive torched on sharrows in certain areas where the roads would be redone. He said there was a stencil that could be used to paint them for these instances. Forinash said painting didn't last as long but could be done at little expense. Cotton said when they did sharrows they did it as a big project at one time. She said that crosswalk repainting were another thing PW would be addressing when the weather improved. A discussion ensued regarding thermoplastic applications of sharrows and crosswalks.

Forinash said the sharrows on Naterlin from the State Park were the original ones put down eight years before. He said they were the heavy duty kind and were still in great shape. Forinash thought this was good to know when talking about maintenance of sharrows.

Cotton started the discussion on the gravel on Bay Blvd. Crowder said the gravel that was put down on Bay Blvd and Highway 101 during the freezing months was atrocious. She said she had to ride on the shoulder because it was so bad. Crowder also noted that the gravel by Walmart and Agate Beach was also just as bad. Forinash asked if the City swept the right-of-ways. Cotton wasn't sure if they did on Highway 101 and would check with ODOT.

#### **BICYCLE/PEDESTRIAN ACCIDENTS**

Cotton reported there were no bicycle/pedestrian accidents in March.

#### **COMMITTEE COMMENTS**

Cotton asked for additional comments. Eckelman noted an instance where she was crossing Highway 101 at Hubert St where the police stopped vehicles that didn't yield.

Crowder said the OR Bike Summit was happening the coming Friday and she would be presenting on OR Coast biking. She said she would give an update on this to the AC. She also noted that there was a new trail building working to open up the Big Creek Trails for bikers, hikers and others. She said she went to their first meeting where 25 people attended and they discussed trail systems.

#### **CONFIRM NEXT MEETING DATE**

Cotton confirmed the next meeting would be on April 10, 2018 and would be a walking tour.

#### **ADJOURNMENT**

Having no further business, the meeting adjourned at 6:35 P.M.