

MINUTES
City of Newport Planning Commission
Regular Session
Newport City Hall Council Chambers
October 22, 2018

Planning Commissioners Present: Jim Patrick, Lee Hardy, Bob Berman, Bill Branigan, Rod Croteau, Bill Branigan, and Jim Hanselman.

Planning Commissioners Absent: Mike Franklin (excused)

City Staff Present: Community Development Director (CDD), Derrick Tokos; and Executive Assistant, Sherri Marineau.

1. **Call to Order & Roll Call.** Chair Patrick called the meeting to order in the City Hall Council Chambers at 7:03 p.m. On roll call, Commissioners Hardy, Berman, Croteau, Franklin, Hanselman, and Branigan were present.

2. **Approval of Minutes.**

A. Approval of the Planning Commission work session meeting minutes of October 8, 2018.

MOTION was made by Commissioner Croteau, seconded by Commissioner Berman to approve the Planning Commission work session meeting minutes of October 8, 2018 with minor corrections. The motion carried unanimously in a voice vote.

B. Approval of the Planning Commission regular session meeting minutes of October 8, 2018.

MOTION was made by Commissioner Croteau, seconded by Commissioner Branigan to approve the Planning Commission regular session meeting minutes of October 8, 2018 with corrections. The motion carried unanimously in a voice vote.

3. **Citizen/Public Comment.** No public comments.

4. **Action Items.** No Action Items.

A. **File No. 3-VAR-18.**

MOTION made by Commissioner Croteau, seconded by Commissioner Hardy to approve the Final Order and Findings for File 3-VAR-18 as presented. Berman abstained. The motion carried in a voice vote.

B. **File No. 1-SUB-18 / 2-VAR-18 / 3-GP-18.**

MOTION was made by Commissioner Croteau, seconded by Commissioner Branigan to approve the Final Order and Findings for File 1-SUB-18/2-VAR-18/3-GP-18 as presented. Hardy was a nay. Berman abstained. The motion carried in a voice vote.

5. **Unfinished Business.** No Unfinished Business.

6. **Public Notices.** At 7:08 p.m. Chair Patrick opened the public hearing portion of the meeting.

A. **File No. 2-SUB-18/4-GP-18.**

Chair Patrick read the statement of rights and relevance. He asked the Commissioners for declarations of conflicts of interest, ex parte contacts, bias, or site visits. Croteau, and Patrick reported site visits. Patrick called for objections to any member of the Planning Commission or the Commission as a whole hearing this matter; and none were heard.

Tokos gave his staff report. He recommended continuing hearing until next meeting because the geological report wasn't available. It would be continued to the November 13, 2018 meeting.

Berman asked what element of the application required a hearing. Tokos said the subdivision was the reason it had to go before the PC.

MOTION was made by Commissioner Croteau, seconded by Commissioner Branigan to continue File No. 2-SUB-18/4-GP-18: Four Lot Townhouse Subdivision to the November 13, 2018 Planning Commission meeting. The motion carried unanimously in a voice vote.

7. **New Business.** None were heard.
8. **Unfinished Business.** None were heard.
9. **Director Comments.** None were heard.
10. **Adjournment.** Having no further business, the meeting adjourned at 7:11 p.m.

Respectfully submitted,



Sherri Marineau
Executive Assistant