

**MINUTES**  
**City of Newport Planning Commission**  
**Regular Session**  
**Newport City Hall Council Chambers**  
**January 27, 2020**

**Planning Commissioners Present:** Gary East, Lee Hardy, Jim Hanselman, Bill Branigan, and Jim Patrick.

**Planning Commissioners Absent:** Bob Berman, and Mike Franklin (*all excused*).

**City Staff Present:** Community Development Director (CDD), Derrick Tokos; and Executive Assistant, Sherri Marineau.

1. **Call to Order & Roll Call.** Chair Patrick called the meeting to order in the City Hall Council Chambers at 7:35 p.m. On roll call, Commissioners East, Hardy, Hanselman, Branigan, and Patrick were present.

2. **Approval of Minutes.**

A. Approval of the Planning Commission Work and Regular Session Meeting Minutes of January 13, 2020.

**MOTION** was made by Commissioner Branigan, seconded by Commissioner Hanselman to approve the Planning Commission Work and Regular Session Meeting Minutes of January 13, 2020 as written. The motion carried unanimously in a voice vote.

3. **Citizen/Public Comment.** None were heard.

4. **Action Items.**

A. **Adoption of Planning Commission 2020-2021 Goals.**

No action was taken. Tokos noted that he would bring the revised goals to the Commission at their next meeting.

B. **Amendment to Initiate the Legislative Process for the Sewer Facilities Element of the Comprehensive Plan.**

**MOTION** was made by Commissioner Hardy, seconded by Commissioner East to initiate the legislative process for the Sewer Facilities Element of the Comprehensive Plan. The motion carried unanimously in a voice vote.

C. **File No. 1-VAR-19: Final Order and Findings.**

**MOTION** was made by Commissioner East, seconded by Commissioner Branigan to approve the Final Order and Findings for File No. 1-VAR-19. The motion carried unanimously in a voice vote.

5. **Public Hearings.** None were heard.

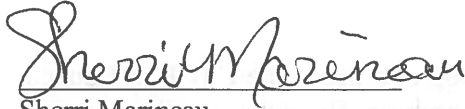
6. **New Business.** None were heard.

7. **Unfinished Business.** None were heard.

8. **Director Comments.** Tokos explained that the Commission was given the Short-Term Rental Implementation Work Group quarterly report that the City Council received. The next Short-Term Rental Implementation Work Group meeting was scheduled for February 26th at 10 a.m. Tokos noted that at the last City Council meeting Mona Linstromberg brought forward a request to initiate ordinance work to phase out short-term rentals outside of the permissible area boundary. The City Council took testimony and chose not to do anything at that time. They wanted the Implementation Work Group to have a chance to complete what the Council asked them to do before any further work would be done.

9. **Adjournment.** Having no further business, the meeting adjourned at 7:39 p.m.

Respectfully submitted,



Sherri Marineau  
Executive Assistant