

MINUTES
City of Newport Planning Commission
Work Session
Newport City Hall Conference Room A
April 22, 2019
6:00 p.m.

Planning Commissioners Present: Jim Patrick, Lee Hardy, Bob Berman, Mike Franklin, Rod Croteau, Jim Hanselman, and Bill Branigan.

PC Citizens Advisory Committee Members Absent: Dustin Capri (*excused*).

City Staff Present: Community Development Director (CDD) Derrick Tokos; and Executive Assistant, Sherri Marineau.

1. **Call to Order.** Chair Patrick called the Planning Commission work session to order at 6:00 p.m.
2. **Unfinished Business.** No unfinished business.
3. **New Business.**
 - A. **Outline of the Transportation System Plan Public Involvement Program.** Tokos reviewed his staff memo for the outline of the Transportation System Plan (TSP) involvement program. Branigan asked what the public involvement firm would be doing as part of the document. Tokos said they would maintain the public website and update the materials which included compiling and organizing information, taking it to the outreach meetings, and rolling it into the plan. Croteau asked if the consultants would do a final report. Tokos said they would more so be framing public outreach work that would go into the TSP document. Most of the work would be to compile and frame information, which would be included in press releases and email blasts.

Tokos noted that the areas highlighted in yellow on the outline were areas for the Commission to review and fill in. Hardy said to change NE Harney to NW Harney Street. Berman asked who “they” were when referenced in the document. Tokos explained that “they” included DKS, HDR Consultants, Angela Planning Group, Foundation Engineering, and was a team of consultants.

Tokos reviewed the ten critical factors next. Branigan asked if this would be limited to just 10 factors. Tokos said they are trying to keep it to the top 10 things to focus on. Hardy questioned what “transportation enhancements” were. Tokos explained enhancements were things like paved streets, pathways, and storm drainage improvements related to the transportation system. Hardy asked if these were funded by Urban Renewal funds. Tokos confirmed they were. Hanselman asked what the reaches of the Urban Renewal boundaries were. Tokos said somewhere around 60th Street. A discussion ensued regarding what the boundaries were.

Tokos reviewed NW Harney and NW Nye Streets as alternatives. Patrick suggested taking out “Nye Street” and putting in “couplet alternatives” instead. Tokos would adjust the language. Hardy questioned if “multi-modal” should be used. Tokos would change it to read “multi-use”. Berman suggested adding “crossings” on high volume roadways.

Tokos reviewed transit needs, street cross-sections, and infill frontage improvements next. Berman asked if development interest was included. Tokos would make sure it was. Croteau asked if the list of improvements was roughly prioritized. Tokos said it wasn’t. Patrick and Croteau felt the Yaquina Bay Bridge improvements should be kept as first on the list. Tokos reminded that this plan was a way to look at the transport alternatives instead of permitting for a bridge replacement. Croteau asked if the bridge would be a replacement or addition. Tokos thought they would be looking at what they might do to retrofit the structure. Berman asked if there would be an analysis of the overall access to the international terminal. Tokos said it would have to be addressed as part of the TSP.

Tokos reviewed purpose and goals next. He noted he would spell out what “Title VI” was in terms of the Civil Rights Act. Tokos reviewed audiences next. Branigan asked how long the TSP process would take to be completed. Tokos thought it would take about 24 months to get through the process. Patrick suggested adding Utility Services to the audience list. Berman asked if there really was an Agate Beach Neighborhood Association. Tokos didn’t think there was. Patrick suggested adding OSU and OCCC to school districts. Tokos would add this. Branigan suggested adding the Lincoln County Sheriff Department to the list. Berman wanted to add the State Patrol. Franklin wanted to include ambulance services. Berman suggested including Thompsons Sanitation to the list. Patrick thought they would be included with utilities. Hanselman asked if logging should be included. Tokos said they would be included with freight services.

Tokos reviewed the key messages next. He questioned if the first message was a key message to include. Croteau suggested revising it to say “current TSP needs a revision in the future”. Franklin suggested moving the 20 plus years statement up on the list. Patrick thought that “Prioritize what projects compete for funding and will inform how investments can best be leveraged” needed to be emphasized.

Tokos reviewed member roles next and noted he would work on adding the Commission as part of the decision roles. Patrick suggested changing “commercial core” to “commercial corridor”. Berman asked what percentage of Tokos’ time would be invested in the plan. Tokos explained it would be a considerable amount of time. Berman was concerned about the demand on Tokos. Tokos said these were both urban renewal projects and he and Associate Planner, Rachel Cotton had to spend time on these projects. Franklin asked if Public Works would be involved. Tokos said that they would.

Patrick asked if the makeup of the Policy Advisory Committee (PAC) was going to be kept small. Tokos said the consultant hadn’t seen the resolution and this would be updated on the document. Patrick was concerned about the size of the PAC. Tokos reported there would be 14 members on the PAC and there would be many more of stakeholder meetings. Tokos said they would meet roughly every quarter. Tokos noted they would be working on bringing closure on every step of the process to keep people interested. Berman thought the City’s website needed to be referenced under “social media”. Tokos reported there would be an independent website that would be tied into the City’s website. Berman noted that every heading row on each page was the same heading and needed to be updated. He suggested utilizing water bills to do outreach. Berman asked if there really would be both English and Spanish subtitles on the video. Tokos said he would find out what the consultants plans were for project videos. Berman suggested putting fliers about different subjects on public transportation buses.

4. **Director’s Comments.** No Director comments.
5. **Adjournment.** Having no further discussion, the meeting adjourned at 6:50 p.m.

Respectfully submitted,



Sherri Marineau,
Executive Assistant