

MINUTES
City of Newport Planning Commission
Work Session
Newport City Hall Conference Room A
September 9, 2019
6:00 p.m.

Planning Commissioners Present: Jim Patrick, Lee Hardy, Bob Berman, Jim Hanselman, and Mike Franklin.

Planning Commissioners Absent: Bill Branigan, and Gary East (*all excused*).

PC Citizens Advisory Committee Members Present: Greg Sutton, and Braulio Escobar.

PC Citizens Advisory Committee Members Absent: Dustin Capri.

Public Members Present: Mona Linstromberg.

City Staff Present: Community Development Director (CDD) Derrick Tokos; and Executive Assistant, Sherri Marineau.

1. **Call to Order.** Chair Patrick called the Planning Commission work session to order at 6:00 p.m.
2. **Unfinished Business.** None were heard.
3. **New Business.**
 - A. **Welcome Greg Sutton as a New Planning Commission Advisory Committee Member.** Patrick welcomed Greg Sutton and Braulio Escobar to the meeting. Sutton introduced himself and said he worked with the Assessor's office and joined to get involved. Escobar introduced himself and said he had missed attending previous Advisory Committee meetings but would now be participating.
 - B. **Update on the Transportation System Planning Process.** Tokos reviewed his staff memorandum and noted that the Transportation System Plan (TSP) would be part of the City Town hall happening on September 31, 2019. He asked the Commission to let him know who was attending to see if there needed to be notice sent out.

Tokos reported that the roster for the policy advisory committee was set and the first meeting would be held in mid-October. Public outreach would happen around February and March 2020. Tokos noted the number of traffic counts had been limited to 20 locations and the counts had been done in July. Hardy asked for clarification on acronyms being used and thought they needed to be defined. Tokos didn't expect the document to be widely distributed and was more technical. He thought a running list of acronyms was important. Tokos explained that the TAZ acronym was for the transportation analysis zones.

Tokos noted that the existing conditions analysis has been done and the staff was currently reviewing growth projections to come up with TAZs for current and future conditions. Hardy asked what the end results would be for the model. Tokos said the model would spell out the underlined parameters and assumptions and would be used to test different scenarios. Hardy felt they needed clarification for the basis of the analysis. A discussion ensued on how different designs would affect signaling along Highway 101. Tokos said as part of the City's goals they would define what they wanted out of the plan. He reported that the new Northside Urban Renewal District had funds that were dedicated to transportation projects. A discussion ensued regarding plans on a bypass through Newport and where the bridge would be placed in the future.

Tokos reviewed the method and assumption memorandum. A discussion ensued regarding what would be covered at the Town Hall meeting on September 30, 2019. Tokos said there would be an introduction of what

the TSP was and why the City wanted to do it. There wouldn't be too many details shared. Berman asked if the goals would be a part of the meeting. Tokos said they would have a fact sheet but didn't know if the goals and objectives would be shared. Berman thought it was a big part of this process and the community input would be advantageous. Patrick suggested providing just the goal headings and not the details. Hardy was concerned that maintenance was a separate thing and needed to be addressed. Tokos noted that the City was only looking at pavement conditions and funding resources. Franklin asked if there was any County funding for improvements. Tokos reported there was almost none. He explained that outside of Urban Renewal funds, there was State and local gas taxes that would help fund. Franklin asked how much gas tax funds the City had. Tokos would look into this. Franklin asked how many lottery dollars were available. Tokos said there were grant opportunities for lottery dollars, but they were for urban and economic development.

Franklin asked if the reason the streets in the City that weren't paved currently was because the improvements along the streets weren't up to City standards yet, or because of a lack of funds. Tokos explained that some streets were like this due to what was in place when the area was annexed into the area. Other areas were because there wasn't a catalyst for paving in the area. Tokos explained the City needed to figure out what the abutting public improvement requirements were, and they would be working more on this as part of the process.

Patrick suggested bicycles be routed off of Highway 101 and the bridge. Tokos explained they could be routed off of Highway 101, but not off the bridge. A discussion ensued regarding projects that had been on the TSP list for years that needed to be prioritized, such as the Abbey Street signaling on Highway 101. Tokos said the hospital did a traffic analysis but they couldn't meet ODOT requirements. He noted that there has been considerations to implement a roundabout on South 40th Street.

Tokos asked which Commissioners were interested in attending the Town Hall meeting. Berman and Patrick expressed interest.

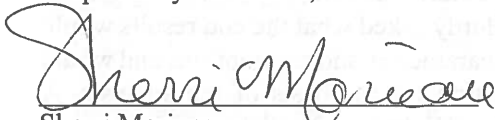
C. Discussion on Planning Commission Approach to the October 7, 2019 City Council Meeting on Parking Advisory Committee Recommendations. Tokos reviewed his memorandum. He explained that the Commission couldn't redirect the recommendation to a new committee because they were limited to a recommendation. The Commission's motion would be presented to the City Council as a recommendation to not pass as drafted. He reviewed the options the City Council could then take.

Tokos thought it might benefit the Commission to have some members attend the hearing. Branigan and Berman expressed interest. Tokos reported that the Port Commission was considering this at their meeting and he believed their staff would be making a recommendation that the Port send a letter to the City Council asking that they hold a hearing.

Tokos asked if any of the Commissioners would have prepared comments they wanted to share with the City Council. Berman said he would provide comments.

Adjourned at 6:45 p.m.

Respectfully submitted,


Sherri Marineau,
Executive Assistant