



60+ ADVISORY COMMITTEE AGENDA
Monday, August 27, 2018 - 2:30 PM
Newport 60+ Activity Center, 20 SE Second Street

The meeting location is accessible to persons with disabilities. A request for an interpreter for the DEAF AND HARD OF HEARING, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder at 541.574.0613.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. CALL TO ORDER

2. APPROVAL OF MINUTES

- 2.A Review and approve July Advisory Board minutes
[Minutes of Newport 60 Senior Advisory Meeting, July 23, 2018.pdf](#)

3. DISCUSSION ITEMS

- 3.A Rachael Cotton - planner with the city will discuss the elements of Strategic planning

- 3.B Introduction to Marie Laper as a possible new Advisory Board member

- 3.C Discuss the 3 types of meeting minutes (Summary, Action or Verbatim) we can

produce from the Advisory Board meetings.

4. PUBLIC & COMMITTEE COMMENTS
5. ESTABLISH NEXT AGENDA
6. ADJOURNMENT

**Newport 60+ Activity Center
Advisory Committee Meeting
July 23, 2018**

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|-------------------------|---------------------------|------------------------|------------------------|
| <u>Members Present:</u> | <u>City Reps Present:</u> | <u>Working Guests:</u> | <u>Members Absent:</u> |
| Ann Way | Jim Protiva | John Baker | Barbara Le Boss |
| Richard McKinney | Peggy O'Callaghan | | |
| Donna Fogerty | | | |
| Debra Rittenhour | | | |
| Bryn McCornack | | | |

Rich McKinney called the meeting to order.

The advisory committee reviewed and approved the minutes of the June 25, 2018 meeting. We had a discussion on what level of content the minutes should have.

We discussed the need to have a representative attend the Park and Recreation System Master Plan Advisory Board meetings. Bryn will continue to attend and Rich will join Bryn in representing the 60+ community on the Parks and Recreation Master Plan Advisory Board.

Noel Vertner our new intern for the summer was introduced to the board. She is teaching Alcohol Ink class, works in the office and assists with special events.

Laura Swanson has resigned as city council liaison to the board. The City Council will appoint a new liaison to the board.

John Baker shared Strategic Planning documentation and Peggy shared Salem's Senior Center Strategic Planning document. The Advisory Board will review the information. The Advisory Board will have a working session on August 27 from 3:30-4:00 to discuss information we have reviewed.

Peggy is going to order a couple of books that Frank Geltner had discussed during his presentation of Robert's Rules of Order, to the Advisory Board, Association and Friends on July 23, 2018.

We talked about candidates for Advisory Board vacancy. We have an application for a candidate who will attend our next meeting.

Barb LeBoss will be out for 3 months due to back surgeries. The board accepted her medical leave.

Our August Advisory Board meeting will be August 27, 2:30 pm
Ann made a motion to adjourn meeting. Donna seconded motion.
Rich McKinney adjourned meeting at 3:35pm