

September 8, 2011
10:00 A.M.
Newport, Oregon

The Tourism Facilities Grant Review Task Force met on the above date in Conference Room A of the Newport City Hall. Task Force members in attendance were: Caroline Bauman, Ann Aronson, Stan Rowe, Margaret Daily, Julie Hanrahan, Tracy Wiley. John Lavrakas was excused. Also in attendance was Mayor Mark McConnell and Councilor Jeff Bertuleit.

Staff present was City Recorder/Special Projects Director Hawker.

REVIEW DRAFT MATERIALS FOR APPLICATION

The Task Force reviewed the draft application materials. It was agreed that the first page should be an instruction sheet. It was also agreed that the document should be made available in Word as well as a fillable form on the city's website. Hardcopies should also be made available on request.

A discussion ensued regarding legal restrictions on the use of the funding. It was suggested that some or all references to the ORS be removed.

The Task Force discussed each component of the proposed application materials, suggesting revisions. Staff was asked to revise the application materials, as discussed at this meeting, and return them to the next meeting for further discussion.

It was agreed that a copy of the rating sheet should be included in the application materials, and that Bauman would compile the ranking sheet assessing criteria as follows: 25; 20; 15; 10; 5; and 25 overall.

ADJOURNMENT

Having no further business, the meeting adjourned at 12:16 P.M.