

December 12, 2019
2:00 P.M.
Newport, Oregon

VISION 2040 ADVISORY COMMITTEE

The Vision 2040 Advisory Committee met on the above date and time in Conference Room A of the Newport City Hall. In attendance were Ralph Breitenstein, Luana Beeson, Marie Laper, Gil Sylvia, Cynthia Jacobi, Leslie Palotas, Jeff Bertuleit, Wayne Belmont, and Kathy Windell. Staff in attendance was Spencer Nebel, City Manager, and Peggy Hawker, City Recorder/Special Projects Director.

APPROVAL OF MINUTES

MOTION was made by Beeson, seconded by Sylvia, to approve the minutes of November 13, 2019. The motion carried unanimously in a voice vote.

DISCUSSION ITEMS

Update on Vision Coordinator Position - Funded in Part by a Grant from the Ford Family Foundation. Nebel introduced the agenda item. He reported city administration has drafted a preliminary job description for this position and it will likely be ready to go out Wednesday of next week for advertising. He suggested the Vision 2040 committee serve as one of the interview panels. He noted this group would also be a part of deliberations on evaluating the candidates. He stated the position will report to Hawker as City Recorder and Special Projects Director. He added city staff and Breitenstein would meet again in December to further discuss the interview process. He suggested posting the interview as a public meeting for Vision 2040. Hawker clarified the deadline for applications will be in January.

Planning for the Annual Report to the City Council from the Vision 2040 Advisory Committee. Nebel introduced the agenda item. He explained, on January 13, the City Council will be holding its goal setting session. He noted the committee will have a meeting on January 6 to review a draft report to Council. He explained the Council will be reviewing the 2040 vision and key strategies, the annual report from this committee, and departmental reports. He stated the departmental reports will be summary reports with budgets, staffing, and ongoing issues they are working on, not their goals. He reported the Council will start identifying goals that are one to five years, and then prioritize those goals.

Nebel explained the Council is trying to orient its goals with the vision and strategies, and then determining what's important in the next five years and boiling that down to what can be accomplished in 2021. He noted the Council will have a draft report for the Vision 2040 Committee, and the committee can make any suggestions or recommendations prior to the public hearing on its adoption on March 16.

Belmont clarified Breitenstein will be at the goal setting session. Sylvia asked for clarification on the length of the goals. Nebel explained the Council has set annual goals in the past but not longer-term goals. He reported he wants the Council to start identifying those longer-term goals, and then building a multi-year plan going forward. He stated the Council will lay out long-term priorities, and then staff will identify what steps can be realistically taken in this next year.

Committee Vacancy Review and Discussion Regarding Process for Filling Vacant Positions. Breitenstein introduced the agenda item. Nebel said the membership list will be cleared up at the January 6 City Council meeting, and he'll bring back a report on any gaps after that.

Reports from Working Groups. Breitenstein presented the report on enhancing livable region. He reported infrastructure, housing, and the transportation corridor as the three biggest issues. He mentioned Big Creek Dam is a long-term project that needs to be fixed as well as Yaquina Bridge. He noted stormwater systems are being worked on. He reported he has been attending meetings on affordable housing and included suggestions from those meetings in his report.

Belmont presented the report on community health, which identified a variety of initiatives going on. He mentioned the completion of hospital construction, a family residency program, the Lincoln County Health and Human Services 2024 strategic plan, county partnership with Veterans Affairs, Samaritan bringing in additional care providers, Lincoln County behavioral health received grants for crisis services, community health improvement plans, cross membership on health and education boards, and the county's training and program services project and stepping up initiative. Bertuleit suggested providing medications as a way the initiatives can help people with mental health issues. Belmont added the Homeless Task Force report has been included in his report.

Palotas presented the fostering collaboration report. She noted the actions involving professional translation services; Vision 2040 storage database; a baseline list on city methods of communications; Vision 2040 standardized reporting form; Vision 2040 website; creation of Vision 2040 term glossary; annual vision reporting and recommendations; annual vision orientation for new elected officials and hired staff; incentivize, recognize, and award vision collaborators, participants, stakeholders, and visionaries; and the proposed annual vision committee schedule.

Palotas presented the creating new businesses and jobs report. She reported on the need to get more membership in order to get that group functioning. Sylvia asked how background information should be included in the reports. Nebel recommended bulleted actions/items, and then including attachments with details. Belmont recommended having the report loaded into Granicus. Palotas asked if the committee should focus on tier one. Nebel replied his preference would be not to restrict the committee to tier one. Discussion ensued on types of actions and terms. Nebel stated the challenge is to bring these different processes together into one and find the best way to present the information in a way that is readable and logical to the Council. He noted the report needs to encompass both actions and accomplishments.

Sylvia presented the learning work group report. He noted the work group developed a baseline list of education programs outside traditional education and created a list of existing schools in Newport. He stated, next year, the work group would use this information to see what actions should be taken. He noted his group has not talked to any private schools yet, and would do that next year. He asked how many formal reports need to be made per year. Nebel replied there is only one annual report. He noted the time cycle for getting tasks done has been condensed this year, and suggested beginning the report cycle earlier next year.

Sylvia reported the learning work group also plans to meet with the Lincoln County School Board in March on its strategic plan, and has already met with the community college. He noted the community college is getting their accreditation, developing a

strategic plan, and planning for a new building related to workforce development. He stated his work group met with vocational tech and STEM groups and needs to think through how to get involved with what they are doing, especially lobbying and grant writing support. He added next year, his group needs to work on how to partner with the creating businesses and jobs work group.

Discussion Regarding the Establishment of Standard Meeting Days/Times.

Breitenstein asked if the committee is going to meet every two or three months. Nebel replied the committee is required to meet quarterly. Palotas suggested meeting as often as possible since there will be a new vision coordinator. Nebel suggested once the coordinator is in place, then the committee lay out the frequency of meetings. He noted they could establish dates for quarterly meetings, but the committee will have to meet more often than that. Breitenstein suggested meeting every other month and sending out a Doodle poll for a day that works best.

Learn By Doing - Grant Writing Series - Newport. Belmont recommended the training, which is focused on non-profit grant writing. He added the county is doing trainings on board leadership. Hawker suggested sending at least one person from the committee. Breitenstein suggested Palotas and Goodwin be registered. Nebel added he would meet with Palotas on the format of the annual report.

ADJOURNMENT

Having no further business, the meeting adjourned at 3:00 P.M.