

Monthly Departmental Reports



January 2020



Date: February 5, 2020

To: Spencer R. Nebel, City Manager
Mike Murzynsky, Finance Director

From: Steve Baugher, Assistant Finance Director

Subject: January 2020 Finance Monthly Report

Water/sewer Billings -summary and Aging detail

On January 31, 2020, a total of 4,558 water/sewer accounts were billed for a combined amount due of \$721,821. Water/sewer billings include charges for water and sewer user fees, infrastructure and storm water fees, sewer quantity charges (if there is water consumption), and fire line charges for nonresidential accounts. For the Aging Report for January 31, 2020, \$645,340 is current, \$106,236 is past due from December billings, \$5,884 is past due from November billings, and \$99,943 is past due from October and prior billings.

Accounts Receivables - General

The accounts receivable report includes outstanding amounts due to the City for airport rents/leases, landing fees and fueling charges, car rentals at the Airport, building permits, and septic tank disposal.

The January 31, 2020, Aging Report shows accounts receivables at \$349,138. Due to filing of a lien on personal property, an amount of \$25,599 was added to the Accounts Receivable (AR) listing in May 2014. This lien was pursuant to a court judgment based on code enforcement issues on the subject property. A summary of the December 31st aging report is provided below for your information.

Billings:		
Future and current	151,786	43.47%
Over 30 days	-	0.00%
Over 60 and 90 days	129,686	37.14%
Over 120 days	67,666	19.38%
	<u>349,138</u>	<u>100.00%</u>

Finance was notified by Public Works that the BOD billings for Rogue were short, mainly because the process was changed by Public Works and so Rogue was not billed. This

has been rectified which led to an increase in our accounts receivable. As of January 31, 2020, Rogue owes \$264,500.

One septic tank disposal service, K&K Toilet, has a balance of \$19,395 owed by over 150 days as of December 2019. This represents non-payment for a timeframe going back to about the second quarter of calendar year 2012. The account has been turned over to collections per the City Attorney directions.

The Hertz Corporation is past due by approximately \$16,326. The Airport Director and City Manager are working with Hertz Corporation to resolve.

The net receivables, excluding the three aforementioned accounts in the amount of \$325,820, total \$23,318.

Room Tax

The monthly chart shows that Room Tax revenues have an average increase of 11.53% between the 2015 and 2016 fiscal years, the comparison for the years between 2016 and 2017 fiscal years, show an increase of 5.74%, the comparison for the years between 2017 and 2018 fiscal years, show an increase of 13.69%, and the comparison for the years between 2018 and 2019 fiscal years, show an increase of 2.38%. We have the data through November of the 2019-20 fiscal year, the comparisons between it and the 2018-19 fiscal year, we show a decrease of 3.72%. The reason for this decrease is a few of the hotels have not turned in their previous months tax returns or are in the process of being entered into the system by Finance.

City of Newport

Room Tax Collections

	2015-16	2016-17	2017-18	2018-19	2018 vs. 2019 % Increase	2019-20	2019 vs. 2020 % Increase
July	561,203	574,251	623,424	641,528	2.9040%	625,091	-2.5622%
August	560,765	558,401	694,943	701,809	0.9880%	651,094	-7.2263%
September	372,344	429,247	466,563	443,728	-4.8943%	402,695	-9.2473%
October	246,642	274,706	289,383	315,156	8.9062%	318,075	0.9262%
November	156,947	177,669	167,058	215,604	29.0594%	234,755	8.8825%
December	121,038	131,917	164,141	178,244	8.5920%		0.0000%
January	135,107	125,038	162,767	183,876	12.9688%		0.0000%
February	217,381	202,269	253,574	204,382	-19.3995%		0.0000%
March	266,903	278,869	302,741	332,276	9.7559%		0.0000%
April	243,530	263,340	290,179	306,516	5.6300%		0.0000%
May	274,872	316,757	393,963	372,003	-5.5741%		0.0000%
June	381,796	409,197	445,222	460,136	3.3498%		0.0000%
Total	3,538,528	3,741,661	4,253,958	4,355,258	2.3813%	2,231,710	

Business licenses

On July 1, 2019, we billed 1,542 Newport business for their annual Business Licenses for a total amount of \$255,815. As the table shows below, there is a total accounts receivable of \$34,604 with \$31,474 over 90 days due.

<u>Billings:</u>		
Current	2,010	5.81%
Over 30 days	785	2.27%
Over 60 days	335	0.97%
Over 90 days	31,474	90.95%
	<u>34,604</u>	<u>100.00%</u>

Comprehensive Annual Financial Report (CAFR)

The Finance department submitted the 2018-19 CAFR to the GFOA for their Excellence Program award.

2018-19 Audit

Boldt, Carlisle and Smith, LLC presented the audit report to the Audit Committee on January 17th. The Audit Committee plans to present the report to City Council on February 18th, 2020.

New Utility Rate Structure Implementation

The new stormwater fee implementation was completed with the July 2019 billings. It is expected that there will be adjustments to some customer's as Finance staff reviews the complicated tax parcels. A small number of appeals are under review by city staff.

2020-21 Budget

Finance has started the 2020-21 budget process. We are currently collecting information from Department heads regarding fee schedule updates, preliminary personnel verifications and new personnel requests, and capital and equipment project requests. Detailed Financial statements for the first six months was prepared for the Department heads to review.



*Rob Murphy, Fire Chief Newport
Fire Department 245 NW 10th Street
Newport, Oregon 97365*

February 6, 2020

To: Spencer Nebel, City Manager
Re: January 2020 Monthly Activities

Here is a brief summary of Fire Department and Emergency Preparedness activities in January.

In the month of January, we had 148 calls for service. Compared to December in which we had 168 calls. This is a 12% decrease from last month. In January of 2019, we had 189 calls (this is a 22% decrease from last year). There was 1 call of note in January.

The call of note occurred on January 10. NFD responded to a fire in the fishing vessel Nile 2, at Port Dock 7 on SE Bay BLVD. Fire crews extinguished a fire in the wheel house caused by improper use of extension cords. NFD responded with 3 on duty Firefighters, 1 Chief officer, 2 off duty staff firefighters, and 3 volunteer firefighters. Our level of response for this incident is definitely improved since that last working fire in December.

In January, we neither lost nor gained any volunteers, and our roster stands at 31 volunteers. We are very proud of our 6 six recruits who graduated from the 2020 Lincoln County recruit academy. On January 23rd, I attended the graduation ceremony held in Lincoln City. Our 6 members were among 22 who graduated that evening. They spent the last 5 months attending class every Tuesday and Thursday. Our 6 recruits are: Theresa Blue, Rivers Bouchat, Jessica Calvin, Bekkah Garcia, Cole Harrington, and Brian Heisler.

The Fire Department was active in the month of January. On the 6th, I attended a department head meeting. The next day, I attended a hearing at the City Manager's Office regarding a Union matter. I also met with our UAS, or drone, work group. They updated us on their plan for training and certifying members as drone pilots. On the 9th, I attended a regular meeting of the Rural Fire Board. I presented a revised version of a scope of work letter for consulting services for consolidation/merger. On the 13th I attended a regular meeting of the OCCC/SHH disaster cache workgroup. The next day I attended a Seafood and Wine festival committee hearing. Later I joined by teleconference the WVCC Fire/EMS user group meeting. On the 15th, I met with the UAS team as they talked about next steps getting trained and certified to fly. On January 16, we hosted the monthly Fire Defense Board meeting. On the 17th, I held a meeting to discuss a personnel matter. Also, this was Mark Ragan, our Fire Prevention Officer's last day. We wish him well in retirement. It was also the first day of work for our new firefighter Blake Wisham. He is being assigned to B shift with Captain Tom Jackson.

On January 21, I attended a department head meeting, and met with City Administration to discuss a personnel matter. The next day, EPC Martinez and I attended a City Emergency Preparedness Committee meeting. On the 23rd, I performed a VRD re-inspection in the morning. Later, I attended a budget committee hearing at WVCC. On the 24th I met with the volunteer association executive committee to go over roles and responsibilities, and the results from my recent SWOT analysis. On the 27th I attended a meeting of department heads to review capital projects, and the upcoming budget process. In the afternoon myself and Chief Malloy attended a security briefing for the Seafood and Wine Festival. On the 29th I met with the recruitment committee to discuss ideas on volunteer recruitment. On the 30th, I met with the City Manager on a personnel issue. On the 31st, I interviewed a new support volunteer candidate. Later, AC Harvey and I met with a developer to discuss fire department access and water supply requirements for a proposed project.

Fire Prevention

	January Inspections
Alarm System Test	0
Annual Inspections	1
Assembly Use Inspections	0
Inspections for Complaints	0
Fire Inspections	0
Plan Reviews	15
Pre-Plan Inspections	0
Re-Inspections	2
Special Hazard Inspections	0
Vacation Rental Inspections	4
Total	22

Community Outreach

In January Lt. Giles assisted 2 families with a total of 3 car seats including education and installations.

Also in January, he has put together a new "activity/recruitment" video program for our lobby. This video spent 10 days (covering two weekends each) at the Newport Recreation Center and SamFit fitness center.

Upcoming Activities

We have many activities planned for the month of February. Our UAS committee is continuing their training. Also, I continue to meet with the executive committee to work on issues raised in the SWOT analysis. I will be attending another WVCC budget committee meeting. I also will taking part in the budget process for the County radio maintenance plan. Contract negotiations with the Union begin later this month. February 20-23 is the annual Seafood and Wine Festival. The Fire Department is very involved with this event. Besides our volunteer association selling their famous lobster gumbo, we are providing EMS coverage for the event. Also, we conduct fire safety inspections and provide incident command services on Friday and Saturday. At the end of the month, EPC Martinez and I will be working at a work party on Safe Haven Hill. We have 50 new water barrels to place and fill. I will also be hosting the City's weekly radio show. Finally, I will be traveling to Salem to attend an annual Chief's Roundtable.

Training Report

Past month training subjects:

The following were the drill topics for the month of January:

- Central Lincoln Public Utility District, Electrical Safety
- Firefighter I Skills (Ladders 7 Salvage)
- EMS, Patient moving (Elk List System & Stair chair)
- NWNG, Flammable Gas Awareness and Safety

Past month drill hours:

During the month of January, 508.5 hours of training were documented. Of the 508.5 hours of training in January, the paid staff logged 212.0 hours and the volunteers logged 296.0 hours. Year to date Newport Fire personnel, volunteer and staff combined, have documented 508.5 hours of training.

Monthly highlights and special considerations:

- Due to New Year's Day Newport Fire Department only conducted four Wednesday night weekly drills

during the month of January.

- The countywide Firefighter 1 Academy began September 3, 2019 and came to a conclusion on January 23rd with a graduation ceremony. Newport Fire had seven personnel begin the academy with six following it thru to the end.
- Newport Fire conducted live fire training for the Firefighter 1 Academy at its Training Facility Burn Room on January 21st.
- Newport Fire conducted training with CLPUD on January 8th and NWNG on January 29th.
- Newport Fire hosted a countywide annual EMS Continuing Education weekend January 11th & 12th.
- Newport Fire is continuing its Driver Certification class with the classroom portion of the driver's course on January 18 and will conduct further closed cone course driving/evaluation exercises as needed.
- Newport Fire will be hosting a countywide Rope Rescue training during the month of February.

Emergency Preparedness

Emergency Preparedness Coordinator R. Martinez attended the following meetings in January:

- Participated in monthly Oregon Emergency Managers Conference Call
- Attended Board Meeting for Habitat for Humanity
- Participated in State Homeland Security Grant phone call with Lincoln City Emergency Management and Corvallis Fire Emergency Management with Gracie Huerta from Listos
- Participated in the Oregon Disabled Emergency Management Advisory Council (DEMAC) Conference Call
- Attended monthly Emergency Preparedness Committee Meeting
- Conference call with Yumei from DOGAMI regarding FEMA Grant funding for hospital resilience project
- Tour of Newport Theatres to place disaster cache
- Met with Laura Gabel from DOGAMI to discuss lodging outreach partnership

Monthly Highlights and Special Considerations:

- Continued outreach for LISTOs program, which provides emergency preparedness training in Spanish
- Presented two seminars at Samaritan Education Center on Emergency Preparedness, "Go-Bags"
- Attended Safe Haven Hill and Oregon Coast Community College Emergency Cache Meeting
- Submitted State Homeland Security Grant application for Listos Project with Corvallis Fire Department and Lincoln City Emergency Management
- Filmed Listos interview with Esmeralda Hernandez for my Listos presentation at the Oregon Emergency Management Annual Conference in March
- Attended training session for Disability Emergency Management Advisory Council (DEMAC) in Salem
- Presented seminar on Emergency Preparedness to Companion Transportation employees
- Attended Red Cross Shelter Training in Corvallis

1494 Likes on Newport Oregon Emergency Management Facebook
909 Members on Newport Emergency Management for Nextdoor social media platform
17 Volunteer Hours Emergency Management Volunteer January

Respectfully submitted,
Rob Murphy, Fire Chief

NEWPORT FIRE DEPARTMENT

City Report January 2020

	CITY	RURAL	PERMITS ISSUED	CITY	RURAL
FIRE CALLS:	10	2			
AUTOMATIC ALARMS:	10	0	BURN PERMITS:	0	0
MEDICAL CALLS:	88	8	FIREWORKS PERMIT:	0	0
MOTOR VEHICLE COLLISION:	10	1	FIREWORKS DISPLAY:	0	0
RESCUE:	1	1	IN SERVICES AND TOURS:	0	
MUTUAL AID RENDERED:	1	0	TOTAL INSPECTIONS:	0	
MUTUAL AID RECEIVED:	0	0	BUSINESS INSPECTIONS:	0	
AVIATION STANDBY:	0		REINSPECTIONS:	0	
PUBLIC SERVICE:	11	1	PLAN REVIEWS:	0	
HAZARDOUS CONDITION:	4	0	CONSTRUCTION INSPECTIONS:	0	
OVERPRESSURE/RUPTURE:	0	0			
VOLUNTEER HOURS:	0				

OCCUPANCIES of Fires and Automatic Alarms

AIRCRAFT:	0	0	PROCESSING PLANTS:	0	0
BOATS:	1	0	PUBLIC BUILDINGS:	0	0
HOSPITAL/CARE CENTER:	3	0	REPAIR SHOPS:	0	0
HOTEL/MOTEL:	1	0	RESIDENTIAL:	6	0
LABORATORIES:	0	0	RESTAURANT:	5	0
LAUNDRAMATS:	0	0	SCHOOLS:	0	0
LAUNDRIES:	0	0	SERVICE STATION:	0	0
MANUFACTURING:	0	0	STORAGE:	0	0
MARINA:	0	0	STORES:	0	0
MISCELLANEOUS:	0	0	TAVERNS:	0	0
MOTOR VEHICLES:	0	0	TRAILERS:	0	0
NATURAL COVER:	4	2	UTILITIES:	0	0
OFFICES:	0	0	VACANT BUILDINGS:	0	0

NEWPORT FIRE DEPARTMENT

City Report January 2020

CAUSES of Fires and Automatic Alarms

	CITY	RURAL		CITY	RURAL
ALARM MALFUNCTION:	0	0	HEATING APPLICANCE:	0	0
CARELESS SMOKING:	0	0	INCENDIARY:	0	0
CHILDREN W/HEAT SOURCE:	0	0	PROHIBITED MATERIALS:	0	0
CLEARANCE:	0	0	MISTAKEN ALARM:	0	0
ELECTRICAL:	1	0	OPEN FIRES:	3	2
ENGINE BACKFIRE:	0	0	REKINDLE:	0	0
EXPOSURE FIRE:	0	0	SCORCHED FOOD:	1	0
FALSE ALARM:	14	0	SPARKS:	0	0
FIREWORKS:	0	0	UNDETERMINED:	1	0
FLAMMABLE LIQUID:	0	0	WELDING/CUTTING:	0	0
FLUES:	0	0			
FRICTION:	0	0			
GAS LEAK:	0	0			

LOSS OF LIFE

CIVILIAN: 0 FIREFIGHTER: 0

INJURY

CIVILIAN: 0 FIREFIGHTER: 0

Memo



To: Spencer Nebel, City Manager and City Council

From: Laura Kimberly, Library Director

Date: February, 2020

Subject: Library Department Update

Administration

The Library Director met with Spencer Nebel and Barb James regarding staffing levels at the library. We currently have an open full-time position due to Katie's resignation, an open half-time position that has been vacant for a year, another half-time position that is vacant with Gwen's retirement, and a full-time position right after the beginning of the year that will become vacant. We are going to be able to move forward with filling both the Librarian 1 and part time Library Specialist 1 position at this time. The application period for both positions closed on Friday, January 3. Final interviews are scheduled for the bilingual library specialist 1 scheduled on Friday, February 14. Final interviews are scheduled for the Librarian 1 on Thursday, February 20. BBSI temp Apinya Garner is still helping cover unfilled labor hours, including our unstaffed 8-hour Saturday shift. Apinya has a wonderfully positive attitude and smile on her face. She works at Circulation and on assigned projects. The staff also welcomed back BBSI temp Kay Eldon to help cover unfilled labor hours as well as work at Reference and Circulation, Interlibrary Loan (ILL), and on assigned projects.

On January 8, the Library Director attended the fifth class of Leadership Lincoln at City Hall in the council chambers in Lincoln City with a focus on government.

On January 17, staff participated in training in preparation for the 2020 Census with Jim Graham, Partnership Specialist for the U.S. Census. The US Census has a direct impact on federal and state dollars that help fund local government. The Newport Library Foundation provided a wonderful spread of yummy food and delicious beverages for the staff to enjoy.

On January 22, the Library Director attended the second added value Leadership Lincoln class the Greater Newport Chamber of Commerce office. The added value classes are led by Dr. John Baker.

On January 27, the Library Director attended a four-hour department head meeting. We discussed goal setting, the finance work group report, sustainability report, and capital outlay.

On January 29 and February 4, the Library Advisory Committee and the Library Director interviewed six applicants for the one vacancy on the Library Advisory Committee board.

On January 30, Linda Annable and Vanessa Clausing went on the radio to talk about the library. They discussed the various storytimes the library offers, Wild Family Wednesday, Teen Third Thursday, and Newport Reads 2020, and much more!

On February 7, the Greater Newport Chamber of Commerce held their Ambassador Showcase at the library as well as attended the luncheon as a guest of the Ambassadors.

On February 7, Sheryl Eldridge retired from the Newport Public Library. Sheryl has worked for the Newport Public Library since December 1998. We are going to really miss Sheryl!



Dolly Parton Imagination Library



Dolly Parton's Imagination Library (DPIL) had a very successful 2019. More children than ever are receiving monthly books. Below are statistics of the Dolly Parton Imagination Library through January 2020 for the lifetime of the program:

Here are the DPIL #'s of books through January (this is for the lifetime of the program):

Linn County Book Count _50,432
East Linn County Book Count _37,282
Central Linn County Book Count _6,392
Lincoln County Book Count _13,574
Rural Benton County Book Count_681

Grand Total Books for the Lifetime of the Program: 108,361

Here are the numbers of kids registered and currently getting books (not the totals for the lifetime of the program):

Linn County Children Registered _1,541
East Linn County Children Registered_1,197
Central Linn County Children Registered_166
Lincoln County Children Registered_737
Rural Benton County Children Registered _135

Grand Total Kids Currently Receiving Books: 3,776

Centennial Celebration



On January 16, we welcomed Dr. Kerry Carlin Morgan, Director of Education and Volunteer Services, to provide an overview of the Aquarium's history, its current operations, and a vision for its exciting future.

The Aquarium is currently planning for the future with a master plan and capital campaign that will refresh their 28-year old facility and expand their ability to provide greater rehabilitation and education services. We had 32 attendees.

Libros for Oregon

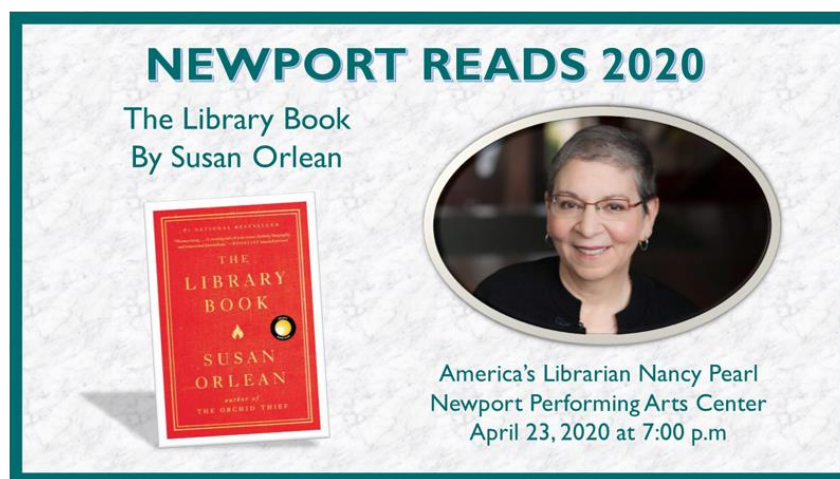


Libros for Oregon began in July of 2016 as a two-year project entitled “Libros for Oregon: Collections Connect Communities.” Its goal is to increase access to high-quality Spanish language books for Oregon libraries, particularly smaller, rural libraries, by helping more libraries take advantage of the resources of the Guadalajara International Book Festival, the largest Spanish-language book fair in the world.

The Newport Public Library participated in this year’s Libros for Oregon cohort. Newport Librarians Linda Annable and Laura Kimberly were part of a team selecting materials for 11 Oregon Libraries, including Newport. They purchased materials published in Mayan and Spanish, as opposed to books written in English and translated into Spanish. These books are starting to arrive and will be available to check out soon.

The Newport News published an article on January 28th about this year’s Libros for Oregon cohort from Lincoln County: <https://newportnewstimes.com/article/librarians-bring-back-libros-from-guadalajara>

Newport Reads



The Newport Library Foundation joins the year-long Library Centennial Celebration by choosing *The Library Book* by Susan Orlean for its Newport Reads 2020 program. In lieu of the author's appearance, America's librarian, Nancy Pearl, will be speaking. The Newport Library has multiple copies of *The Library Book* available for check-out at the library.

Young Adult and Children’s Services

During weekly visits to the Juvenile Detention Facility, we have been making an effort to connect with the juvenile shelter facility located at the same location. We have made an effort to encourage the children that are housed at the shelter to attend our Teen Third Thursday program by dropping off a flier with our monthly activities as well as making an effort to know the names of the children housed at the shelter. We have also been reaching out to this group of teens to utilize the online and in building resources that are

available at the library. Our efforts have been well received. We have one young lady that is utilizing our GED practice tests online. There are also many teens from the juvenile shelter facility who attend our library on a daily basis and also attend our Teen Third Thursday events regularly. It is our hope that these underserved teens will develop a sense of community within Newport and the library will be a key to that sense of community.

On February 5th, Students, grades K – 5th, were invited to the Wild Family Wednesday program, “Foil Painting.” Kids had the opportunity to paint a take home project with a foil background, stamping with foil prints and using foil to make a beautiful tree!

WILD FAMILY WEDNESDAY
 February 5th 2:45pm – 4:30pm
FOIL PAINTING

Free Event!
 Can't wait to see you there!

Grades K-5th
 Welcome with Parent or Guardian

Drop in on the first Wednesday of every month from 2:45-4:30



Clifford and friends are catching a ride with Ms. Teena to Lincoln City to the Driftwood Public Library. Clifford had a celebration planned for him and his friends. “Clifford's Party” was Wednesday February 5th at 5pm, some surprises in store, and CAKE!

On January 16, the monthly Teen Third Thursday event, “Back to the Future movie” was held. Kids in grades 6-12 enjoyed the movie, drinks, snacks, and a drawing. We are successfully reaching a point where grades 6th-12th are comfortable joining us for our monthly Teen Third Thursday program.

TEEN THIRD THURSDAY

JANUARY 16TH
3:45 – 5:30
MOVIE NIGHT

Kids
 Grades 6 - 12
 Welcome!
 And Prizes Too!

Join Vanessa for a Free Event!
 with...
SNACKS!!

Adult Services

On January 11, the library held the 3rd annual Newport Author Fair. There were 21 authors featured from throughout Lincoln County with copies of their books for

purchasing and signing. The books cross all genres, with novels, memoirs, poetry, mysteries, and nonfiction all being represented. There were over 100 attendees.



Circulation

On January 22, our server in Tillamook failed. There was a cyber-attack in Tillamook County. Our services were limited for a week. The biggest setback was our ability to check items in. We requested patrons to refrain from returning items to the library or to our book drops until the system was running at full capacity. Newport doesn't charge fines for overdue items. Library patrons were very understanding. The staff worked together as a team, came up with a plan, and putting together a working document with tips and tricks to preserve in the event we lose the ILS system for more than a day in the future.

Outreach

Our adult services outreach program is newly embellished, thanks to the recent addition of a branded tablecloth! The Newport Library Logo is a welcome sight to current outreach users and beckons bystanders over to our table when we visit local senior living facilities. In addition to providing favorite authors, we've begun to use colorful call-out stickers on the books we display. These stickers highlight key aspects of different kinds of books by briefly describing things like time-period, themes, characters, etc. By introducing senior outreach users to new authors and literary genres, we enhance outreach recipients' lives by expanding their access to diverse stories and ideas.

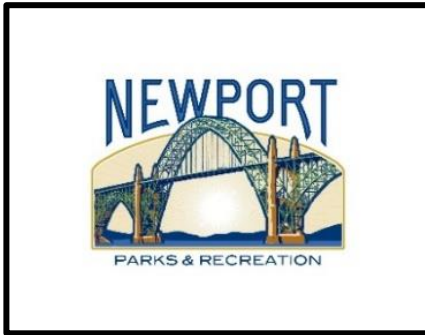


Volunteers

High school students who are part of the AVID and International Baccalaureate program at Newport High School have volunteer requirements. These students have become aware of volunteer opportunities at the library. We have had several students who have inquired about volunteering. Our Teen Volunteer Coordinator is working to coordinate tasks to allow more students to volunteer.

Respectfully,

Laura Kimberly



Date: February 4, 2020
To: Spencer R. Nebel, City Manager
From: Judy Mayhew, Interim Director
Subject: Parks & Recreation Monthly Report – January 2020

Recreation Center – Judy Mayhew

The Interim Director participated in the interview panel for the Parks and Recreation Director position which was ultimately offered to Mike Cavanaugh. Mike is slated to begin work as the Director on February 18.

We applied for a small grant through Oregon Community Trees to offset the cost of an Arbor Day Celebration in the spring. We will be notified in February if the grant was approved.

The Parks and Recreation Advisory Committee meeting was held on January 22. Nancy Steinberg and Cheryl Brown were reappointed as Chair and Vice-Chair respectively.

Staff attended the first class in a four-session grant writing workshop which was held at the Rec Center. The series is designed to increase skills in planning, writing, and attaining grant funding.

Brenda Luntzel's classes continue to gain in popularity. The Stretch and Flex class is the most popular and averages about 45 participants per class, with a high count of 55! The class is held on Mondays, Wednesdays and Fridays.

The Director's office has been thoroughly cleaned and freshly painted, and awaits our new Director.

Our biggest event of the year, the Pacific Edge Invitational Gymnastics Meet, was held January 31-February 2. Set-up for the event starts on Wednesday evening when we lay down the floor covering in the big gym. The next morning after the vinyl has settled, the rows of vinyl are taped together to secure them. That afternoon, the trucks arrive with all of the equipment and in a matter of hours our gym is transformed! The meet went off without a hitch this year, with hundreds of people attending.

Close to 24,000 people came through the Rec Center in the month of January.



Pacific Edge Invitational Gymnastics Meet

Sports Division – Mike Cavanaugh

January 4th, 11th, 18th, 25th: 1st-6th grade basketball games were played at the rec center and around Lincoln County. 19 Newport teams, with 185+ Newport youth, are participating in the league.

January 11th, 18th, 25th: Youth Indoor Soccer for U10, U12, and U14 age groups were played at the recreation center. There are 50 youth participating in the program. The indoor program is a partnership between the City and the Central Coast Soccer Association.

January 6th: Held a meeting with Wilder Land Development, Bike Newport, and the Newport Trail Stewards (NEWTS) to discuss the upcoming Coast Hills Classic Mountain Bike Race in June. Discussions were had about the 2020 course route, new trails that need to be built, and trail workdays starting in January.

January 8th, 9th, 13th, 15th, 16th: Middle school girls' basketball teams played their final games. Games were played against Sweet Home, French Prairie (Woodburn), Stayton and Toledo.

January 17th & 23rd: Meet with Pura Vida Surf Shop in Otter Rock to discuss the idea of collaborating to offer a 2020 Summer Skateboard Camp. Tentative camp details were reviewed and both parties are excited and want to pursue the idea.

January 21st: Middle school boys' basketball teams were developed and practices began. 52 Newport boys are registered to play on the 7th and 8th grade teams. League games will be played against school teams from the valley area and Lincoln County.

January 23rd: Attend the first of four classes on grant writing. The grant writing seminar was hosted at the recreation center by Nonprofit Board Training and Resources. Staff from the Aquatic Center, Recreation Center, and Sports were in attendance. Volunteers from the 60+ Center were also in attendance.

January 25th: Trail work day was completed for the 2020 Coast Hills Classic Mountain Bike Race near the Wilder Land Development. The trail day was hosted in partnership between the City and the NEWTS.



60+ Activity Center – Peggy O’Callaghan

Our annual Senior Fitness Tests were held on Thursday, January 9, with more than 30 people being tested on 7 different levels of fitness with ten volunteers assisting. We thank our faithful volunteers for their help.

A Meditation Workshop was held on Thursday, January 2. Six people attended this informative workshop, which was taught by Joseph Armenio.

On Wednesday, January 15, Dee Keczy unveiled the 2020 Trip/Hike/Educational Presentation schedules. Twenty-six people attended this “beyond fantastic” event.

A Pajama Party was held on Thursday, January 23, with twenty-six attendees sporting comfy pajamas and fluffy slippers and enjoying delicious cinnamon rolls, hot chocolate, snacks and fun activities. Congratulations to Bob Perrew for winning the “Best PJ and Slippers” contest.

The 60+ Adventure Van was on the road again in January. The first trip was to Spirit Mountain Casino in Grand Ronde on January 15, where our six travelers tried their luck at various games. On Saturday, January 25, seven adventurers traveled to the Good Earth Garden Show in Eugene, where they were able to shop their choice of 220 sustainable home garden and living exhibits.

Aquatic Center – Kathy Cline

We were able to get the spa back up and running with no issues January 7th. We have not seen any issues that would indicate that we have a problem with our sand filter, which was the concern after we discovered that the backwash valve had been installed backwards.

We have been busy this month preparing for our Winter Carnival on February 8th. Registration opened on January 12th and as of now, we only have 22 people registered. However, we are seeing a large response to the event on Facebook (49 people said that they are going to the event, and 898 people said that they are interested). We expect registration numbers to increase as the event gets closer. A few of our crafty lifeguards have stepped up to help us make some of the games that we will have at the event.

We had 6 rentals this month (not including high school swimming or outdoor school). These rentals included birthday parties, job corps, the aquarium, and the middle school.

Private swim lessons have continued to be a popular option as we have scheduled an average of 28 private swim lessons per week this month. It is great to see kids and adults of all ages signing up for private lessons. The last few days of the month we have received a large volume of private swim lesson requests, so we will likely see an increase in private lesson numbers next month. February group lesson registration opened on January 8th and we have filled up almost every class. We are looking forward to picking back up with group lessons next month.

High School swimming continues to go well, with no known issues or concerns. We were able to get their banners hung on the wall adjacent to the spectator seating area, in time for the district meet February 14th and 15th.

We were able to accomplish some deep cleaning and organization of the facility and pools this month. We (staff) have performed deep cleaning across the pool decks, such as scrubbing the grout between concrete, rust build up on stainless steel, deep clean scrubbing of the tile in the spa and activity pools, safety rope floats, and, organizing the storage areas, (outdoor storage and the deck side room storage) This is always time consuming cleaning and we are not always able to get these tasks done during normal guard shifts, so we schedule a few extra hours for these tasks.