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MEMO

DATE: August 11, 2020
TO: Mayor and City Council
FROM: Spencer Nebel, City Manager
SUBJECT: Status Report for the Six-month Period Ending Friday, August 7, 2020

In my 38 years in City Management, 2020 will go down as the most unconventional year during my professional career. From the time that COVID was discovered in Oregon at the end of February, declarations of emergency by the State of Oregon, the City of Newport, and ultimately, the federal government, a growing global pandemic would soon follow. While Newport was significantly impacted economically from COVID, Newport and Lincoln County were relatively untouched by COVID until the end of May when major COVID outbreaks occurred at Pacific Seafood, which later spread to other businesses and individuals throughout Newport. Newport went from 10 positive cases at the end of May, to over 300 cases inside of a few weeks.

In July, new cases of COVID seemed to level out. In early August, Lincoln County seems to be seeing a spike in cases again. It is impossible to predict what the long-term impact of the pandemic will have on the City of Newport and Lincoln County. The addition of a significant water emergency which was declared at the end of June has made 2020 a very eventful year so far!

Because of these issues, I have not been preparing my regular status reports which I typically share with Council every 2-4 weeks. This report is an attempt to get back on schedule with status reports. I will cover several key non--COVID, non-water emergency issues that I have been involved with during this six-month period. For your reference, I have also summarized various reports provided to the Council on the COVID emergency, as well as the water emergency. Also, at the end of this report, there is a significant amount of correspondence attached, with the largest number of letters and emails expressing appreciation for the small business grants.

Highlights of activities over the last six months include the following:

In order to tackle a status report that covers half the year, I've summarized several things on a more statistical basis. These include the following activities:

- Prepared agenda reports and provided support to ten regular City Council meetings, nine work sessions and 11 special meetings, including three joint meetings which included the County and other Lincoln County cities focusing on the COVID emergency.
- Held 11 Department Head meetings.
- Held 54 regular individual meetings with department heads.
- Participated in 27 emergency command center meetings at City Hall.
- Participated in 13 League of Oregon Cities COVID updates.
- Participated in 15 County emergency updates during this period.
- Participation in many other meetings with staff, Lincoln County, and others relating to the COVID emergency.

In addition to COVID and the water emergency, as well as the routine meetings outlined above, I will touch on several issues that occurred during this six-month period. Again, this report will not go into the depth that I normally provide.

- Took a few days' vacation from February 10-12.
- We have had several meetings with Tim Gross, Mike Cavanaugh and Jim Gunther regarding transferring Parks Maintenance from Public Works to Parks and Recreation. This has since been completed.
- Participated in the hiring process for City Attorney and have been working with David as he has transitioned into his new role as City Attorney. While I always appreciated the support from Ross Williamson and Speer Hoyt, it really is important to have an in-house attorney to help guide processes forward. This is very beneficial since we would not normally use a contract attorney to help in the early stages of policy development. David is making a good transition from an elected policy maker to a legal advisor for the City Council and staff. (Every once in a while, David does remind himself that his role has changed when he begins venturing a bit into the policy end of things!)
- City Hall was closed in observation of Presidents' Day on Monday, February 17.
- I took a vacation day on Thursday, February 20, to spend time with family visiting from Michigan. (A reminder of the pre-COVID days when people could freely travel.)
- We initiated negotiations with the firefighters in February, just prior to COVID. By mutual agreement, we suspended negotiations during the COVID period.
- Participated in a series of meetings regarding Rogue pretreatment and the consent agreement which was finalized in July.
- Participated in a couple of meetings of the Short-term Rental Ordinance Implementation Work Group. Council has agreed to extend this process due to COVID impacting the vacation industry during the work group's original period for providing feedback to Council on STRs.
- During this time, I was heavily involved in the development of the budget for the fiscal year beginning July 1. This budget was proceeding along normally until March when the COVID pandemic shut down the national economy, and had direct impacts on our projected revenues for the remainder of the current and the upcoming year. This dramatically changed our focus in developing a budget for review by the Budget Committee and ultimate adoption by the City Council. This was a long-haul issue. I am very impressed and thankful for the creative spirit of

the City's department heads and employees in accepting some rather harsh adjustments to the budget to minimize the impact on existing jobs in the City. The Budget Committee approved a budget with 22 less-funded positions for the 2020-2021 Fiscal Year. This included implementation of furlough days, and a hold on a cost of living adjustment for non-represented employees. The budget process was extended due to the COVID emergency, with Finance Director, Mike Murzynsky, and Assistant Finance Director, Steve Baugher, and I going through several iterations of budgets before we were comfortable providing a recommended budget to the Budget Committee. This process was a much longer, convoluted effort than a normal process, which is, by nature, long and convoluted!

- Met with Lee Ritzman from the Friends of the 60+ Center regarding the possibility of the Friends acquiring a new van, and leasing it to the City as we have in the past. These discussions were placed on hold during the COVID emergency.
- Throughout this period, I had several meetings with Chamber Executive Director, Judy Kuhl, who is also Chair of the Destination Newport Committee, and Jeremy Burke from the News-Times regarding the contract for various tourism services provided by the News-Times. The News-Times had delays in performing several services during this year. Some of these delays occurring before COVID and some after. We are negotiating a final close-out of the 2019-2020 contract. We want to get this completed before we bring a downsized contract to the Council for their review for the upcoming year.
- The Sister City Committee has been actively meeting with our counterparts in Mombetsu, Japan, on planning various aspects of the 55th anniversary which takes place in 2021. This would normally involve an exchange of delegates coming from Newport to Mombetsu, as well as, delegates from Mombetsu to Newport. Planning is continuing for these trips, although COVID will certainly have an impact on whether this can happen on the schedule currently being planned by the Sister City Committee.
- Participated in the interview process for contracting with a new audit firm.
- Had several discussions with Lincoln County on the possible construction of an animal shelter at the airport. Council has conceptually approved this. Wayne Belmont will be drafting an MOU outlining the next steps on proceeding with this effort. The County has proceeded with obtaining bonding to move forward with this project.
- We have had several meetings with the Lincoln County School District regarding an ongoing agreement for the use of various City and School facilities for Parks and Recreation Services. We anticipate this agreement coming to Council within the next month or so for review and approval.
- Mike Murzynsky, Barb James and I spent a fair amount of time sorting through complications with the issuance of second retirement checks for City retirees. This issue was complicated by our actuaries not calculating the payouts in accordance with the policy adopted by the City Council. This caused delays for retirees who had opted for lump-sum payouts of their retirement, who received the first check shortly after retiring, with the final check being issued after the actuarial report is completed for the close of that following fiscal year. We were able to work through these issues with the actuaries to get this process completed for this past fiscal year. We are hopeful that this process will be seamless for the fiscal year that ended June 30, with the second retirement check for any retirees in this past year

being issued in November, based on the actuarial report, and in accordance with the distribution schedule.

- Prior to leaving on an emergency trip to Michigan, I had several staff meetings with key personnel regarding the developing COVID issue. These meetings laid the groundwork for the next steps that the City may have to take to deal with this emerging issue.
- Along with members of the City Council, I participated in a dedication of the reconstruction of 6th Street sidewalks, street and storm sewer, as well as the construction of the bike path and stairway at Agate Beach.
- I made an emergency trip to Michigan from March 11-17 to be with my mom whose health was rapidly failing at that time. During our time in Michigan, my mom rallied and hung on until June 11 until she passed away at age 99. I appreciate all the kind thoughts and reassuring words during this time. This week truly was a period of transition for the country as the COVID pandemic was rapidly gaining a foothold in many locations throughout the U.S. When my sister from Keizer and I flew back to Michigan on March 11, air travel was normal with crowded airports and airplanes, with airport shops open, and very few people wearing masks. When we flew back to Portland on March 18, the airports were nearly deserted, airport shops were closed, the airplanes were carrying about 30% of their full passenger loads, and a few travelers were wearing masks. I am very happy that my sister and I were able to make this trip when we did. It was great that my mom was able to rally during the time we were there so we could have conversations, visit and spend quality time with her.

Peggy Hawker served as Acting City Manager while I was in Michigan, and Peggy had the responsibility for the evolving COVID emergency, declaring a City emergency on Friday, March 13. During the time I was away, Peggy kept me in the loop and I participated in a couple of staff meetings to deal with the emergency. (In the weeks that followed, remote meetings would become second-hand with the role that Zoom and others have played during this emergency.) I appreciate the competent role that Peggy played as Acting City Manager during this most unusual time. I also appreciate the professionalism of our department heads and staff in making many quick adjustments to the way that we deal with business during the pandemic.

By the time my sister and I left Michigan, the assisted living facility shut down visitation and the “new normal” was setting in across the country.

- Peggy Hawker also filled in for me for the March 16 work session and regular Council meeting. This would end up being our last in-person meeting, with the Council cancelling the first meeting in April, and the Council meeting virtually since that time.
- We have dealt with two separate issues in Public Works that led to terminations of two employees. Both terminations resulted in grievances which led to hearings, and a response to their grievances from me. In both cases, I upheld the initial decision to terminate. One employee is pursuing arbitration through the Newport Employees’ Association, while the second employee opted not to.
- 2020 is also the year that I am serving as president of the OCCMA. Wow - what an unusual year to serve as the association president! Since COVID has come on the scene, we have held two regular virtual meetings, and two special virtual board

meetings. The March regional ICMA meeting which was to be held in Vancouver, Washington, was cancelled and we converted our normal July OCCMA Summer Conference to a virtual meeting. This experience was different than what our normal conferences would have been, but it did help us meet the professional development needs of our members. As with everything else, it has been an unusual year to be president of the OCCMA!

- We have had numerous meetings to address the impacts of COVID on City operations. I have summarized my updates to employees and to Council in a separate section in this report covering most of the COVID matters. Because of COVID, the trip for the funding of the Big Creek Dams to Washington D.C. was cancelled. The City is sitting on three coupons for flights supposed to be used in a one-year period. Hopefully, we will be able to take this trip before the expiration of the coupons.
- Had several meetings on electric vehicle chargers with Councilor Parker. With our budgetary situation, we were not able to accept the offer of six EV chargers which were intended primarily for employee use. We were looking at installing those at three locations for employee/public use. There has been some good news on this front, with Walmart submitting plans to proceed with placing the newest generation of chargers at our Walmart facility here. We have had several discussions with Kroger/Fred Meyer regarding installation of chargers at their facility. We have also had continuing discussions with the hospital and Oregon State University regarding installation of chargers at those facilities. At this point, we are holding off on the City playing a direct role in installing chargers for public use. We will continue monitoring this situation.
- Participated in several calls coordinated by Dave Price from the Small Business Center at Oregon Coast Community College. These were very helpful meetings.
- Participated in to our effort to free up interest earnings in the South Beach Urban Renewal District for an emergency Small Business Grant program. I appreciate the folks that served as an informal steering committee to guide this process, including Dave Price, Julie Hanrahan, Judy Kuhl and Doug Hunt. Derrick Tokos did a great job in pulling together the final guidelines for the grants, and Sherri and David worked closely with businesses in the application process. I also appreciate those that served on the review committee in distributing the funds, which included Mayor Sawyer, Urban Renewal Chair, Dietmar Goebel, and representatives from the various taxing entities impacted by the capture of taxes for Urban Renewal purposes.
- Participated in meetings with Catherine Rickbone and Wayne Belmont regarding OCCA operations issues. Since that time, OCCA has gone through some major structural changes, with Catherine retiring from her position as executive director, and a general restructuring of the staff for operating these facilities. This is an area that we need to continue monitoring to assure that OCCA will have the capability of operating these facilities as we move forward. I have also had discussions with the Board regarding the expansion projects, and the grants and fundraising that has occurred to date. I anticipate seeing a communication from OCCA to the City regarding a desire to initiate certain steps that need to be done to not lose some of the state grant funding that has been provided for this project, which currently has a deadline of December 3, 2020. I will keep Council informed on the strategy to deal with this funding.

- As part of the COVID response, Mayor Sawyer, key staff and I held a series of updates that were livestreamed on Charter channel 190. While we could not track the viewership from Charter, we had over 1,000 views on some of these updates through the links to the website. I think these updates were very beneficial as the COVID emergency was unfolding.
- Councilors Parker and Jacobi and I participated in a conference call with the PUD to initiate discussions on the Dark Sky initiative for the City of Newport. We will be scheduling a follow-up meeting to determine the feasibility of doing a more comprehensive program, such as what St. Helens did in collaboration with their PUD, with the City financing those improvements, which are funded by energy savings. It will be important to get these components in place to help guide future projects. This needs to happen early in the design process since dark sky lights require entirely different layout designs to adequately light certain areas. A good example of this is the South Beach 101 project that will be installing street lighting as part of that project. This project was designed over two years ago by ODOT. We did check with ODOT to see if the lighting standards could be modified since they are using the proposed acorn lights that we use from PUD along the rest of the 101 corridor. ODOT is not willing to redesign the lighting for this project, which has been in the pipeline for several years. It is my intent to get our next meeting scheduled in September with PUD to continue this discussion.
- Several discussions and meetings have occurred regarding various aspects of the Big Creek Dams project during this time. One casualty of COVID was the grant that the State legislature proposed for dam design which was to be funded through the sale of lottery bonds. These lottery bond projects have all been cancelled impacting the four million dollars that was slated for Bid Creek Dams, as well as five million dollars slated for the Oregon Coast Aquarium. This also impacts a significant grant in Lincoln City for their Cultural Arts Center. Dig Deep Research is working to keep the dam funding high on the priority list of the State legislature and Governor's office. As with many things, COVID has created a significant setback to this effort. We are proceeding with the funding that is available through the FEMA grant, and with the local funds that have been appropriated for the dams during the fiscal year.
- We have had several meetings with Seal Rock Water District regarding airport fire flows. The airport is served by the Seal Rock Water District, and fire flows from the gravity system are not enough to allow the construction of new facilities at the airport without other fire suppression standards being created in the design and process in these projects. Seal Rock Water has done extensive testing, and it has been determined there is enough fire flow with the operation of the intertie between the Seal Rock and City water systems. This has satisfied our local requirements to allow certain projects to proceed at the airport. Seal Rock is going to proceed with improvements to allow the intertie to operate automatically when fire demands are needed. I have indicated to Seal Rock Water that the City would be willing to participate in part of this cost.
- We had internal meetings to determine the steps necessary to allow projects to occur at the airport. There are several preapproval processes that we will need to initiate with the FAA for additional hangar construction, and for the animal shelter. We are working with our consulting engineers to prepare the necessary documents to get this process in motion with the FAA. The FAA also needs to review building design to assure that height regulations are met within the navigation easements

of the airport. Again, we don't see any major problems with the box hangars that are proposed to be constructed, as well as the animal shelter.

- Presented a retirement plaque to Todd Butterfield on his retirement from the Fire Department.
- Entered into a labor contract with the Newport Employees' Association for a three-year period. Prior to COVID, we were slated to go into another stage of mediation to settle the contract. With COVID, the Association was willing to settle the contract based on our last economic terms outlined by the City.
- We have spent a lot of time regarding the CARES Act funding, with the airport receiving operational funds, as well as a commitment for construction funds related to the major storm sewer rehabilitation project that Council awarded this year. Unfortunately, FAA has had a difficult time in getting that contract processed (along with other contracts for other airports.) They have indicated that contract for the grant funding should be resolved in the next four weeks.
- We have made two submissions of funding to the CARES Act for COVID-related issues, with \$145,000 being requested and received from the first round, and \$185,310 being requested for the second round. \$117,027 of these funds is left of our allocation from the State to finance City obligations to address COVID. From a City standpoint, the proceeds from the CARES Act that have been used to cover previously budgeted salaries for City employees such as myself, Fire Chief, Finance Director and other employees, will be carried over and placed in an emergency fund for the 2020-2021 Fiscal Year. The funds received from the CARES Act that were utilized to purchase and make building modifications, will not be carried over to cover those expenses incurred as part of the COVID emergency. This will give the City a pool of funds in which to address any other COVID related issues in the next fiscal year. We will be making a request for the one million dollars in small business grants that were provided through Urban Renewal. At this point, the most that we could receive in remaining CARES Act funding for all these purposes is \$117,027 based on the current funding scenario. We will continue to track and attempt to submit reimbursement requests above the total amount, since the State has indicated that any unexpended funds earmarked for municipalities may be reallocated later in the year, and there is a potential of a follow-up federal CARES Act to provide further assistance to communities. We will continue to stay on top of any funding opportunities that we have moving forward.
- I've had numerous meetings throughout the COVID emergency with individual departments about plans and preparations for their departments in addressing various phases of the COVID pandemic.
- Had numerous discussions with hotel/motel and vacation rental owners regarding the local regulations that were passed as part of emergency orders addressing the reopening of these businesses in the community.
- Barb James and I had several meetings regarding the structure of the furlough system that was implemented as part of the budget for this fiscal year. This ultimately included a closure of City Hall on Fridays through the course of the summer, but allowed employees to restructure their use of furlough time to take it in larger blocks of time instead of one day a week. To date, the furlough use has gone relatively well, although with the various uncertainties caused by COVID, then the subsequent water emergency, there have been several modifications throughout this time.

- Peggy Hawker and I met with Renee Roberts, President of the Lincoln County Small Farmers Association, to work through various issues setting up the Farmers Market in a COVID-compliant way for this year. Peggy has also worked on several ongoing issues relating to disabled parking and similar issues through the course of this year's Farmers Market.
- We have been working through several issues within the Public Works Department relating to issues among the work force. We are continuing to evaluate these issues to respond and attempt to resolve the complaints that have occurred within this unit.
- Participated in a meeting with Ross Williamson and Jason Malloy regarding Martin v. Boise decision which impacts a local community's ability to regulate camping within public rights-of-way and other areas. The key to allowing more regulation of camping within public rights-of-way is to establish other alternatives for the homeless community. We have begun focusing on the priorities established by the Homelessness Task Force last year to move a number of these concepts forward, including car camping, and discussions about the possibility of establishing designated camping sites within the community. These are always difficult situations to address since there always concerns from adjacent property owners if a camping area is designated within proximity to their property. We do have a work session after Labor Day in which we will be having a more detailed focused discussion on these options.
- I participated in several meetings of the NW Oregon Outdoor Recreation Committee. This was established to deal with outdoor recreation as part of the Governor's COVID response. Overall, these meetings were helpful to understand what was happening in the Central Coast up to the North Coast, and I believe it was a good process to share information and help coordinate the COVID response.
- We dealt with the issue of a business that was in violation of the Governor's closure order in May of this year, by threatening to revoke the business license. This issue was reported to the Oregon Health Authority since it was a licensed hair salon. The State indicated that it would not take any action against this business. The Governor lifted restrictions a few days later for hair salons that allowed them to legally operate. The only sanction that we placed on this business was not making them eligible for our small business grants moving ahead since they were out of compliance with the Governor's order.
- City Hall was closed on Monday, May 25, in observation of Memorial Day.
- One of the innovations of this year's budget process was the development of a sophisticated budget forecast tool by Finance. This was our implementation of the concepts that were initially provided to us from the City of Aumsville. This forecasting tool will be a valuable piece of our processes as we develop our long-term financial sustainability plan this fall, with the work group that has been designated by the City Council. I appreciate Steve Baugher's efforts to pull this together.
- Derrick, Tim, David and I have had several meetings regarding 1535 Spring Street. In this case, the individual developing the property has received a geological permit and has proceeded with those geologic improvements. The property owner is objecting to the public improvements that are being required for this project (curbing, gutter and storm sewer). The property owner has initiated, through their legal counsel, an appeal to the determination of the public improvements necessary to complete this private development. The project currently includes

construction of one home, with plans to expand and develop two additional residential sites. The property owner has obtained legal counsel and is appealing this decision which first goes to the Community Development Director. If the property owner is unhappy with that response, it would go to the Planning Commission and ultimately to Council before going to LUBA.

- Jason, Rob, Tim and I met to discuss the planned protest regarding the murder of George Floyd in Minneapolis that was scheduled for City Hall. The protest was well done and did not result in any significant issues.
- Along with Richard Dutton, I participated in the County discussion on broadband expansion in Lincoln County. I believe the focus of this process will have more impact on rural parts of the county than on the cities. We will continue to monitor this effort.
- I had several meetings with Wayne Belmont and my counterparts in Lincoln City and Yachats, regarding issues relating to hotels and vacation rentals due to COVID.
- David Allen, Mike Cavanaugh, Barb James and I have had several discussions on addressing the issue of independent contractors versus employees at the recreation center. With the shut down of the recreation center, we have had an opportunity to address a long-standing issue of appropriately dealing with instructors at the recreation center as either employees or as contractors. It is our intent to implement the appropriate relationship with these individuals as we reopen the facility. This will include an employee agreement that will be based on meeting minimum wage, but also addressing the nature of these classes by paying a commission based on receipts received to the instructors through payroll. In reviewing most of our instructors, most do not meet the definition of an independent contractor under IRS rules. It will be good to get this cleaned up.
- David Allen, Mike Murzynsky and I met to discuss implementation of a new purchasing policy for the City. We have been using an outdated policy from Speer Hoyt which is a reinstatement of the State purchasing requirements. It is very confusing to read and understand, and we want to have a policy that clearly reflects our practices and policies within the City of Newport. This is an item that we will be moving forward.
- Peggy Hawker, David Allen, Mike Cavanaugh, Peggy O'Callaghan, Laura Kimberly and I have been discussing our policy of staff supporting non-profit organizations such as foundations and associations that support things such as the Library and 60+ Center. There are several cleanups that we need to take care of regarding these relationships, since the lines can become blurry with the role that staff is playing with these organizations. Furthermore, there are some concerns with the Library Advisory Committee being made up of members of the Library Foundation, and this also tends to blur the relationships between an advisory committee and a foundation that has a supporting role. We are working to review these relationships and develop some MOUs clearly outlining the role that staff will or will not play with those relations.
- Peggy Hawker, Richard Dutton and I have had several meetings on implementing the model CIS cyber security policy. In many ways we are in good shape with our practices, but to qualify for additional cyber coverage, we need to be compliant with CIS' policy. We hope to have this policy in place sometime this fall.
- Jason, Derrick David and I have had several meetings on ordinance violations. This is in preparation for the work session on August 17. David will give an

overview of some of the challenges we have with current ordinance language relating to ordinance enforcement. It would be good to get feedback from Council at the work session for guidance.

- Mayor Sawyer and I met with representatives from Sorella Restaurant regarding outside seating in the parking lane in front of Sorella's. They have not pursued this discussion further. We do have several areas where we have facilitated outside seating with other restaurants considering these types of moves. This helps provide enough density to keep their restaurant open.
- Mayor Sawyer, David Allen and I provided orientation to newly-appointed Councilor Aaron Collett. I think Aaron will bring a good perspective to the City Council in dealing with several major infrastructure projects. Congratulations Aaron on your appointment, and we are all looking forward to serving with you as you complete the term vacated by City Attorney, David Allen.
- I was on furlough the week June 22, the week of July 6, and July 23 and 24. This completes my use of furlough days. With all the issues we have dealt with so far in 2020, it was nice to have this time to catch up on projects at home, since I am restricted from involving myself in day-to-day operations at City Hall to comply using furlough time. I want to thank Peggy Hawker for filling in as Acting City Manager, even if she does initiate new emergencies when I am off. Thank you, Peggy, for filling in for me during my furlough.
- Completed the various documents and adopted a budget for the 2020-2021 Fiscal Year.
- Dealt with the ongoing emergency relating to the water filtration issue at the water plant. I have included a section in this report summarizing my reports to City Council and others on this matter.
- David Allen, Mike Murzynsky and I met a couple of times regarding the equivalent service units appeal letters and process. These are the units that were put into place for the storm water charges. We have a handful of property owners who have not accepted our final determinations on storm water. They have asked for a process to appeal this issue to Council. We are working on that process, and we will notify these parties of their appeal rights in the next few weeks. This is a process that has dragged along for quite some time. We wanted to be sure we go through proper procedures with these appeals.
- City Hall was closed on July 3 in observation of the Independence Day celebration. Because of this, this was not one of our scheduled furlough weeks for those City employees taking Fridays as their furlough day.
- During my second furlough week, in my capacity as President of the OCCMA, I hosted our first virtual OCCMA Summer Conference. The conference was held from 1 PM until 5:30 PM and I will provide a summary of the conference in a later status report.
- During my furlough, I had first-hand experience of being COVID tested as part of a COVID positive report we received within the work place. This was in relationship to an employee of Public Works having a positive result after being tested for COVID. After a result of this first round, we certainly learned a few things as far as who needs to be reported, and who needs to quarantine in these circumstances. I was fortunate that most of my quarantine time fell during my furlough week. I worked from home for the last two days to satisfy this quarantine.

- David, Jason, Barb and I had several discussions regarding the new requirements under the Police Accountability Oregon senate bills that were approved in special session. Overall, these will have minimal impact on our day-to-day operations since our policies, except for two areas, were compliant with this State policy. The Police Chief has issued orders addressing the two areas that are existing policies which we were not compliant with. I have been impressed with Chief Malloy, and our department's working relationship with the community, including our significant Latinex population. During this period, there have been literally no recent examples of problems with our department and the community. Furthermore, Chief Malloy is working to help bridge a better understanding of the department, issues that have come forth with the death of George Floyd, and in reaching out to the community to explain what our policy and practices are in the department. These discussions are often uncomfortable to have, but I believe that these incidents will move our nation forward in understanding the challenges that under represented populations have. This is also a challenging time for individuals who have dedicated their life to police work. The national dialogue tends to paint all officers and departments with the same brush. In reality, there are bad officers, there are bad departments but there are many more good officers and good departments in the country. Even for the good departments, the national and international discussions on racial inequities will result in changes in how we approach certain issues. I am hopeful this dialogue can continue, at all levels at government, in a constructive way that will lead to building trust and understanding among all members of our community.
- David and I met with Councilors Botello and Jacobi regarding Rocky Creek. This information was also conveyed to the full Council at the work session on August 3.
- We have had meetings on requirements for volunteers based on the initiatives from Councilors Parker and Jacobi in utilizing volunteers to keep our public areas in better condition. I appreciate their efforts at addressing some of these areas that we have not been able to address due to staffing. We are looking at ways to minimize the requirements for volunteers that participate in single-event activities where the information could be collected onsite and provided to the City, instead of requiring a pre-application check to occur. We are working with CIS to be sure that our requirements are consistent with our liability requirements through our insurer. One of the goals when we originally hired Anita Albrecht into the Landscape Specialist position is that her time would be spent in identifying projects and coordinating these types of projects. I appreciate both Councilor Parker and Jacobi for being a catalyst to get this started.
- We have had several meetings on reopening facilities with the anticipation that the County has applied to move into Phase 2 as of August 24. It should be noted that this date is somewhat tentative in that the County will have to meet certain requirements, and if we have additional outbreaks that could delay this process. We will be discussing a plan on how to proceed if the County application is approved for August 24.
- David, Peggy Hawker and I met regarding revisions to the Council rules in preparation for the work session occurring on August 17.

This has been a higher-level summary of some of the other issues that have been occurring besides dealing directly with COVID and the water crisis over the past six months.

Briefings from the City Emergency Coordination Meetings

The following reports have been summarized to give an overview of the City's response to the COVID emergency for your review. These are excerpts out of reports issued during

- April 2 ECC Meeting- With the opening of the Emergency Coordination Center in the Council Chambers, Regina Martinez, the City's Emergency Preparedness Coordinator, will be the primary point of contact for the ECC for all matters related to COVID-19 pandemic. For example, anyone receiving a request for assistance from any other organization/agency, should forward that request to Regina. She will coordinate a response on behalf of the City of Newport to all requests. The Emergency Command Staff will be meeting daily to provide direction on these requests. This step will streamline effective response to the COVID-19 Emergency. Staff are asked to monitor their temperature at home. If you feel ill - do not come to work. Remember that each time you wash your hands, you need to wash them for at least 20 seconds. Emergency Management: City Emergency Coordination Center (ECC) starting up today. Memo to Dept. Heads & Key staff out later today

the emergency response.

- April 6 ECC Meeting - We are beginning the 4th week under a City declared emergency for COVID-19. This global emergency has dramatically changed the way we interact with each other and has had dramatic impacts by shutting down many aspects of the economy. The next couple of weeks will be key in attempting to control the spread of COVID-19. So far, Lincoln County and Oregon have been able to flatten the curve as compared to other states. It is up to all of us to limit exposure to the extent possible to other people to limit the spread of COVID-19. I appreciate everyone's efforts to work cooperatively to address the challenges facing us during week four of the COVID-19 Emergency. Reminder: Staff are asked to monitor their temperature at home. If you feel ill - do not come to work. Infection Prevention: Remember that each time you wash your hands, you need to wash them for at least 20 seconds. Emergency Management: Daily briefing going out to all staff starting today.
- April 7 ECC Meeting - The next two weeks will be important as parts of the country are expected to reach a peak for the COVID-19 pandemic. I believe that the social distancing has worked well to lower the incidents of COVID. It is important to continue these efforts to keep Oregon on track to minimize the spread of this virus. The City will be implementing a plan to have more people working from home and will be releasing guidelines on wearing masks for situations where social distancing is problematic. Continue to be safe during the coming weeks! Reminder: Staff are asked to monitor their temperature at home. If you feel ill - do not come to work. Infection Prevention: Remember that each time you wash your hands, you need to wash them for at least 20 seconds. Emergency Management: Daily briefing going out to all staff starting today.
- April 9 ECC Meeting - I want to note the efforts of City staff in staffing our Emergency Coordination Center in the Council Chambers. Fire Chief Rob Murphy

and Emergency Coordinator Regina Martinez have taken lead roles maintaining this function through the COVID emergency. Setting up the center has made it much easier to focus on specific needs relating to our local response to COVID-19. Our emergency management team meets daily to coordinate any necessary actions. We have also had great cooperation with Lincoln County and our other local jurisdictions in determining steps to approach local regulatory issues on a uniform basis throughout Lincoln County which has helped to eliminate confusion. I am hopeful that we are reaching the peak of COVID in Oregon in the next few days. We are fortunate that Lincoln County has not yet experienced the impact of COVID-19 like other areas of the country are experiencing. It is critical that we all remain diligent in the coming weeks ahead to keep Newport and Lincoln County safe! Reminder: Staff are asked to monitor their temperature at home. If you feel ill - do not come to work. Infection Prevention: Remember that each time you wash your hands, you need to wash them for at least 20 seconds. Emergency Management: Daily briefing going out to all staff and City Council.

- April 10 ECC Meeting - We are coming toward the weekend, and with nicer weather forecasted and people getting cabin fever, it might be tempting to try to go out. Please stay the course. Have a picnic at home. Get out in your yard, or take a walk. We will get through this quicker if we keep it up. Reminder: Staff are asked to monitor their temperature at home. If you feel ill - do not come to work. Infection Prevention: Remember that each time you wash your hands, you need to wash them for at least 20 seconds. Emergency Management: Daily briefing going out to all staff and City Council.
- April 15 ECC Meeting - As reported earlier, the initial focus of the City's response to the COVID-19 Emergency was the protection of the community and our organization from the spread of COVID-19. It appears that it will be some time before life returns to normal with Governor Brown indicating yesterday that she wants five things to be in place before gradually lifting the unprecedented stay-at-home restrictions: A declining growth rate of active cases, sufficient personal protective equipment for healthcare workers, surge capacity in hospitals, increased testing capacity, tracing and isolating positive cases and strategies to protect vulnerable communities including nursing homes and the homeless population. Our focus has been shifting to dealing with recovery issues both for the community and for the City organization. The economic impact of the COVID Emergency to the community has been significant and are developing several alternatives as to how we can help both our own organization and the business community recover from the economic crisis created by the pandemic. Reminder: Staff are asked to monitor their temperature at home. If you feel ill - do not come to work. Follow CDC return to work guidelines. Infection Prevention: Remember that each time you wash your hands, you need to wash them for at least 20 seconds. Emergency Management: Daily briefing going out to all staff and City Council.
- April 17 ECC Meeting - On Monday, April 20, the City Council will be considering an extension of the Declaration of Emergency, which expires on April 30 to May 8. While the emergency will extend beyond that date, this will put the City's declaration in line with Governor Brown's declaration of emergency. On a state and national basis, discussion is focusing on how we phase out of the strict social distancing guidelines that have been in place over the past five weeks or so. There will need to be a lot of attention on assisting businesses to help them

survive beyond COVID-19. This will likely mean changes in how restaurants operate, stores provide for social distancing, and how hair salons and barber shops will operate. This will also require that the City modify some of our facilities and practices, as well, to conform to the new reality of living with COVID-19. I will be asking each department to generate ideas as to how we can modify our facilities and procedures to allow for reopening to the public in a post COVID world. This may mean installing more barriers to separate customers from each other and from staff, looking at ways to increase confidence of our customers to reinstate the use facilities like the Recreation Center, 60+ Center and the Library and to continue to provide more ways and education on how to handle transactions with the City through technology rather than personal visits. We are all at the forefront at how we will interact with each other and with our citizens as social distancing requirements are relaxed in the coming weeks and months.

- April 29 ECC Meeting - On Monday April 27, the City Council met by teleconference with other Lincoln County City Councils, representatives of the Siletz Tribe and the County Commission to discuss the extension of the COVID-19 emergency orders relating to short-term stays in hotels, motels, RV parks and campgrounds. It was a clear majority consensus of the local elected officials to extend the emergency declaration from May 8 to May 31, and to extend the orders on short-term stays through this same date. It was also made clear that this order could be extended or terminated at an earlier time if COVID-19 indicators allow. As a result, the City Council has extended the emergency declaration for the City of Newport to May 31, 2020. Because of the extension of the emergency declaration, we will be reviewing the existing orders relating to City operations, parks and facilities. I will be reissuing emergency orders that otherwise would have expired. The City Council will be reviewing these orders and will be able to confirm them or modify them at the May 4 Council meeting.

It is my intent to utilize the Governor's framework for reopening the State of Oregon to determine when certain City facilities will reopen and when certain policies enacted by emergency order will expire. The reopening of the economy will be a painfully slow process that will continue to impact employment, local businesses and the social aspects of life for the foreseeable future. I greatly appreciate everyone's efforts and sacrifices to keep our community safe from COVID-19.

- May 1 ECC Meeting - We have been working to determine the economic impact that COVID-19 will have on the City of Newport in the coming months and for the fiscal year beginning July 1, 2020. The impacts will be significant on the City. The City was facing a long-term structural deficit prior to the impacts of the COVID-19. This means our expenses are projected to outpace our revenues over the next few years. Eventually, this would deplete the City's funds. A financial work group was established last year and determined that we need reduce expenditures and/or increase revenues to close this gap to avoid long term financial problems for the City. COVID-19 has further complicated this situation with significant revenue losses projected this next year from loss of room tax and the other city revenues. Currently, there is no plan at the federal or state level to backfill losses of revenue for state or local governments. I have put together our estimates for the impact on revenues for your review. This will result in significant

cuts in expenses to address the revenue shortfall. We are working on a plan that will be presented to the Budget Committee later this month on how this will be addressed. I will keep you informed.

Fund	Budgeted 19-20	Projected 19-20	Proposed Budget 20-21	Reduction from Budget 19-20
101 General				
Property Taxes	\$ 6,975,000	\$ 6,920,000	\$ 6,976,400	0%
Other Taxes	\$ 3,242,922	\$ 2,464,900	\$ 2,049,444	36.8%
Franchises	\$ 982,000	\$ 972,350	\$ 895,200	8.8%
State	\$ 141,100	\$ 199,742	\$ 126,160	10.6%
Other	\$ 2,668,647	\$ 2,855,568	\$ 2,574,818	3.5%
101 Total	\$14,009,669	\$13,412,650	\$12,622,022	9.9%
201 Recreation	\$ 901,005	\$ 686,623	\$ 913,550	(1.4%)
220 Airport	\$ 435,004	\$ 268,468	\$ 402,934	7.4%
230 Room Tax	\$ 2,011,000	\$ 1,417,427	\$ 1,004,073	50.1%
711 Facilities	\$ 313,198	\$ 301,237	\$ 247,180	21.1%
Total	\$17,669,876	\$16,086,409	\$15,189,759	14.0%

Reduction in Projected Revenue 20-21 from Budget Revenue 19-20 is \$2,480,117.

- May 4 ECC Meeting - Today marks the 8th week of the City's Declaration of Emergency for the COVID-19 Pandemic. Nationally, 1.1 million cases of COVID-19 have been identified resulting in 67,683 deaths. In Oregon, our number has been significantly lower, due in part to the timing of the Governor's orders relating to social distancing at the state level. Closures have had a direct economic impact on businesses, nonprofits organizations, and on operations for the City of Newport. Governor Brown has laid out a plan to reopen the economy of Oregon in three separate phases. I have issued City of Newport Emergency Order 2020-15 which lays out the plan to reopen various City facilities that have been closed or restricted due to COVID. This plan follows the framework outlined in the Governor's draft plan. Phase One will be implemented when there is a consistent decline in COVID cases. Phase Two will occur if the reopening in Phase One does not increase the rate of recorded cases. Phase Two would not be implemented for at least two weeks after Phase One. The same standards apply for phase three. City of Newport Emergency Order 2020-15 outlines how this will impact City operations. The City Council will be reviewing this Order and will consider any modifications to the order at tonight's Council meeting. I've attached this framework for your review.

ACTIVITY/FACILITY	PHASE 1	PHASE 2	PHASE 3	SOCIAL DISTANCING*	FACILITY MODIFICATIONS*
	10 PPL	50 PPL	50+ PPL		
CITY HALL	X			X	X

AIRPORT-OPERATIONS	X			X	X
AIRPORT-EVENTS		X		X	
FIRE STATION	X			X	X
LIBRARY	X Take Out	X		X	X
RECREATION CENTER		X		X	X
ORGANIZED SPORTS & ACTIVITIES			X	X	
AQUATIC CENTER		X		X	X
ORGANIZED SPORTS & ACTIVITIES			X	X	
60+ CENTER			X	X	X
PARKS: OPEN PARKS & TRAILS	X			X	Signage
<i>PARKS:</i>					
SKATE PARK		X		X	Signage
DOG PARK		X		X	Signage
PLAY GROUNDS		X		X	Signage
SPORT FIELDS		X		X	Signage
PUBLIC WORK SHOP	X				X
WASTE WATER TREATMENT PLANT			X	X	
WATER TREATMENT PLANT			X	X	
PAC		X	LG. EVENTS	X	
VAC		X	LG. EVENTS	X	

SPECIAL EVENTS:					
FARMER'S MARKET			X	X	
4th of JULY FIREWORKS SHOW	Postponed				
WORKSHOPS			X	X	
In Person MEETINGS:					
CITY COUNCIL		X			X
PLANNING COMMISSION		X			X
ADVISORY BOARDS		X			X
TOWNHALL		X	X	X	

- May 6 ECC Meeting - As you may be aware, Lincoln County and all the cities in Lincoln County met and by consensus agreed to extend the ban on non-essential overnight stays in hotel and motels, and a complete restriction on rentals of vacation homes for under 30 days through May 31. I am part of a working group in Lincoln County to discuss the reopening of our hotels, motels and vacation rentals to non-essential travel. This would include various protocols to protect guests and the community from inadvertent exposure to COVID-19. It will be important to get this aspect of business safely opened again in conjunction with the Governor's phased reopening of the state's economy.

We have been developing a grant program through our Urban Renewal Authority and with the taxing jurisdictions that support urban renewal to assist small business with startup funds. The City's long-term financial health is dependent on having a strong network of small businesses who generate property taxes, room taxes, water and sewer revenue and create a vitality that draws visitors to the coast. This sector of our local economy has faced many challenges with closures or substantially reduced revenues threatening their long-term viability. I have seen reports that up to 30% of small businesses do not survive a natural disaster such as a hurricane or earthquake. We do not know what the long-term impacts will be from the COVID pandemic. What we do know is that the well-being of this community is directly linked to a viable small business community in Newport.

I will be spending most of my time over the next week finalizing a budget for the City of Newport for the fiscal year beginning July 1 for review by the Budget Committee. The City will be taking significant hits in revenue during this coming year due to the economic impacts of COVID-19 on the economy. This will impact our ability to fund various operations. Communities like Newport are dependent on tourism for part of their operating revenues. These communities will be especially hard hit. I will have a budget out by the end of next week. The first meeting of the Budget Committee will be May 19.

- May 8 ECC Meeting - On Thursday, Governor Brown announced plans on reopening Oregon relating to restarting public life and business. In this announcement the Governor indicated that beginning May 15, areas of the state will be able to begin reopening under Phase One guidelines if those areas meet the following criteria:
 1. Declining COVID-19 prevalence - County
 2. Minimum Testing Regimen - Health Region
 3. Contact Tracing System - County
 4. Isolation Facilities - County
 5. Finalize Statewide Sector Guidelines - Statewide
 6. Enough Healthcare Capacity - Health Region
 7. Enough PPE Supply - Health Region

To determine whether Lincoln County is eligible to reopen, there are several indicators that need to be met on a County, Health Region, and a Statewide Basis. The County Health Department must have in place a Contact Tracing system and demonstrate that COVID isolation facilities have capacity if there is an uptick in COVID cases. One of the complicating factors for Lincoln County lies with the various determinations that need to be met in the Health Region. Lincoln County is grouped with Benton, Linn, Marion, Polk and Yamhill Counties for our health region. It is unclear at this time if the regional health facilities can meet the guidelines for a May 15 opening. If these determinations can be met in the County and Health Region, then Lincoln County can apply to the state for a Phase 1 reopening. The County Commission will be meeting on Monday, May 11 at 10 AM to discuss applying to the Oregon Health Authority for reopening.

The Governor announced that certain activities would be able to resume on a statewide basis. These include the reopening of childcare with cohorts up to 10, open to all with priority for essential workers; summer school, summer camps and other youth programs with physical distancing restrictions.

Furthermore, Phase One reopening would include the following types of businesses:

Stand-alone retail that was previously closed but can follow OSHA guidelines including furniture stores, art galleries, jewelry shops and boutiques; restaurants and bars for sit-down service with 6-foot distancing required; and personal care - salons, barbershops, massage, etc. with physical distancing, appointments, PPE and customer list required.

- May 11 ECC Meeting - Today begins the 9th week of the COVID-19 Emergency in the City of Newport. The State of Oregon is beginning the process to reopen various aspects of the economy in the State of Oregon later this week. Governor Brown has indicated that counties can apply to the Oregon Health Authority to reinstate business activities as early as May 15, if certain thresholds are met on a county and regional basis. As of Saturday, the Governor's office indicated that they had received 20 county applications to move forward with Phase One reopening.

Phase One allows various boutiques, personal services, gyms, bars, and restaurants to open on a limited basis, subject to strict spacing requirements and specific rules for employees working in those establishments. Today the City Council will be meeting to discuss making a recommendation to the County Commission on whether the County should make application for Phase One reopening. In addition, the Council will be reviewing a process on the reopening of the lodging industry in Lincoln County in preparation for a third County-wide meeting of the County, Cities and the Siletz Tribe on Thursday. The current working proposal calls for implementation of certain standards that would allow for hotels, motels vacation rentals and campgrounds to open on June 1. It would eliminate some of the added restrictions when Lincoln County would be entering the Governor's Phase Two reopening plan.

We are also reviewing a few changes made to the Governor's reopening plan that impact the phasing schedule of activities relating to gyms and summer camps. We will be revisiting the City's reopening schedule based on these modifications by the Governor for activities provided by Parks and Recreation.

The timing of reopening various activities are all very difficult decisions to address considering controlling the spread of COVID in our community. There are many in our community that are anxious to return to normal as soon as possible. There are also those who are very concerned about how the influx of people and the reopening of certain facilities will impact the spread of COVID-19. The economic impact of these measures has been felt by the entire community and balancing these issues is an almost impossible task.

- May 13 ECC Meeting - Things are evolving rapidly with various initiatives to reopen the State of Oregon's economy. On Monday, the Lincoln County Commissioners voted to authorize an application to the Oregon Health Authority to reopen Lincoln County for various Phase One activities under the Governor's reopening plan. A copy of the application can be found at:

https://www.co.lincoln.or.us/sites/default/files/fileattachments/board_of_commissioners/page/7121/lincoln_county_reopen_application_to_governor_5.12.20.pdf

This would allow various personal services, restaurants and bars with strict separation requirements and other similar activities to open. I am not sure when the County will hear that the plan has been accepted and the County will Phase One reopening will occur.

The Governor announced on Monday that retail shops across the state will be able to reopen, regardless of whether a county has been authorized to reopen other types of Phase One activities. This is another departure from the Governor's original plan. As I have indicated earlier, there are several City facilities that the City will be able to reopen immediately, but for the Recreation Center, Library, City Hall and other facilities, there will be several physical and policy changes that will need to be implemented. Stay tuned!

The County Commission, along with Lincoln County Cities and the tribe will be meeting on Thursday at 3:00 PM to discuss the reopening of hotels, motels,

campgrounds and vacation rentals in Lincoln County. Unlike the Governor's closures, this order is a local order that is controlled by the County and its cities. There has been a lot of input on this and we will see what the consensus is on this tomorrow. The current order expires on May 31. It has become clear across the county that opening is hard to do! Below are links to the draft order and decision points that the Commissioners and Councils will discuss at tomorrow's meeting. Please keep in mind these are draft documents and are subject to change.

https://legistarweb-production.s3.amazonaws.com/uploads/attachment/attachment/591911/Order_5-20-136_Framework_Reopening_Plan_Lodging_.pdf

https://legistarweb-production.s3.amazonaws.com/uploads/attachment/attachment/591912/Decision_Points.pdf

- May 15 ECC Meeting - It has been a busy couple day since our last daily report! On Thursday, Governor Brown authorized certain businesses in Lincoln County to open, subject to the County Commission's approval. This was acted on by the County Commission in a special meeting yesterday afternoon. This will allow certain retail shops such as boutiques, furniture stores, personal services, restaurants, and bars to reopen under specific guidelines developed by the State of Oregon.

In addition, a joint meeting with the County Commission was held to discuss the local order regulating short-term stays in Lincoln County and each of its cities. After 3 hours of discussion, the general guidelines were agreed upon by Lincoln County and most of the cities, including Lincoln City, Newport and Yachats. There was disagreement with opening dates for non-essential travel with the Newport City Council opting to reopen on May 23, while the County, Lincoln City and Yachats will open on June 1. Waldport is opening on May 22 and the Siletz Tribe is opening its hotel and casino on May 21. Vacation rentals will be able to resume operations on May 23 in the City of Newport, as well.

Under the City's Emergency Order, the City of Newport will be opening parking lots and parks, with the exception of playgrounds and the skate park that are still restricted until Phase Two. The Governor's order allows for the opening of gyms. The guidelines were issued yesterday and we will be evaluating what changes we will need to make regarding the recreation center before we will be ready to reopen that facility. City facilities that are permitted to open will remain closed until we have minimum standards in place to protect the public and our employees.

Under the Governor's plan, Phase Two will allow opening of facilities such as the Library, the Aquatics Center, playgrounds, and allow the resumption of in person meetings up to 100. Again, all subject to regulations being developed by the State of Oregon. The earliest that this could happen is three weeks from the date of Phase One and only if there is not a rise in COVID activity because of the Phase One. We are evaluating our reopening plans with these new developments and will be making appropriate adjustments based on the ever-evolving directions from the state in managing the COVID-19 Emergency.

- May 18 ECC Meeting - We are beginning week number 10 of the COVID-19 Emergency Declaration. It has been a long haul and the journey ahead remains uncertain. On Friday, Governor Brown gave permission for Lincoln County to open Phase One businesses and activities in Lincoln County. Reopening is an individual choice for those businesses who are ready to take this step. In driving around Newport over the weekend, a few businesses have reopened with many remaining closed at this time. To reopen, businesses must be able to meet the guidelines outlined in Phase One. For restaurant and bars, for example, spacing requirements need to be met. Some restaurant owners may determine that the spacing requirements can't be met while allowing them to operate profitably. For other facilities, owners may have continued concerns over the health issues for them or their workers and hold off on reopening. Finally, a decision will be made by each business as to whether there is enough business to justify reopening. Unfortunately, many businesses may not reopen with the challenges of dealing with the economic impact of COVID-19.

We are dealing with the same issues as we look at reopening various City operations that have been shut down or restricted due to COVID. We have reopened most of our parks as of Friday as part of the Phase One reopening. We need to complete certain facility improvements before we can open City Hall to the public. The same is true at the Recreation Center where we will need to implement certain protocols for keeping staff and our customers safe. Other facilities, such as the Library, will not be slated for opening until the Governor allows for Phase Two activities. The earliest that this could occur would be three weeks from this past Friday, if COVID numbers remain low.

Continue to stay safe and use proper precautions. As the Coast begins opening, there will be more potential exposure to COVID-19 in the coming weeks. By taking proper precautions we can minimize impacts in our community.

- May 22 ECC Meeting - As we begin the Memorial Day weekend, communities across the county are beginning the process to reopen parts of the economy impacted by the COVID-19 Pandemic. In Newport, hotels, motels, vacation rentals and campgrounds will reopen to nonessential travel on Saturday May 30. Parks have been opened both at a state level and City level, except for playgrounds, sports fields and other similar areas. We are seeing some stores and restaurants reopening, while others are choosing to remain closed during this time. We are developing plans to gradually reopen parts of the rec center and will look at reopening the library and aquatics center as part of Phase Two. We are developing plans for how these facilities will operate in a post COVID world to best protect our citizens and our employees. I would like to express my appreciation for everyone who has been involved in the COVID response and those who are now creating ways in which we can resume additional levels of service as we reopen from the COVID-19 emergency.
- May 26 ECC Meeting - We are beginning week 11 of the City's COVID-19 Emergency. This weekend, hotels, motels vacation rentals and campgrounds were allowed to reopen provided they submitted a plan that addressed the COVID provisions outlined in City Order 2020-17. This requires certain cleaning, social distancing and other related protocols as conditions to reopen. As of Friday, the

Community Development Office received over 160 plans for reopening. This was a lot of work to pull off with short notice.

The City's COVID-19 Small Business Grant Program is open with the deadline for applications being May 29. As of Friday, 120 applications for assistance have been received.

The State of Oregon has requested that all COVID related expenses be reported to the state through May 15 for possible reimbursement through the CARES Act. It is important that all departments report any expenses and time spent on COVID-19 activities so that the City can potentially recoup expenses for activities relating to this emergency. Unfortunately, the CARES Act does not allow reimbursement for revenues lost because of the COVID-19 Emergency. Finance is compiling the information for this reimbursement request. Contact either Regina or Mike if you have any questions about a possible expense that may be eligible for reimbursement.

Finally, with more people traveling into the area with the summer season, and with restaurants and businesses reopening, it is important that we continue to remain diligent to protect ourselves and vulnerable populations for exposure to COVID-19. It is likely that we will continue to see reports of new COVID-19 cases in Lincoln County through the summer months. It is critical that we keep these numbers manageable going forward in the coming months.

- May 29 ECC Meeting - Preparations are being made to City Hall, the Recreation Center and the Library to begin reopening these facilities to the public. Our first focus is on the Recreation Center and City Hall which can partially open in Phase One, once preparations are completed and polices are in place. This is anticipated to occur in the next couple of weeks. The Library is slated to open after Phase 2. This is also true for the Performing Arts Center and the Visual Arts Center, for small events. OCCA has not announced how they plan to proceed with reopening as of this point. The 60+ Center will not open until Phase 3.

City Hall will be going to a four-day week closing on Fridays through the summer. This is the day that many employees will be taking their furloughs. While there will be a few people working in City Hall on these days, the building will be closed and public phone lines will not be answered. A message will be put on the public numbers that City Hall will be closed on Fridays. Information for emergency calls will be included in these recordings for Public Works.

The Finance Department is making the first application for funding to recover direct costs incurred by the City to date for the COVID-10 Emergency. While the first round focuses more on PPE, medical and first responder costs incurred, we will be submitting everything spent to date. The state has been struggling on how to proceed with these reimbursements. We will see how we make out in this first round of reimbursements.

Finally, we are expecting over 200 applicants applying for the small business recovery funds from Urban Renewal. These funds are intended to help our small business community recover and reopen. This will generate continued revenue

for the City of Newport through property taxes, water and sewer bills, and continue to provide places for our residents and visitors to eat, shop and meet service needs, keeping Newport as an important destination in the future. COVID-19 has been a very difficult challenge for many of these businesses and many will struggle to survive. We will be evaluating and ranking the applications in preparation for a review by a working group of representatives for the major taxing entities who contribute a portion of their tax base into Urban Renewal. Today is the deadline for applications for this funding. We plan to make funds available in early June for these businesses.

- June 3 ECC Meeting - We are in the 12th week of the City Emergency declared to address the impacts of COVID-19 on the City. Unfortunately, the numbers of cases in Lincoln County has risen significantly in the last week or so. This is a clear indication that the COVID threat is here. With the increase in activity with businesses reopening under Phase One, it is even more important that we continue to wear masks, observe social distancing, and continue with measure to protect yourself and the people that we work with.

The County Health Department has reported to the County Commission, that with the rise of key indicators, Lincoln County will not be ready to move to Phase Two soon. It is important that folks in Lincoln County take appropriate measures to allow for these indicators to fall below a threshold that will allow for further activity to resume. Continue to stay safe!

- June 10 ECC Meeting - What a difference a weekend makes! Pacific Seafoods reported that after providing testing for 376 workers at Pacific Seafood's five Newport facilities, 53 Pacific Seafood Team members and 71 locally-based contractors have tested positive for COVID-19. The vast majority, 95%, did not report any symptoms and none of their workers have been hospitalized. All international and seasonal workers have tested negative for COVID-19 and have not yet started work in any of the facilities. Oregon Health Authority indicates the risk to the public is low. This places Lincoln County as the fifth highest number of positive COVID test among Oregon Counties.

Considering this outbreak, we are evaluating our plans on reopening various city owned facilities since Phase Two reopening may be some time away.

It is more important than ever to wear your masks when you around coworkers or the public, continue to be vigilant about hand washing, and maintain sanitary methods to minimize the spread of COVID among our workforce.

- June 17 ECC Meeting - With the major ramp up of COVID-19 in Lincoln County, several steps have been taken to adjust practices within the City of Newport. The City Council approved orders delaying the reopening of City Hall and other facilities until Phase Two at the earliest. Municipal Court will reopen on June 24. The Council also approved a face covering policy requiring visitors to wear face coverings when visiting certain City facilities. These policies have been distributed to all employees. We have also obtained two message boards that are being placed on US 101 and US 20 to encourage everyone to wear masks when out in public.

On Friday at 1:30, there will be joint County Commission, City Councils meeting of all cities in Lincoln County to discuss the possibility of a county-wide policy regarding wearing face masks in grocery stores and pharmacies and to review the 24 hold on hotel, motel and VRD rooms before cleaning staff can enter and clean a room.

Today, we have more COVID in the community than at any other time. Please be careful and safe. Practice social distancing, wear masks, wash your hands often, and use hand sanitizer when washing hands is not practicable. Stopping the spread of COVID is not just about you, it's about your coworkers, family members, parents and grandparents. Let's keep everyone safe!

- July 15 ECC Meeting - The City had its first positive case of COVID in the workplace last week. The employee had been in close contact with a person who had tested positive for COVID. At this point, the employee was placed on COVID leave and sent home until tested. That employee tested positive for COVID. This event triggered testing and quarantine for the Mayor, Public Works Director, several Public Works employees, and me.

All employees tested were asked to quarantine themselves. Those employees who were performing essential services (water, wastewater and other work that cannot be done from home) were allowed to continue to work, if they followed strict protocols to avoid the possible spread of COVID among the workforce or public. We developed a letter that we later refined that we will use for any future similar situations when we bring essential workers back into the workforce. I appreciate all those who were involved in trying to figure this out on the fly and the feedback that we got relating on how to proceed with these types of situations. We are all going through these experiences and inventing processes as we go to protect our employees, the public and the city.

The testing was done in Waldport at a drive-in location. The testing was done without having to leave your vehicle. While not particularly pleasant, the procedure is quick. The vehicle ahead of me suggested that they swab both of my nostrils as part of this test! Thanks Tim!!! Public Health provided verbal and written instructions on quarantine guidelines. Public Health called each employee every weekday to determine if any symptoms had developed during the quarantine period. For me, the quarantine time conveniently overlapped with part of my furlough week! On Monday afternoon, we were informed that there were no further positive tests for COVID among those who were tested.

I wanted to share a few details on this process, since this will not likely be the only time that we face this process as COVID seems to be extending its reach. Public Health did a good job with their contact tracing and follow-up through this period. There are still significant capacity issues with the labs since it took 5 days to receive test results. It is more important than ever that we all follow proper protocols relating to mask wearing, social distancing and other steps to avoid infecting those around us with COVID. The number of infected people continues to grow in Lincoln County. Be safe!

- August 3 ECC Meeting - Newport and Lincoln County seem to have reached a period of slower growth in the number of COVID-19 infections in Lincoln County during the past couple of weeks! The Lincoln County Commission will be considering a request to

Governor Brown in the next two weeks to move Lincoln County to Phase 2 if these trends continue.

On Monday August 17, the City Council approved a funding agreement with the State of Oregon for continued reimbursement of eligible COVID expenses, including reimbursement of staff time related to responding to COVID. Finance has submitted our second request for reimbursement. It is important that we continue to track our time and expenses related to COVID as we continue with our emergency responses to the pandemic. It is my intent to place funds reimbursed for budgeted staff time in a COVID account to deal with any future emergency needs relating to the pandemic.

Rob Murphy, Barb James and I have been working on a policy to address the steps that are required to take if we have an employee who is either tests positive or is presumed by the Health Department to have COVID. This policy is to protect our workforce from the possibility of having a work place outbreak. We have been working with the Health Department and should have a draft copy of the policy out by tomorrow. Be safe, keep socially distanced and wear masks to provide the best protection to the people that work around you!

Water Emergency Communications with Council

I have included copies of reports and information shared regarding the water emergency for your review.

June 24 (from Tim Gross)

All,

The City's water treatment plant has been having difficulty meeting water demand over the past couple of weeks and we are approaching a point where it is necessary to declare a local emergency and enact water curtailment requirements.

The problem at the treatment plant is that the membrane filters are quickly plugging, cutting our production from approximately 2600 GPM down to 1600 GPM. The production problems only became evident when the Bayfront fish processors began operations a couple of weeks ago, increasing demand by approximately 1000 GPM. Plant personnel have been working with the manufacturer, Pall Corporation, and have determined that the filter plugging is due to iron accumulation over time, which has finally reached the point where it is now causing production issues. This is being resolved by cleaning the filter racks with Iron Out. As you can imagine, quickly acquiring the volumes of Iron Out necessary to clean the racks has been difficult. The City has received the first shipment of Iron Out today and will clean the first primary filter rack which will take 8 hours. We expect to see the remainder of the product tomorrow and hopefully will have the remainder of the filters cleaned by Friday morning. We should be able to see the recovery results of the first filter cleaning by late tonight and will be able to estimate how much production we will be able to recover.

Because it has taken some time to resolve this issue, the City has requested that Seal Rock Water District open the intertie, and they have been meeting the South Beach water demand since Monday morning. Seal Rock acquires their water from the City of Toledo and because of issues within Toledo's distribution system, they has been struggling to meet South Beach water demand and had to turn the intertie off last

night. The intertie is running again as of this morning, and Newport has been able to reduce demand to a level where Toledo/Seal Rock are able to provide enough water.

The City's distribution system is down to roughly ½ of the normal treated water storage within the last week. Without a curtailment in water demand, within approximately two days the City will not be able to provide water for fire protection in some areas and will lose the ability to provide water for some customers. City staff have been in communication with Pacific Seafood, Borstein, and Rogue Brewery informing them of the situation and requesting voluntary reductions in consumption. Rogue Brewery is already offline for equipment work, and Borstein has ended production and will not be operating again until Friday morning. Pacific Seafood is discussing how to make reductions but with many boats in the water and a lot of product on the floor any shutdown will have a significant financial effect on Pacific Seafood and the fishermen.

The authority given to the City Manager to impose water use restrictions is described in the City code as follows:

5.10.110 Water Use Restrictions

Restrictions on use of water authorized by this section may include prohibitions or limitations on watering lawns or gardens, prohibitions or limitations on washing vehicles other than at facilities that recycle water, or other restrictions or limitations the city determines to be appropriate. Restrictions may be geographically limited or citywide, and may involve cyclical restrictions.

A. Council-Imposed Restrictions. The City Council may impose or modify restrictions on the use of water obtained from the city.

B. City Manager-Imposed Restrictions. The city manager may impose temporary restrictions on water use, for a period of up to 48 hours, pending Council action to adopt restrictions.

C. Notice. Notice of any water use restriction is deemed sufficient if announced on at least one local radio station or published in a local newspaper. The city shall endeavor to provide as much notice as possible through all local media, including publication at the earliest possible time in a local newspaper.

A Stage 2 water use curtailment notice is determined when "unplanned maintenance/repairs or construction activities that significantly affect the treatment plant or storage and distribution system operations in a short-term manner." A stage 2 curtailment includes:

- Enforce mandatory reduction in water consumption. Restrict irrigation of lawns, gardens, and landscaping to selected hours on specified days (e.g., evening hours on even/odd days).*
- Prohibit outdoor washing of equipment, vehicles, pavement, or other facilities (unless required for public health or safety).*
- Prohibit draining/filling pools and ponds (except when aquatic life will be critically affected).*
- Discontinue operation of public-display fountains and waterfalls, and irrigation of public lands.*
- Discontinue scheduled flushing of water lines and fire-fighting drills involving water consumption.*

- Require high-volume consumers (e.g., restaurants, hotels/motels, recreation centers) to post notices about mandatory conservation measures; drinking water served to customers only upon request.

June 29

Steve and the crew at the water plant have been very diligent in maintaining the water plant since it was opened. They have followed various maintenance schedules since the plant was operation. They have worked closely with HDR and Pall on following cleaning protocols and as you know have set up a reserve fund for the replacement of these filters which was to occur after 10 years of operation. As you know from our last tour of the plant, this plant is kept in a condition that looks like new. This doesn't happen by accident, but by diligent care of our crews. Something has significantly compromised the operation of the filters over a very short period. We don't know if it is an environmental issue, some sort of mechanical issue or some chemical interaction that has created the plugging of the filters. Efforts are being made at sorting through all these possibilities to eliminate issues not causing the problem. HDR and Pall are working directly with plant staff on trouble shooting this issue. After we get through this emergency, we will need to understand what happened and what we should be doing differently to avoid this circumstance in the future. While it is easy to second guess what may have happened at the plant, the time and energy now needs to be on resolving this problem.

Update on Water Emergency July 2 at 6:00 pm

Tim Gross, Steve Stewart and Public Works Crews and various consultants are working on addressing production problems at the water filtration plant caused by the plugging of the Micro Filtration Modules. This is a summary of where we are at with the emergency:

First, some better news. We are catching up with storage of drinking water heading into the Fourth of July weekend for a variety a reasons as outlined below. We have notified Pacific Seafood and Bornstein's that they may resume limited production at the fish plants effective immediately. We do not have enough water to run the surimi plant at this time. We will update this report at the end of the day on Saturday. We will be evaluate the impact of these operations on our water storage. If this causes problems with our water storage, we will ask that this activity be curtailed.

An Emergency Declaration is in effect until July 20.

The City has been working with HDR and Pall Company to identify why the filters are getting plugged.

Pall Company has been onsite working with our crews to identify what is causing the filters to continually plug up substantially reducing production of water and have used a number of deep cleaning methods to clean this filters. The cause could be chemical, biological and/or mechanical. While a number of methods have been used and temporary clearing of the filter modules has been achieved at various levels, the filters are plugging up shortly after operations resume. A variety of production changes have been implemented trying through the process of elimination to determine what is, or is not causing these problems. A Micro Filtration Module has been shipped to Pall Company in New York to do a complete analysis (chemical and mechanical) of this module in their lab on Monday. Some better news is that yesterday afternoon, Pall tried a different cleaning process of the filters. This process only lasted 3 hours

and we have had good success cleaning one of the filter banks. We have repeated this process with the other filters with the same results. While they are still plugging up after a few hours of the cleaning, this quicker cleaning process is allow us to substantially increase water production over what we have been able to produce over the last week.

Water Restrictions have been imposed on our water customers. Peggy has issued a series of press releases. We have issued messages on social media and have temporarily repurposed the message boards to now read:

*RESTRICT
WATER
USE*

*RESTRINGIR
USO DEL
AGUA*

We continue to receive treated water from Seal Rock Water District through the intertie that was installed four years ago. This was really critical for us particularly over last weekend and earlier this week and we appreciate the efforts of Seal Rock Water District and the City of Toledo for their efforts at supplement our water production. We plan on continuing this effort through the weekend.

Industrial Water customers have stopped using water for production. (i.e. Pacific Seafood, Bornstein's and Rogue. Fish production accounts for nearly half of our water production during the Pacific Whiting processing. This stoppage allowed us to recover water in storage. We have met /or talked with each of these major water users and greatly appreciate their cooperation with these efforts. The shutdown does have significant impacts to their operations and to the commercial fishermen. We have also discussed these issues with the Mid-water Trawlers Association as well. By resuming limited operations, we will reduce some of the impact that the water production limitations has had on this our seafood sector.

The City has ordered two semi-trailer sand filtration modular units that are coming from Texas and Missouri. The units are expected to arrive on Saturday, with the first unit arriving at 10:00a.m. and the second unit arriving at 4:00 p.m.. In order to connect these units into the water plant, separate intakes have been designed and are now being built to get raw water from the lower reservoir to the modular water filtration units. This work has been contracted with Emery and Sons and is underway. A new electrical service to power the modular units has been built and connected to the power grid by the PUD. The water treated through these modular units will then flow through the water plant's charcoal filtration system (separate from the micro filtration modules) and chlorination system. The goal is to have this system connected to our system and tested over the weekend with the hope that these units are operational by Monday if everything goes as planned.

The City has received new Micro Filtration Modules from Pall Company to replace existing modules. Those modules arrived today. Since we have to take part of the plant down to install these modules, we are not proceeding with their replacement until the modular filtration units are operational. Also, we are concerned that the problem of plugging the existing filters may occur with the new filters as well. Until we know why this happening we will make a decision as

to when we will install these units. We are looking forward to the lab analysis that will begin on Monday by Pall Company in New York. Pall has indicated that they could have results as early as Tuesday from their testing and analysis.

Overall, we have been able to make significant headway on increasing water storage over the past few days. Short of a major water main break or a major fire, We are feeling more optimistic that we will have sufficient water for this coming weekend to allow limited seafood production with conservation efforts.

Finally, all water that we are producing has been and will continue to meet our permit requirements for providing safe drinking water to the customers of this community. This is a standard that we will continue to meet.

I greatly appreciate the efforts of Tim Gross, Steve Stewart and the water plant crews for their time and dedication in working through this very difficult situation. They have put in many hours around the clock to keep providing safe drinking water to the community despite these very difficult circumstances. The Public Works crews have been busy working with Emery and Sons to make the necessary preparations for the modular sand filters. They will be working on Friday and Saturday to connect these systems to the water plant. Also, thank you to Peggy Hawker for serving as Acting City Manager during last week. Peggy spent a good chunk of her weekend dealing with this emergency. Finally, we are grateful for the cooperation that we received from those impacted directly by the water production issues with the water treatment plant. We have had good support from all of our partners to address this emergency.

July 4

To the Mayor, Council Members and Department Heads:

I have some relatively good news to report on water production and storage. The quick flush and cleaning of the water modules is allowing us to keep up with usage. The filters are still plugging fairly quickly and we are not sure that we can sustain full production without the portable sand filtration units. The quicker cleaning has allowed us to catch up on production with the seafood plants not operating until Friday on a limited basis. It also seems that with water conservation and less visitors than usage, our water demand is down from a normal Fourth.

Operation of Industrial Water Users

On Thursday evening we notified industrial users that they may begin using a limited amount of water for fish processing. We are now allowing Pacific Seafood to expand their water usage by an additional 300 GPM per their request this afternoon. We will make a determination about going into full production on Sunday evening. We are allowing Bornstein's to operate and have notified Rogue that they may begin operations.

Portable Filtration Units

Public Works Crews and Emory and Sons have completed work on the intakes, valves and connections to the water treatment plant. We are ready to connect these units to the water treatment plant. We were originally told that the units would be here today. For reasons unknown to us the arrival times are now Sunday morning. Because of the timing and the public works crews have been working extended days through today, it is now our intent to physically connect these units to the new intake lines and the plant on Monday morning, provided that the

units arrive tomorrow. We had never planned on operating the units until Monday, so this does not dramatically impact our original schedule.

Lab Testing of the Filter Module

The filter will be analyzed in the lab of the filter manufacturer, Pall, beginning on Monday. We expect that we will have initial results on Tuesday from the testing. Pall had a person on sight for six days to assist with trouble shooting and analysis of our situation.

Installation of new Membrane Filters

The Filters have been delivered to the Water Treatment Plant. We are holding off on installation until after the testing is completed on the module that was sent to Pall's lab in New York.

Overall, we are in much better position today than we were on Monday. There has been a lot of cooperation and collaboration to get us to this point. The Emergency Declaration is still in effect and we have notified users that may need to have them reduce operations if things do not continue on there current path. We should be in a much stronger position once the portable sand filters are in place. I will provide an update to this report on Sunday evening.

July 5

To Mayor, Councilors and Department Heads:

A couple of quick updates for you. Overall, water production is keeping up with demand, with the Fish Processing Plants operating at a reduced level. Our demand for water is quite low compared to normal Fourth of July weekend. This, along with changes implemented at the water plant that allow a quicker turnaround time on cleaning filters, has helped improve production even with the plugging of the filters.

Industrial Water Users:

We are lifting restrictions on a temporary basis for our industrial users. We are reserving the right to reduce water usage if we cannot keep up with demand. We greatly appreciate the cooperation that we have had from Pacific Seafood, Borstein's and Rogue.

Portable Sand Filtration System:

One unit arrived earlier today and the second unit should be here tonight. On Monday, crews will be connecting the mobile filters to the temporary water intake lines that have been installed with portable pumps on the lower dam. The connection locations were completed on Saturday so the treated water will enter the water treatment plant near the charcoal polishing filters. The treated water from the sand filters will go through the charcoal filters and be chlorinated as part of the treatment plant water production. The mobile filtration system should allow us to meet water demands while we sort out the reasons that we are having production issues due to the plugging of the filter membranes.

Water Conservation Measures:

Water Conservation Measures will remain in effect until further notice. Once the mobile sand filters are in place, the City will consider suspending these measures. The Water Emergency Declaration remains in effect until July 20.

Filter Testing:

We are expecting results from Pall Company's lab on Tuesday to determine what is happening to these filters. We are waiting for these results before we make a decision to install the replacement filter modules that were received last week. It is important to understand what is plugging the filters before we can identify a solution to this problem.

Acting City Manager:

The second week of my furlough is scheduled to start on Monday. City Recorder/Special Projects Coordinator Peggy Hawker will be Acting City Manager this coming week. Peggy will continue to update you on the water emergency which will remain in effect. I will be available to alter my furlough if the water emergency requires my direct involvement this coming week.

I appreciate the efforts of staff working through the holiday weekend to prepare for the connection of the mobile filters to the water plant. This effort should give us the ability to meet demand while we are addressing the plant's membrane filters.

Upcoming Events:

- August 19-September 4 I will be out of the office. I am travelling back to Michigan for my mother's burial, and to close out several financial things related to my mom's estate. We will also be spending a few days with Angela's family. Angela's brother passed away unexpectedly in June, as well. (same week my mom passed away). Since we are concerned about flying with COVID, we will be driving. Angela has a protocol in place for sanitizing our rooms the three nights we will be staying in hotels each way. Furthermore, she has bought a 5-day cooler and we will be eating from packed food in the cooler instead of restaurants. We do not want to risk bringing COVID to our families or bring it back to Newport! Peggy Hawker will be Acting City Manager during my absence. Peggy has specific instructions not to have any further emergencies during my absence!!!
- We will not be having our Town Hall meeting which was scheduled for Monday, August 31 due to COVID meeting policy.
- City Hall will be closed on September 7, with the City Council meeting being Tuesday, September 8. We are planning to have a work session and a regular meeting on that day.
- I plan to attend a virtual Annual ICMA Conference from September 23-26. I will likely be participating from home. This conference was originally scheduled for Toronto, Ontario, Canada. With COVID, ICMA will be holding its first virtual ICMA Annual Conference.
- The Finance Work Group will meet at 6 PM on Tuesday, September 29; Tuesday, October 27; and Tuesday, November 17 with meetings starting at 6 PM.
- The LOC Annual Conference will be held October 14-15. This will be their first virtual conference for 2020. The conference begins on Wednesday, October 14 in the morning with various workshops, and concludes with a virtual happy hour at 4:45 PM on Thursday, October 15. The conference begins at 9 AM and runs until 3:15 with the annual business meeting and closing remarks. Please contact Peggy for your registration to this conference.
- City Hall will be closed on Wednesday, November 11 in observation of Veteran's Day.

- City Hall will be closed on Thursday, November 26 and Friday, November 27 for the Thanksgiving holiday.
- City Hall will be closed at noon on Thursday, December 24 and Friday, December 25 in observation of the Christmas holiday.
- City Hall will be closed on January 1, 2021 for the New Year's holiday.

Attachments:

- ✚ Attached is a communication from ODOT indicating that the Yaquina Bay Cathodic Protection Project will begin by moving some equipment in beginning Monday, August 10. This is going to be a 3.5-year project with the cost of \$30.8 million dollars. This includes some seismic stabilization work on the bridge, as well. The east side sidewalk will be closed with temporary pedestrian crossing on the south side of the bridge. There will be lane closures typically done from 7 PM to 6 AM from Sunday evening through Friday morning. There will be some noise from this project from sandblasting-type activities. We will be involved with this project well into 2023, if things are on-schedule.
- ✚ Attached is a communication from the Oregon Department of Transportation indicating that work is being initiated on projects to address the Moolack slide issues. This includes construction of a drainage system with construction being slated in the spring and summer of 2023. Survey crews will be working in this area in developing the plans for this project. Crews will be revisiting the site over the next year to verify the collection of various survey data.
- ✚ Attached is an email from Rachel Maddock-Hughes regarding the breakdown of the first round of business grants that the City, City of Yachats and the County have collaborated on. Please note that the largest number of eligible businesses are from the City of Newport.
- ✚ Attached is a communication from Rebecca Austen regarding the issue that the Council dealt with on Monday night. This communication came just prior to our work session, and I did not have an opportunity to share it with the Council. The discussion was such that no change was made to the policy. The recommendation was to be cautious and not to change the policy based on one complaint.
- ✚ Attached is an update on the National Medal of Honor Highway Across America for your review. If you remember Dick Tobiason, Chairman, Bend Heroes Foundation dedicated the section of Highway 20 in Newport as the National Medal of Honor Highway a couple of years ago. He is making progress on designating sections of US 20 in other states as the Medal of Honor Highway. Because of Dick's efforts, Oregon, Idaho, Montana, Wyoming, and Nebraska have designated US 20 as State Medal of Honor Highways. Iowa and Indiana will soon be designating their highways, covering 68% of the length of US 20. Eleven states east of Oregon are working to create a State Medal of Honor Highway on US Highway 20. Dick has been a very passionate and dedicated individual to make this project a reality. As you may recall, we were honored by Bob Maxwell, the oldest living Medal recipient at that time, who was here for the designation of the sign in Newport shown in the attached picture. Bob has since passed away at age 98 in 2019.

- ✚ Attached is a communication from the League of Oregon Cities requesting contributions to the Foundation. In the past, the City has made contributions of a couple hundred dollars to the League's foundation. Individuals can also make donations to the Foundation. As directed by the City Council, I do not intend to contribute this year on behalf of the City due to the COVID financial impact.
- ✚ Attached is a program initiated by the Newport Fishermen's Wives. They have obtained some financial assistance to help fishermen, employees of processing plants, or other fishing-related businesses during the COVID pandemic. Please note that all applications are due to the Fishermen's Wives by August 19.
- ✚ Attached is a series of cards and letters of appreciation from local businesses and organizations who benefitted from the cities COVID Small business Grant Program.
- ✚ Attached is a letter from Station Yaquina Bay Commander, Tom Malloy, expressing appreciation for the role the City has played during his time in Newport. Similar letters were provided to several other City officials. Tom Malloy did a great job of reviving the Coast Guard relationship with the City. It sounds like he wants to retire back to Newport, and he would be a great addition to the community if this plan comes to fruition.

I apologize for the timeliness and length of this report. Hopefully, we will be on track to report on a regular basis through the balance of 2020. hope everyone enjoys the last weeks of summer.

Respectfully submitted:



Spencer R. Nebel
City Manager

cc: Department Heads

Spencer Nebel

From: Derrick Tokos
Sent: Tuesday, August 04, 2020 7:55 AM
To: Department Heads
Subject: FW: Yaquina Bay Bridge Cathodic Protection Project Starting
Attachments: 20109-mailer.pdf

FYI

From: CRAWFORD Savannah <Savannah.CRAWFORD@odot.state.or.us>
Sent: Friday, July 31, 2020 9:46 AM
To: Derrick Tokos <D.Tokos@NewportOregon.gov>; Spencer Nebel <S.Nebel@NewportOregon.gov>; Regina Martinez <r.martinez@newportoregon.gov>
Subject: Yaquina Bay Bridge Cathodic Protection Project Starting

Good Morning Everyone,

I wanted to reach out about some upcoming work on the Yaquina Bay Bridge. The brief work you will be seeing on Wednesday (8/5) and Thursday (8/6) night are related to two expansion joints being replaced by our Bridge crew. This work is unrelated to the Strengthening/Cathodic Protection project that you discussed last year with Carol Houk, ODOT Project Manager.

Though, the primary reason for this email is to let you know that our contractor for the Yaquina Bay Cathodic Protection project does plan to move in some equipment starting Monday, August 10th. We weren't sure if they were able to begin work this year due to some scheduling constraints, but we recently found out that they do intend to start some preparation for the 3.5 year project. I wanted to reach out and let you know that some activity will begin on the bridge and if you hear any questions or concerns, please direct them my way.

We have also sent out the attached flier to nearby businesses and residences, with press releases going out next week. Project details will be updated on the webpage: <https://www.oregon.gov/odot/projects/pages/project-details.aspx?project=20109>. Should you need it, the Construction Project Manager information follows:

Derek Moore, Assistant Resident Engineer
derek.moore@odot.state.or.us
541-757-4156

I would have liked to give you a longer heads up, but the window of opportunity came up for the contractor much faster than expected. Please let me know if you have any questions and have a nice weekend!

Thank you,

Savannah Crawford
Region 2 Interim Area 4 Manager
Oregon Department of Transportation
3700 SW Philomath Blvd
Corvallis, OR 97333
☎: 541.757.4154 | Cell: 541.905.7229
Savannah.Crawford@odot.state.or.us



U.S. 101: Yaquina Bay Bridge Maintenance & Improvements



Traffic Impact Overview:

Expect intermittent single lane closures on the bridge from 7 p.m. to 6 a.m. Sunday evening through Friday morning. The east sidewalk will be closed with a temporary pedestrian crossing on the south end of the bridge. Most work will be on the underside of the bridge.

Project Overview:

This project will replace the material that protects the bridge from corrosion, repair damaged concrete and make seismic upgrades to retrofit the bridge. The project will take about three and half years and will cost \$30.8 million.

Get Updates:

Visit the project web page to sign up for weekly construction updates.

Access for pedestrians, including those with disabilities, will be available and identified through or around the work zones.

This information can be made available in alternate format on request by calling 503-373-7093 or via the Oregon Telecommunications Relay System: 7-1-1 or e-mail: ODOTeoo@ODOT.state.or.us.

Key Details:

What:

Repair, make seismic upgrades and replace the protective coating on the Yaquina Bay Bridge.

When:

Construction will begin Fall 2020

Where:

Yaquina Bay Bridge, Newport

Project Manager:

Derek Moore
Assistant Resident Engineer
derek.moore@odot.state.or.us
541-757-4156

Additional project information is available at:

www.oregon.gov/odot/projects

Use the project map feature, or type **20109** into the project list search bar.

For updates during construction visit www.TripCheck.com



Oregon

Kate Brown, Governor

Department of Transportation

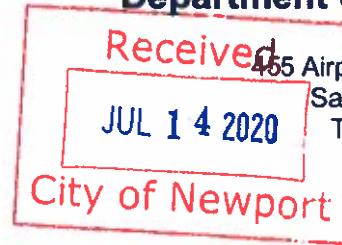
Region 2 Tech Center

455 Airport Road SE Building A

Salem, Oregon 97301-5395

Telephone (503) 986-2990

Fax (503) 986-2839



July 8, 2020

Ref: 20067 - US101: @ Moolack Slide Correction Project

Dear Local Area Property Owner/Resident:

The Oregon Department of Transportation (ODOT) is planning to make corrections to curb the landslide activity along US101 near Avery Street. This proposed project is currently in its initial planning and design phase.

ODOT survey crews will be working in your area over the next few months in support of this project and may at times require limited access to your property to locate topographic/utility features and/or mark proposed construction features. This work generally involves on-foot surveying and light brush cutting for instrument line of site. The crews will carry copies of this letter as identification. At all times the survey crews will show full respect for your property.

Please be aware that as the project progresses, and after the initial surveying work has been completed, there may be future occasions over the next year when the crews will need to re-visit your property to verify or collect additional survey data. Should this occur, the survey crews will make every effort to contact you and let you know of their activities when they arrive on-site. Thank you for your time and consideration.

If you have any questions or concerns about the project, please contact the Project Leader Carol Houk at 541-757-4137.

If you have any questions or concerns about the field surveying work, please contact the Project Surveyor, Andrew Miller, at 503-986-3807.

Sincerely,

Andrew Miller, PLS
Region Surveyor
ODOT Region 2 Tech Center
455 Airport Rd. SE, Bldg. A
Salem, OR 97301

672.047 Right of entry by land surveyor; compensation for damages caused; notice; removal of survey markers. (1) Subject to subsection (4) of this section, a registered professional land surveyor, or any employee or agent of the land surveyor, may enter on foot, where practicable, upon any land for the purpose of surveying or performing any survey work and may establish permanent survey monuments as allowed by rule of the State Board of Examiners for Engineering and Land Surveying.

(2) Any person exercising the right of entry granted under subsection (1) of this section shall do so with no unnecessary damage to the land entered upon. Damages to trees, shrubs and other vegetation intentionally caused by the land surveyor shall be subject to compensation and penalties as provided in ORS 105.810. The land surveyor shall compensate the landowner for all other actual monetary damages, or \$100, whichever is greater. Actual monetary damages may include but are not limited to all costs in time, labor and materials incurred by the landowner to return the property to the condition it was in prior to the damage.

(3) If land that is entered and surveyed under this section is located outside of an urban growth boundary and the landowner makes a timely request in writing, the registered professional land surveyor shall provide a copy of the survey in a timely manner to the landowner.

(4) A registered professional land surveyor, or any employee or agent of the land surveyor, may not enter upon land for the purpose of surveying, performing other survey work or establishing a permanent survey monument without first providing notice to the landowner by first class mail or by personal notice. If the land is occupied by a person other than the landowner, notice must also be given to the occupant by first class mail or by personal notice. Notice that is given by first class mail must be mailed at least seven days prior to the entry onto the land. Notice that is given by personal notice must be hand-delivered to the landowner or occupant or be posted in a conspicuous place where the landowner or occupant may reasonably be expected to see the notice. The notice shall give the professional land surveyor's name, address, telephone number, purpose, availability of the survey and the presence of any temporary or permanent monuments or other markers to be left on the land.

(5) A registered professional land surveyor, or any employee or agent of the land surveyor, who enters land as allowed under this section is owed no greater duty of care than that owed by a landowner to a trespasser.

(6) Notwithstanding the provisions of subsection (1) of this section, a registered professional land surveyor, or any employee or agent of the land surveyor, may use a vehicle to enter upon land provided that the vehicle remains on existing roadways where practicable.

(7) The land surveyor shall remove all flagging, stakes and other temporary materials that are above ground if leaving the materials in place creates an unreasonable risk of harm to persons or property. Except for forestland as defined in ORS 527.620, the land surveyor shall remove all temporary above ground materials within 60 days of placement unless written authorization to leave the materials in place is received from the landowner or occupant. [1995 c.382 §13; 1997 c.743 §1; 2009 c.259 §5; 2011 c.231 §1]

US101: Moolack Landslide Repair



PROJECT INFORMATION

About:

This area experiences frequent slide movement which can create substantial abrupt edges on the highway that require frequent grinding and/or paving to improve safety. The project will slow the movement of this slide area by installing a drainage system along the old US101 highway bed to drain a sag pond in the area.

PHASE Planning

SUMMARY

This project will construct a drainage system to slow the movement of a designated slide area where the highway requires frequent repair.

LOCATION Oregon Coast Highway (US101)
MP 135.7

BUDGET \$2,082,100.00

SCHEDULE Construction in Spring - Summer 2023.

CONTACT

Transportation Project Manager
Carol Houk
Cell: 503-302-3874
carol.s.houk@odot.state.or.us

PROJECT # 20067

Visit www.oregon.gov/ODOT/Projects and type project number into the search field in the Project List section.

Last Updated: 7/8/2020

Access for pedestrians, including those with disabilities, will be available and identified through or around the work zones.

This can be made available in alternate format on request by calling 503-373-7093 or via the Oregon Telecommunications Relay System: 7-1-1 or e-mail: ODOTee@ODOT.state.or.us.



Be in the know with TripCheck.com and...

Give yourself
more time.



Try a new way of getting there.



CARPPOOL BUS WALK BIKE

Take a
different route.



Spencer Nebel

From: Derrick Tokos
Sent: Tuesday, August 04, 2020 12:42 PM
To: Aaron Collett; Beatriz Botello; CM Hall; Cynthia Jacobi; David Allen; Dean Sawyer; Dietmar Goebel; Gloria Tucker; Mayor City of Newport
Cc: Spencer Nebel; Ryan Parker; Peggy Hawker; Melanie Nelson
Subject: FW: Breakdown of applicants by city

FYI. The application window for our second round of Business Assistance Grants has closed. This is the partnership between Lincoln County, the City of Newport, Yachats and Business Oregon. The breakdown of eligible businesses, by area, is listed below. There is \$345,000 available, with \$140,000 being reserved for Newport applicants. A portion of Lincoln County's allotment could go to Newport businesses as well.

I also just heard that Business Oregon is providing an additional \$180,000; however, it is unclear at this time whether the new funding can be used for this group (if funds run short) or if there has to be a new application process.

Derrick I. Tokos, AICP
Community Development Director
City of Newport
169 SW Coast Highway
Newport, OR 97365
ph: 541.574.0626 fax: 541.574.0644
d.tokos@newportoregon.gov

From: Rachael Maddock-Hughes <rmaddock-hughes@co.lincoln.or.us>
Sent: Monday, August 03, 2020 1:25 PM
To: Derrick Tokos <D.Tokos@NewportOregon.gov>; Wayne Belmont <wbelmont@co.lincoln.or.us>; Kaety Jacobson <kjacobson@co.lincoln.or.us>; Douglas Hunt <dhunt@co.lincoln.or.us>; Claire Hall <cehall@co.lincoln.or.us>; Mayor <Mayor@yachatsmail.org>; Heather Hoen <FacilitiesManager@yachatsmail.org>
Subject: Fwd: Breakdown of applicants by city

Hi All,

Please see the breakdown below of the eligible businesses for the first round of emergency grants to small businesses.

Kind regards,
Rachael

----- Forwarded message -----

From: Seth McClaflin <seth@communitylendingworks.org>
Date: Mon, Aug 3, 2020 at 9:40 AM
Subject: RE: Breakdown of applicants by city
To: Rachael Maddock-Hughes <rmaddock-hughes@co.lincoln.or.us>

Oh I'm sorry- those figures were from the entire registration pool. Here is the breakdown for only the eligible businesses:

<u>City</u>	<u>Qty</u>
Newport	21
Lincoln City	12
Yachats	7
Toledo	4
Depoe Bay	3
Waldport	3
Otis	2
Seal Rock	2
Gleneden Beach	1
South Beach	1
Tidewater	1
Total	57

Best

Seth McClafin
Business Loan Officer

Community LendingWorks

212 Main St Springfield, OR 97477
T (541)345-0446 Ext. 8 | F (541)345-9584 | [LinkedIn](#)

www.communitylendingworks.org

Normal office hours are Monday – Thursday 8:00am – 6pm

In light of recent events and the state's recommendations to contain the spread of COVID-19, DevNW offices will be closed to the public until further notice. We continue to operate and are available to our clients and partners remotely via email, and tele/video conferencing.

En español: A la luz de eventos recientes y recomendaciones del estado para contener la proliferación de COVID-19, oficinas de DevNW permanecerán cerradas al público hasta nuevo aviso. Continuamos ser disponible a nuestros clientes y socios remotamente por correo electrónico y conferencia de video.

From: Rachael Maddock-Hughes [mailto:rmaddock-hughes@co.lincoln.or.us]
Sent: Friday, July 31, 2020 2:59 PM
To: Seth McClafin <seth@communitylendingworks.org>
Subject: Re: Breakdown of applicants by city

Spencer Nebel

From: Rebecca Austen <rausten@co.lincoln.or.us>
Sent: Monday, August 03, 2020 3:47 PM
To: Spencer Nebel
Subject: Re: Request for Comments from the Health Department on a Possible Modification to City Emergency Order 2020-22

Hi Spencer,

Yes, I'm cautious and wouldn't recommend this unless you are getting a lot of complaints. I think there could be some creative solutions to this problem like if spills happen, people can be given equipment to clean it themselves.

We are looking at possible travel restrictions from the Governor coming out soon. The State is really trying hard to get back to normal without risking more transmission. We would be happy to consult with businesses that have concerns.

Good luck, R



Rebecca Austen, RN, MSN

Lincoln County Health & Human Services

Health Department Director

Phone 541-265-0400 | Cell 503-975-7508

co.lincoln.or.us/hhs/page/public-health

Mail: 36 SW Nye St. Newport, OR 97365

Physical: 255 SW Coast Hwy, Ste 202B, Newport, OR 97365



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On Mon, Aug 3, 2020 at 3:40 PM Spencer Nebel <S.Nebel@newportoregon.gov> wrote:

Hi Rebecca: Any thoughts on the question of room cleaning for folks staying multiple days? I am getting ready to go in a work session at 4:00 pm. I may not get a chance to check my email before the Council meeting tonight.

Spencer R. Nebel

City Manager

City of Newport, Oregon 97365

541-574-0601

s.nebel@newportoregon.gov

From: Rebecca Austen <rausten@co.lincoln.or.us>

Sent: Friday, July 31, 2020 11:44 AM

To: Spencer Nebel <S.Nebel@NewportOregon.gov>

Subject: Re: Request for Comments from the Health Department on a Possible Modification to City Emergency Order 2020-22

Sorry Spencer,

I'm wondering if Goebel is just hearing from one business that this is a problem and if so, is that one business having several incidents where rooms are trashed if housekeeping doesn't go in every day?

Just trying to evaluate the scope of the problem. I never like to loosen safety guards for just isolated incidents when there may be other creative solutions that have yet to be tried.

R



Rebecca Austen, RN, MSN
Lincoln County Health & Human Services

Health Department Director

Phone 541-265-0400 | Cell 503-975-7508

co.lincoln.or.us/hhs/page/public-health

Mail: 36 SW Nye St. Newport, OR 97365

Physical: 255 SW Coast Hwy, Ste 202B, Newport, OR 97365



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On Fri, Jul 31, 2020 at 11:36 AM Spencer Nebel <S.Nebel@newportoregon.gov> wrote:

Hi Rebecca: I am not sure what your second sentence of your email is referencing?

Spencer R. Nebel

City Manager

City of Newport, Oregon 97365

541-574-0601

s.nebel@newportoregon.gov

From: Rebecca Austen <rausten@co.lincoln.or.us>

Sent: Friday, July 31, 2020 11:29 AM

To: Spencer Nebel <S.Nebel@NewportOregon.gov>

Subject: Re: Request for Comments from the Health Department on a Possible Modification to City Emergency Order 2020-22

Hi Spencer,

I have sent this request off to staff for review. Is this 1 business request and 1 incident at that business?

thanks, R



Rebecca Austen, RN, MSN

Lincoln County Health & Human Services

Health Department Director

Phone 541-265-0400 | Cell 503-975-7508

co.lincoln.or.us/hhs/page/public-health

Mail: 36 SW Nye St. Newport, OR 97365

Physical: 255 SW Coast Hwy, Ste 202B, Newport, OR 97365



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On Fri, Jul 31, 2020 at 10:51 AM Spencer Nebel <S.Nebel@newportoregon.gov> wrote:

Hi Rebecca:

A couple of members from Council have asked for some advice on this issue from the health/medical community before the Council discusses this on Monday night. Can you review this requested action? Let me know if the Health Department has an opinion that I can share with the City Council on Monday night on this possible change.

Councilor Goebel has requested that the Council discuss the provisions of Emergency Order 2020-22 which provides for the reopening of short-term lodging in the City of Newport. As you recall, on June 30, the City Council reduced the time maintained between check out and the time the room is cleaned from 24 hours to three hours. Communication was received from the Ocean House Bed and Breakfast citing concerns regarding the provision in this emergency order which provides that no stay-over guestroom services are provided for rooms rented for multiple days. This provision was put into place to protect housekeeping and maintenance staff from potential exposure to COVID. Ocean House is indicating that they have concerns that the damage which results from spills, leftover food, and beach sand left for multiple days can result in unnecessary damage to the room. It is indicated that the housekeepers would be safe with their PPE to perform these necessary tasks.

These provisions were put in place to create some separation between a hotel guest who may be carrying COVID with the staff who is maintaining and operating the motel/hotels. In eliminating the three-hour hold, and the provision prohibiting stay-over guestroom services, would need to be eliminated from the policy to address this issue. The policy as currently structured would eliminate the three-hour minimum between cleaning once Lincoln County goes to Phase 2, as would the requirements for restricting stay over services.

Also enclosed is a link to the agenda that would have the email attachments and Emergency Order 2020-22. See item 8.B. of the agenda where you can open the attachments.

https://thecityofnewport.granicus.com/DocumentViewer.php?file=thecityofnewport_0aafd9390b8132e472633bdb4ea242cb.pdf&view=1

Spencer R. Nebel

City Manager

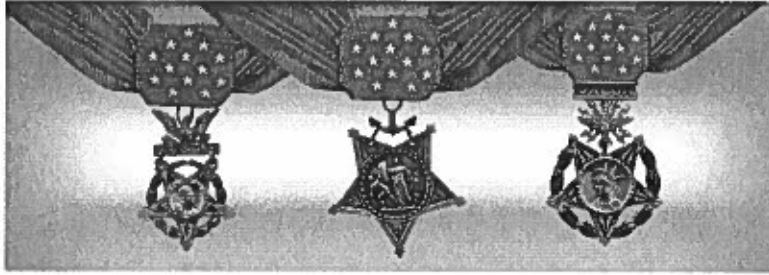
City of Newport, Oregon 97365

541-574-0601

s.nebel@newportoregon.gov

NATIONAL MEDAL OF HONOR HIGHWAY ACROSS AMERICA

FACT SHEET



AMERICAN LEGION AND VFW HIGHWAYS ACROSS AMERICA:

Over the years working with state legislatures, American Legion and VFW Posts have created 2 veterans highways spanning our nation between Canada and Mexico. The highways run north – south crossing 6 states: North Dakota, South Dakota, Nebraska, Kansas, Oklahoma and Texas.

American Legion Memorial Highway on the 1,872 mile US Highway 281

Veterans of Foreign Wars Memorial Highway and Texas Vietnam Veterans Memorial Highway on the 1,885 mile US Highway 83

PURPLE HEART TRAILS:

Military Order of the Purple Heart (MOPH) Departments have worked with state legislatures over many years to create **Purple Heart Trails (PHTs)** in every state. The first Purple Heart Trail spanning our nation in any direction was created on the 1,380 mile, north – south Interstate 5 spanning Washington, Oregon and California between Canada and Mexico. Oregon filled the gap between the existing Washington and California PHTs in 2015.

Thus, there are at least 3 veterans' memorial highways spanning our nation between Canada and Mexico but none yet spanning our nation between the Pacific and Atlantic Oceans.

STATES WITH BORDER TO BORDER VETERANS HIGHWAYS:

On a smaller scale, border to border state veterans' highways have been created in many states notably the 6 states on US Hwy 83 and US Hwy 281 and Oregon. Over the last 10 years the nonprofit Bend Heroes Foundation and the Oregon Legislature designated 6 border to border highways honoring nearly one-half million war veterans who served from WWI to the present. The final Oregon veterans' highway signs project managed by the Foundation is the **Oregon Medal of Honor Highway** honoring all 30 of

Oregon's Medal of Honor recipients who earned our nation's highest military award during wars from the Civil War to Vietnam War. Twelve signs (6 eastbound, 6 westbound)) were dedicated along the 451 mile U.S. Hwy 20 between Newport (Pacific Ocean) and the Oregon/Idaho border (photo below). The Foundation raised \$24,700 to pay Oregon Department of Transportation to fabricate and install the signs. This is the first of a kind tribute to Medal of Honor recipients in our nation.

MEDAL OF HONOR HIGHWAYS, EXPRESSWAYS:

Several states have designated Medal of Honor Highways, Expressways, Bridges and Overpasses honoring local Medal of Honor recipients. The highways are marked with signs of varying size and design. Most of the signs display the name of a single recipient and sometimes a single version of the Medal of Honor medal. None of the highways honor all of a state's Medal of Honor recipients, are border to border in length or display all 3 versions of the Medal of Honor medal shown above.

Since the Medal of Honor medal was first presented during the Civil War, 3,508 awards have been made with every state represented. As of April 22, 2020 there are only 70 Medal of Honor recipients living in the United States of America: <http://www.cmohs.org/living-recipients.php?p=1>

To earn the Medal of Honor a member of the Armed Forces had to act with *conspicuous gallantry and intrepidity above and beyond the call of duty during combat at the risk of one's life against an enemy of the United States.*

Oregon House Bill 2100 creating the **Oregon Medal of Honor Highway** was initiated by Bend Heroes Foundation. HB2100 suggested a National Medal of Honor Highway spanning our nation between the Pacific and Atlantic Oceans could be created on U.S. Hwy 20 honoring all of a state's recipients as well as all of our nation's current and future Medal of Honor recipients. At 3,365 miles in length, U.S. Highway 20 is the longest highway in our nation. Its western terminus is in Newport, OR on the Pacific Ocean, crosses 12 states with eastern terminus in Boston, MA at the Atlantic Ocean (map below).

About 2,360 recipients or two-thirds (67%) of all 3,508 Medal of Honor awards presented since 1863 are connected with the 12 states: Oregon, Idaho, Montana, Wyoming, Nebraska, Iowa, Illinois, Indiana, Ohio, Pennsylvania, New York and Massachusetts. Twenty-six (26) of our nation's 71 living recipients are also connected with those states.

To promote more state Medal of Honor Highways, Bend Heroes Foundation requested the American Legion, VFW, Vietnam Veterans of America (VVA) and Military Officers Association of America (MOAA) to publish articles on the **Oregon Medal of Honor Highway** in their national magazines.

American Legion, August, 2018: <https://www.legion.org/magazine/242661/oregons-highways-honor>

VFW, August, 2017:

http://digitaledition.gwinc.com/publication/index.php?i=424388&m=&l=&p=3&pre=&ver=html5#{%22page%22:40,%22issue_id%22:424388}

Vietnam Veterans of America "Veteran" May/June 2018 online publication included an article on the Oregon Medal of Honor Highway: http://vvaveteran.org/38-3/38-3_directors.html

Military Officers Association of America (MOAA) published in its national magazine Nov. 2018:

http://www.qgdigitalpublishing.com/publication/?i=535729&article_id=3220728&view=articleBrowser&ver=html5#{%22issue_id%22:535729,%22view%22:%22articleBrowser%22,%22article_id%22:%223220728%22}

Note statements in the publications on creating a Medal of Honor Highway on US Hwy 20 across America.

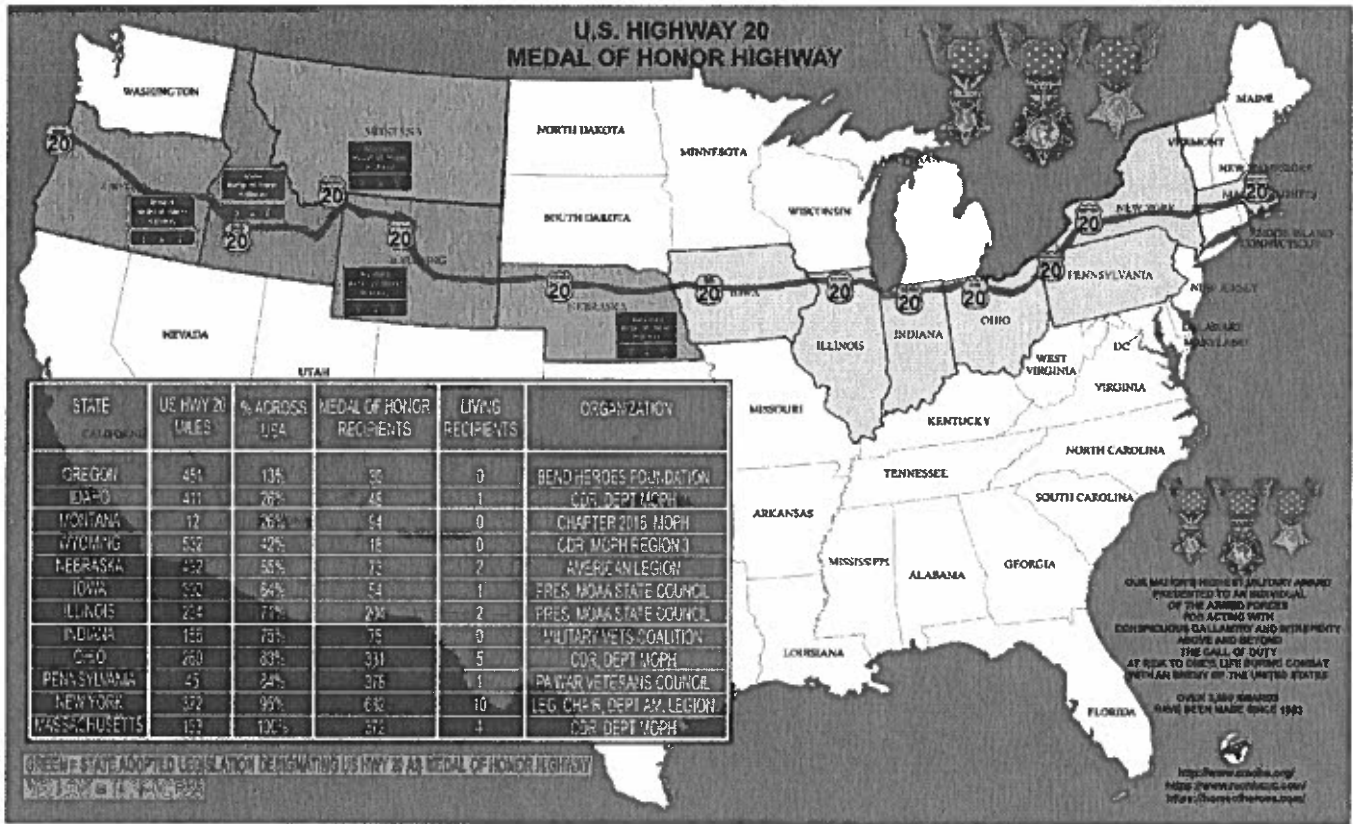
As a result of the publicity, veterans' groups located in the 11 states east of Oregon are working to create state Medal of Honor Highways on U.S. Hwy 20 in those states. The groups are led by the American Legion, VFW, Military Order of the Purple Heart (MOPH), Military Officers Association of America (MOAA), and state coalitions of veterans' groups.

Legislatures and Governors in Idaho, Montana and Wyoming and Nebraska have already designated state Medal of Honor Highway. Those states have dedicated 27 more Medal of Honor Highway signs: Idaho/11, Montana/2 (U.S. Hwy 20 is only 12 miles long in MT) and Wyoming/14. Nebraska plans to dedicate 10 or more signs with some installed at the intersections of the American Legion and VFW Highways which cross Nebraska from north to south.

Oregon, Idaho, Montana, Wyoming and Nebraska state Medal of Honor Highways cover 55% of the 3,365 mile **National Medal of Honor Highway Across America** between the Pacific and Atlantic Oceans. Governors in Iowa and Indiana will soon designate their highways raising the total to 68%. The remaining 5 states are in process. See attached map.

For further information, contact: Dick Tobiason, Chairman, Bend Heroes Foundation and Coordinator, National Medal of Honor Highway Across America dtobiason@bendcable.com, 541.390.9932

4-22-20



Map of the 3,365 mile U.S. Highway 20 Crossing 12 States between Pacific and Atlantic Oceans. Oregon, Idaho, Montana, Wyoming and Nebraska (5 states in green) have designated Medal of Honor Highways in their states accounting for 55% of the coast to coast highway. Thirty-nine (39) state Medal of Honor Highway signs have been installed on 1,416 miles: Oregon/12, Idaho/11, Montana/2 and Wyoming/14.



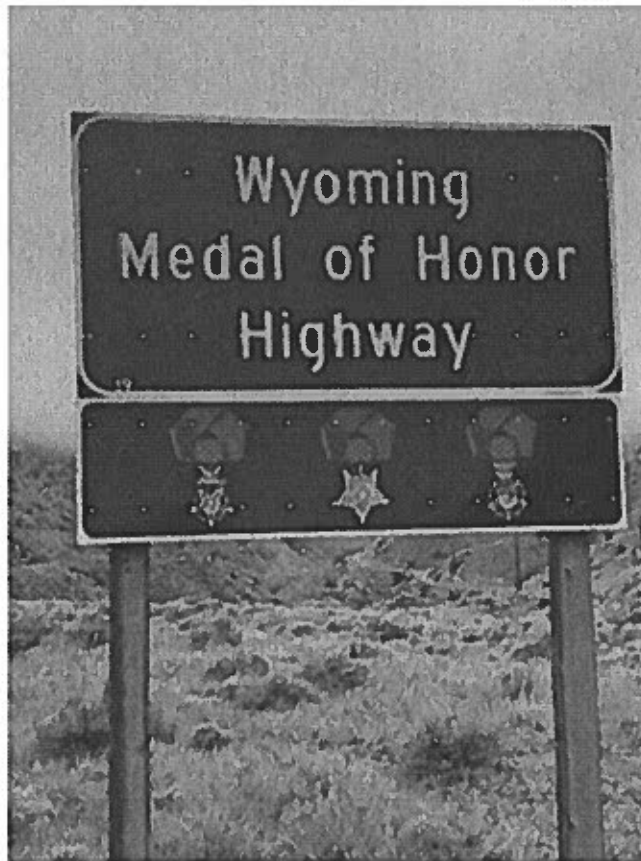
OREGON MEDAL OF HONOR HIGHWAY SIGN



IDAHO MEDAL OF HONOR HIGHWAY SIGN



MONTANA MEDAL OF HONOR HIGHWAY SIGN



WYOMING MEDAL OF HONOR HIGHWAY SIGN

Spencer Nebel

From: Kelly Richardson <krichardson@orcities.org>
Sent: Thursday, July 16, 2020 4:26 PM
To: Kelly Richardson
Subject: LOC Foundation Donation
Attachments: image001.emz

July 16, 2020

Dear League of Oregon Cities Member,

On behalf of the League of Oregon Cities Foundation, I am writing to your city to invite you to follow the lead of the many cities in Oregon who have contributed to the LOC Foundation over the past several years. Your support of the Foundation funds efforts such as conference and training scholarships that help the League to be the "go-to place for and about cities as a dynamic resource hub for advocacy, education and best practices."

We are asking that you consider a donation in order to provide information and education to city officials across the state of Oregon. Our suggestion is that you consider a donation in an amount equal to five cents per capita, or any other amount your city can afford.

Based on current funds available, the LOC Foundation Board has budgeted the following for FY 2020/2021

- \$1,200 – Scholarships for attending the Oregon Mayors Association Conference
- \$3,000 – Scholarships for attending the League of Oregon Cities Conference
- \$1,500 – Scholarships for League training workshop attendance
- \$1,100 – Phil Houk Scholarships

If your city wishes to make a donation to the LOC Foundation, please send your check to LOC Foundation, 1201 Court St. NE #200, Salem, OR 97301. The Foundation accepts tax-free donations from private parties as well if you would like to contribute individually.

Thank you for your consideration.

Sincerely,



PAST DONATIONS

The LOC Foundation thanks the following for their general-purpose contributions in recent years:

FY 2019-20 YTD:

Oregon Community Foundation	\$2,192
Mayor John McArdle	\$100
City of Tualatin	\$500
USJ Connect	\$250
Truax Family Trust	\$1,000
Yamhill	\$50
Glendale	\$100
Banks	\$100
Newberg	\$1189
Mayor Pete Truax	\$500
Cascade Locks	\$100
Roger Jordan	\$1000
Lakeside	\$250
Creswell	\$275
Jacksonville	\$150
Halsey	\$100
Jefferson	\$100
Amanda Fritz	\$500
Chiloquin	\$200
Amity	\$85
Umatilla	\$375
Springfield	\$200
Detroit	\$100
Antelope	\$100
Imbler	\$100
Gervais	\$100
Avista-Steve Vincent	\$750



John McArdle,
President LOC Foundation Board



Kelly Richardson, *Project Coordinator I- Affiliates*
503-588-6550 direct 503-540-6587
1201 Court St. NE, Suite 200, Salem, OR 97301-4194
www.orcities.org



Newport Fishermen's Wives COVID 19 Outreach Application

NFW'S has received a grant to help ease the financial impact felt by the ongoing effects the COVID-19 virus is having in our industry. We know that the fishing industry has suffered financially whether or not you or a member of your family has contracted the virus. This program has been created to provide assistance to families and individuals in the seafood industry that are having financial difficulties due to COVID-19.

We would like to offer help with basic needs for people who may need over the counter, basic medical supplies, cleaning supplies, basic food items, gas, diapers, school supplies and other personal needs that you may have. In qualified cases we may be able to assist with utility bills that are past due. We may not be able to provide every need that you apply for on this form but will do our best to provide for the requests made with the funds we have available. We want to help as many families as we possibly can.

All information provided will remain private, only our intake volunteers will have access to personal information. All information you provide on this form must be currently accurate, we will be verifying information and any information that is found to be inaccurate will disqualify you from this program. YOU MUST BE CURRENTLY EMPLOYED AS A FISHERMAN WITH A CURRENT COMMERCIAL FISHING LICENCE OR AN EMPLOYEE OF A PROCESSING PLANT OR OTHER FISHING RELATED BUSINESS. QUALIFICATION WILL BE UP TO OUR DISCRETION.

Name _____

Email _____

Phone _____

Address _____

Number of adults in household _____

Must be living in the home full time

Number of Children in ousehold _____

Children living in the household full time with their custodial guardian living in the home also

Please list the names and birthdays of everyone in your household here. This is mandatory to be approved for help services.

Tell us about any special needs you may have. This could include diapers, formula ,feminine products, food etc. Please give us the information needed ex: sizes and type of product.

Are there any medicine,food allergies, or other information we should be aware of? _____
Please note that this information is to keep us from wasting valuable supplies. **The responsibility of taking or providing these products to a person falls solely on the recipient.**

If you are in need of assistance with a **PAST DUE utility bill** please provide your statement showing the balance due, any payments we make will be made directly to the utility office on your behalf. We will notify you when decisions are made.

Name of person who can verify your information (captain, landlord, employer, social services). _____

Relationship to applicant _____

Email _____

Phone _____

All applications must be received by August 19th. We will be distributing food and supplies on August 26th. We will notify you by email of the pick up location. Please make sure your contact info is correct.

Terms of Service

___By checking here I am verifying that I am the person who is named in this application and all of the information provided on this application is accurate. I understand that if any of the information I have provided is found to be false my family will be removed from this program, even if previously accepted. I understand that this is a donation based program so not everyone will be accepted in this program. I agree to the [terms of service](#).

Mail Application to:
Newport Fishermen's Wives
PO Box 971
Newport, OR 97365

or Email to: newportfishermenswives@gmail.com



Dear City of Newport ~
Spencer, Dean, Dietmar and
all involved.

Thank you so much for
selecting Diamonds by the Sea for
the Grant. This crazy time
of COVID has caused so much
uncertainty for small business
and the families we support.
This money will help keep
things above water and open for
business. I have always been
grateful for the community I
grew up in. The generosity of the
city towards its people is a
true blessing. Again, thank
you so much!

Kathryn Heater
Diamonds by the Sea

Thank you for considering
and awarding our company
with a grant.

It is extremely helpful
during these trying times.

We love Newport!

Manatee Staff

As I explained in a letter
in support of my application,
not only is my retail biz
depressed, I was scheduled
to escort 3 tours to Europe
this year. As my 29-year-
old son noted - it was
great that I diversified
my business (in 2009) but
unfortunately I chose two
hard hit sectors! So
I'll continue to put one foot
in front of the other, and
perhaps diversify again some
day! Thank you all,
Susan Spencer

July 2020

To: Spencer Nebel
Dean Sawyer
Dietmar Gaebel

Thank you so much for
including Bridie's Irish
faire in the Covid-19
grant distribution.
As a small business
"luck" is created by
hard work, however,
I feel lucky to be a
recipient of grant monies,
and be offered this
boost to keep going.

Spencer - Dear - Dietmar
The City of Newport.

I simply wanted to
say thank you for the
grant received by
Escape Rooms Newport.
This will save an
important offering to
locals & guests alike.
You are so appreciated!
Dave Heater

Spencer

Thank you for your

& the city staff (Peggy, Kay, Janice, etc)

& the City Council's

check will help alot! Its

good to know that we, our

business is of value &

lets a social need in this

happy community as well.

Thanks
Alan

Ray Saper Gary

Spencer, Dean & Dietmar
& the City of Newport,

We invest in Newport
Newport invests in us!
What a great team!

Thanks from Ripley

peace to you.
Dave
Hester

Dear City of Newport —

Thank you for supporting small
city center business' in Newport

Newport Vision Center is grateful
for the support. We were able to
keep our local Newport residence staff
paid and able to support their families
as well.

Sincerely!

Your Newport Vision Center

Dear City of Newport-

ABC Preschool Appreciates
the grant you awarded to
us. We are now able to
stay open + keep our students
safe and help families of
essential workers. We appreciate
your help. Thanks!
ABC Preschool

We are so thankful
for our Newport Community

We received our grant money
and it is greatly appreciated!

These are scary times and some
days you are not sure you
will make it - So -

Thank you from
Drawstrings of Malibu



For you're among
the nicest people
I have ever known,
And you'll never be forgotten
for the thoughtfulness
you've shown.

Thanks for Everything

Nick and
Gloria
+

Susan - Judy + Jennifer





SPEWCKER,

THANK YOU FOR YOUR
SUPPORT OVER THE LAST THREE
YEARS. I HOPE I CAN RETURN IN
THREE YEARS AND RETIRE IN
YOUR WONDERFUL CITY,

Yours Truly **Shutterfly.**
exclusively for shutterfly.com

YOUR FRIEND
Tom MOLLOY