



OFFICE OF THE CITY MANAGER
City of Newport, Oregon
169 S.W. Coast Hwy.
Newport, OR 97365
541-574-0603
s.nebel@newportoregon.gov

MEMO

DATE: November 4, 2020
TO: Mayor and City Council
FROM: Spencer Nebel, City Manager

SUBJECT: Status Report for the Two-Week Period Ending Friday, October 30, 2020

It is hard to believe that we are in November with just two more months being left in 2020. In some ways, the past two weeks have seemed to be the most normal that I've experienced since the COVID-19 emergency was put into place in March. With our opening of limited hours of City Hall, it was good to have people come in and do business without making an appointment. In general, traffic has been light, with most people preferring to continue their contact with the City remotely. It has also been good to have a few more in-person meetings in City Hall.

Tuesday, November 3, was Election Day. On behalf of the City administration, I want to congratulate Mayor Sawyer, and Councilors Goebel, Botello, and Jacobi on your election to new terms on the Council. I appreciate the civility of our local elections. The organizational meeting for the new Council will be held on Monday, January 4, 2021, at 5 PM. The current Council will be seated to finish administrative functions. Those elected on November 3 will then be sworn in for new terms of offices. The new Council will select a Council president, and acting in capacity of the Urban Renewal Agency, a new Urban Renewal chair and vice chair will be selected.

Highlights of activities over the last two weeks include the following:

- Held a routine Department Head meeting.
- Mike Cavanaugh, Peggy Hawker, Barb James, Chris Janigo, and I met to discuss the requirements for the Newport Trail Stewards (NEWTS) to begin trail-building in the reservoir area. Under the agreement entered with the NEWTS, the trail-building will be done with their volunteers. This is different than utilizing City volunteers, since the NEWTS are responsible for providing insurance coverage for their volunteers working at their direction. The NEWTS need to submit a right-of-way use permit to Engineering for the actual work they propose to do within the reservoir area. Mike Cavanaugh was meeting with the NEWTS to finalize this effort.
- Met with both Clare Paul and Chris Janigo to finalize their roles as Acting Public Director and Acting City Engineer. They will report directly to me. I appreciate their

willingness to step up and direct various operations following the resignation of Public Works Director, Tim Gross.

- Peggy Hawker and I reviewed our future budget needs for the City Manager's Office and City Recorder's functions.
- Participated in a City Council work session on the North Side Transportation Plan, and on the development of a Police Advisory Committee.
- Participated in the regular City Council meeting on October 19.
- Lance Vanderbeck, Mike Murzynsky, Peggy Hawker, and I met regarding our internal process for handling changes relating to airport tenants, and the leases for hangar space. We have developed an internal form that will be initiated by Lance, with Peggy preparing a lease, and Mike signing off that they have received the lease and are initiating payments. That form will then be returned to both Peggy and Lance. In addition, Mike will be providing monthly reports to Lance on any delinquent lease payments. I think this process will clean up things since there have been times when tenant changes have not been implemented in a timely fashion. I think our new process will help address delays we have had in the past.
- Peggy Hawker, Clare Paul, David Allen, and I participated in a conference call with our legal counsel regarding a request from a private property owner to tie their water and wastewater systems into private systems in Longview Hills. As you know, the City is currently in litigation with the owners of Longview Hills. Our ordinance is clear that property owners must make direct connection with the City's public system. This is possible for the property owner; however, the distances are shorter if they are connected to the Longview Hill's system. We have communicated back to the property owner that they would need to connect directly to the City's public utility system.
- Mike Cavanaugh, David Allen, and I reviewed several agreements for the 60+ Center and the Recreation Center regarding programs where insurance companies will pay the City directly for their insured members to participate in certain physical activities. In these cases, their insured members can participate at no cost, with the insurance company paying a negotiated rate for each visit to the Recreation Center. We have had some of these agreements in place for a few years. We are working to clean up the agreements in the future.
- Held bi-monthly meetings with Derrick Tokos, Clare Paul, Chris Janigo, and Barb James.
- Jason Malloy and I met with Eleanor Landi to follow up on the complaint that Eleanor made. We provided the reports that had been previously requested by the insurance company of the driver that Ms. Landi alleges pulled in front of her as she was walking across in a crosswalk.
- Participated in our bi-monthly Emergency Coordination Center meeting regarding various COVID-19 actions by the City. Our focus has been on the progress made to reopen various City facilities. We will continue to determine how we can best meet the needs of the public while keeping the public and employees safe through this process.
- Held a bi-monthly meeting with Mike Cavanaugh.
- Lance Vanderbeck, Derrick Tokos, Peggy Hawker, and I met to discuss new construction processes at the airport. We have developed new maps with specific locations identified for potential new hangar construction. This will facilitate the development of leases by specifically referring to an identified location on the map. In reviewing the existing code, there is a provision that all leases need to be approved by the City Council. In practice, the hangar leases and transfer of box

hangar leases have not been approved by Council. David Allen is reviewing this to see if this was done under some state statute relating to airport operations, or some previous delegation of the Council's authority. For new box hangars, under the Newport Municipal Code, Council approval is required for the hangar design, as well. We are laying out the procedural processes for approving new hangars, since we have a couple requests that are currently in consideration. It has been many years since a new hangar has been constructed.

- Met with Barb James to discuss how we will handle our employee service recognition awards this year. Traditionally, this has taken place at the Employee Banquet. We will not be having a banquet this year. We are thinking about doing a virtual event. If we do, it would be great if Council could participate virtually in recognizing these service-award employees.
- Barb James, Clare Paul, and I met with Justin Scharbrough and Jason Maxon regarding extension of the temporary use of two contract employees. The NEA was going to check with their members to see if they are willing to consider an extension.
- Held bi-monthly meetings with Mike Murzynsky and Peggy Hawker.
- Participated in a meeting of the OCCMA Host Committee. The Committee is charged with hosting the 2021 ICMA Annual Conference in Portland, Oregon. OCCMA has raised over \$225,000 as part of our sponsorship of this event. The Host Committee is also responsible for identifying various venues for social, and other events, if this conference takes place in October 2021. ICMA hopes to decide around March 2021, as to whether this conference will be an in-person conference or virtual. ICMA has indicated if this does become a virtual conference as the 2020 conference became, Portland would be given an opportunity to host the 2028 Annual Conference. This sounds like a better idea to me since I will be long retired, and able to volunteer time in hosting this event!
- Peggy Hawker and I participated in a meeting with Betty Kamikawa from Grace Wins and Jeff Blackford from C.H.A.N.C.E., to discuss housing homeless individuals through the winter months. C.H.A.N.C.E has committed to provide \$50,000 for securing rooms for homeless individuals through the winter. Grace Wins will be making application on Tuesday, November 3, for funding to maintain 20 rooms in addition to the rooms that are being offered by the County and by C.H.A.N.C.E. Ron Chandler, City Manager of Lincoln City, requested to join in our meeting, along with City Planner, Dave Madison. Lincoln City has primarily been focusing on the fire victims, and has not been part of any discussions regarding housing their traditional homeless population during the winter months. They agreed to participate in our discussions on this issue in the future.

Jeff Blackford has indicated that they would like to divide their money between Newport and Lincoln City to meet the Lincoln County homelessness needs. We are holding these meetings on a weekly basis until we have all the pieces in place. The City Council has committed \$10,000 as a match to the grant that Grace Wins is applying for to help meet these needs going forward.

- I've been called to do "ballot box duty" over the past several weekends. The City is using its bill drop box as a ballot box, as well. On the Saturday of the first weekend, I emptied the ballot box and pulled out about 30 ballots, as well as, some water bills and other payments. About mid-afternoon, I got a call from Peggy Hawker indicating that she had reports that the box was full. I went back and discovered that the ballots were getting hung up in the box, not allowing the ballots to drop into

the box. I emptied the box about three more times that weekend to assure that this condition did not repeat itself. Paul Marrs from Facilities Maintenance, made a modification to the box which eliminated the problem. Since that time, we have not had any problem. I emptied the box twice each day on Saturday and Sunday. The most ballots I have collected at a single time was 30.

- Peggy Hawker and I participated in a call with Councilor Hall regarding ADA complaints at the Saturday Market. The primary concern is the result of the limited access to the Saturday Market to address COVID-19 issues this year. The complaint has been that there are not adequate numbers of parking spaces for individuals with limited mobility to easily access the market. Several accommodations were made through the course of the year. In a follow-up meeting, Peggy and I met with the Market manager, Renee Roberts, who expressed concerns about where the complainant wanted to put the parking spaces. The location is at the end of the title company's parking spaces, near an area where northbound cars are turning into the parking lot. Renee, who works at Newport Physical Therapy, has indicated that this location is dangerous for folks with physical limitations due to the title company building limiting the vision of drivers pulling into that lot. Renee has agreed to establish three spaces on the 9th Street lot near the entryway, to address this concern. Currently, there is one space there, and two spaces on Angle Street which are good level areas for individuals in wheelchairs to access the market.
- Clare Paul and I met with Raymond Aguilar at his home site in South Beach. Mr. Aguilar's home is located next to an unopened City right-of-way that has a huge willow tree that constitutes a danger to his property. Under our City tree ordinance, a property owner may seek permission to remove the tree. We have given Mr. Aguilar that permission. Mr. Aguilar has also indicated that the estimate to remove the entire tree is about \$10,000. He is planning to have portions of the tree removed that are an immediate to his property. We have given him the authorization to remove that as a dangerous tree.
- Jason Malloy, Jovita Ballentine, Mike Cavanaugh, and I met with the Lincoln County Health and Human Services Department on the Harm Reduction Services grant they must administer. Aimee Snyder, Isabelle Cisco, and Cedar Derischebourg, met with us to review the program and how the City could be of assistance. As you may recall from the City Council meeting, Lincoln County Harm Reduction meets people where they are, providing access to services to address potential transmission of things like HIV and Hepatitis C. They also assist with disposal and replacement of syringes, assist in healthcare, mental health, and social services for this population. They indicate the outcome of this process is that people are five times more likely to enter drug treatment programs, and three times more likely to stop using drugs. We discussed the process for any events, or ways, to interact with folks on City property, including parks and facilities. We have asked Harm Reduction Services to utilize the City's permit process if they want to have an event in one of our parking lots. While the police cannot ignore illegal drug activity, an effort would be made to avoid activity in areas where needle exchanges are taking place. They have also given permission for staff to meet individually with folks in parks and other locations, as well. This sounds like a new approach that is worth trying to address factors regarding addiction in the community. For your review, I have enclosed an outline of the discussions we had.
- I have had discussions with a PERS employer about a retire/rehire program. This program could result in lowering City retirement costs. Furthermore, this program

could work to retain individuals that may otherwise be able to retire from the City. There is additional homework I need to do on this before I would consider moving forward with this type of concept.

- Mike Murzynsky, Chris Janigo, and I met to review the schedule for bonding for water improvement projects. As you may recall, our rate study provides the ability to borrow \$4.5 million dollars every three years to fund structural replacement in the Water Fund. The same schedule is in place for the Wastewater Fund, with a slightly smaller amount available for the Storm Drain Fund. The 2021-2022 Fiscal Year is the next round of potential borrowing to continue tackling infrastructure projects for the City.
- Held bi-monthly meetings with Jason Malloy, Rob Murphy, and Lance Vanderbeck.
- Mike Murzynsky, Clare Paul, and I met to review the work that Council has requested for consideration on the two appeals of the ESUs for the South Shore Homeowners Association and for property owned by Lou Limbrunner. This hearing was continued to December 7.
- David Allen, Clare Paul, Andrew Grant, Stephanie Kerns, and I met to review the reports indicating that Rogue Ale has satisfied the five-day BOD requirements of the consent agreement. While Rogue Ale's data shows that they met the five-day requirement, there was a testing irregularity in their results. The City did simultaneous tests that also confirmed that they met the five-day BOD requirement. A letter has been sent to Rogue indicating that they have met the three sets of requirements that were outlined in the consent agreement. Since that time, there have been several days in which the tests indicated that they did not meet the discharge requirements. Acting Public Works Director, Clare Paul, has initiated citations for those individual days. These are being done just as we issue nuisance complaints, and are subject to review by the Municipal Court. This is a change in process from what we had initially done by simply tacking on the fines onto the utility bills. This was not an enforceable process, but did bring Rogue to the table for discussions. Utilizing code violation citation forms is what other cities that regulate industrial waste use for purposes of assessing fines for individual wastewater events. While Rogue has made significant progress in their pretreatment program, they still have a ways to go to eliminate these occasional daily violations. Each violation is a \$1,000 fine, so the amount can add up quickly. Our goal is to have Rogue compliant, which directly impacts our capacity to treat waste at the wastewater treatment plant. Rogue is making significant progress, but needs to become compliant with daily discharge limits.
- Participated in a Vision 2040 Advisory Committee meeting.
- Along with members of the City Council, participated in the first Finance Work Group meeting. I appreciate everyone participating in this meeting. We will put together a preliminary five-year work plan for the work group to consider and modify for our next meeting on November 17.
- Chris Janigo and I met with David Carnevale, Acting Executive Director for OCCA, and Justin Gleason, who handles the sound and tech at OCCA. They are requesting the City put together the RFP for architectural services for the expansion project for the PAC. OCCA is under the gun to initiate professional services to keep a state grant intact that would otherwise expire at the end of this calendar year. The State has indicated that if OCCA is moving forward with architectural services, they would consider extending the grant again.
- Mayor Sawyer, Clare Paul, Chris Janigo, and I participated, along with members of Dig Deep Research and Public Affairs, in a meeting with Senate candidate,

Melissa Cribbins, on the Big Creek Dam project. Melissa has a degree in marine biology and biochemistry, and worked in the drinking water industry earlier in her career. She clearly understood the challenges facing the City with the dams, and offered her full support to work to restore funding for this project. We did invite Dick Anderson to participate at a separate time for a similar meeting, however, his schedule did not allow the meeting to take place until after the election. If Dick Anderson is successful in the election, we will meet with him as soon as possible.

- Prepared agenda items for the November 2 work session and the regular meeting. I appreciate the effort that Councilor Parker made regarding the presentation on polystyrene and electric vehicles.
- Derrick Tokos and I did the Newport radio show talking about the transportation planning process.
- We had a couple of pre-meetings for Congressman Schrader's visit to the dam, to put together a presentation for Congressman Schrader. Congressman Schrader toured the dam on October 30 with Mayor Sawyer, Councilors Goebel and Jacobi, Chris Janigo, Clare Paul, and I. In addition, Tia Cavender from Dig Deep Research, and Jenny Dresler from Public Affairs participated. Representative Gomberg participated in the initial part of the meeting at City Hall, advocating for federal support of this project. Overall, Congressman Schrader was fully engaged for the need for assistance with a new dam. He has been very supportive of our efforts up to this point. He said it was very helpful to physically see the dam and understand the potential threat that the loss of water would have on this community, both from the destruction caused by the failure of the dam, and the extended impacts of not having a water source to support both the economic and residential needs of water in this community. It was noted that there are several federal investments that have been made in Newport which would also be directly impacted with lack of water and sanitary services. I think overall the presentation went very well and we appreciate Congressman Schrader's ongoing interest in this project.
- Peggy Hawker and I participated in our weekly meeting with Betty Kamikawa, Jeff Blackford, Wayne Belmont, and Ron Chandler on housing homeless individuals during the 2020-2021 winter. Jeff indicated that his organization C.H.A.N.C.E. is committing \$145,000 for housing in Lincoln County. Wayne indicated that the state's e-board has freed up \$35 million dollars for wildfire emergency housing. The County Commission is going to explore the potential purchase (either directly, or indirectly through a 501(c)(3) to provide housing for fire victims. This could potentially evolve into providing a facility for housing homeless individuals in the future. There are several efforts in the wings to address the immediate needs in the future. I am feeling optimistic that we will have some good steps in place to address housing for this coming winter.
- I met with a resident concerned about complaints he has made regarding homeless individuals at the Recreation Center playing loud music. The police indicated that during the day there is nothing they can do about it. He indicated that he and his wife were playing music from their home, and someone complained. Our Community Services Officer came by and asked him to turn the music down. He is indicating that there seems to be a double standard in addressing noise issues. We will be reviewing this issue, and I will get back to the complainant.
- Mike Murzynsky, Rob Murphy, and I met regarding the future process for charging COVID-19 related expenses that the City incurs. We are using the Emergency Coordinator Fund to house all these expenses. As I have indicated to Council earlier, the funds we have received from the CARES Act have been re-

appropriated in this fund to address future needs. Some of these future COVID-19 needs may also be reimbursable by the current CARES Act funding. This would occur if all cities do not use their allocation of funding. A third stimulus package might offer help to state and local government, and there may be some funding through FEMA. By consolidating receipt of all COVID-19 related reimbursements in one location, it will not skew normal departmental expenses as we look toward the development of future budgets for the City.

- Met with Tia Cavender to discuss some of the approaches that Dig Deep Research should focus on to obtain funding. Dig Deep Research is preparing for a stimulus package that may come out after the election that would focus on shovel-ready projects. She is suggesting that if we could get outside funding for some of the projects that we were planning to fund from our own budget, that could free up funding for paying the cost of engineering for the dam. She believes that the priority moving forward for the state and federal government will not be on the engineering and planning efforts, as much as actually getting projects built. We will further explore these possibilities further.

Upcoming Events:

- City Hall will be closed on Wednesday, November 11, in observation of Veteran's Day.
- The second meeting of the Finance Work Group will meet at 6 PM on Tuesday, November 17.
- City Hall will be closed on Thursday, November 26, and Friday, November 27, for the Thanksgiving holiday.
- There is no City Council meeting scheduled for December 21.
- City Hall will be closed at noon on Thursday, December 24 and Friday, December 25, in observation of the Christmas holiday.
- City Hall will be closed on January 1, 2021 for the New Year's holiday.
- The organizational meeting for City Council will be held on Monday, January 4, at 5 PM. The new City Council will be sworn in at that time.

Attachments:

- Attached is a letter from our City auditors Merina+Company. Since the City has expended over \$750,000 in federal awards during the fiscal year, the auditors are required to do a single audit for the City. This was anticipated at the time the audit was initiated. Tonya Moffitt, CPA of Merina+Company, indicated that she did not believe the CARES Act funding would be considered a major program that would need to be audited. Since meeting with the Audit Committee earlier this month, the Office of Management and Budget (OMAB) released a compliant supplement that indicated that they will not have the regulations out for the CARES Act funding until December 21, 2020. The single audit will now need to include CARES Act funding, and they will not be able to initiate that until OMAB has issued the addendum for new federal programs in December of this year. As a result, the City will need to extend the audit due to delayed release of the CARES Act compliance supplemental addendum.
- Attached is an email from Acting City Engineer, Chris Janigo, indicating that State Dam Safety Engineer, Keith Mills, has indicated to Verena Winter that the State is preparing a letter to send to the City which will increase the Big Creek Dam level from potential hazard to unsafe. Once that letter is received, I will provide that to

Council. We are trying to determine how this impacts our operations reservoir moving ahead.

- Attached is an email from PERS regarding the side account legislation that the City Council authorized an application for. The Council did not, however, appropriate the funding for this match as part of our budget due to the impact that COVID-19 had on our projected revenues. We never notified PERS that we wanted to drop out of the program. This was because, in part, we had received a communication indicating we would not be eligible for the side account due to the state's budgetary program. The City was placed on a waiting list. We have since notified the state that we will not be participating in this program this year.
- Attached is a summary from Derrick Tokos showing the difference in inspections from March through October 2019 (pre-COVID-19) and the same period (post COVID-19) in 2020. Activity is less than half of what we dealt with in total inspections in 2020.
- Attached is the outline for the Harm Reduction Services meeting that was held with their staff.
- Attached is a communication from Thompson's Sanitary Service indicating that they plan to implement the cost of living adjustment effective December 1. In May, Thompson's agreed to hold off on the implementation of the adjustment due to the impact of COVID-19. We appreciate Thompson's consideration of that delay to help businesses get over that hurdle.
- Attached is the report from the Chamber on occupancy. Please note that the Chamber's report does not necessarily reflect the payment of room taxes from year-to-year. This is due to facts such as the county and/or the seafood processing plants renting blocks of rooms for 30 days or more, which is not required to pay a room tax.
- Attached are several letters received by Library Director, Laura Kimberly, regarding the library operations.

I hope everyone has an "uneventful" last two months of 2020.

Respectfully submitted,



Spencer R. Nebel, City Manager

cc: Department Heads

7624 SW Mohawk Street
Tualatin, OR 97062
www.merina.com
503.723.0300

MERINA+CO

October 22, 2020

To the Honorable Mayor, City Council, and Audit Committee
City of Newport, Oregon

At the October 16, 2020 Audit Committee meeting, I discussed the City's June 30, 2020 Single Audit.

When the City expended over \$750,000 in federal awards, which includes all direct and pass-through federal awards during the fiscal year, a single audit became required. Auditors determine which federal programs will be selected for extensive compliance testing based on specific criteria including dollar amount expended, risk, and coverage, established by the federal government. These selected federal programs are called major programs and must be audited.


At the time of the Audit Committee meeting, we did not believe the CARES funding was going to be a major program based on the preliminary Schedule of Expenditures of Federal Awards. Once we received the final Schedule of Expenditures Federal Awards, it became apparent that the CARES funding will need to be audited as a major program.

Each year, Office of Management and Budget (OMB) releases a Compliance Supplement that provides the specific compliance requirements for federal grants. The 2020 Compliance Supplement is being released in two parts. The first part was issued August 18, 2020. The addendum for new federal programs established by the CARES Act, as well as existing programs impacted by COVID-19, has yet to be issued. The OMB has stated that they hope to have it out by December 21, 2020. Since the CARES funding for the City has been identified as a major program, the audit will need to go on extension due to the delayed release of the CARES Act Compliance Supplement addendum.

We have also attached a flyer that explains in a more detail about the CARES funding, if you are interested.

If you have any questions or concerns please let me know tmoffitt@merina.com or 503-723-0300.

cc: b



Tonya Moffitt, CPA
Merina+Co

Focused on Your Wants and Understanding Your Needs

FIRM FOUNDATION
INDEPENDENTLY OWNED MEMBER



CORONAVIRUS/COVID-19

GOVERNMENT RELATED INFORMATION

The United States government has distributed or is in the process of distributing billions in funding to state and local governmental entities and healthcare providers under various spending bills. The most substantial portion of this funding is through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The CARES Act was passed and signed into law in March 2020 and provided resources for various new programs including the Coronavirus Relief Fund (CRF), the Provider Relief Fund, and the Paycheck Protection Program. Significant funding was also provided through existing channels, notably HUD (Department of Housing and Urban Development) Community Development Block Grant (CDBG) and FEMA Disaster Assistance Funding. Each of these various federal awarding agencies has its own separate rules and guidance related to the usage, reporting, and audit requirements for these funds.

WHAT WE KNOW

Limited guidance has been released to date regarding the specific compliance requirements regarding these funds. Given what we know about federal awards and previously awarded emergency type funds it is important to:

1. Ensure there are adequate internal controls surrounding receipt and use of these funds,
2. Ensure that the funds are being used in accordance with the terms and conditions and/or grant agreements established by the awarding agency, and
3. Ensure all funds used are tracked and documented for lost revenue and qualified expenses.

EXTENSIONS

- Single Audits - OMB originally issued M-20-17 granting blanket extension for Single Audits to the Federal Audit Clearinghouse due to COVID. They then revised it by issuing M-20-26:

FISCAL YEAR-END	FAC SUBMISSION ORIGINAL DUE DATE	M-20-26	EXTENSION DUE DATES
6/30/19 - 9/30/19	3/30/20 - 6/30/20	6-Month Extension	9/30/20 - 12/31/20
10/31/19 - 12/31/19	7/31/20 - 9/30/20	3-Month Extension	10/31/20 - 12/31/20
1/31/20 - 6/30/20	10/31/20 - 3/30/21	Extension Rescinded	10/31/20 - 3/30/21

- Comprehensive Annual Financial Reports (CAFR's) - Government Finance Officers Association will approve extension of the submission deadline of those that need more time due to COVID-19 disruption.
- Oregon Financial Statements - Oregon Secretary of State will approve extensions for filing of municipal audit reports if requested due to COVID-19 disruption.

IS A SINGLE AUDIT APPLICABLE?

If you expended over \$750,000 in federal awards, which includes all direct and pass-through federal awards during the fiscal year, a single audit is required. If you received and used CARES Act funding during the fiscal year there is a high probability the single audit will identify that program as a major program to be audited.

Each year, Office of Management and Budget releases a Compliance Supplement that provides the specific compliance requirements for federal grants. The 2020 Compliance Supplement will be released in two parts - the first part was issued August 18, 2020, and an addendum for new federal programs established by the CARES Act, as well as existing programs impacted by COVID-19, which has yet to be issued. Refer to the Compliance Supplement for guidance with any federal awards received and expended. If the CARES funding is identified as a major program, the audit may need to go on extension due to the delay of the second part of the Compliance Supplement.

RESOURCES

As more guidance is released regarding specific compliance requirements of these funds, MCO will provide updated communication. Some additional resources that you may find helpful:

1. GASB issued Technical Bulletin No. 2020-1: Accounting and Financial Reporting Issues Related to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and Coronavirus Diseases https://www.gasb.org/fsp/GASB/Document_C/DocumentPage?cid=1176174832053&acceptedDisclaimer=true
2. AICPA's FAQs: State and Local Government Financial Statement Accounting and Auditing Matters and Auditor Reporting Issues Relating to COVID-19 <https://www.aicpa.org/content/dam/aicpa/interestareas/governmentauditquality/resources/auditeeresourcecenter/downloadabledocuments/state-and-local-gov-accounting-and-auditing-faq-related-to-coronavirus.pdf>
3. Government Finance Officers Association - Coronavirus Response Resource Center <https://www.gfoa.org/coronavirus>

WE'RE HERE TO HELP

During this unprecedented time, we're closely monitoring the pandemic situation as it evolves so we can provide you with up-to-date guidance and any other support you need. Feel free to contact the Merina+Co team for further assistance. Focused on your wants and understanding your needs.

Spencer Nebel

From: Chris Janigo
Sent: Tuesday, October 27, 2020 4:33 PM
To: Spencer Nebel; Clare Paul; Dean Sawyer
Cc: Winter, Verena; Mike Faught; 'Jenny Dresler'; Tia Cavender
Subject: Dam Risk Level Increase

Hi All,

I just received notice from our engineer Verena Winter that our Big Creek Dam #2 risk level designation from the State Dam Safety Engineer, Keith Mills, is going to increase. The state is preparing a letter to send to the City soon, which will increase our dam risk level from potential hazard to unsafe. This designation change is bittersweet in a sense. The state will be forcing us to comply with additional mitigation regulations due to the new ranking designation. Those mitigation regulations are unknown at the moment. The State wants to work with us, due to the fact we depend on the water source, but this new designation might require us to change operationally for a mitigation safeguard. On the other hand, this new designation gives us additional pull when making an ask from the State and Fed.

This news is going to change our strategy a little for Friday's meeting. We are not sure exactly what our reclassification is, only that it is going up. The hazard the State has identified being unsafe, is our current seepage condition. The fact that our dam is seeping, moves the risk from a seismic trigger failure to a possible spontaneous failure. We need to work on getting this message spread for funding a new dam. We do not want our potentially new mitigation requirements from the state "draining" our efforts for a replacement dam.

All the Best,

Chris Janigo, PE
Acting City Engineer
City of Newport
169 SW Coast Highway
Newport, OR 97365
P 541-574-3376
F 541-265-3301
C 541-270-7515

Michael Murzynsky

From: Side Account Legislation <Side.Account.Legislation@pers.state.or.us>
Sent: Thursday, October 22, 2020 2:08 PM
To: Michael Murzynsky
Subject: PERS- EIF Update, Funding approved

Good Afternoon Mike-

Recently, a previously approved employer rescinded their EIF application freeing up additional EIF funds for waitlisted employers. As the second employer on the waitlist, PERS can offer a full match to Newport's original EIF lump sum payment amount should you still want to participate. Per my records, Newport indicated a lump sum payment of \$1,200,000 which would result in an EIF match of \$300,000.

If you are still interested in participating in EIF, the latest you can make your payment is December 1st, 2020. You can choose to increase your payment though your EIF match will not increase, you can also opt to reduce your payment and your EIF payment will reduce accordingly.

Please let me know if you would like to participate by Tuesday October 27th.

Thank you,

MaryMichelle Sosne
Actuarial Business Specialist

Oregon PERS
11410 SW 68th PKWY
Tigard, OR 97223
e: side.account.legislation@pers.state.or.us

Have you hired PERS retirees to work after retirement? Since you will not be invoiced until fall 2020, you may want to set aside estimated employer contributions for retiree wages. [Learn more.](#)

*****CONFIDENTIALITY NOTICE*****

All information in this email, including attachments, is approved solely for delivery to and authorized use by its intended recipients. Use, dissemination, distribution, or reproduction of this message and/or any of its attachments by unintended recipients is not authorized and may be unlawful. If you are not an intended recipient of this message or an authorized assistant to an intended recipient, please notify the sender by replying to this message and then delete it from your system.

CONFIDENTIAL
information

March - October 2019 Inspections

Bill King	231
Bob Harvey	30
Clare Paul	10
Joseph Lease	2601
Steve Haggard	772
Al Eames	64
Mark Ragan	106
Rob Murphy	3
Sean Johnson	38
Total	3855

March - October 2020 Inspections

Bill King	62
Bob Harvey	24
Clare Paul	2
Joseph Lease	1021
Steve Haggard	308
Total	1417

Lincoln County Health & Human Services Public Health



Harm Reduction Services Available

Lincoln County Harm Reduction works to meet people "where they are at" to provide access to services for at-risk populations.

What services do we provide to the Lincoln County community?

- Tailored info to reduce risk
- Free rapid HIV and Hepatitis C testing
- Free resources for basic needs, first aid, and risk reduction
- Free Naloxone distribution and training
- Free navigation for health care, mental health, and social services
- Free syringe disposal
- Free sharps containers
- Free syringe exchange

How well does Harm Reduction work?

Outcomes of providing access to harm reduction programs that include syringe disposal services, syringe exchange services, and other resources to reduce risk are:

- **People:**
 - 5x more likely to enter drug treatment programs¹
 - 3x more likely to stop using drugs¹
 - 44%-68% less likely to contract HIV¹
 - 66% fewer new HIV diagnoses²
 - 26% lower hepatitis C prevalence rate³
 - 320,000 fewer people affected by Hepatitis C complications³
- **Safety:**
 - 8x less improper, unsafe syringe disposal¹
 - 67% fewer needle-stick injuries among law enforcement⁴
- **Public resources:**
 - \$1,300-\$3,000 less spent per year per client by government programs³
 - 20% fewer drug-related Emergency Department visits⁵

How many Harm Reduction Services were provided in Lincoln County over 2019?

- 62 planned HIV/HCV testing events held in 13 different locations
- 176 rapid HIV tests
- 85 rapid HCV tests (HCV testing started in August, 2019)
- 16,637 used syringes disposed
- 96 containers of sharps safely disposed
- 7,790 sterile syringes distributed
- 150 safe sharps disposal containers distributed

How can your organization support Lincoln County Harm Reduction?

1. Refer people in need directly to our Harm Reduction Community Health Worker:
Cedar at 541-270-9069
2. Invite us to provide selected services on your properties or at your events:
Email HarmReduction@co.lincoln.or.us to ask for select services to be provided on your properties or events.
3. Tell people about Lincoln County Harm Reduction services:
Visit our website at <https://www.co.lincoln.or.us/hhs/page/harm-reduction-program>, or our Facebook page at: <https://www.facebook.com/HarmReductionLincolnOR>.

¹ CDC. (2019). Summary of information on the safety and effectiveness of Syringe Service Programs (SSPs). Retrieved from <https://www.cdc.gov/ssp/syringe-services-programs-summary.html>

² CDC. (2016). What are policies that support access to clean syringes?. *Office of the Associate Director for Policy and Strategy*. Retrieved from <https://www.cdc.gov/policy/hst/hu5/cleansyringes/index.html>

³ CDC. (2017). Reducing harms from injection drug use & opioid use disorder with Syringe Services Programs. Retrieved from <https://www.cdc.gov/hiv/pdf/risk/cdchiv-fs-syringe-services.pdf>

⁴ Groseclose, S.L., Weinstein, B., Jones, T.S., Valleroy, L.A., Fehrs, L.J., Kassler, & W.J. (1995). Impact of increased legal access to needles and syringes on practices of injecting-drug users and police officers—Connecticut, 1992-1993. *Journal of Acquired Immune Deficiency Syndrome and Human Retrovirology*, 10(1), pp 82-89. Retrieved from https://journals.lww.com/jaids/Fulltext/1995/09000/impact_of_increased_legal_access_to_needles_and.12.aspx

⁵ Pollack, H.A., Khoshnood, K., Blankenship, K.M., & Altice, F.L. (2002). The impact of needle exchange-based health services on emergency department use. *Journal of General Internal Medicine* 17(5), pp. 341-348. doi: 10.1046/j.1525-1497.2002.10663.x



THOMPSON'S
SANITARY SERVICE
Guiding Sustainable Choices

Telephone (541) 265-7249 • Fax (541) 265-3034
7450 NE Avery • PO Box 643 • Newport, OR 97365

October 23, 2020

Dear Spencer,

As you know, the Council passed our proposed cost of living adjustment, of which we deferred, due to the economic hardships caused by COVID. While the adjustment would have been allowed by our agreement, as of July 1, 2020, we requested to wait and implement it at such time we felt the worst of the economic crisis had passed upon providing a 30-day notice.

We are hereby giving that 30-day notice that we intend to implement the cost of living adjustment effective December 1, 2020 in an effort to mitigate large increases in the future. The new charge will show up on customer bills sent out in early January 2021.

If you have any questions or concerns, please feel free to contact us at your convenience.

Respectfully,

Robert M. Thompson

Robert M. Thompson

President

Accumulative % for all participating hotel properties

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2009	32.30%	40.30%	48.44%	46.77%	48.73%	63.33%	79.57%	84.49%
2010	33.96%	48.04%	52.27%	46.78%	47.69%	63.81%	79.40%	81.29%
2011	34.59%	45.42%	45.41%	44.69%	46.90%	61.59%	75.21%	81.21%
2012	35.48%	48.28%	51.18%	51.06%	51.68%	65.36%	77.44%	82.21%
2013	32.88%	45.61%	48.27%	47.27%	49.75%	61.44%	76.48%	85.74%
2014	42.66%	40.92%	58.25%	51.63%	62.48%	64.90%	82.91%	86.94%
2015	52.57%	53.76%	65.91%	57.20%	61.20%	70.81%	85.22%	86.60%
2016	44.18%	53.16%	64.36%	60.48%	59.21%	69.05%	83.55%	84.24%
2017	29.85%	54.20%	64.10%	56.13%	55.98%	62.89%	89.05%	91.35%
2018	38.67%	60.03%	52.90%	63.71%	61.68%	81.12%	90.38%	47.22%
2019	38.11%	44.01%	59.36%	51.54%	65.35%	63.81%	77.80%	92.85%
2020	40.25%	49.63%	27.49%	5.62%	26.66%	60.76%	95.35%	86.05%

Accumulative % for (5) participating hotel properties with 50 rooms or more

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2009	33.10%	40.84%	49.50%	47.82%	49.20%	64.05%	81.52%	86.57%
2010	35.52%	49.50%	53.20%	47.86%	48.23%	64.03%	81.08%	82.72%
2011	35.17%	45.97%	46.00%	45.66%	46.93%	63.17%	76.87%	82.93%
2012	37.85%	50.49%	53.25%	53.06%	53.48%	67.96%	79.80%	83.74%
2013	34.56%	47.24%	49.00%	47.59%	48.85%	59.29%	75.16%	85.24%
2014	43.09%	41.00%	58.24%	52.12%	63.29%	65.46%	83.69%	86.88%
2015	54.25%	54.62%	67.25%	58.52%	61.44%	70.60%	84.09%	85.55%
2016	45.41%	54.43%	65.59%	60.41%	59.59%	68.77%	82.68%	84.00%
2017	29.73%	55.19%	65.40%	56.08%	55.67%	61.64%	88.65%	91.37%
2018	37.86%	61.09%	55.53%	67.22%	62.95%	78.15%	89.70%	94.44%
2019	36.20%	44.18%	59.06%	51.27%	58.26%	63.13%	84.27%	86.40%
2020	42.30%	52.29%	29.15%	6.65%	28.00%	55.77%	93.00%	91.25%

Accumulative % for (4) participating hotel properties with 30 rooms or less

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2009	26.40%	36.33%	40.60%	38.74%	45.19%	57.83%	65.10%	69.02%
2010	22.40%	37.20%	45.36%	38.51%	43.68%	62.17%	66.92%	70.67%
2011	30.28%	41.34%	41.06%	37.22%	46.69%	50.79%	64.18%	69.77%
2012	19.71%	33.51%	37.34%	37.37%	39.73%	47.56%	61.75%	72.01%
2013	21.69%	34.71%	43.38%	45.12%	55.79%	76.13%	85.24%	89.08%
2014	39.84%	40.37%	58.31%	48.33%	57.10%	61.07%	77.75%	87.29%
2015	41.38%	47.88%	56.99%	48.18%	59.57%	72.23%	92.72%	93.55%
2016	36.01%	44.70%	56.17%	61.01%	56.63%	70.91%	89.30%	85.86%
2017	30.66%	47.64%	55.60%	56.49%	58.03%	71.37%	91.70%	91.28%
2018	44.08%	54.78%	61.99%	60.20%	54.70%	84.89%	94.90%	53.38%
2019	48.81%	43.63%	61.37%	53.39%	83.24%	83.46%	96.88%	99.30%
2020	29.17%	35.07%	18.84%	0.00%	24.00%	81.00%	97.70%	80.85%

Accumulative % for (3) participating campgrounds/RV parks

Sep	Oct	Nov	Dec	Avg
71.57%	60.10%	33.43%	26.93%	53.00%
68.60%	56.31%	31.29%	34.21%	53.64%
72.79%	61.13%	36.55%	45.48%	54.25%
69.65%	52.67%	37.54%	36.92%	54.95%
77.61%	62.02%	54.30%	35.98%	56.45%
76.59%	66.01%	47.45%	44.77%	60.46%
76.83%	65.08%	45.01%	36.90%	63.09%
76.77%	59.43%	45.32%	36.78%	61.38%
86.69%	63.55%	34.56%	40.36%	60.73%
85.84%	65.58%	52.32%	39.69%	61.60%
79.83%	66.70%	46.80%	36.21%	60.20%

Sep	Oct	Nov	Dec	Avg
72.54%	61.53%	34.22%	27.31%	54.02%
68.79%	56.83%	31.77%	34.78%	54.53%
72.89%	61.84%	37.38%	48.57%	55.28%
70.33%	52.67%	38.83%	38.73%	56.68%
77.16%	62.17%	55.94%	36.61%	56.57%
76.99%	66.43%	48.50%	46.66%	61.03%
75.97%	65.58%	49.68%	37.40%	63.74%
76.31%	59.32%	45.42%	39.94%	61.82%
87.04%	63.64%	32.97%	39.64%	60.59%
82.63%	65.02%	48.21%	38.24%	65.09%
85.20%	48.60%	49.80%	37.40%	58.65%

Sep	Oct	Nov	Dec	Avg
64.12%	49.52%	27.36%	24.15%	45.36%
67.18%	52.44%	27.65%	29.95%	47.01%
72.08%	56.38%	30.90%	24.86%	47.13%
64.96%	52.64%	28.70%	24.86%	43.34%
80.72%	60.98%	43.06%	31.80%	55.64%
73.81%	63.22%	40.27%	32.17%	56.63%
82.75%	61.78%	13.08%	33.59%	58.64%
79.87%	60.15%	44.62%	35.74%	60.08%
84.27%	62.90%	45.48%	44.84%	61.69%
89.04%	69.37%	56.43%	49.38%	66.28%
74.46%	18.10%	31.90%	29.20%	60.31%

Sep	Oct	Nov	Dec	Avg
82.38%	39.03%	18.26%	12.01%	46.30%
63.89%	33.42%	15.02%	7.92%	39.38%
61.08%	29.21%	13.94%	5.94%	34.98%
44.24%	30.24%	14.07%	8.74%	37.95%
67.05%	43.94%	23.60%	11.36%	40.70%
74.10%	48.04%	24.78%	14.25%	48.14%
79.88%	44.77%	22.34%	9.69%	54.08%
81.39%	43.70%	29.06%	15.12%	53.79%
104.45%	54.89%	48.30%	23.09%	67.73%
58.85%	73.39%	61.82%	34.96%	65.15%
76.00%	31.50%	52.40%	27.00%	56.35%

being unavailable for a period of time.

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2009	11.47%	16.87%	26.67%	27.38%	45.33%	68.47%	103.03%	104.72%
2010	10.80%	18.76%	30.52%	31.60%	33.57%	56.06%	85.41%	85.54%
2011	9.02%	13.32%	20.05%	22.56%	31.83%	53.15%	78.10%	81.60%
2012	7.37%	17.80%	18.95%	22.53%	40.52%	62.26%	93.92%	94.73%
2013	9.18%	18.36%	26.19%	24.61%	42.02%	29.82%	94.74%	97.58%
2014	17.19%	20.19%	32.75%	31.25%	43.21%	70.85%	99.24%	101.87%
2015	14.54%	35.51%	42.83%	39.82%	78.73%	79.79%	101.85%	99.20%
2016	17.30%	33.48%	37.51%	45.53%	56.31%	84.64%	101.47%	99.96%
2017	28.15%	30.74%	63.60%	68.71%	52.14%	99.32%	113.91%	125.46%
2018	62.75%	44.90%	60.91%	58.90%	51.87%	85.44%	98.49%	89.55%
2019	42.56%	37.24%	21.86%	63.35%	82.74%	90.17%	110.81%	40.62%
2020	20.95%	40.12%	28.59%	7.88%	42.00%	46.76%	93.70%	80.65%

*This report is a general report of occupancy trends. Slight variances can occur due to rooms or spaces. These fluctuations, however, are generally brief and have a minimal temporary impact on estimates.

Dear lovely staff and volunteers of NPL,
Thank you so much for the basket of game goodies — I'm so excited to try them all out! Also, thank you for all your hard work and dedication during these unprecedented circumstances; you are truly one of the brightest spots in our community, now and always!

Please re-use the basket for future drawings as you continue to bring smiles to all who walk through your doors — or, for now, drive into your parking lot!
Thank you again for all you do!
~Jane Myrick ☺

THANKS for

Something to read!

I love this author's
writing!

I called Portland's
Library system -

IT'S harder there

Thankyou, Thankyou!

my poor Portland friends!

and movies.
Thanks.

Maria
Desjardins

THANKS AGAIN
FROM ME TOO
Celia & Jeff

Everyone,
Thank you
so very much
for doing all
of this work
to keep us in
books.

Mary Fletcher Beal

(541) 563-2493

5667 North Beaver Creek Road, P.O. Box 161, Seal Rock, OR 97376

We all need to wear masks, wash hands
and keep distances. However, this doesn't ~~mean~~
we can't maintain important services. - Such as
our tax-payer supported library. Furloughing
librarians means we don't get information,
books, web services, DVD's, voice books, now that
the COVID-19 virus gives us extra time to
keep our minds active. (I began my lifelong
reading habit when I was quarantined due to
Whooping cough as a teenager in the 1940's and this led
to a career as a writer and educator.)

Keep calm and carry on! End the librarian
furloughs!

MFB

cc Manager, City of Newport
Editor, News Times
Librarians, Newport Library

10/20/2020

Please accept this gift
in appreciation for all you
do to keep us library patrons
happily reading real books.
Your cheerful greetings and
smiles (I know you're smiling
behind the masks!) make my
day. Thank you!

Kathleen Palmer