



OFFICE OF THE CITY MANAGER
City of Newport, Oregon
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MEMO

DATE: May 25, 2022

TO: Mayor and City Council

FROM: Spencer Nebel, City Manager

SUBJECT: Status Report for the Four-Week Period Ending Friday, May 20, 2022

Since November of last year, City staff has been involved in various aspects of pulling together the budget for the fiscal year that will begin July 1, 2022. Over the past two months, I have been heavily involved in developing the proposed budget that has been reviewed by the Budget Committee. The budget as modified by the Budget Committee will be prepared for approval by the Committee and will be heading to the City Council for adoption at the second meeting in June. Each year I am very grateful for the effort that staff puts into pulling the budget together, that the Committee spends in reviewing the budget, and ultimately, the City Council in adopting a budget that creates a financial operating plan for the next fiscal year. This year we had a number of challenges, including going through most of the process without a Finance Director and Steve Baugher doing an excellent job in pulling together the pieces of the puzzle as Acting Finance Director, (without anyone backfilling his position and previous roles and responsibilities in the Finance Department.) and with Linda Wertman only able to work part time due to her husband's illness and subsequent passing during this time. Linda's role is pulling together the capital outlay budget for the City each year. I appreciate all of her efforts during very difficult extenuating circumstances. We are happily moving on to other tasks with review being completed and with the budget being ready for adoption.

I am also very happy with Erik Glover beginning as Assistant City Manager/City Recorder on May 4. Erik has already learned a lot under Peggy's stewardship and is tackling a number of special projects. Based on his first few weeks on the job, both Peggy and I are feeling confident that Erik will do a great job for the City of Newport.

Highlights of activities over the four weeks include the following:

- Peggy Hawker and I met to review revisions to the draft policy for handling bias complaints in the City of Newport. Department Heads have reviewed the policy as has the City Attorney. After further modifications, the draft policy was sent to CIS and our labor attorney for review, as well. We expect to have this on the June 6 City Council meeting for Council review and possible approval.

- Met with Bob Berman to prepare for the first Budget Committee meeting.
- Dave Powell, Barb James, Aaron Collett, and I met with Mark Wolf to discuss negotiations with the Newport Employees Association.
- Derrick Tokos, Lance Vanderbeck, and I met on options to conduct an evaluation of the possible development of a solar farm at the airport. The first step is finding a consultant familiar with the FAA regulations and solar power systems to understand what is practical and feasible at the airport.
- Met with Billie Jo Smith on her efforts to create a Lincoln County water system alliance to address water needs over the next 50 on a regional basis. Following the meeting, I provided comments on her proposed resolution and materials regarding this effort. The City of Newport has been a catalyst for initiating a number of discussions regarding regional water systems. I have indicated that the City is not willing to take a lead in this particular effort with the time commitments and burdens we have with the Big Creek Dam project. I also want to be sure that this effort does not detract from the City's obligations to replace the two seismically vulnerable dams at Big Creek. I have conveyed this information to Billie Jo, as well. At some point, she may wish to make a presentation to Council on this effort.
- Steve Baugher and I met at various times as we were addressing various aspects of the budget and pulling together the materials for each of the Budget Committee meetings.
- Held bi-monthly meetings with Jason and Lance on their departmental issues.
- Participated in a meeting with various staff members regarding addressing the City's backflow presenters. In the past, this has been done individually by departments. Like we have done in a number of other areas, we want to do this in a collective way under one contract to assure that we are keeping up with our obligations in having these units inspected and tested periodically.
- Participated in a lunch to honor the volunteers of the 60+ Center and Meals on Wheels. Our 60+ Supervisor, Sonia Graham, did a great job of hosting this event.
- Met with Thompson's Sanitary to review their rate study for the year beginning July 1, 2022. Last year there was no increase required in rates, however, this year after calculating the various costs moving forward, Thompson's will need to request a six percent rate adjustment for this coming year. This is the maximum allowed under our franchise agreement without conducting a full rate study. This was approved by Council at the May 16 Council meeting.
- Participated in interviews for a new City auditor contract for the fiscal year beginning July 1. As you may recall, our previous auditor, Merina+Co is phasing out of the municipal audit business and requested to be released from their third and final year of the previous contract. Like many other professional services, auditing firms are having a challenge hiring qualified employees to conduct municipal audits. We felt fortunate to get a qualified bid from Aldrich CPAs and Advisors, LLP to conduct the City audit for the next three years. The Local Contract Review Board awarded that contract to Aldrich at the May 2 City Council meeting.
- Peggy Hawker, Derrick Tokos, and I met with a local church regarding the possibility of utilizing one of their facilities to help meet homelessness needs in the community. The church is interested in having discussions regarding this possibility. We are going to compile additional information to continue our

discussions with the church. If a facility can be found, then the next step will be identifying an appropriate non-profit organization that could step in to provide services utilizing that facility. There are also many opportunities for grants to cover any capital costs to help address various aspects of homelessness in the state of Oregon.

- Along with members of the City Council, participated in the first Budget Committee meeting on Tuesday, April 26. Bob Berman did a great job chairing the meeting. We got through the entire review during the first night's session.
- Steve Baugher and I met to review the first reporting activity that was required for the ARPA funding received by the City. We needed to make changes since former Finance Director, Mike Murzynsky, was listed as our contact person. After spending a couple of hours on hold, we finally made contact with the appropriate people to initiate the required changes, so that we could make a timely report on our ARPA funding.
- Derrick Tokos, Jason Malloy, and I participated in a meeting with Pastor Luke Frechette with South Beach Church regarding the complaints of noise from adjacent property owners. During this meeting, we indicated that the City plays a couple different roles in sorting this issue out. First, is from a regulatory standpoint of whether the loud music (particularly the bass sounds) constitutes a nuisance under our ordinance. The second role we play, is as a landlord with provisions that the use of the building will not create a nuisance to any adjacent property owners. I appreciate Pastor Luke's willingness to work through these issues. The report was provided to Council at the May 2 meeting of the resolution of these issues.
- Participated in an STR Ordinance Implementation Work Group meeting. The group is beginning to work through issues as to preparing a report with recommendations to Council to complete their mission as a work group on short-term rentals in the City of Newport.
- Chaired a YBEF meeting at the Oregon Coast Community College. The presentation was on the wave energy test site located off the coast near Seal Rock. The work that has been done to date is laying the ground work for companies to install various types of wave technology and be able to connect into the electrical grid to an undersea conduit and facility located near Seal Rock. This will be the first test facility of its kind on the Pacific Coast.
- Prepared agenda items for the May 2 City Council meeting.
- Councilor Goebel, Library Director, Laura Kimberly, and I participated in a Lincoln County Community School Board event at the Best Western. The Board presented their strategic plan to community leaders from across Lincoln County. Following the presentation, the Board members each staffed a table to collect feedback on a number of issues relating to the relationship of the District to the community. It really was a good format and allowed the District to share some information, and then collect feedback from folks attending. Councilor Goebel and I both thought it may be something that Council may want to consider doing at some point.
- Dave Powell, Steve Stewart, and I met with Adam Denlinger, Joy King and Brad Wynn from Seal Rock Water District regarding two issues. One was an adjustment to the water bill for the airport when Seal Rock's water main was damaged during a slide along US 101. We resolved that billing issue. The second matter was regarding an intergovernmental agreement on the use and sale of water from the

City to Seal Rock Water District and from Seal Rock Water District when circumstances require that to occur. We came to a conceptual agreement to establish a single rate for water that would be charged to either party depending on who was using the water as a bulk rate. The MOU will eventually be going to Council for approval. Once approved, we will be able to resolve a number of billing issues that need to be billed between the City and Seal Rock.

- Lance Vanderbeck, Aaron Collett, and I met regarding updating an agreement with the Port of Newport for the use of clean dredged sand material from the Port in exchange for the Port placing organic soils at the airport. This will be coming before Council for approval at a future meeting.
- Held a bi-monthly meeting with Barb James to discuss various HR issues.
- Participated in the Arbor Day festivities at the Recreation Center on Saturday April 30. They had a nice crowd and various displays celebrating Arbor Day.
- Participated in Bloom Newport which was the event that grew out of Leadership Lincoln held at the Newport Performing Arts Center. This was a nice springtime event and there is a desire to continue these efforts going forward. People seem to enjoy getting out together at an event that was held both indoors and outdoors.
- Held a routine Department Head meeting.
- Participated in a Council work session focusing on the aviation rates for various airport functions and a review of building code enforcement activities with Building Official, Joseph Lease, and Community Development Director, Derrick Tokos.
- Participated in an executive session to discuss labor negotiations and property acquisition.
- Participated in the regular May 2 Council meeting.
- Met with Steve Baugher to review various reports for the second Budget Committee meeting to be held May 17.
- Laura Kimberly and I met with MaryKay Dahlgreen from the Lincoln County District Library regarding the renewal of the intergovernmental agreement between the City and District Library for various joint Library services. I indicated that Council has expressed concerns about not including circulation in the calculated Library support for non-district Libraries such as the Newport Library. Since the intergovernmental agreement needs to be updated, this may be an opportunity to try to address that in some way in the new agreement. I will be working with Laura Kimberly to try to find a mutually agreeable way to address those concerns.
- Held bi-monthly meetings with Derrick Tokos and Dave Powell to discuss various departmental issues.
- Took a few days of vacation on May 4 through 6 for an out- of- state long weekend getaway. (Good therapy after getting the budget pulled together). I would like to thank Peggy Hawker for filling in as Acting City Manager during this time.
- Participated in our internal Emergency Preparedness Committee meeting. The focus was in dealing with an uptick in COVID exposures with City staff and the upcoming Cascadia Rising Emergency Event. A report has been provided to Council on those areas in which Council is invited to participate as part of this year's Cascadia Subduction Zone Planning effort.
- Participated in negotiations with Barb James, Dave Powell, and Aaron Collett with the Newport Employees Association (Public Works/Engineering) on renewal of

their contract.

- Peggy Hawker, Erik Glover, and I met with Paul Schuytema and Leslie Palotas to discuss possibly contracting with the Economic Development Alliance of Lincoln County (EDALC) to take over certain functions for the Vision 2040 Committee. As you know, we have funding remaining from the Ford Family Foundation to extend the process to complete this work. Leslie Palotas is willing to work on certain aspects of this through EDALC. This may be a great opportunity to allow the visioning process to continue in specific areas of community engagement through EDALC.
- Held a bi-monthly meeting with Laura Kimberly to discuss Library matters.
- Peggy Hawker, Barb James, Erik Glover, and I conducted phone interviews of additional candidates for Deputy City Recorder. In-person interviews have been set for May 24.
- Mayor Sawyer, Peggy Hawker, and I participated in planning for the Mayors Association summer conference which will be held in Newport in August. We are working with LOC staff to pull together the various events that will be locally based as part of this conference. It is a great opportunity to have the Mayors across the state participating at this conference in Newport.
- Prepared agenda items for the May 16 Council meetings and URA meeting.
- Participated in an Emergency Preparedness Committee meeting on the Cascadia Rising event and in preparation of fire season with County emergency management.
- Barb James, Rob Murphy, Steve Baugher, and John DuBois, and I met to discuss the changes to the IAFF contract so that that retro checks and new pay rates are implemented per the terms of the new contract.
- Derrick Tokos, Erik Glover, and I met with Traci Flowers regarding an opportunity that has come forward for Grace Wins Haven to offer a transitional shelter option. We indicated to Traci that this would be the type of project that the City Council could use the homelessness funding for. Grace Wins could secure outside funding and move forward with one of these options for transitional shelter services. There are several options that we are currently reviewing for use of the City funding to provide long-term benefits to certain aspects of homelessness in the community. Traci indicated that she would keep us informed as to their ongoing discussions regarding this opportunity.
- Mayor Sawyer, Councilor Hall, Peggy Hawker, and I participated with a group of students from Newport High School, Harper Thomson, Jose Hernandez, Maddie Husko, Sam Hurst, and Assistant Principal, Adam Scarberry, regarding the creation of a City Youth Council. There was a good response from the students and Adam Scarberry for this concept. We are trying to bring over the Sweet Home Student Council for a joint meeting with our group to better understand what works and why in Sweet Home to see what should be incorporated in our youth council in Newport. We have a goal of having this Council established by September of this year.
- Met with Jason Holland from OCCA in our monthly meeting. OCCA is waiting on the final plans to be developed for the PAC expansion. He expects that in the next couple of months a decision will be made to go forward with bids for this project.

- Held bi-monthly meetings with Jason Malloy, Lance Vanderbeck, and Barb James to discuss various departmental issues.
- Participated with the PUD and with Matt Updenkelder from Astound Broadband (formerly Coastcom, Inc.) who provides our internet access for the city. We are working on an agreement allowing PUD to utilize one of the City-owned conduits under Yaquina Bay for fiberoptic connection. This will allow the PUD to get off of the Yaquina Bay Bridge. We are reviewing their latest proposal and will be meeting internally to try to finalize their position on our proposal.
- Aaron Collett, Dave Powell, Steve Stewart, and I met with Verena Winter from HDR Engineering, Adam Sussman and Ron Igloria from GSI, Cheryl Kester from Dig Deep Research, Jenny Dressler from the Public Affairs Counsel, Dwight French, and Katie Ratcliffe from OWRD regarding the water rights issues that will be necessary for the City to obtain for the new dam at Big Creek. The water rights issues will take some time to process, and is something that we will need to initiate in the near future concurrent with the design and other permitting processes. Adam Sussman (who we worked as the attorney for our application to water rights at Rocky Creek.) indicated that there is also a legislative solution that could help facilitate this process with the City regarding moving and storage on Big Creek from one location to the next. The benefit of this is that it is not treated as a new water right, but an adjustment to an existing water right. This is an issue that has been before the legislature in previous sessions, but there is an effort to try to move this forward in the upcoming legislative session in 2023. The City has a water right to store 1,100-acre feet of water in the two Big Creek Dams. In the new dam, the water storage required would be 2,300-acre feet of water. Regardless of what happens with the legislative solution on moving water storage, the City will have to obtain new rights for the 1,200-acre feet of additional water that will be stored for the new Big Creek Dam. There are a number of factors that have to be addressed for water rights to be issued. First, there is a presumption that the use is in the public interest, secondly, what the impacts are on the basin; how this impact others; water availability; and any other rules that the department must address in issuing additional water rights. This is an area that we will be pursuing, in part, with the \$14 million of funding that will be coming from the State of Oregon.
- Dave Powell, Derrick Tokos, and I met regarding delineation of the vendor locations on the City's property by the sewage lift station at the corner of Hatfield and Bay Boulevard. The City has designated three vending spots at that location. The most that we have had in recent years has been one vendor at that location. This year, we have two vendors that have requested permits at that location. The gravel area next to the coffee shop is also used for parking and we will need to reconfigure that area so we can try to safely accommodate both the vendor booths and parking. Public Works is looking at placing temporary pilons so that during the summer season when the spaces are in use, parking can be adequately restricted to prevent any safety issues for vendors, customers, and vehicles that are utilizing this space.
- Dave Powell, Barb James, and I met regarding the senior water position as it relates to the DRC obligations. There was a question as to whether or not this position clearly requires the person to be the DRC (direct responsible control) relating to certain activities that occur with the City water distribution system for

water. The conclusion is that the DRC responsibilities are a direct part of this position, and the person filling the position is required to provide those services.

- Held a routine Department Head meeting.
- Participated in a work session and got an update on the Wastewater Master Plan with City Council.
- Participated in an Urban Renewal Agency meeting. At this meeting, the Agency authorized an RFP for the re-development of the NE corner of US 101 and 35th Street in South Beach. They also authorized letters to be sent to the remaining two tenants of this property. Those tenants have until the end of 2023 to vacate the property.
- Participated in the regular City Council meeting on May 16.
- Met with Peggy Hawker in our bi-monthly meeting.
- Councilor Kaplan, Jason Malloy, Derrick Tokos, Peggy Hawker, Mike Cavanaugh, Erik Glover, and I met with property owners impacted by camping on the Hubert Street parking lot. We had a good discussion on a variety of alternatives that could be implemented at this location in an attempt to resolve problems at this location. Following this meeting, staff and Councilor Kaplan met to identify potential steps we can take with this site. There was a general consensus that we need to re-write the special event permit that was originally issued creating the parking spaces for clear parameters on the use of this lot. We also discussed working with an organization such as Grace Wins Haven to issue camping permits for the allocated spaces on this lot. This would provide some oversight to this lot. We are also looking at cleaning up the green space between the sidewalk and the parking lot on 10th Street. Once we finalize these plans, we will share them with the property owners we met with and provide a report to Council.
- Participated in a meeting with Verena Winter from HDR Engineering on the design for the access road for the Big Creek Dam project. There are a number of aspects that need to be coordinated in order to move forward with the design for this road. This road will access the dam from Harney Street north of the Lakewood Drive neighborhood. This will provide access for construction and will be the new access for the reservoir that will be developed behind the new dam.
- Held bi-monthly meetings with Derrick Tokos and Dave Powell to discuss departmental issues.
- Prepared the extensive materials for the second Budget Committee meeting that was held on Tuesday, May 17. I appreciate Chair Bob Berman for his efforts at getting through the Hit and Wish list and for the Budget Committee in providing direction on those items.
- Held a bi-monthly meeting with Aaron Collett to discuss issues within the Engineering Department.
- Derrick Tokos and I met with Alan Wells regarding potential development projects for the McWatkins site.
- Along with Mayor Sawyer, Councilors Goebel, Hall, Jacobi, and Kaplan, I participated in the Small Cities LOC meeting that we hosted in the Council Chambers. Council President Jacobi welcomed the attendees and Jenna Jones from the LOC provided a legislative update on various bills approved during the short session. This was Jenna Jones' last week working for the League of Oregon

Cities. The elected officials updated each other on happenings within their various cities, which included Lincoln City, Waldport, Toledo, and Newport. The next Small Cities meeting will be held on Friday, August 17 in Lincoln City.

- Dave Powell, Justin Scharbrough, Shannon Monroe, and I met with Dan Sargent regarding 206 NE 5th Street and ongoing sewer issues at that location. His lateral line is unconventional and it is connected into a manhole instead of directly into the line. The connection is very low in the manhole which has created some problems for him. We did replace a section of pipe outside the street area that was also problematic. The city sewer main appears to be running normally. Public Works will get back to Mr. Sargent of options we can pursue to resolve this issue.
- Derrick Tokos, Joseph Lease, and I met with Rich Belloni and Dietmar Goebel (working as architect for Lincoln County School District) regarding challenges the District has had in getting a permit through our contract building inspection firm, Clair Company. The District is frustrated that the bleacher company from Texas was able to install bleachers with minimal problems in the Sherwood School District, however, they have not been able to get plans approved through Clair Company. Joseph Lease explained that there are a number of differences between Sherwood and Newport that have to be addressed by an Oregon licensed engineer regarding the bleacher installation. This includes Newport which has a much higher wind load than Sherwood, and is in a different seismic zone than Sherwood. Bleachers that can seat over 300 people are required to meet building standards, and those building standards in Newport include additional seismic and wind load requirements. The building plans for the bleachers will need to demonstrate that the bleachers selected by the District can meet those standards. The District is going to work with a third-party structural engineer to try to address deficiencies in the plan. The District was also informed that if they have any questions or concerns regarding our contractor's review of plans. They can always request that Joseph Lease review this work. Joseph is the building official for the City of Newport and has the authority to resolve any questions that may remain regarding code interpretation.
- Aaron Collett, Derrick Tokos, and I met to discuss resolution of issues relating to storm water at Sam Case Elementary for the installation of the soccer field. The calculated restriction on storm water flow from the site will be limited to six-inch pipe. This may mean that additional water retention may be necessary as part of the design of the field. Rich Belloni has indicated that the turf has been ordered and is scheduled to arrive mid-July.
- Mayor Sawyer and I participated in a presentation at the Performing Arts Center on Newport's Diverse Paths to an American Dream. This session was sponsored by the Newport Library and focused on what the American dream means to various demographic groups in Newport. The panel was diverse in addressing various groups in the community, including underserved populations as to what the American dream meant to them. It was a great discussion on the challenges and hurdles that some folks have to address to pursue happiness and liberty. Laura Kimberly facilitated this session.
- Held a bi-monthly meeting with Richard Dutton to review various IT issues.

Upcoming Events:

- I am planning to take a vacation day, Friday May 27.
- City Hall will be closed Monday, May 30, in observation of Memorial Day.
- Cascadia Rising 2022 emergency exercise will run from June 9-17. Council members may want to participate in the City facilities evacuation drill at 9 AM on June 9. Also, elected officials are invited to participate in an open house at the fairgrounds from 11 AM to 2 PM on June 13.
- City Hall will be closed Monday, July 4, in celebration of Independence Day. We will only have one regular Council meeting in July which is scheduled for July 18.
- Wednesday, July 20 through Friday, July 22, I am planning to attend the OCCMA Summer Conference at Eagle Crest in Redmond, Oregon.
- July 25 through August 5, I plan to be on vacation. I have been excused from the August 1 City Council meetings.
- Friday, August 17 is the LOC's Small Cities meeting at 11 AM in Lincoln City.
- August 30 is the final day to file the SEL form (candidate filing form) for Mayor, or City Councilor for the November 8 election. The terms of Mayor Sawyer, and Councilors Parker, Hall and Kaplan expire January 2023.
- City Hall will be closed Monday, September 5, in observation of Labor Day. The Council meetings will be held Tuesday, September 6.
- September 17 through September 21, I plan to attend the 108th Annual Conference in Columbus, Ohio. I have been excused from the City Council meetings on September 19.
- October 5-7 is the Annual League of Oregon Cities Conference in Bend. Council members are encouraged to participate in this conference.
- Tuesday, November 8 is election day.
- City Hall will be closed Friday, November 11, in observation of Veterans' Day.
- Friday, November 16 at 11 AM an LOC's Small Cities meeting will be held.
- City Hall will be closed Thursday, November 24, and Friday, November 25, in observation of the Thanksgiving holiday.
- The LOC will be holding their elected essentials workshops at several locations in the state, including Manzanita on November 30, Depoe Bay on December 1, and Albany on December 6. These are held after the municipal elections and are intended for newly elected officials, or as a refresher for current officials.
- City Hall will be closed half day on Friday, December 23, and all day on Monday, December 26, in celebration of the Christmas holiday.
- City Hall will be closed on Monday, January 2, 2023 in observation of the New Year's holiday. The organizational meeting for Council will be scheduled for 5 PM on Tuesday, January 3, 2023, with a regular meeting to follow.

Attachments:

- Attached is a report from the Greater Newport Chamber of Commerce regarding expenditures of room tax funds for various ads, brochures, and billboards paid directly by the Chamber of Commerce with the Destination Newport funding provided by the City Council.

- Attached is a report of the transient room tax revenues recorded through March. Room tax revenues are up well above the additional two and-a-half percent taxes that were added beginning in September and through the course of this winter.
- Attached is a copy of a brochure on volunteering for the City of Newport put out by HR.

On Monday, May 30 we will be recognizing Memorial Day. It is important to remember that Memorial Day is in remembrance of soldiers that fell in combat risking their lives for our country. Memorial Day is a day where we can express gratitude for this ultimate sacrifice. Memorial Day was originally called Declaration Day and was observed on May 30. It was borne out of the Civil War which ended in 1865. On the first Declaration Day, 5,000 participants decorated the graves of 20,000 Union and Confederate soldiers buried at Arlington Cemetery while General James Garfield made an historic speech. (James Garfield eventually became president of the U.S.). With the National Act of 1971, Memorial Day is observed is now observed on the last Monday of May.

I hope everyone has an enjoyable and reflective Memorial Day weekend.

Respectfully Submitted,



Spencer R. Nebel, City Manager

cc: Department Heads

Discover Newport

Items committed but not paid

Newport Signs (printing and installation of new maps)	\$4770.00
OCVA Visitors Guide	\$2500.00
Eugene Emeralds (1 payment of 4 left)	\$3125.00
Certified Folder (1of 2 contracts)	\$596.00
Mile X Mile Guide (full Back Cover)	\$8064.00

Total still committed \$19,055

9:46 AM

05/06/22

Accrual Basis

Discover Newport Profit & Loss Detail October 1, 2021 through May 6, 2022

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Income								
40000 · City of Newport Funding								
Deposit	12/10/2021			Deposit		10000 · Columbia Bank	141,835.00	141,835.00
Total 40000 · City of Newport Funding							141,835.00	141,835.00
Total Income							141,835.00	141,835.00
Expense								
60100 · Print Ads								
Bill	12/14/2021	424-M	Oregon Media, LLC	Bend Magazin...		20000 · Accounts Payable	1,790.00	1,790.00
Bill	12/14/2021	1046	Northwest Travel & ...	Northwest Tra...		20000 · Accounts Payable	2,527.90	4,317.90
Bill	12/21/2021	1753	Oregon Coast Today	Half page prof...		20000 · Accounts Payable	400.00	4,717.90
Bill	01/01/2022	1811	Northwest Travel & ...	Jan/Feb		20000 · Accounts Payable	2,527.90	7,245.80
Bill	02/01/2022	431-M	Oregon Media, LLC	Bend Magazine		20000 · Accounts Payable	1,790.00	9,035.80
Bill	02/18/2022	2011	Nicole Clarke Agenc...	Magazine Des...		20000 · Accounts Payable	2,400.00	11,435.80
Bill	03/02/2022	1865	Oregon Coast Today	Half page		20000 · Accounts Payable	900.00	12,335.80
Bill	03/02/2022	13166	Here & Now Media ...	double page s...		20000 · Accounts Payable	2,500.00	14,835.80
Bill	04/11/2022	451-M	Oregon Media, LLC	Bend Magazine		20000 · Accounts Payable	1,790.00	16,625.80
Bill	04/27/2022	38031...	MEDIAmerica, Inc.	Travel OR Vis...		20000 · Accounts Payable	6,075.00	22,700.80
Total 60100 · Print Ads							22,700.80	22,700.80
60110 · Brochures Expense								
Bill	12/21/2021		Fox & Crown Creative	Dis New Broc...		20000 · Accounts Payable	5,880.00	5,880.00
Bill	01/10/2022	10186...	Fox & Crown Creative	Wayfinding M...		20000 · Accounts Payable	5,000.00	10,880.00
Total 60110 · Brochures Expense							10,880.00	10,880.00
60120 · Billboard Ads								
Bill	03/01/2022	36984	Eugene Emeralds B...	March		20000 · Accounts Payable	3,125.00	3,125.00
Bill	04/01/2022	36984	Eugene Emeralds B...	April		20000 · Accounts Payable	3,125.00	6,250.00
Bill	05/04/2022	ORD0...	Eugene Emeralds B...	May		20000 · Accounts Payable	3,125.00	9,375.00
Total 60120 · Billboard Ads							9,375.00	9,375.00
60130 · Television Ads								
Bill	12/14/2021		Fox & Crown Creative	Video Product...		20000 · Accounts Payable	8,000.00	8,000.00
Bill	12/31/2021	281505	MeTV Kezi9.2			20000 · Accounts Payable	340.00	8,340.00
Bill	12/31/2021	281504	KEZI 9			20000 · Accounts Payable	4,660.00	13,000.00
Bill	03/27/2022	284559	KEZI 9			20000 · Accounts Payable	1,050.00	14,050.00
Total 60130 · Television Ads							14,050.00	14,050.00
64600 · Postage & Freight								
Bill	12/14/2021		Newport Chamber of...	UPS Reimbur...		20000 · Accounts Payable	298.02	298.02
Bill	01/10/2022		Fox & Crown Creative	Reimb postage		20000 · Accounts Payable	29.97	327.99
Total 64600 · Postage & Freight							327.99	327.99
Total Expense							57,333.79	57,333.79

9:46 AM

05/06/22

Accrual Basis

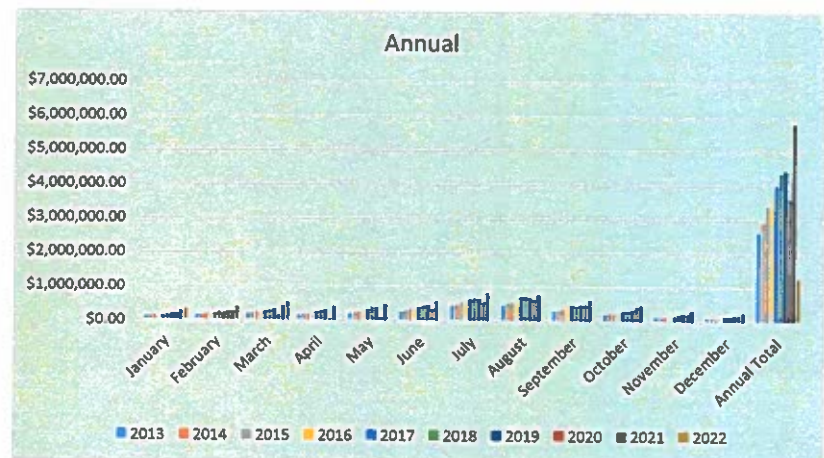
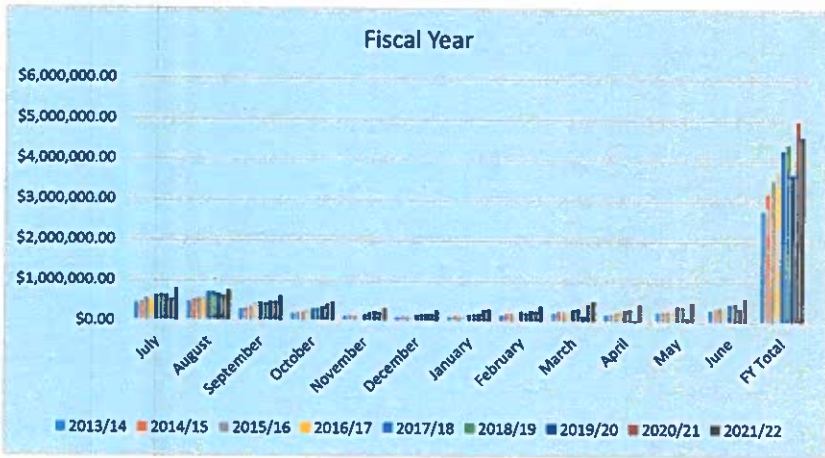
Discover Newport
Profit & Loss Detail
October 1, 2021 through May 6, 2022

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Net Income							<u>84,501.21</u>	<u>84,501.21</u>

**City of Newport
Transient Room Tax Revenues**

Year	January	February	March	April	May	June	July	August	September	October	November	December	Annual Total
2013	\$83,184.51	\$141,633.06	\$178,064.51	\$154,503.00	\$195,365.45	\$259,548.39	\$444,169.46	\$456,729.65	\$295,883.53	\$191,428.48	\$123,685.96	\$96,186.95	\$2,620,382.95
2014	\$112,858.62	\$139,593.00	\$202,016.86	\$166,678.21	\$231,989.22	\$289,428.34	\$465,457.39	\$511,604.77	\$319,624.95	\$220,367.99	\$138,583.98	\$119,764.20	\$2,917,967.53
2015	\$139,629.92	\$197,010.76	\$256,344.88	\$203,965.32	\$262,295.84	\$338,007.86	\$561,202.62	\$560,764.51	\$372,344.48	\$246,641.74	\$156,947.04	\$121,037.92	\$3,416,192.89
2016	\$135,107.00	\$217,380.90	\$266,903.06	\$243,529.85	\$274,872.43	\$381,796.25	\$574,251.28	\$558,401.36	\$429,246.54	\$274,706.47	\$177,668.76	\$131,917.15	\$3,665,781.05
2017	\$125,038.18	\$202,268.77	\$278,868.82	\$263,339.76	\$316,756.56	\$409,197.10	\$623,424.13	\$694,943.01	\$466,563.08	\$289,383.24	\$167,058.46	\$164,140.62	\$4,000,981.73
2018	\$162,767.32	\$253,574.49	\$306,388.31	\$290,310.54	\$393,963.42	\$445,221.83	\$649,635.76	\$701,808.77	\$443,728.10	\$315,673.07	\$219,716.35	\$180,153.73	\$4,362,941.69
2019	\$184,418.23	\$219,605.46	\$332,683.75	\$323,340.09	\$377,720.56	\$460,188.96	\$627,977.95	\$661,240.59	\$471,051.89	\$344,950.90	\$242,660.16	\$183,004.13	\$4,428,842.67
2020	\$194,455.16	\$277,305.68	\$149,324.49	\$54,380.04	\$111,348.26	\$346,688.94	\$540,449.02	\$622,997.39	\$482,412.08	\$417,188.47	\$227,533.90	\$185,573.76	\$3,609,657.19
2021	\$293,464.61	\$267,452.04	\$434,633.42	\$433,502.12	\$487,440.63	\$580,457.67	\$806,080.50	\$769,390.42	\$636,003.64	\$491,408.72	\$341,638.39	\$284,491.99	\$5,825,964.15
2022	\$332,069.02	\$408,647.49	\$526,189.13										\$1,266,905.64

Fiscal Year	July	August	September	October	November	December	January	February	March	April	May	June	FY Total
2012/13	358,654.09	397,793.57	291,276.65	176,983.38	103,783.64	85,311.51	\$83,184.51	\$141,633.06	\$178,064.51	\$154,503.00	\$195,365.45	\$259,548.39	\$2,426,101.76
2013/14	\$444,169.46	\$456,729.65	\$295,883.53	\$191,428.48	\$123,685.96	\$96,186.95	\$112,858.62	\$139,593.00	\$202,016.86	\$166,678.21	\$231,989.22	\$289,134.34	\$2,750,354.28
2014/15	\$465,457.39	\$511,604.77	\$319,624.95	\$220,367.99	\$138,583.98	\$119,764.20	\$139,629.92	\$197,010.76	\$256,344.88	\$203,965.32	\$262,295.84	\$338,007.86	\$3,172,657.86
2015/16	\$561,202.62	\$560,764.51	\$372,344.48	\$246,641.74	\$156,947.04	\$121,037.92	\$135,107.00	\$217,380.90	\$266,903.06	\$243,529.85	\$274,872.43	\$381,796.25	\$3,538,527.80
2016/17	\$574,251.28	\$558,401.36	\$429,246.54	\$274,706.47	\$177,668.76	\$131,917.15	\$125,038.18	\$202,268.77	\$278,868.82	\$263,339.76	\$316,756.56	\$409,197.10	\$3,741,660.75
2017/18	\$623,424.13	\$694,943.01	\$466,563.08	\$289,383.24	\$167,058.46	\$164,140.62	\$162,767.32	\$253,574.49	\$306,388.31	\$290,310.54	\$393,963.42	\$445,221.83	\$4,257,738.45
2018/19	\$649,635.76	\$701,808.77	\$443,728.10	\$315,673.07	\$219,716.35	\$180,153.73	\$184,418.23	\$219,605.46	\$332,683.75	\$323,340.09	\$377,720.56	\$460,188.96	\$4,408,672.83
2019/20	\$627,977.95	\$661,240.59	\$471,051.89	\$344,950.90	\$242,660.16	\$183,004.13	\$194,455.16	\$277,305.68	\$149,324.49	\$54,380.04	\$111,348.26	\$346,688.94	\$3,664,388.19
2020/21	\$540,449.02	\$622,997.39	\$482,412.08	\$417,188.47	\$227,533.90	\$185,573.76	\$293,464.61	\$267,452.04	\$434,633.42	\$433,502.12	\$487,440.63	\$580,457.67	\$4,973,105.11
2021/22	\$806,080.50	\$769,390.42	\$636,003.64	\$491,408.72	\$341,638.39	\$284,491.99	\$332,069.02	\$408,647.49	\$526,189.13	\$0.00	\$0.00	\$0.00	\$4,595,919.30





Getting Started is Easy

Visit

<https://newportoregon.gov/dept/adm/hr/volunteer.asp> to learn about specific department needs.

Fill out the volunteer form at

https://newportoregon.gov/dept/adm/hr/documents/Volunteer_Application.pdf

It's that easy!

Contact Us

Barb James, HR Director

City Hall

169 SW Coast Highway

Newport, OR 97365

Phone: 541-574-0604

Email: b.james@newportoregon.gov

Web: <https://newportoregon.gov/common/inquiry.asp>



CITY OF NEWPORT VOLUNTEER PROGRAM





Who Are We?

The City of Newport pledges to effectively manage essential community services for the well-being and public safety of residents and visitors. The City will encourage economic diversification, sustainable development, and livability. In addition, the Greater Newport Area Vision 2040 project concluded in the fall of 2017 in collaboration with the City of Newport and hundreds of community members and visitors.

OUR BIG VISION

In 2040, Greater Newport is the heart of the Oregon Coast, an enterprising, livable community that feels like home to residents and visitors alike.... We take pride in our community's education, innovation, and creativity, helping all our residents learn, grow, and thrive. Our community is safe and healthy, equitable and inclusive, resilient and always prepared. We volunteer, help our neighbors, support those in need, and work together as true partners in our shared future.

TODAY

Volunteers provide a positive and meaningful impact on our organization and our community. The combination of your time, energy, talents, and ideas make Newport a great place to live, work, and play.

Join the Team!

Fire, Police, and Emergency Preparedness



Recreation Center, Aquatic Center, Parks, and 60+ Activity Center



City Hall, Library, and Airport

