



Western & Coastal Oregon Edition

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www.101things.com

Publication: Western & Coastal Oregon 2021

Placement: All-Around & Newport

Salesperson: Bobby Stricker

Date: 4/29/2021

INSERTION ORDER / CONTRACT

Name of Advertiser: Destination Newport

Billing Address: City of Newport: 169 SW Coast Hwy, Newport OR 97365
(if different than physical address)

Physical Address: _____

Email Address: _____

Web Site: Discovernewport.com

Phone Number: _____ Cell Number (Office use only): _____

Ad Size: One Full Page - All Around Section, One 1/2 Page - Newport Section
Digital Magazine, Website Banner Ad, Social Media Repost

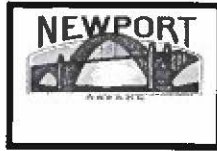
Insertion Order Rate: \$5299

Authorized Agent: Spencer R. Nobel Signature: 

PRODUCTION NOTES: Robert Stricker 

<p>Jeremy Burke to provide creative.</p>	<p>NOTES for BILLING: Payment Due July 2, 2021.</p> <p>NOTES for ADVERTISER: Ad Materials Deadline April 12, 2021 (ad build needed) April 16, 2021 (camera ready) Send Ad Materials To: adbuild@101thingsoregon.com</p> <p>Distribution Starts May 20, 2021</p>
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Terms: Payment is due and payable upon publication unless noted otherwise on this contract. Canceled ads are subject to a charge of up to 50% of the ad cost. Cancellations are not allowed after deadline. The publisher assumes no financial responsibility for typographical errors, omission of copy or misrepresentation in copy after client approves their electronic ad proof, provided by Publisher. Publisher reserves the right to revise or reject any ad deemed unsuitable for the publication.
Production: Additional copies of ads (print out or electronic files) to be run elsewhere are \$40 per ad. Requests for specific placement of ads accepted, but with no guarantee.



AUTHORIZATION FOR AGREEMENTS, MOUs, OR OTHER DOCUMENTS OBLIGATING THE CITY

All contracts, agreements, grant agreements, memoranda of understanding, or any document obligating the city (with the exception of purchase orders), requires the completion of this form. The City Manager will sign these documents after all other required information and signatures are obtained.

Document: Insertion Order/Contract Date: 5/11/21

Statement of Purpose: Full Page Ad and 1/2 Page Ad in 101 Things to Do for Destination Newport

Department Head Signature: _____

Remarks, if any: _____

City Attorney Review and Signature: David W. Allen Date: 5/12/2021

Other Signatures as Requested by the City Attorney: _____

	Signature				Name/Position	Date:
Budget Confirmed:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>			
Certificate of Insurance Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>			
City Council Approval Needed:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>				

After all the above requested information is complete and signatures obtained, return this form, along with the original document to the City Manager for signature. No documents should be executed prior to the City Manager's approval as evidenced by signature of this document.

City Manager Signature: [Signature] Date: 5/15/21

Once all signatures and certificates of insurance have been obtained, return this document, along with the original, fully-executed agreement, MOU, or other document to the City Recorder. A copy of grant agreement and all project funding documents, must be forwarded to the Finance Department for tracking and audit purposes.

City Recorder Signature: [Signature] Date: 5/26/2021

Date posted on website: 5/26/21