



Oregon

Kate Brown, Governor



State Library of Oregon

250 Winter St. NE
Salem, OR 97301-3950
503-378-4243
Fax 503-585-8059
www.oregon.gov/library

MEMORANDUM OF UNDERSTANDING BETWEEN THE STATE LIBRARY OF OREGON AND NEWPORT PUBLIC LIBRARY

May 10, 2021

This memorandum is between the State Library of Oregon (State Library) and Newport Public Library for the purpose of a project serving teens in the community through materials, programs, and/or services.

This MOU shall become effective upon signature by the authorized officials from each entity.
This memorandum will expire on September 30, 2021.

The State Library agrees to:

- Direct up to \$2,000.00 from the FY2020 Library Services and Technology Act grant to Newport Public Library for the direct purpose of this memorandum.

Newport Public Library agrees to:

- [Acknowledge the funding source](#) on any public-facing information or resources purchases made with these grant funds.
- Expend all funds received by August 31, 2021.
- Submit all invoices and documentation related to grant purchases to the State Library by August 31, 2021. Please ensure that the documentation adds up to at least the total grant amount, as the State Library wants all the funds expended.
- Submit a simple final report via a form provided by the State Library by September 30, 2021.

Signatures

State Library of Oregon
Buzzy Nielsen
Program Manager for Library Support

Newport Public Library
Spencer R. Nelson Name
City Manager Title



AUTHORIZATION FOR AGREEMENTS, MOUs, OR OTHER DOCUMENTS OBLIGATING THE CITY

All contracts, agreements, grant agreements, memoranda of understanding, or any document obligating the city (with the exception of purchase orders), requires the completion of this form. The City Manager will sign these documents after all other required information and signatures are obtained.

Document: MOU between the State Library of Oregon and Newport Public Library Date: 6-8-21

Statement of Purpose: This memorandum of understanding is for the purpose of a project sewing teens in the community through materials, programs, and/or services

Department Head Signature: Laura Knutson

Remarks, if any: This MOU shall become effective upon signature by the authorized officials from each entity. The MOU will expire on Sept. 30, 2021.

City Attorney Review and Signature: David W. Allen Date: 6/08/2021

Other Signatures as Requested by the City Attorney: _____

	Signature				Name/Position	Date:
Budget Confirmed:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>			\$2,000.00
Certificate of Insurance Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>			
City Council Approval Needed:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>				Date: <u>6/7/21</u>

After all the above requested information is complete and signatures obtained, return this form, along with the original document to the City Manager for signature. No documents should be executed prior to the City Manager's approval as evidenced by signature of this document.

City Manager Signature: [Signature] Date: 6/9/21

Once all signatures and certificates of insurance have been obtained, return this document, along with the original, fully-executed agreement, MOU, or other document to the City Recorder. A copy of grant agreement and all project funding documents, must be forwarded to the Finance Department for tracking and audit purposes.

City Recorder Signature: [Signature] Date: 6/9/2021

Date posted on website: 6/9/21