

3377

**CITY OF NEWPORT, OREGON**

**NYE NEIGHBORHOOD ASSOCIATION  
FUNDING AGREEMENT**

THIS AGREEMENT is between the City of Newport, an Oregon municipal corporation (City), and Nye Neighborhood Association (NNA).

**TERMS OF AGREEMENT**

**1. PURPOSE**

The purpose of the funding is for the work outlined in attached Exhibit A, which is a letter from NNA dated August 9, 2022. NNA shall utilize funds provided under this agreement for that purpose.

**2. TERM**

This agreement shall be effective when signed by both parties and end on June 30, 2023.

**3. FUNDING AND REPORTS**

The City has committed \$10,000 for use by NNA in the 2022/2023 Fiscal Year. City will pay NNA \$5,000 upon execution of this agreement. Subsequent to filing the mid-year report, the additional \$5,000 will be made available to NNA upon request to the City.

NNA shall provide the City with a mid-year report in January of 2023, and a final report due no later than July 31, 2023.

The reports should contain documentation listing how funds were expended during the reporting period. Copies of documentation in the form of receipts, invoices, purchase orders or other transaction records must be included with the expense documentation report. In the event funds are not fully expended, they must be returned to the City.

**4. SUBMITTING NOTICE**

All notices shall be made in writing and may be given by personal delivery or mail. Payments may be made by personal delivery, mail, or electronic transfer. The following addresses shall be used to transmit notices and other information:

**City:** City of Newport  
Attn: City Manager  
169 SW Coast Highway  
Newport, OR 97365

**NNA:** Nye Neighborhood Association  
35 NW High Street  
Newport, OR 97365



Notices mailed to the address provided for notice in this section shall be deemed given upon deposit in the United States mail, postage prepaid. In all other instances, notices, bills and payments shall be deemed given at the time of actual delivery.

## 5. STATUS OF NNA

NNA certifies that:

- A. NNA is not an officer, employee, or agent of the City as those terms are used in ORS 30.265.
- B. No employee of the City, or any partnership or corporation in which a City employee has an interest, has or will receive any remuneration of any description from NNA, either directly or indirectly, in connection with this agreement, except as specifically declared in writing prior to payment to NNA.
- C. If applicable, NNA will obtain a City business license.

## 6. COMPLIANCE WITH LAWS AND RULES

NNA shall comply with all applicable federal, state, and local laws, rules, and regulations.

**City of Newport:**

Margaret M. Hauck  
Name:

9/15/2022  
Date

Title: Acting City MANAGER

**Nye Neighborhood Association:**

W. Engler  
Name:

9-15-22  
Date

Title: Board of Directors  
Secretary

There is no doubt that the evidence presented in this report is sufficient to establish the fact that the defendant is guilty of the crime charged in the indictment.

Very truly yours,

John Doe

Witness my hand and seal this 1st day of January, 1901.

Notary Public for the State of New York.

My commission expires on the 1st day of January, 1902.

Notary Public for the State of New York.

Witness my hand and seal this 1st day of January, 1901.

John Doe

Notary Public for the State of New York.

Witness my hand and seal this 1st day of January, 1901.

Notary Public for the State of New York.

Witness my hand and seal this 1st day of January, 1901.

Notary Public for the State of New York.

Witness my hand and seal this 1st day of January, 1901.

Notary Public for the State of New York.

Witness my hand and seal this 1st day of January, 1901.

Notary Public for the State of New York.

Witness my hand and seal this 1st day of January, 1901.

Notary Public for the State of New York.

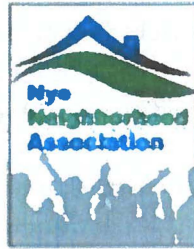
Witness my hand and seal this 1st day of January, 1901.

Notary Public for the State of New York.

Witness my hand and seal this 1st day of January, 1901.

Notary Public for the State of New York.

Exhibit A



Jan Kaplan, President  
Nye Neighborhood Association  
35 NW High St.  
Newport. OR 97365

August 9, 2022

Spencer Nebel, City Manager  
City of Newport  
169 W Coast Highway  
Newport OR 97365

Dear Spencer,

This is to request disbursement of the \$10,000 budgeted by the city for support of Neighborhood Associations. We are now entering our second year of being formally recognized by the city. Our hope is to be a model for other neighborhoods to organize similar Associations and would be willing to assist in any way that we can.

On August 4, the Board of Directors discussed how to best use these funds to further our mission to improve and enhance the quality of life in the Nye Beach community by: fostering neighborhood pride and promoting community awareness.

As a new and evolving organization our financial experience has been based upon voluntary contributions from our members. These funds have helped to support developing a website and neighborhood social gatherings. Areas we anticipate using the city funding for include:

- Contract for web hosting and bringing our site on line.
- Site rentals and refreshments for at least 4 neighborhood social events.
- Payment for site rentals for general membership meetings and associated costs including Zoom subscription.
- Contracting for professional services- legal, bookkeeping, tax preparation.
- Contracting for consulting costs to help us understand city processes and plans.
- Contracting for pursuing a neighborhood vision process.
- Costs to maintain our Oregon non-profit status and to pursue IRS recognition of non-profit status.

- Costs of developing PR materials including printing.
- Potentially using these funds to leverage other grant opportunities.
- Materials needed for neighborhood cleanup events.

Please let me know whether you need any further detailed spending plans. We would also like to know what kind of financial reporting the city requires of us. We are currently planning for a social event in September and for a Moore Park and Parkway cleanup in October in addition to contracting with a new web services provider.

We sincerely appreciate the on-going support we have received from the city. We believe that we have succeeded in furthering a neighborhood identity and fostering two-way communication with the city. We look forward to building upon our early successes.

Sincerely,



Ian Kaplan

CC: Derrick Tokos  
Eric Glover  
Peggy Hawker  
Tom Briggs  
Wendy Engler  
Robert Emond  
Veronica Lundell



# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
Nye Neighborhood Association

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☒ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).  
Exempt payee code (if any) \_\_\_\_\_  
Exemption from FATCA reporting code (if any) \_\_\_\_\_  
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.  
c/o Jan Kaplan 35 NW High St

6 City, state, and ZIP code  
Newport OR 97365

7 List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Social security number

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or

Employer identification number

8	7	-	3	1	9	5	2	0	8
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## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [Signature] Date ▶ 9/8/2022

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

