

**AUTHORIZATION FOR AGREEMENTS, MOUs, OR OTHER DOCUMENTS OBLIGATING THE CITY**

All contracts, agreements, grant agreements, memoranda of understanding, or any document obligating the city (with the exception of purchase orders), requires the completion of this form. The City Manager will sign these documents after all other required information and signatures are obtained.

Document: Social Service Grant Agreement Date: 7/18/2024

Statement of Purpose: Social Service Grant Agreement with Agape Respite Center to help in delivery of services

Department Head Signature: Jeanne M. Tejada

Remarks, if any: Grant Amount \$25,000

City Attorney Review and Signature: See Attached email Date: \_\_\_\_\_

Other Signatures as Requested by the City Attorney: \_\_\_\_\_

Signature Date: \_\_\_\_\_ Name/Position Date: \_\_\_\_\_

Budget Confirmed: Yes  No  N/A

Certificate of Insurance Attached: Yes  No  N/A

City Council Approval Needed: Yes  No  Date: 6/17/2024

After all the above requested information is complete and signatures obtained, return this form, along with the original document to the City Manager for signature. No documents should be executed prior to the City Manager's approval as evidenced by signature of this document.

City Manager Signature: Date: 7/24/24

Once all signatures and certificates of insurance have been obtained, return this document, along with the original, fully-executed agreement, MOU, or other document to the City Recorder. A copy of grant agreement and all project funding documents, must be forwarded to the Finance Department for tracking and audit purposes.

City Recorder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date posted on website: \_\_\_\_\_

**CITY OF NEWPORT, OREGON  
AGENCY  
SOCIAL SERVICE GRANT AGREEMENT**

THIS AGREEMENT is between the City of Newport, an Oregon municipal corporation (City), and Agape Respite Center (Grantee).

**TERMS OF AGREEMENT**

**1. USE OF FUNDS**

Funding for this agreement is intended to assist the organization in the delivery of their services, as outlined in Exhibit A.

**2. COMPENSATION AND PAYMENT**

The Grantee shall be paid a max lump sum amount of \$25,000 for services identified in Section 1.

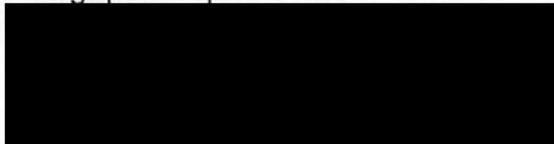
Payment to Grantee shall be made by City, after receipt by the City of a W-9.

**3. SUBMITTING NOTICE**

All notices shall be made in writing and may be given by personal delivery or mail. Payments may be made by personal delivery, mail, or electronic transfer. The following addresses shall be used to transmit notices and other information:

**City:** City of Newport  
169 SW Coast Highway  
Newport, Oregon 97365  
541.574.0613  
e.glover@newportoregon.gov

**Contractor:** Jamelle Villareal  
Executive Director  
Agape Respite Center



Notices mailed to the address provided for notice in this section shall be deemed given

upon deposit in the United States mail, postage prepaid. In all other instances, notices, bills and payments shall be deemed given at the time of actual delivery.

#### **4. STATUS OF GRANTEE**

Grantee certifies that:

- A. Grantee is not an officer, employee, or agent of the City as those terms are used in ORS 30.265.
- B. No employee of the City, or any partnership or corporation in which a City employee has an interest, has, or will receive any remuneration of any description from Grantee, either directly or indirectly, in connection with this Agreement, except as specifically declared in writing prior to any reimbursement to Grantee.
- C. If applicable, Grantee will obtain a City business license.

#### **5. WARRANTY & INDEMNIFICATION**

Grantee certifies that:

- A. Grantee is fully liable for the acts and omissions of Grantee that cause any damage, injury, death, property damage or loss to any person or property.
- B. Grantee will indemnify and defend the City, its officers, agents, employees, and volunteers and hold them harmless from any and all liability, causes of action, claims, losses, damages, judgments, or other costs or expenses including attorney's fees that may be asserted by any person or entity which in any way arise from, during, or in connection with, the performance of the work described in this Agreement. Grantee's indemnification shall also cover claims brought against the City under state or federal workers' compensation laws. If any aspect of this indemnity shall be found to be illegal or invalid for any reason whatsoever, the illegality or invalidity shall not affect the validity of the remainder of this indemnification.

#### **6. FINAL REPORT**

Grantee shall submit a final report, by June 1, 2025, showing how the grant funds were used, and the results of the project from June 2024 through June 2025.

7. COMPLIANCE WITH LAWS AND RULES


Grantee shall comply with all applicable federal, state, and local laws, rules, and regulations.

City of Newport:

  
\_\_\_\_\_  
City of Newport  
169 SW Coast Highway  
Newport, Oregon 97365  
Business Phone: 541.574.0603

7/24/24  
\_\_\_\_\_  
Date

Grantee:

  
\_\_\_\_\_  
Janelle Villareal  
Executive Director  
Agape Respite Center

7/19/2024  
\_\_\_\_\_  
Date





## Agape Respite Center

June 10th, 2024

Spencer Neble  
City Manager  
City of Newport  
169 SW Coast Hwy  
Newport, OR 97365

Dear Spencer,

I am writing to formally request to be added to the upcoming council meeting on June 17th, 2024 to request a grant of \$25,000 from the City of Newport to support the essential services provided by Agape Respite Center to the homeless population in our community. As the Executive Director, I am dedicated to our mission of creating a safe and welcoming day center that offers vital services to those in need.

Our center aims to address some of the most pressing needs of the homeless population by providing access to laundry facilities, showers, nutritious lunches, and mail services. These services are not only essential for maintaining personal hygiene and health but also play a critical role in restoring dignity and fostering a sense of community among our clients.

The requested funds will be used to:

1. **Expand Laundry Services:** Ensure that clients have access to clean clothes, which is fundamental for their health and well-being.
2. **Enhance Shower Facilities:** Provide clean and safe shower facilities to promote hygiene and prevent the spread of illnesses.
3. **Provide Nutritious Lunches:** Offer daily meals to ensure that no one in our community goes hungry and to support their overall health.
4. **Improve Mail Services:** Assist clients in maintaining a stable mailing address, which is crucial for receiving important documents and communication.

By supporting these services, the City of Newport will be making a significant contribution towards improving the quality of life for our homeless population, offering them a safe place to go during the day, and helping them to regain their footing in the community.

We are committed to using these funds efficiently and effectively to maximize the benefits to those we serve. I would welcome the opportunity to discuss this request in more detail and provide any additional information you may require.

Thank you for considering our request. We look forward to the possibility of partnering with the City of Newport to make a meaningful impact in the lives of our community members.

Sincerely,

**Jamelle Villareal**  
**Executive Director**  
**Agape Respite Center**







# Grant Funding Request



1

It takes a village to make a difference!



We are grateful for each volunteer and every donation we have received!

2

# The Basics



Agape aims to empower our community by addressing basic needs with dignity and compassion.

We are requesting a grant of \$25k from the City of Newport to support the essential services we provide the local homeless population at Agape Respite Center, which includes the purchase of a bathroom with full shower unit.

3

# Client Demographics (Self-reported last 70 days)

- Number of male clients: 85
- Average men's age: 47.1
- Black: 3
- Native American: 16
- Pacific Islander: 1
- White: 71
- Latino: 6
- Multi-racial: 10
- Number of Female clients: 54
- Average women's age: 47.8
- Asian: 1
- Black: 1
- Native American: 7
- White: 48
- Latino: 3
- Multi-racial: 4

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## Client Data (Self-reported last 70 days)

- Men on SSI: 7
- Men on SSDI: 9
- Men with OHP: 50
- Men on Food Stamps: 50
- Men with VA Benefits: 2
- Victim of Domestic Violence: 8
- Severe Disability: 15
- Severe Mental Illness: 14
- Alcohol and Drug Addiction: 14
- Men Who Are Veterans: 5
- Women on SSI: 7
- Women on SSDI: 9
- Women with OHP: 50
- Women on Food Stamps: 50
- Victim of Domestic Violence: 13
- Severe Disability: 8
- Severe Mental Illness: 9
- Alcohol or Drug Addiction: 10
- Women Who Are Veterans: 1

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## Our Impacts



- After Oregon experienced the largest increase in homelessness in any state between 2020 and 2022, and Grace Wins Haven closed, our services have become even more essential for those experiencing homelessness.
- In the last 90 days, Agape Respite Center has helped 139 unique homeless clients in Newport.
- Clients come in for food, clean clothing, camping gear, showers, laundry support, mail services, and connections to resources.
- Our most utilized services are the sack lunches we provide and the shower facilities.

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## Service Statistics (last 70 days)

- Men Who Showered: 32
- Men Who Did Laundry: 4
- Men Who Got Bus Ticket: 1
- Men Harm Reduction: 15
- Men Who Got Mail: 26
- Men Who Picked Up Food: 243
- Men Who Received Agency Connections: 7
- Men Who Received ID Assistance: 1
- Women Who Showered: 42
- Women Who Did Laundry: 5
- Women Who Got Bus Ticket: 2
- Women Harm Reduction: 14
- Women Who Got Mail: 21
- Women Who Got Food: 152
- Women Who Received Agency Connections: 8
- Women Who Received ID Assistance: 1

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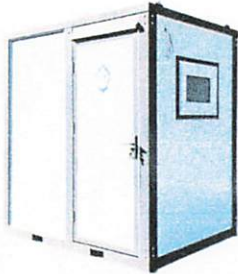
## Expansion and Support of Laundry Services

- The money from the grant would go to ensure that clients have clean clothes, which is fundamental for their physical and mental health and well-being.
- Grant funds would go towards: purchasing a stackable washer and dryer, laundry detergents, stain removers, dryer sheets.
- Funding would also go towards maintaining machines and dryer vents so that we can continue providing this much needed service.



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## Enhancing Shower Facilities



Costs: \$7,500



- Funding would help us provide clean and safe shower facilities for our clients.
- By providing this essential service, it helps prevent the spread of illnesses and disease, which keeps people healthy and out of the hospital.
- Funding would also go towards purchasing, sanitizing, and maintaining the shower trailer.
- It would also go towards buying shower supplies for clients such as towels, soaps, shampoos and other necessary hygiene products.

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## Providing Nutritious Meals

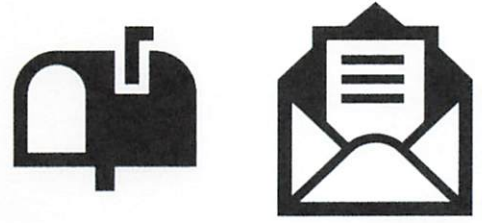
- Funds from this grant could help Agape Respite Center provide nutritious warm meals and/or sack lunches for those in need.
- Having consistent nutritious food in their diet is just one way that Agape can help provide people with a way to stay satiated and healthy.
- The grant would help us purchase the ingredients we need to make lunches and warm meals for those that might have otherwise gone hungry.



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# Improve Mail Services



- By acquiring this grant, we will be able to continue to assist clients in maintaining a stable mailing address, which is crucial for receiving important documents and communications.
- With Agape's mail services, people can stay up to date with important services, such as healthcare appointment information and potential housing assistance information and so much more.
- This funding would also help provide supplies for organizing and distributing mail to our clients.

# THANK YOU!

With your help and support, this grant can provide us with the necessary funding to bring services, comfort, and care to those experiencing homelessness in our area.

Your support can make a big difference in the lives of your vulnerable neighbors in need.





-----Original Message-----

**From:** David Allen <D.Allen@NewportOregon.gov>

**Sent:** Thursday, July 18, 2024 10:05 AM

**To:** Erik Glover <E.Glover@NewportOregon.gov>

**Subject:** Re: Agape Grant Agreement

The Agape grant agreement below looks to be the form of agreement used for other similar type grants the city has provided in the past. And forward the e-mail you had mentioned in your office on Monday.  
--David