



AUTHORIZATION FOR AGREEMENTS, MOUs, OR OTHER DOCUMENTS OBLIGATING THE CITY

All contracts, agreements, grant agreements, memoranda of understanding, or any document obligating the city (with the exception of purchase orders), requires the completion of this form. The City Manager will sign these documents after all other required information and signatures are obtained.

Document: Addendum No 5 to Goods & Services Contract between City of Newport and Salem Fire Alarm Date: 1/5/24

Statement of Purpose: Install security system including 4 panic buttons at the Rec Center

Department Head Signature: [Signature: Paul James]

Remarks, if any: _____

City Attorney Review and Signature: See attached Date: _____

Other Signatures as Requested by the City Attorney: _____

Name/Position
Date: _____

Budget Confirmed: Signature Yes No N/A

Certificate of Insurance Attached: Yes No N/A

City Council Approval Needed: Yes No Date: _____

After all the above requested information is complete and signatures obtained, return this form, along with the original document to the City Manager for signature. No documents should be executed prior to the City Manager's approval as evidenced by signature of this document.

City Manager Signature: [Signature] Date: 1-17-24

Once all signatures and certificates of insurance have been obtained, return this document, along with the original, fully-executed agreement, MOU, or other document to the City Recorder. A copy of grant agreement and all project funding documents, must be forwarded to the Finance Department for tracking and audit purposes.

City Recorder Signature: _____ Date: _____

Date posted on website: _____



❖ CCB# 76884 ❖

PANIC BUTTON INSTALLATION PROPOSAL

To: City of Newport
Attn: Jody York

Date: 11/23/2022

Project Name & Address:
City of Newport – Rec Center
225 SE Avery Street
Newport, Oregon 97365

Customer Phone

Customer Email:
j.york@newportoregon.gov

Salem Fire Alarm is pleased to provide you with the following proposal:

- 1 – Installation of Vista 20P Security System including the following components:
 - (1) Vista 20P Security Panel
 - (1) 6160RF Keypad
 - (1) Power Supply
 - (1) 12V7AH Battery
 - (1) Starlink Cell Dialer
 - (1) Innovonics Receiver
 - (1) Innovonics Repeater
 - (4) Wireless Panic Buttons – Locations: Front Desk, Wall of Open Office Area, Aquatic Ctr Lifeguard Breakroom, Aquatic Ctr Supervisor’s office
- 2 – Programming of Security System.
- 3 – Test/Certification of Security System/Panic Buttons.

NOTES: All work to be completed during normal business hours. Pricing is for above scope of work only and excludes all work not listed. Job to be completed at same time as the Fire Alarm replacement job to save on travel and hotel/perdiem costs.

Salem Fire Alarm proposes to furnish the above, for the sum of: \$5450.00

Payment to be made as follows: Upon completion

Salem Fire Alarm, Inc.

By: Brian Trammell Title: Service Manager

THIS PROPOSAL DOES NOT INCLUDE INSTALLATION, INSTALLATION MATERIAL OR ANY LABOR SERVICES UNLESS SPECIFIED ABOVE
Any alteration or deviation from the above, involving additional cost, will be performed only upon acceptance by Salem Fire Alarm of Purchaser’s written order. This proposal may be withdrawn if not accepted within 30 days from the date shown above.

ACCEPTANCE OF PROPOSAL – The prices, specifications, terms, and conditions herein, are hereby accepted. Salem Fire Alarm, Inc. is authorized to do the work as specified.

Purchaser: Date: 01/17/2024
 By: Spencer R. Nebel Title: City Manager
 (Authorized Signature)



❖ CCB# 76884 ❖

PANIC BUTTON INSTALLATION PROPOSAL

To: City of Newport
Attn: Jody York

Date: 9/22/2022

Project Name & Address:
City of Newport – Rec Center
225 SE Avery Street
Newport, Oregon 97365

Customer Phone

Customer Email:
j.york@newportoregon.gov

Salem Fire Alarm is pleased to provide you with the following proposal:

Cell Dialer Installation:

1 – Relocation of existing wiring from current Security System. (IT Department will have to temporarily move equipment that is blocking access from Security Panel to allow access to relocate wiring and demo the system)

2 – Demo of existing Security Panel that is no longer viable for parts and additional equipment to be added. (IT Department will have to temporarily move equipment that is blocking access from Security Panel to allow access to relocate wiring and demo the system)

3 – Installation of Vista 20P Security System including the following components:

- (1) Vista 20P Security Panel
- (1) 6160RF Keypad
- (1) Power Supply
- (1) 12V7AH Battery
- (1) Starlink Cell Dialer
- (1) Innovonics Receiver
- (1) Innovonics Repeater
- (4) Wireless Panic Buttons – Locations:
Front Desk, Wall of Open Office Area,
Aquatic Ctr Lifeguard Breakroom,
Aquatic Ctr Supervisor's office

3 – Programming of Security System.

4 – Test/Certification of Security System/Panic Buttons.

NOTES: All work to be completed during normal business hours. Pricing is for above scope of work only and excludes all work not listed. Pricing includes (1) Round trip from Salem to Newport. Additional charges will apply for additional material or return trips. Pricing includes hotel and per diem for (1) overnight stay.

Salem Fire Alarm proposes to furnish the above, for the sum of: \$6650.00

Payment to be made as follows:

Upon completion

Salem Fire Alarm, Inc.

By: Brian Trammell

Title: Service Manager

THIS PROPOSAL DOES NOT INCLUDE INSTALLATION, INSTALLATION MATERIAL OR ANY LABOR SERVICES UNLESS SPECIFIED ABOVE

Any alteration or deviation from the above, involving additional cost, will be performed only upon acceptance by Salem Fire Alarm of Purchaser's written order. This proposal may be withdrawn if not accepted within 30 days from the date shown above.

ACCEPTANCE OF PROPOSAL – The prices, specifications, terms, and conditions herein, are hereby accepted. Salem Fire Alarm, Inc. is authorized to do the work as specified.

Purchaser: *Mike Cavanaugh*

Date: 9-23-22

By: *Mike Cavanaugh*
(Authorized Signature)

Title: Parks and Rec Director

SERVICE • DESIGN • INSTALLATION



**Addendum No. 5 to Goods and Services Contract
Between City of Newport and Salem Fire Alarm**

THIS ADDENDUM No. 5 is to the Goods and Services Contract between the City of Newport (City) and Salem Fire Alarm (Contractor) for security and fire alarm services.

Recitals:

1. City and Contractor entered into an agreement dated October 29, 2021 (Agreement) for an estimated \$20,205 pursuant to a request for proposals for security and fire alarm inspection, testing, monitoring, and maintenance services, attached as Exhibit A to the Agreement.
2. City and Contractor desire to proceed with additional services under the Agreement.

Terms of Addendum:


City and Contractor agree to the following additional services under the Agreement:

- A. City and Contractor will proceed with the proposal/scope of work dated November 23, 2022 for an estimated \$5,450, attached as Exhibit 5 to this Addendum.
- B. This Addendum may be executed in counterparts and a signed copy transmitted by facsimile or other electronic means, each of which will be deemed an original, but all of which taken together will constitute one and the same agreement.

Except as expressly set forth herein, all provisions of the Agreement shall continue and remain in full force and effect.

City of Newport

Salem Fire Alarm



Spencer R. Nebel, City Manager

Name/Title:

Date: 01-17-24

Date: _____

**Addendum No. 5 to Goods and Services Contract
Between City of Newport and Salem Fire Alarm**

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Recitals:

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2. City and Contractor desire to proceed with additional services under the Agreement.

Terms of Addendum:

City and Contractor agree to the following additional services under the Agreement:

- A. City and Contractor will proceed with the proposal/scope of work dated ~~November 23, 2022~~ ^{September 23, 2022} for an estimated ~~\$5,450~~, attached as Exhibit 5 to this Addendum.
^\$6,650.00
- B. This Addendum may be executed in counterparts and a signed copy transmitted by facsimile or other electronic means, each of which will be deemed an original, but all of which taken together will constitute one and the same agreement.

Except as expressly set forth herein, all provisions of the Agreement shall continue and remain in full force and effect.

City of Newport



Spencer R. Nebel, City Manager

Salem Fire Alarm



Name/Title: Mike Davis, President

Date: 01-17-24

Date: 07/02/2024

Jody York

From: David Allen
Sent: Friday, January 12, 2024 4:25 PM
To: Jody York; Barbara James
Cc: Michael Cavanaugh; Travis Reeves; Spencer Nebel; Erik Glover; Melanie Nelson; Steve Baugher; Linda Wertman
Subject: Re: Salem Fire Alarm Addendum
Attachments: Scanned from a Xerox Multifunction Printer.pdf; Scanned from a Xerox Multifunction Printer.pdf; Addendum No. 5 - Salem Fire Alarm.doc; Salem Fire Alarm - Rec Ctr proposal-1.pdf; Salem Fire Alarm - Rec Ctr proposal-2.pdf

Attached is the scanned 11/23/22 rec. center proposal from below for \$5,450 along with a scanned draft addendum 5 that you prepared with a sign-off form. I've attached a revised addendum 5 which references the 11/23/22 proposal as exhibit 5 in section A. of the addendum (the proposal for addendum 4 was referenced as exhibit 4). I've also attached the two previous rec. center proposals that Richard had raised some IT issues about in early Nov. 2022, which the 11/23/22 proposal appears to have addressed (but Travis can confirm that).

The last council approval was addendum 3 in Nov. 2022 for \$111,840. Addendum 4 in July 2023 was for \$124,595 and within Spencer's current delegated spending authority of \$150,000 for goods/services contracts. Addendum 5 (in addition to addendum 4) doesn't exceed \$150,000, but keep track of any further ones that approach the \$150,000 threshold.

Also, the 11/23/22 rec. center proposal indicates payment "upon completion" so if the "acceptance of proposal" is signed/dated at the bottom of the page, that won't be an issue.

As noted previously, a formal procurement/RFP process was used for the existing Salem Fire Alarm agreement, which is for a three-year term with an option to extend for up to two additional one-year terms at the city's sole discretion. --
David

From: Jody York
Sent: Friday, January 5, 2024 10:15 AM
To: David Allen
Cc: Barbara James
Subject: Salem Fire Alarm Addendum

Good morning David,

Salem Fire Alarm has the parts needed and is ready to move forward with several projects. I know we need an addendum to the original agreement and have a few questions.

Can you verify you did not already do an addendum for the Rec Center panic buttons for \$5,450? If not, did you want to create it or would you like me to using the prior addendum language (see attached addendum#2 for the 60+ project)?

Jody