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December 5, 2023

Newport Community
Newport, Oregon

To the Newport Community:

As many of you know, I plan to retire as city manager from the City of Newport effective around July 1, 2024. In preparation for my retirement, the City Council has hired Jensen Strategies to assist in recruiting candidates to fill the position of city manager. Jensen Strategies would like your input on what skills, experience, and other attributes you feel are important for Newport's next city manager. As a value member of the greater Newport Community, your opinion will provide an important perspective for the development of the position profile and the recruitment materials for this job.

There are two ways in which you can participate in this process. The first is to participate by completing a brief survey outlining the attributes and expertise that are desirable in Newport's next city manager. In addition, what do you see as the next challenges that will need to be addressed by the City in the future. Your responses will go directly to Jensen Strategies and information will be summarized and will not be individually attributable to anyone. Please feel free to take a few minutes to provide the requested information to Jensen Strategies using the link below:

<https://www.surveymonkey.com/r/NewportCommunityInput>

In addition, Jensen Strategies will be holding a virtual meeting to receive comments from community members on city manager attributes and expertise on Tuesday December 12, 2023 from 6-7pm. Please see the attached meeting graphic for further details of how to join this meeting.

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Attachment: virtual meeting flyer