



The City of Newport, Oregon is currently searching for a

PUBLIC WORKS DIRECTOR

The position will be open until filled





The Ideal Candidate

The ideal candidate will be a leader and professional with proven experience in Public Works at a municipality. The person will be a leader, inspirational to direct reports; someone who builds trust with other departments, the City Manager, the city advisory committees, and one who can successfully administrator the operations of the department. The candidate will be a strategic thinker who cultivates a culture of excellence, which encourages professional growth and creativity. The candidate will be someone who is approachable; and friendly; achievement oriented; and a consensus builder.

The ideal candidate will demonstrate the capability of understanding the limitation of resources, while utilizing existing resources to effectively and efficiently run the Operations of Public Works utilities and infrastructure. Strategically plan how we all use resources to maintain facilities and infrastructure to best meet the needs of residents and visitors to Newport.

The ideal candidate will have a good command of the principles of effective staff management, budget, and finance. They will be personally invested in the Newport community.

A Bachelor's Degree AND five (5) year's increasingly responsible experience in public works management, construction, or a related field, with four (4) year's administrative and supervisory responsibility is required. A combination of an Associate's Degree and seven (7) years directly related experience in public works management will be considered.

A Bachelor's Degree in Civil Engineering, Construction Management, Public Administration, or related field is desirable.

Residency within 30 miles of Newport City Hall is required for this position.

How to Apply

All applications for this position must be submitted via the city's online application system at <https://www.governmentjobs.com/careers/cityofnewport>. Only complete applications will be considered. A resume and letter of interest is required.

The City of Newport is an EEO employer and veteran's preference provider. All qualified applicants will receive consideration for employment without regard to race, color,

religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected under state, federal, or local law.

All offers of employment are subject to successful completion of a comprehensive background check, reference/education checks, and in the case of safety sensitive positions, drug and alcohol testing.

For additional information about the City of Newport visit: www.newportoregon.gov

For additional information about Newport, Oregon, visit: www.discovernewport.com



Compensation

The salary range for the position is \$7,339 - \$9,621/month. Starting salary will be based on the knowledge, skills, experience, education, and training of the person hired. An excellent benefit package including medical, dental, vision, life insurance, short-term disability, long-term disability, city-funded health savings account, and city-funded defined contribution retirement plan.

The Preliminary Recruitment Process and Schedule

The position will be open until filled. The first screening of applications will begin on June 26, 2023. Phone Screens are anticipated to be conducted the week of July 10, 2023; in-person interviews/assessments conducted the week of July 24, 2023; a contingent job offer extended the week of July 31, 2023 (subject to background and reference checks); job offer anticipated to be confirmed the week of September 4, 2023; with a potential start date of September 25, 2023. These dates are preliminary and subject to change based on circumstances and schedules.





Public Works Department Overview

The Public Works Director works directly with the Engineering Department to plan and construct various Public Works infrastructure improvement projects. The Public Works Director will oversee and manage the City's water treatment plant, wastewater treatment plant, water distribution system, wastewater collections, storm water collections, and facility operations.

The City of Newport provides wastewater collection system services for more than 10,000 people and businesses spread across an area of approximately 11.2 square miles. The City owns over 62.5 miles of gravity pipelines ranging in size from approximately 3 to 36 inches in diameter, 1,400 manholes, 9 major pump stations, 16 minor pump stations, and 12 miles of sanitary force mains. The City's Wastewater Treatment Plant, built in 2002, has the hydraulic capacity to bypass 15 million gallons of wastewater per day (untreated) and is permitted to treat up to 5 million gallons per day. The City of Newport's water distribution system is comprised of over 90 miles of piping and 6 booster pump stations.

The City operates over nine separate pressure levels due to the variety of elevations in the system. The City's main source water supply is Big Creek reservoirs. We supplement water from the Siletz river. Water is pumped through 7 miles of 16-inch pipe to two water storage reservoirs inside the city limits adjacent to the City's water treatment plant. The City built a new water treatment plant in 2012, and the facility is capable of treating about 7 million gallons a day (expandable to 10 million gallons a day). Treated water is stored in six storage tanks strategically located throughout the system, with a combined capacity of 9 million gallons.

Newport's street system includes two state highways (US 101 and US 20) and the historic Yaquina Bay Bridge, which are maintained by the State of Oregon. Streets under the City's jurisdiction tie into the state facilities, and include 52.3 miles of paved roadways, of which 3.7 miles are arterials, 18.5 miles are collectors, and 30.1 miles are residential streets. Additionally, there is approximately 10.7 miles of gravel or private streets within the city limits. Newport's storm drainage system is integrated with its streets, covering 43 drainage basins with roughly 32 miles of gravity piping ranging in size from 6-inches to 144-inches in diameter and consisting of a variety of materials including concrete, corrugated steel, polyvinyl chloride (PVC), and high-density polyethylene (HDPE).

In addition to water and wastewater facilities, the city operates many other buildings throughout the city. These range from City Hall through the extensive recreation system. Forty-eight structures are supported by the General Fund with an estimated value of over \$50 million dollars. A general rule of thumb indicates that one or two percent of building values should be reinvested in these facilities each year. Based on \$50 million dollars of building inventory, the city should have a revenue source of between \$500,000 and \$1 million dollars by reducing operating expenditures, increasing revenues, or some combination of both to meet that expectation to keep buildings and facilities serviceable into the future. Buildings owned by the city in excess of \$1 million dollars include the terminal and office hangar at the Airport, City Hall, Performing Arts Center, the Abbey Street Pier building, the Bayfront Boardwalk and Observation Deck, the Visual Arts Center, the Main Fire Station, Library, the Recreation Center, the Aquatic Center, and the 60+ Center. Many of these facilities were built with Urban Renewal Funds without a designated funding source to support replacement of major components of those facilities.







The City Organization

The City of Newport operates under a Council/Manager form of government. Under this form of government, the City Council appoints a City Manager who is the administrative head of the city, and is responsible for the proper administration of all city business. The City Manager appoints, supervises, and removes city employees.

The Newport City Council consists of a mayor and six councilors elected from the city at large. At the first Council meeting of the year, the Council elects a Council President from among its membership. The Council President presides in the absence of the Mayor and acts as Mayor when the Mayor is unable to perform duties. The Mayor and City Council are volunteers and receive no compensation for their official duties.

The City Council meets on the first and third Mondays of each month. Work sessions are usually held at 4:00 P.M., and the regular meeting is held at 6:00 P.M. City Council packets and audiofiles of Council meetings are posted on the city's website.

Newport is a full-service city providing a wide range of municipal services, including police, fire, finance, public works, water and sewer utilities, community development, airport, parks and recreation, human resources, library, and urban renewal.

Mission Statement

The City of Newport pledges to effectively manage essential community services for the wellbeing and public safety of residents and visitors. The City will encourage economic diversification, sustainable development, and livability.





City of Newport Culture and Values

Who Are We?

We are professional service providers, community members, and problem solvers. We strive to operate transparently, and be good stewards of the public trust. We serve as caretakers of facilities and provider of services to the taxpayers.

What Do We Do?

We provide competent and professional municipal services and activities to enhance the quality of life of the community; and plan, build, and maintain public assets for use by residents and visitors; and support the community vision.

Why Do We Do It?

We are community-minded, and maintain a high level of optimism to make the community a better place by maximizing the use of available resources to address the basic health, safety, and welfare, build a sustainable economy, and enhance the livability for the residents, and visitor in the City of Newport.

What Non-Negotiable Values Do We Have as An Organization?

In conducting our responsibilities to the people, workers, and visitors to the City of Newport, we:

Value ethics and vow to operate with integrity and honesty to earn and maintain public trust.

Ethics - A system of moral principles that defines acceptable and expected behavior.

Maintain a high value of professionalism in our relationship with each other, our residents and visitors.

Professionalism - Skillsets that include good judgment, respect, and high standards of conduct.

Value inclusiveness and equity in providing quality services to a diverse community.

Inclusiveness - The practice or policy of providing equal access to opportunities and resources for people who might otherwise be excluded or marginalized, such as those having physical or intellectual disabilities or belonging to other minority groups.

Exercise empathy by listening, understanding, and respecting other perspectives in carrying out our responsibilities.

Empathy - The ability to understand and share the feelings of another.

Respect each other and value the well-being of all.

Respect - A due regard for the feelings, wishes, rights or traditions of others.
Are accountable for our actions in carrying out our responsibilities for the City.
Accountable - Acceptance of responsibility for our actions.

Greater Newport Area Vision 2040

Our Community Vision

In 2040, Greater Newport is the heart of the Oregon Coast, an enterprising, livable community that feels like home to residents and visitors alike. We live in harmony with our coastal environment - the ocean, beaches and bay, natural areas, rivers, and forests that sustain and renew us with their exceptional beauty, bounty, and outdoor recreation. Our community collaborates to create economic opportunities and living-wage jobs that help keep the Greater Newport Area dynamic, diverse, and affordable. We take pride in our community's education, innovation, and creativity, helping all our residents learn, grow, and thrive. Our community is safe and healthy, equitable and inclusive, resilient and always prepared. We volunteer, help our neighbors, support those in need, and work together as true partners in our shared future.

Key strategies identified in the six (6) focus areas. These include:

- Enhancing a livable region
- Preserving and enjoying our environment
- Creating new businesses and jobs
- Learning, exploring, and creating new horizons
- Improving community health and safety
- Fostering collaboration and engagement.

Under these six focus areas, 78 key strategies were identified to help guide the realization of the Vision's focus areas. The goals developed by the department heads and advisory committees were to reflect the specific vision strategies identified in the community vision and strategic plan where applicable.



To learn more about the Newport Area Vision 2040 visit:

<https://www.newportoregon.gov/dept/cdd/vision2040>



Newport, Oregon History

Located on the beautiful Central Oregon Pacific Coast, the Yaquina Bay area was originally settled in the 1850's. Newport was named in 1866 and subsequently incorporated in 1882. Lack of access generally stifled any significant growth until the 1880's when construction on the railway was begun. The first train made the trip from Corvallis to Yaquina City, just east of Newport, in 1885, which stimulated growth in the Newport area. Newport began to develop as a tourist community. People coming to Newport would take the train from Albany to Yaquina City, then down the Yaquina River on a ferry to Newport, docking on what is now Bay Boulevard.

In the 1890's, Newport had a permanent population of approximately 120 people. In a brochure advertising the recreational attraction of the Newport area, promoters claimed to have had hotel and boarding house accommodations for 400 to 500 people plus unlimited camping space available.

While Newport experienced relatively slow growth, the cities up the river involved in lumbering and other industries thrived. Steam boats and schooners often came in and out of the bay to pick up a load of lumber or Yaquina oysters, and deliver supplies to the settlers. Before it burned, Yaquina City had a population of over 2,000. "Commercial fishing was also an important industry and provided settlers with food as well as a source of income.

During World War I, the United States Government established the largest spruce mill in the world at Toledo, to provide wood for the construction of airplanes. This also served to stimulate growth in the Newport area.

Newport continued to be the primary coastal tourist center for the Willamette Valley until the late 1920's when construction began on the Coast Highway and other areas of the coast were opened up to motorists.



In 1936 the Yaquina Bay Bridge was built. With the building of other bridges and completion of the coast highway, the full length of the Oregon Coast was opened to travelers. While tourists no longer came exclusively to Newport, the construction of the coast highway and bridges allowed many more people to vacation on the coast and Newport continued to grow.

With the growth of tourism, fishing, and lumbering and continued improved access after 1936, Newport began to grow fairly rapidly until the late 1950's and early 1960's.

Then many of the mills in the area closed down, resulting in many families leaving the area. More recently with increasing numbers of people traveling the Coast Highway, Newport has seen steady growth.

During the 1970's and 1980's, Newport experienced sharp swings in the local economy. Still dependent on the tourism, lumber, and fishing industries, the drastic fluctuations in energy costs, interest rates, and commodity prices severely affected the amount and type of growth.

Newport Historical Bayfront





Newport - The Community Today

Today, the City of Newport has an economy that includes tourism, commercial fishing and processing, and marine science and research facilities, and is the population center of the Central Oregon Coast. Perched on the edge of the magnificent Pacific Ocean, Newport is a dynamic, inclusive, warm community of 10,200 permanent residents and up to 25,000 visitors and residents during peak season. Newport is the county seat of Lincoln County, and houses the offices of several federal and state agencies, including a major Coast Guard station, Oregon State University's Hatfield Marine Science Center, NOAA's Pacific Marine Operations. The city is home to the Samaritan Pacific Communities Hospital, and the main campus of the Oregon Coast Community College. OCCC is unique in its aquarist program. Its aquarist graduates are working in aquarium and research facilities throughout the country. Newport is the home to the Oregon Museum of Science and Industry (OMSI) Camp Gray. The city offers a Performing Arts and Visual Arts Center as well as great recreation facilities. Yaquina Bay State Park is home to the 1871 Yaquina Bay Lighthouse. A basalt rock beach and the 1800s Yaquina Head Lighthouse are highlights of the Yaquina Head Outstanding Natural Area.

The Yaquina River flows into the Pacific Ocean through Newport's Yaquina Bay. Newport is home to the Oregon Coast Aquarium, one of the country's finest aquariums. A substantial commercial fishing fleet calls Newport home, as do several marine research vessels and a large number of private boats docked in marinas around the Bayfront. Newport is one of three deep-water ports on the Oregon Coast. Tonnage of shipping on the Oregon coast is second behind Coos Bay.

Newport has often been described as the most authentic city on the entire Oregon Coast. The city boasts numerous fine shops, restaurants, galleries, lodging establishments, and endless, year-round outdoor recreational opportunities.

Proximity to Portland and the Willamette Valley provides a strong tourism base, and the mid-latitude of Oregon provides moderate rainfall during the winter and spring months, with mild temperatures and dry weather during the summer and fall. It is a perfect place to live, play, work, raise a family, and do business.

Newport, Oregon - the Dungeness Crab Capital of the world! And much, much more! Bring your surfboard, bicycle, hiking boots, and binoculars.





Newport Oregon Demographics

According to the most recent ACS, the racial composition of Newport Oregon is:

- White: 81.73%
- Two or more races: 7.93%
- Other race: 5.18%
- Native American: 2.45%
- Black or African American: 1.13%
- Asian: 1.56%
- Native Hawaiian or Pacific Islander: 0.01%
- Hispanic or Latino (all races): 16.6%

