

CITY OF NEWPORT
ORDINANCE NO. 2138

AN ORDINANCE REPEALING AND RE-ENACTING
SECTION 2.35 OF THE NEWPORT MUNICIPAL CODE
RELATED TO THE STANDARDS AND PROCESSES FOR
THE NAMING AND RENAMING OF PUBLIC PLACES
OTHER THAN STREETS

WHEREAS, Section 2.35 of the Newport Municipal Code was originally written to apply to the renaming of public places other than streets such as buildings and parks to ensure that there is an adequate level of public involvement in the decision making process; and

WHEREAS, over a time, it has become apparent that different levels of public involvement are needed for different types of naming and renaming requests; and

WHEREAS, this ordinance sets out three levels of review for naming and renaming proposals to establish a level of public engagement commensurate to the scale and relative complexity of the proposal.

THE CITY OF NEWPORT ORDAINS AS FOLLOWS:

Section 1. Section 2.35 of the Newport Municipal Code is hereby repealed and re-enacted as provided in Exhibit A.

Section 2. This ordinance shall take effect 30 days from the date of adoption.

Date adopted and read by title only: September 4, 2018.

Signed by the Mayor on September 5, 2018.


Sandra N. Roumagoux, Mayor

ATTEST:


Margaret M. Hawker, City Recorder

Approved as to form:


Steven E. Rich, City Attorney

**EXHIBIT A
TO ORDINANCE NO. 2138**

Purpose

To provide criteria and processes for the naming and renaming of public places other than streets. The renaming of streets is addressed in Chapter 9.85 of this Code.

2.35.015 Scope

The provisions of this Chapter shall apply to public places, other than streets, within the corporate limits of the City of Newport and to property owned by the City of Newport.

2.35.020 Criteria for the Naming and Renaming of Public Places Other than Streets

- A. Factors of historical significance related to persons, circumstances or events;
- B. Factors of geographical significance;
- C. In the case of a proposal to name or rename a public place in honor of an individual, the following conditions shall be met:
 - 1. The individual made significant contributions to the betterment of the city and its citizens;
 - 2. The proposed change is in the best interest of the city and will not cause undue adverse impact or hardship; and
 - 3. The cost of the proposed change can either be reasonably borne by the city or assigned to the petitioner(s) as a condition of approval.
- D. Other circumstances that warrant consideration.

2.35.030 Process for the Naming and Renaming of Recognition Items

This process shall be utilized for the naming or renaming of recognition items, including such items as benches, picnic tables, trees, small rooms in facilities such as

restrooms, bricks, seats, and similar small recognition items.

A. An application to name or rename recognition items shall be submitted to the City Manager, on an application provided by the city.

1. The application shall include:

- a. Name of requestor;
- b. Recognition item being requested;
- c. Location where the recognition item is requested to be installed;
- d. Significance of recognition;
- e. Appropriate fee for installation of recognition item, if any.

2. On receipt of an application, the application will be forwarded to the appropriate city staff for review and recommendation to the City Manager or his designee.

3. After approval by the City Manager, and payment of any fee, the recognition item shall be installed by the city.

2.35.040 Process for the Naming and Renaming of Small Buildings and Components of Real Property or Buildings

This process shall be used for naming or renaming requests for buildings with an occupancy of less than 50 persons, and components of buildings, such as rooms, or components of real property.

A. An action to name or rename a small building, or components of a larger building or larger parcel of real property, other than a street, shall be initiated by:

1. Resolution of the City Council; or
2. A petition signed by no fewer than 100 eligible voters residing in the City of Newport.

- B. Following adoption of a Council resolution or the filing of a petition under 2.35.040(A)(2), the City Council shall conduct a public hearing on the naming or renaming proposal.
 - 1. Notice of the hearing shall be published in a newspaper of general circulation in the city at least once within the week prior to the week within which the hearing is to be held.
- C. At the next regular City Council meeting following the public hearing, the City Council, by resolution, may either name or rename the public place.

2.35.050 Process for the Naming and Renaming of Key City Features

The process for the naming or renaming of a key city features, other than a street, shall be utilized on receipt of a request for the naming or renaming of a building, with an occupancy in excess of 50 people, or real property.

- A. An action to name or rename a public place, other than a street shall be initiated by:
 - 1. Resolution of the City Council; or
 - 2. A petition signed by no fewer than 100 eligible voters residing in the City of Newport.
- B. A resolution or petition initiating the naming or renaming of a public place other than a street shall include a clear description of the public place that is to be named or renamed.
- C. If the resolution or petition to name or rename a public place, other than a street is in honor of an individual, then a written statement must be included describing why the individual is deserving of the honor.
- D. Following adoption of a Council resolution or the filing of a petition under 2.35.050(A)(2), the Planning Commission shall conduct a public hearing on the naming or renaming proposal.
 - 1. Notice of the hearing shall be published in a newspaper of general circulation in the city at least once within the week prior to the week within which the hearing is to be

held.

- E. Following the public hearing, the Planning Commission shall forward a recommendation on the naming or renaming proposal to the City Council.
- F. Upon receiving a recommendation from the Planning Commission, the City Council shall hold a public hearing to take testimony on the proposal. Notice of the hearing shall be provided as outlined in 2.35.050(D).
- G. After conducting a hearing, the City Council may, by resolution, either name or rename the public place.