

CITY OF NEWPORT

RESOLUTION NO. 3960

A RESOLUTION EXTENDING THE CITY OF NEWPORT'S  
WORKERS, COMPENSATION INSURANCE COVERAGE  
TO VOLUNTEERS OF THE CITY OF NEWPORT  
FOR COVERAGE YEAR 2022/2023

**WHEREAS**, a resolution extending workers' compensation coverage to volunteers of the City of Newport elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on the SAIF payroll schedule, and verified at audit:

1. **Public Safety Volunteers**. An assumed monthly wage of \$1,800 will be used for Police and Fire Volunteers.

2. **Volunteer Boards, Commissions, Committees, Task Forces, and Councils**. An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, committee, task force, or Council for the performance of administrative duties. The covered bodies are:

- A. Airport Committee;
- B. Audit Committee;
- C. Budget Committee;
- D. City Council;
- E. Destination Newport Committee;
- F. Housing Advisory Committee;
- G. Library Board;
- H. Parking Study Advisory Committee;
- I. Parks and Recreation Advisory Committee;
- J. Bicycle/Pedestrian Advisory Committee;
- K. Planning Commission;
- L. Public Arts Committee;
- M. Retirement Board of Trustees;
- N. Short-Term Rental Implementation Task Force;
- O. Sister City Committee;
- P. 60+ Advisory Committee;
- Q. Urban Renewal Agency
- R. Vision 2040 Advisory Committee;
- S. Wayfinding Committee; and
- T. Other boards, commissions, task forces, work groups, and Council established during the 2022/2023 coverage year.

3. **Non-Public Safety Volunteers.** All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. SAIF will assign the appropriate classification code according to the type of volunteer work being performed:

- A. Parks and recreation;
- B. 60+ Activity Center;
- C. Public Works;
- D. Library; and
- E. All boards, commissions, task forces, and work groups.

4. **Other Volunteers.** Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided, the City of Newport:

- A. Provides at least two weeks' advance written notice to SAIF underwriting requesting the coverage;
- B. SAIF approves the coverage and date of coverage; and
- C. SAIF provides written confirmation of coverage.

The City of Newport agrees to maintain verifiable rosters for all volunteers, including volunteer name, date of service, and hours of service, and make them available at the time of a claim or audit to verify coverage.

**THE CITY OF NEWPORT RESOLVES AS FOLLOWS:**

- 1. To provide workers' compensation coverage as indicated in this resolution.

Adopted by the Newport City Council on June 20, 2022.

  
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Cynthia Jacobi, Council President

ATTEST:

  
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Erik Glover, City Recorder