

APPLICATION SUBMITTAL REQUIREMENTS

Partition Tentative Plan

The following information must be submitted with a City of Newport Land Use application for Partition Tentative Plan:

- ☐ 1. A current 18" x 24" Lincoln County Assessor's tax map(s) showing the subject property and the notification area. The notification area is all properties within 100 feet of the subject property. *(Lincoln County Assessor's office is located in the Lincoln County Courthouse at 225 W Olive St, Newport)*
- ☐ 2. A list of names and addresses of property owners, as shown in the records of the Lincoln County Assessor, within the notification area described in #1 above.
- ☐ 3. A map showing the following:
 - ☐ (a) The original and proposed lots.
 - ☐ (b) Existing and proposed streets, alleys, and easements on or abutting the subject property.
 - ☐ (c) Topographic lines at five (5) foot contour intervals stating the source of topographic information.
 - ☐ (d) Approximate parcel size and parcel line dimensions.
- ☐ 4. A preliminary title report, lot book report, subdivision guarantee report, or any other report that establishes ownerships and easements, together with copies of easement documents.
- ☐ 5. Written letters from providers of public facilities (sewer, water, storm water, and streets) and utilities (electric and phone) stating the requirements for the provision of public facilities and utilities to the proposed land division.

Contacts: CenturyLink
ATTN: Kerry Pozder
60 W Grant St
Lebanon, OR 97355
kerry.pozder@centurylink.com

NW Natural
ATTN: Alan Lee
1405 SW Hwy 101
Lincoln City, OR 97367
lmn@nwnatural.com (Lynn)

(phone provider in South Beach area): Pioneer Telephone Co-Op

Central Lincoln PUD
ATTN: Jake Pettis
PO Box 1126
Newport, OR 97365
webmaster@cencoast.com

Charter Communications
ATTN: Steve Manning
Construction Coordinator
1400 Newmark Ave
Coos Bay, OR 97420
Steven.Manning@charter.com

ATTN: Gary Vick
PO Box 631
Philomath, OR 97370
garyvick@pioneer.net

(over)

7/1/2024

City of Newport Public Works will sign off on public facilities as part of the application review.

- ☐6. If the property is within an identified geologic hazard area, a geologic hazard report consistent with Newport Municipal Code (NMC) § 14.21.001.
- ☐7. Written findings of fact addressing the following criteria:
 - ☐ (a) The tentative plan complies with the definition of a partition.
 - ☐ (b) All lots or parcels within the tentative plan meet the requirements of NMC § 14.48.030. Alternatively, if the original lots or parcels were nonconforming, the resultant lots or parcels may be allowed without a variance if they are less nonconforming.
 - ☐ (c) Approval of the tentative plan does not interfere with the provision of key public facilities as defined in the Comprehensive Plan.
 - ☐ (d) Applicant agrees to sign consent to participate in sewer, water, or street local improvement districts that the subject parcels would be part of once those districts are formed.
 - ☐ (e) Public facilities serving the partition are adequate under NMC § 14.48.040. Proposed streets within the partition comply with the standards under NMC § 14.48.015, including any allowed modification.
 - ☐ (f) All required public improvements will be provided.
 - ☐ (g) Any required submitted geological hazard report concludes that the property can be developed in the manner proposed, in accordance with any recommendations contained in the report.
- ☐8. Fee of \$422.00.