

**CITY OF NEWPORT-Residential
Application for Utility Service**



Deposits - A refundable deposit will be collected upon the start of new service for a property owner, or a renter/tenant account. The deposit is fully refundable after 12 consecutive months of account history with no late fees, or disconnect notices for the service address.

Map/Tax Lot of Service Address: _____

Connection Date: _____

Location of Address: _____

Applicant Information:

Last Name: _____

First Name: _____

Mailing Address (If different from above): _____

Other Accounts Yes No

City _____ State _____ Zip _____

Age 18 or older (Y/N): _____

E-mail address: _____

Home Phone: _____ Employer: _____ Work Phone: _____

Number of People in Household _____ Driver License or State ID # _____

Co-Applicant Information (If applicable):

Last Name: _____

First Name: _____

Age 18 or older (Y/N): _____

E-mail address: _____

Home Phone: _____ Employer: _____ Driver License or State ID # _____

Property Information:

Are you the property owner? Yes No If no, provide property owner name/contact information: _____

Please provide a signed lease or rental agreement, or the warranty deed (title documents) if the property owner, with the completed application.

Documents Attached:

Signed Rental/Lease Agreement (Tenant)

Warranty Deed/Title Documents (Owner)

Accounts are due and payable upon billing each month, and a late fee will be charged if the account is not paid by the 15th day after billing. Payment information regarding your account may be provided to the owner of the property. Past due amounts after the 30th day of billing are delinquent and constitute a lien on real property for which the service was provided. When a delinquent notice is processed, the account will be charged a delinquent fee for any past due amounts. Service will be discontinued if the account is not paid in full. A service fee is required when a work order is prepared instructing personnel to shut off a service for non-payment of account, not necessarily when the water is physically turned off. These fees are subject to change by action of the Newport City Council.

I hereby promise to pay all bills for such service when due and abide by all ordinances regulating the use of City utilities and any other rules and regulations which may be adopted by the City concerning said service.

I certify that all information provided on this application is true to the best of my knowledge, and state that the above is truthful and made in good faith. I/We agree to comply with the Newport Municipal Code provisions that govern the use of those City utilities.

Applicant's Name _____ Signature _____

Date _____

Co-Applicant's Name _____ Signature _____

Date _____

OFFICE USE ONLY:

DEPOSIT AMOUNT: _____

DATE PAID: _____

Picture ID Verified: _____

SERVICE FEE: _____

DATE PAID: _____

Deposit Waived
(Specify Criteria)

Employee Name: _____
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