



Newport Police Department

RESERVE POLICE OFFICER VOLUNTEER APPLICATION (Print or type all information)



| APPLICANT INFORMATION | | | |
|--|--|-----------------|------------------|
| Last Name | | First | Middle |
| Street Address | | | Apartment/Unit # |
| Mailing | | City | State ZIP |
| Home Phone | | Cell Phone | |
| Driver License/ID # | | State | |
| Email Address | | | |
| Are you a citizen of the United States? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |
| Have you ever been convicted of a crime? YES <input type="checkbox"/> NO <input type="checkbox"/> | | If yes, explain | |
| Are you at least 21 years of age? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |
| What specific job-related skills do you possess? COMPUTER <input type="checkbox"/> DATA ENTRY <input type="checkbox"/> ORGANIZATIONAL <input type="checkbox"/> | | | |
| OTHER <input type="checkbox"/> (Explain) | | | |
| What days and times are you available to volunteer? | | | |
| How many hours can you volunteer per week? (circle) 2 to 4 5 to 10 11 to 15 16 + | | | |
| EDUCATION | | | |
| High School | | Address | |
| Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> | | Degree | |
| College | | Address | |
| Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> | | Degree | |
| Other | | Address | |
| Did you complete certification? YES <input type="checkbox"/> NO <input type="checkbox"/> | | Certificate | |
| PERSONAL REFERENCES | | | |
| <i>List only persons you have known for more than six (6) months. DO NOT list relatives or former employers.</i> | | | |
| Full Name | | Address | |
| City, State, Zip | | Phone () | |
| Full Name | | Address | |
| City, State, Zip | | Phone () | |
| Full Name | | Address | |
| City, State, Zip | | Phone () | |

| EMPLOYMENT HISTORY | | | | | |
|--|----|--------------------|--------------|--------|--|
| Company | | | Phone () | | |
| Address | | | Supervisor | | |
| Job Title | | Responsibilities | | | |
| From | To | Reason for Leaving | | | |
| Company | | | Phone | () | |
| Address | | | Supervisor | | |
| Job Title | | Responsibilities | | | |
| From | To | Reason for Leaving | | | |
| Company | | | Phone | () | |
| Address | | | Supervisor | | |
| Job Title | | Responsibilities | | | |
| From | To | Reason for Leaving | | | |
| Company | | | Phone | () | |
| Address | | | Supervisor | | |
| Job Title | | Responsibilities | | | |
| From | To | Reason for Leaving | | | |
| AGREEMENT and SIGNATURE | | | | | |
| <p>I understand that I may be required to verify any and all information given on this application.</p> <p>I certify that all the information provided in this application is true and accurate and I have not withheld any information relative to my application. I understand that any misrepresentation or omission, as well as any misleading statements or omissions of application information, attachments, or supporting documents may result in denial of volunteering, or immediate termination of a volunteer assignment.</p> <p>I understand that an in-depth background check may be conducted prior to volunteering with City of Newport. This may include, but is not limited to, a Criminal History check, a DMV check, education and certification verification, or credit check in order to determine suitability for volunteering. (You will be contacted again if an in-depth background check is utilized.)</p> <p>I authorize representatives of City of Newport to contact the employers and references listed in this application (or otherwise provided by me), and any other person as developed through these contacts in order to determine my suitability for volunteering. I understand that as the process progresses I may be required to provide additional information in order that a thorough background check can be completed. I understand and agree that, if assigned to a volunteer position, my volunteer relationship with City of Newport, Police Department is for no definite period and the relationship may be terminated at any time and without prior notice by either party.</p> <p>Name (printed) _____</p> <p>Signature _____ Date _____</p> | | | | | |

| OUR POLICY |
|--|
| <p>It is the policy of the City of Newport to fill volunteer vacancies with the most qualified individuals. Volunteer applicants will be considered on an equal basis without regard to age, race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected under state, federal, or local law.</p> <p><i>Thank you for completing this application form and for your interest in volunteering with us!</i></p> |