



## NEWPORT 60+ Activity Center Trip Policies

**Registration:** Registration for trips are at the 60+ Activity Center. If you have any questions, please call 541-265-9617.

**Payment:** We accept cash and checks for payment for 60+ Activity Center trips. Please make checks payable to “City of Newport”, unless otherwise noted. Payment is required at registration and once payment has been received your space is reserved. Payments are nontransferable to other trips.

**Cancellations:** If you must cancel, please call the 60+ Activity Center as soon as you know you will not be able to attend. Our refund policy is as follows:

- No refunds for trips of \$15.00 or less
- \$10.00 processing fee will be charged for all client cancelled trips
- Client cancelled day trip need to cancel 5 business days prior to trip for partial refund
- Client cancelled overnight trip need to cancel 10 business days prior to trip for partial refund
- No refunds for 60+ nonrefundable expenses. Examples: prepaid tickets, lodging, prepaid meals etc.
- 60+ Activity Center reserves the right to cancel any trip due to low enrollment or for other unforeseen reasons, clients will receive a full refund even if the cost of the trip is \$15.00 or less
- Refunds shall not be issued to participants who fail to show up for a paid trip, they were registered for
- If you paid with cash or a check, a refund check will be mailed to you approximately 6 weeks after your cancellations
- If your payment was made to another company, we will abide by their cancellation and refund policies

We must request that when you travel on a 60+ Activity Center trip that you plan to spend the day as the itinerary has been scheduled. We cannot be responsible for a participant when they do not stay with the group.

This information is subject to change. If you registered for a trip you will be notified in the event a change is necessary. Check for updated information on our travel table in the Activity Center reception area.

Please keep in mind that the return times are the most accurate guesses that we have calculated. Sometimes we arrive home earlier or later. If this is an issue for you, please remember that we have a cell phone available if you need to notify your loved ones.

**NOTE:** The Newport 60+ Activity Center has a NO PET policy on trips and on hikes.