



MONTHLY PROGRESS REPORT CITY OF NEWPORT, OREGON AUGUST 2013

GENERAL SERVICES – GRANTS CONSULTANT OF RECORD

Prepared for: Tim Gross, City of Newport Public Works Director

Prepared by: Jen Waltz & Tia Cavender, Chase Park Grants

Reporting period: August 1 – August 31, 2013

Report date: September 6, 2013

Summary of Activities

- Drafted and submitted Oregon Infrastructure Finance Authority (IFA) Special Public Works Fund (SPWF) Emergency grant application for Big Creek Road repairs.
- Prepared Grant Program Summary for WaterSMART Water & Energy Efficiency grant.
- Prepared a draft Pursuit Plan for obtaining WaterSMART Water & Energy Efficiency grant.
- Worked with Agate Beach engineering (Brown & Caldwell) and environmental (Pacific Habitat Services) services teams to further SRF crosscutting requirements.
- Communicated with CWSRF program officer regarding receipt of Agate Beach crosscutting documentation.
- Evaluated 25 emergency and disaster mitigation grant programs for Big Creek Dam and Water Tower projects.
- Prepared a draft version of the pilot corporate sponsorship package.

Deliverables were prepared and submitted to Tim Gross, Public Works Director.

Outcomes:

The City of Newport received \$216,702 in grant funding from the Oregon Infrastructure Finance Authority.

Recommendations for Next Steps:

- 1) Investigate the potential for obtaining FEMA Pre-Disaster Mitigation Grant funds for the Big Creek Dam project in 2015 (2014 application submission), including:
 - Engaging the Oregon FEMA State Hazard Mitigation Officer (**Note:** Municipalities cannot directly apply for FEMA Hazard Mitigation Assistance. Requests for funding must be submitted by the State Hazard Mitigation Officer on behalf of the municipal sub-applicant).
 - Working with the engineer of record for details on the eligible and most fundable aspects of the project.

- 2) Continue to refine the Strategic Funding Plan, including:
 - Furthering our in-depth research of funding prospects to assess eligibility, competitiveness, maximum award potential, and timing (e.g. that grant cycle coincides well with project timelines).
 - Prioritizing research based on funding program and project timeline and upcoming deadlines.
 - Preparation of pursuit plans for the programs with the most potential for funding.

- 3) Prepare and submit Special Public Works Fund Emergency Grant application to Oregon IFA for 7th & Iler project.