



AIRPORT COMMITTEE AGENDA
Tuesday, February 13, 2024 - 2:00 PM
Council Chambers, 169 SW Coast Hwy, Newport, Oregon 97365

All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or e.glover@newportoregon.gov.

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to publiccomment@newportoregon.gov. Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. CALL TO ORDER

2. ROLL CALL

2.A Roll Call

[Staff_Report_roll_call_2024.pdf](#)

3. APPROVAL OF MINUTES

3.A Minutes from January 9, 2024.

4. DISCUSSION/ACTION ITEMS

4.A Solar update.

[Staff report solar farm update 2024.pdf](#)

[HMMH-Task1-DraftTechMemo-8-18-23.pdf](#)

[HMMH-Task2-DraftTechMemo-10-06-23.pdf](#)

[HMMH-Task3-DraftTechMemo-10-24-23.pdf](#)

[HMMH-Task4-DraftTechMemo-1-11-24.pdf](#)

4.B Air survey results

[Staff report air service update 2024.pdf](#)

[airport_survey_results_overview.pdf](#)

[ASD_YBEF_January_31_2024.pptx](#)

[ASD YBEF Presentation Notes 1_31_2024.pdf](#)

[013124 YBEF Agenda.pdf](#)

5. OPERATIONS REPORT

5.A January 2024 Operations report.

[Operations_Report_for_February_Meeting_2024.pdf](#)

[OR 2025-2029 CIP Memo - Newport ONP.pdf](#)

6. COMMITTEE COMMENTS

7. PUBLIC COMMENTS

8. ADJOURN

9. AIRPORT COMMITTEE GOALS

1. Pursue commercial airline service to the coast.

- *By December 1, 2024 time establishing the cost of an air service to operate at Newport.*
 - *Form a local government and business participation group to support the goal of getting air service. Including reaching out to airlines to see what they may need from Newport. Group of support by July 1, 2024.*
2. *Develop a commercial lease for the Airport Operations Area (AOA).*
 - *Identify areas for businesses to build and/or operate on the airfield.*
 - *Identify requirements, work with community development, to determine aviation businesses allowed and permit requirements in the AOA. Fire approval requirement for commercial business.*
 - *Objective looking to assign a leasing agent once the other items are established by the end of Fiscal year 24/25.*
 3. *Constructing additional T-hangars using FAA BIL grant funding.*
 - *Objective to identify who will supply hangars.*
 - *Proceed with site prep and contractor in current Fiscal Year 24/25.*
 - *T-hangars to be constructed within 24 months.*
 4. *To obtain grant funding for solar energy for airport by 2025. Unless feasibility study says otherwise.*
 5. *Develop automobile parking plan.*
 - *Identify where potential level 2 charging posts might be located.*
 - *Identify grants to facilitate the installation of electrical power charging stations.*
 - *Identify future parking area.*
 - *All within a year, City initiated.*
 6. *Partner with Federal, State, and Local agencies for emergency preparedness operations at airport.*
 - *Identify parties, Federal, State, and Local.*
 - *Responsibility and contact information.*
 - *Update the Emergency Plan for the airport. By September 2024.*
 - *Obtain funding from FEMA for large EOP building.*
 7. *Identify the benefits airport provides to private and public. Airport is a benefit for the people of Newport. Rents and leases provide offset in operational cost for the city.*
 - *General benefits of airport to local community.*
 - *General benefits to leases, aviation users/business aspect.*
 - *Breakdown of airport funding from city general fund and airport users.*
 8. *Establish Information package about the airport.*
 - *Develop brochure to hand to citizens about the benefit of the airport. By May 2024.*
 - *Identify a public event at the airport.*
 9. *Complete trail from Airport to SW 40th street.*
 - *Work with Community Development identify property need, easements, and rights of ways.*