



PARKS AND RECREATION ADVISORY COMMITTEE AGENDA
Tuesday, October 26, 2021 - 9:00 AM
Virtual - Council Chambers, Newport City Hall, 169 SW Coast Highway

This meeting will be held electronically. The public can livestream this meeting at <https://newportoregon.gov>. The meeting will also be broadcast on Charter Channel 190. Public comment may be made, via e-mail, up to four hours before the meeting start time at publiccomment@newportoregon.gov. The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

Anyone wishing to make real time public comment should submit a request to publiccomment@newportoregon.gov. at least four hours before the meeting start time, and a Zoom link will be e-mailed.

1. CALL TO ORDER/ROLL CALL

2. ADDITIONS/DELETIONS TO AGENDA

3. APPROVAL OF MINUTES

3.A August 10, 2021 Minutes
[Minutes 8-10-21 DRAFT.pdf](#)

4. DISCUSSION ITEMS

4.A Integrated Pest Management Discussion

[Newport IPM Plan_DRAFT.pdf](#)

4.B New Park Development on the East Side of 101 in the Agate Beach Area Discussion

[CouncilMemoPMPTracking_Sept2021.pdf](#)

4.C Recreation Business Plan Update

[GP Submittal Newport Recreationn Services.pdf](#)

4.D Vision 2040 Seat Vacancy Discussion

5. DIRECTOR'S REPORT

5.A August 2021 Department Report

[P&R_August 2021.pdf](#)

5.B September 2021 Department Report

[P&R_September 2021.pdf](#)

6. PUBLIC COMMENT

7. COMMITTEE COMMENTS

8. DEVELOP NEXT AGENDA

9. ESTABLISH NEXT MEETING DATE

10. ADJOURNMENT

11. GOALS

The Parks and Recreation Advisory Committee supports the mission of the Parks and Recreation Department, which is "...to help meet the recreation needs of residents and guests by providing quality facilities, trails, fields and open space. We strive to offer a variety of activities and environments that allow for personal, social, and economic benefits open to all people. Our goal is to provide leadership and coordination on projects and programs that enhance the livability and quality of life in Newport."

A. Ongoing Goals

- Serve as the city's Tree Board, which will "...approve or deny requests for public tree removal pursuant to Chapter 9.10 (Right-of-Way-Permits) and with the responsibility to study, investigate, develop Newport Municipal Code Index Page 22 and periodically update a written manual for the care, preservation, pruning, planting, replanting, removal and disposition of trees and plantings in parks, along public streets, and in other public places." (Newport Municipal Code 2.05.040; see the rest of the ordinance for other Tree Board-related duties.)*
- Assist with Tree City and Bee City USA annual recertification and related activities such as the Arbor Day celebration*

B. Goals and Objectives for FY 2021-2022

- 1) Monitor and support implementation of the Parks Master Plan*
 - Appropriate committee liaison(s) meet with city planner and parks director 1-2 times to review tracking spreadsheet to determine progress on PMP projects*
 - Liaison(s) provide updates to committee and council once per year*
 - Determine 1-3 focus projects for which the committee will undertake advocacy and identify funding avenues*
 - Work with city staff and parks foundation to identify funding sources for focus project(s)*
 - Follow up as necessary on last year's focus project, completion of the Ocean to Bay Trail*
- 2) Work with City staff to revitalize the Parks and Recreation Foundation*
 - Partner with the Foundation to identify potential grant sources*
 - Work with City staff to identify processes for grant writing*
 - Work with the Foundation to identify priority projects that need grant funding and match those with potential sources of grant funds*
- 3) Develop a diversity, equity and inclusion plan for the committee*
 - Endorse city's anti-racism statement and framework for action*
 - Develop and approve list of action items for the committee*
 - Review, track progress, and revise the plan as necessary*
 - Provide feedback to City staff in development of the departmental DEI Plan*
- 4) Coordinate with other committees on items of mutual interest*
 - Meet once a year with the advisory committee of the Newport 60+ Center on issues of joint concern*
 - Meet once a year with the advisory committee of the Bicycle and Pedestrian on issues of joint concern*

- 5) *Upgrade the City's Tree City USA activities and ensure the committee is prepared in its role as the City's Tree Board.*
- *Hold one training session for the committee, run by appropriate city staff, on its Tree Board responsibilities.*
 - *Work with staff to hold an Arbor Day celebration and tree planting in the spring, within COVID guidelines and restrictions at the time.*
 - *Review TCUSA Growth Award requirements six months before the application renewal is due to the Arbor Day Foundation (July). If additional activities are needed for growth award, develop and implement a plan to accomplish them.*
 - *Apply for growth award when renewing the TCUSA designation this year.*