



June 26, 2023  
2:30 p.m.  
Newport, Oregon

### Call to Order

Chair Ann Way called the meeting to order at 2:37 p.m.

### 60+ Advisory Committee Agenda

The 60+ Advisory Committee met on the above date and time in the Council Chambers of Newport City Hall. Roll call: Ann Way, Bryn McCornack, Terrie Murphy, Steve Lovas

Absent: Shelly Thompson

Staff in attendance: Sonia Graham

## **ACTION ITEMS**

### **Approval of Minutes - May 22, 2023**

Bryn McCornack moved to approve minutes. Steve Lovas seconded. All in favor.

## **DISCUSSION ITEMS**

### **FY 2022-2023 Committee Goal Report**

**Goal #1:** Revision of 2023 Goal #1 for FY 2022/2023. Fit & Strong Training has been postponed until 2023/2024 goal cycle. Added an equitable Fit & Strong hybrid class to the roster. First class completed June 28, 2023.

Objective 2 - Just one addition to continue in 2023/2024 goal cycle.

Objective 3 - On June 23, finalizing presentation to NRPA with 60+, Corvallis Community Center, and Samaritan. Scheduled to present to NRPA meeting in July 2023.

Objective 4 - From March 2023-June 2023, no electronic referrals from Samaritan have been received.

Objective 5 - Sonia and Mike working on

Next month, goals will be for new year. Everything achieved will be gone from list of goals.

**Goal #2:** First objective to develop a strategy. Sonia and Ann have not yet met to do. Ann will get something to Sonia.

Objective 2 - The office staff has been translating flyers into Spanish.

Objective 3 - Nothing new happening. Continuing monthly birthday lunch on 4<sup>th</sup> Wednesday of the month. Encourage people to come serve lunch. More and more young veterans coming in. Tamale feed on way back burner for now. Ann did not receive a response until the day before the event, Ann and Sonia had already agreed to cancel the previous Friday.

**Goal #3:** Form workgroup to work on policies and procedures. Nothing has happened in last month. Sonia will get policies and procedures that need to be fixed. Everything given to Sonia, just need to be updated. Close to being done. This will be an annual procedure to review policies and procedures. When Ann leaves, everything will be on 60+ Computer for updating.

Should updating policies and procedures go on 2023/2024 goals calendar. It will be because it was not completed. Will be a discussion with Sonia how she wants updates to happen. There will be a sheet at the front of the notebook with dates for renewal and review of policies and procedures.

**Goal #4:** Completed

**Goal #5:** Terrie been working on this. She has been putting up all kinds of flyers and posters on the board.

Steve attended a ribbon cutting at the Willamette Valley Cancer Institute, suggested we reach out to them as their clientele would likely be interested in the 60+ Activity Center.

### **Committee Member Interview**

Kathleen Kuebbing applying to rejoin. Kathy was on the Advisory Committee a few years ago. After questions, answers and discussions, Bryn McCornack moved to approve Kathy Kuebbing to the 60+ Activity Center Advisory Committee pursuant to City Council approval. Terrie Murphy seconded. All in favor.

### **Advisory Committee By-Laws Update**

Rather than look at this as an amendment to the by-laws, will present it as a guideline. Purpose to establish guidelines without being punitive. Added word "workgroup" to #4. Also, change 11 meetings to 10-12 meetings (sometimes skip once in summer and once in December, but may not always do so.)

As opposed to making this a part of the by-laws, this will be included with letter that is given to new Advisory Committee members.

### **Public Comments**

No public comments have been brought forward.

### **Supervisor's Report**

Report for May attached to agenda. Completed workshops that Jalene Case offered. Very good information about communication styles and how to work better together. Sonia sharing worksheets at monthly staff meetings and staff spending time talking about it. Veterans appreciation lunch was great in May. Sonia just graduated from Leadership Lincoln. Assisted with David's Chair fundraiser. Office staff helped gather donations, about \$3,800 raised. At this time we are next in line to receive a chair. Currently have 1,175 members compared to 893 this time in 2019. Just added another 3 or 4 activities to the calendar for July. People continue to submit ideas for how to make the Center more vibrant. Sonia and Terrie will have a table at the Senior Fair at the Lincoln County Fair. Bryn will come help as well. Sonia hoping to bring Judy and Christine to the Fair as well.

Budget update: Approved for some requests. Funding received to remove the wallpaper, repair, and paint the walls in the lounge and hallway. Sonia hoping to get some people to assist with colors and design.

Also approved budget for landscaping. Sonia hoping to work with patrons to form work parties and get assistance with planning and design.

Not approved funding for flooring. Will be moving forward with plans for remodel. Will be having all new plans drawn up. The north side 2<sup>nd</sup> Street entrance was not designed to be ADA accessible. Mike has already spoken with Spencer and got agreement that if we are going to do the remodel, everything should be ADA accessible. Sonia developing a survey with items of interest to get input preference from patrons about suggestions.

There was new signage put up in parking lot. Less reason for people to not know that it is 60+ Activity Center parking only.

Ann added that she spoke with Michael Meagher about making wooden signs. She told him she wants them to be inviting, welcoming, and encouraging diversity. One sign will be by check-in machine by 2<sup>nd</sup> St. entrance. The other will go between multi-purpose room door and plastic sign. Michael is donating the materials and his time, no charge. He will make the letters different colors for the word "friendly." The sign will say "Welcome to our fabulous, friendly community." He will make and install them for us.

### **Establish Next Agenda and Meeting Date**

Committee agreed to not meet in July, 2023.

Next meeting will be on Monday, August 28 at 2:30 p.m.

### **Adjournment**

Having no further business, the meeting adjourned at 3:30 pm.