



**City of Newport
Right-of-Way Permit Application
Permit # _____**

Newport Engineering
Dept.
169 SW Coast Hwy
Newport, OR 97365
541-574-3366

Allow Up to Three (3) Weeks for Application Processing

**Call Before You Dig: dial 811, or go to digsafelyoregon.com for online locate requests
Inspection Requests (48 hrs notice): 541-574-3366 or rightofwaypermits@newportoregon.gov**

Address/Location of work:

***SITE PLAN:**
Application will not be processed without a completed check list with attached drawing.

WORK:	Water	Gas	Street Cut	One Land Closure
	Sewer	Comm.	Paving	Site Specific TCP (Attach Plan)
	Storm	Electric	Landscaping	Site Specific Pedestrian Control Plan (Attach Plan)
	Trenching	Boring	Staging in ROW	
	Sidewalk / Driveway	Tree Trim / Removal**	Block Public Parking	
TYPE OF SERVICE	Single Family	Commercial	Motel	NO. & SIZE OF SERVICE
	Duplex	Retail/Service	Municipal	Water/Sewer
	Triplex	Restaurant	Church	Service Size
	Fourplex	Fish Plant	Public /	Water Only
	Apartments		Institutional	Hydrant Meter

**Complete Tree Trimming/Removal Checklist (attach to application)

Part of Community Development Building Permit

Building Permit Number:

Expected start date:

Expected project duration:

Contractor Information

Primary Contact for questions and fees

Business Name:

Business Contact:

Address:

City:

State:

Zip:

24-hr Emergency Phone:

Email:

Main Phone (if different):

CCB License #:

City of Newport Business License #:

Property Owner Information

Primary Contact for questions and fees

Property owner name:

Address:

City:

State:

Zip:

Phone:

Email:

Applicant's Declarations

- * Drawings, plans, & specifications submitted with application comply with all applicable technical codes, rules, & regulations.
- I have reviewed, understand, and agree to comply with standard permit requirements posted with this application.
- Fees must be paid prior to application review.
- Work cannot commence until application is reviewed, approved, and returned by the City of Newport.**

Applicant
(print name):

Signature:

Date:

Property owner
(print name):

Signature:

Date:



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APPLICATION REVIEW FEES		FEE	EXTENSION				
Application Fee	ROW Fees to 701-3110-46480	\$100.00					
Expedited Review (3 Calendar Days)	ROW Fees to 701-3110-46480	\$100.00					
Submittal Date:		Total:					
Applicant Signature:		ROW Fees to 701-3110-46480					
PERMIT SERVICE FEES	# OF SERVICES	CHECK SIZE OF SERVICE				FEE	EXTENDED COST
Water/ Sewer		3/4"	1"	1-1/2"	2"		
Water (Irrigation Meter)		3/4"	1"	1-1/2"	2"		
Meter		3/4"	1"	1-1/2"	2"		
Sewer Lateral Inspection		Sewer Fees to 602-3490-48001				200.00	
Storm Review Fee		Storm fees to 603-3790-48001				50.00	
Asphalt Cut	Length: X	Area =					
Service Charge							
Submittal Date:						Total:	
Applicant Signature:		Water Fees to 601-3390-45503					
PERMIT EXTENSION AND OTHER FEES							
Permit Extension for 60Days						\$	100.00
Working Without A ROW Permit - \$500.00 / Date Work Occurs		Day:		X \$500.00 =			
						Total:	
						Receipt Number	
Approval Date:		Expiration Date					
Applicant Acknowledgement:							
ROW Permit must be closed to insure no further fees attached to permit. Applicant is responsible to arrange final inspection with City for permit close-out.							
Applicant Signature		ROW Fees to 701-3110-46480					
PERMIT CLOSEOUT							
Complete Drawing Provided: <input type="checkbox"/> Yes <input type="checkbox"/> N/A Bond Attached: <input type="checkbox"/> Yes <input type="checkbox"/> N/A							
Approved by:		Approval Date:		Bond #:			
				Expiration Date:			
As-Built Drawing Submitted: Y N		Date:		Fees Paid Y / NA		Receipt #:	
Final Inspection Approved by:				Date			
Comments:							

Note: Permit Requirements Attached.